

A regular meeting of the Groves City Council was held December 23, 2019 in the Groves City Council Chamber with Mayor Brad Bailey, Mayor Pro Tem Sidney Badon, Councilmember Chris Borne, Councilmember Kyle Hollier, and Councilmember Karen Theis in attendance. Mayor Bailey called the meeting to order and welcomed the attendees. Councilmember Theis led the prayer and pledge of allegiance.

APPROVE THE MINUTES OF THE DECEMBER 9, 2019 CITY COUNCIL MEETING: Councilmember Theis moved to approve the minutes of the December 9, 2019 City Council Meeting as written and Councilmember Borne seconded. Mayor Bailey asked for discussion and there was none. Motion passed unanimously.

Mayor Bailey asked for citizen comments and there were none.

RECEIVE MINUTES OF THE PLANNING AND ZONING COMMISSION MEETING OF DECEMBER 16, 2019: Mayor Bailey noted that the minutes would be received into the record (copy attached).

CONSIDER APPROVAL OF A REPLAT OF PROPERTY LOCATED AT 6189 32<sup>ND</sup> ST.: Mayor Pro Tem Badon asked where on 32<sup>nd</sup> St. the property was located. Building Official Don Pedraza stated that the property is just off Twin City Highway and is zoned C-1. Councilmember Hollier asked if any Planning and Zoning Commission members were against the replat and Mr. Pedraza said they were not. Councilmember Theis made a motion to approve the replat of property located at 6189 32<sup>nd</sup> St. and Councilmember Borne seconded. Mr. Pedraza stated that a duplex is already on the property and that the owner of the property wants to build a home in the back of the property with the driveway serving as an easement. Councilmember Hollier asked if they would be removing the carport and Mr. Pedraza stated that they would. Motion passed unanimously.

CONSIDER APPROVAL OF A REPLAT OF PROPERTY LOCATED AT 6767 JEFFERSON: Councilmember Hollier moved to approve the replat of 6767 Jefferson and Councilmember Borne seconded. Mayor Bailey asked for questions or comments. Councilmember Borne stated that it is presently a single lot and the owner plans to keep the lot with the house on it and divide the remaining property into two (2) lots off Coolidge that will be 50' X 145', which meets the minimum lot size requirement. Mr. Pedraza stated that was correct. Councilmember Borne asked if anyone opposed the replat at the Planning and Zoning Commission meeting and Mr. Pedraza stated that there was no opposition. Motion passed unanimously.

CONSIDER APPROVAL OF AN ADMINISTRATION CONTRACT BETWEEN THE CITY AND DAVID J. WAXMAN, INC. FOR THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONTRACT NO. 7219179: City Manager D.E. Sosa explained that this is the administrative portion for a maximum amount of \$33,000 and that he has a map of the sewer line to be replaced. Councilmember Hollier asked if the line will be underground and similar to what was done on Berry and Mr. Sosa stated that is correct. Councilmember Borne asked if the line will be dug up and Mr. Sosa stated that it will be a pipe burst. Councilmember Borne moved to approve the administration contract between the City and David J. Waxman, Inc. for the TCDBG Program Contract No. 7219179 and Mayor Pro Tem Badon seconded. Motion passed unanimously.

CONSIDER APPROVAL OF A RESOLUTION ADOPTING CIVIL RIGHTS POLICIES/PLANS FOR THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONTRACT NO. 7219179: City Attorney James Black presented proposed Resolution No. 2019-11, reading the caption as follows: "A resolution by the City of Groves, Texas of the County of Jefferson Texas, adopting civil rights policies pertaining to the Texas Community Development Block Grant Program (TxCDBG) Contract Number 7219179." Mr. Black stated that attached to the resolution are the required policies of the grant program concerning civil rights.

Mayor Pro Tem Badon made a motion to approve Resolution No. 2019-11, adopting civil rights policies/plans for the TxCDBG Contract No. 7219179 and Councilmember Borne seconded. Mayor Bailey asked for discussion and there was none. Motion passed unanimously.

CONSIDER APPROVAL OF A RESOLUTION DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONTRACT NO. 7219179: City Attorney James Black presented proposed Resolution No. 2019-12 and read the caption as follows: "A resolution by the City of Groves, Texas of the County of Jefferson Texas, designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development Block Grant Program (TxCDBG) Contract Number 7219179."

Councilmember Borne moved to approve Resolution No. 2019-12 authorizing signatories for documents pertaining to the TCDBG Program Contract No. 7219179

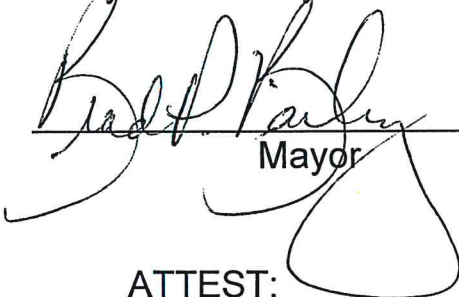
and Mayor Pro Tem Badon seconded. There was no discussion and the motion passed unanimously.

INVOICES: City Manager D.E. Sosa presented invoices for payment totaling \$64,598.65 as follows:

Aquatic Services	Instrumentation calibration (Water Plant).	6,400.00
DeZurik, Inc.	Force main relief valves.	5,790.00
Fuelman	Gas and diesel fuel for November 2019.	15,325.24
Hach	Turbs and benchtop (Water Plant).	19,206.36
Republic Services	Sludge disposal- November 2019.	12,669.05
SHI Government Solutions	Archive Technology	5,208.00

Mayor Pro Tem Badon moved to approve payment of the invoices totaling \$64,598.65 and Councilmember Borne seconded. Mayor Bailey asked for questions and there were none. Motion passed unanimously.

Mayor Bailey asked for Councilmember comments and there were none. He wished everyone a Merry Christmas and adjourned the meeting at 5:30 p.m.

  
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Mayor

ATTEST:

  
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City Clerk

# MINUTES-PLANNING AND ZONING COMMISSION

DECEMBER 16, 2019

THE CITY OF GROVES PLANNING AND ZONING COMMISSION MET IN THE PUBLIC WORKS BUILDING, 4925 MCKINLEY, ON MONDAY DECEMBER 16, AT 6:00 PM TO CONSIDER THE REQUEST FOR THE PROPERTY LISTED HEREIN.

1. To consider the request for a replat from Mr. Neil Sanders to subdivide the property of 6767 Jefferson Blvd., LTS 9 & 10 BLK 17 PECAN GROVES
2. To consider the request for a replat from Mr. Anthony Carlos to subdivide the property of TRACTS 86-A & 86-B, 0.5288 ACRE OF LAND REPLAT OF LOT 86, BLK 6, COUNTRY CLUB ESTATES & COUNTRY CLUB ESTATES REPLAT.

Members present were: Rod Pacetti, Chris Crain, Craig Plokhooy, Rod Hatch & Secretary to the Commission Don Pedraza.

Meeting started at 6:16 pm

Mr. Pedraza opened the meeting and roll call was performed. Let the records indicate a quorum was achieved.

## Item of Business

1. General information was given to the commissioners about Mr. Sanders request (Jcad & Soutex replat maps). Mr. Pacetti asked Don Pedraza for the particulars about the Lot. Mr. Pedraza informed him that there is a home at 6767 Jefferson that will be kept and the back portion of the Lot facing Coolidge Blvd., will be divided into two separate single family Lots. There was no further questions by the commissioners.
2. Mr. Cris Crain made a motion to approve the replat request by Mr. Sanders, Mr. Craig Plokhooy second the motion.
3. The vote was unanimity approved by the commissioners. And is ready for the City Council to review.
4. General information was given to the commissioners about Mr. Carlos request ( Jcad & Soutex maps). Mr. Pacetti asked Don Pedraza for the particulars about the Lot. Mr. Pedraza informed him that there is a Duplex at 6189 B 32<sup>nd</sup> St. that will be kept and the back portion of the Lot will be divided into one separate single family Lot. There was no further questions by the commissioners.
5. Mr. Rod Pacetti made a motion to approve the replat request by Mr. Carlos, Mr. Rod Hatch second the motion.
6. The vote was unanimity approved by the commissioners. And is ready for the City Council to review.
7. With no further business, the meeting was adjourned at 6:23