

A regular meeting of the Groves City Council was held November 11, 2019 in the Groves City Council Chamber with Mayor Brad Bailey, Mayor Pro Tem Karen Theis, Councilmember Sidney Badon, Councilmember Chris Borne, and Councilmember Kyle Hollier in attendance. Mayor Bailey called the meeting to order and welcomed the attendees. Councilmember Badon led the prayer and pledge of allegiance.

APPROVE THE MINUTES OF THE OCTOBER 28, 2019 CITY COUNCIL MEETING: Councilmember Borne moved to approve the minutes of the October 28, 2019 City Council Meeting as written and Councilmember Badon seconded. Mayor Bailey asked for discussion and there was none. Motion passed unanimously.

ADMINISTER OATH OF OFFICE TO NEWLY ELECTED OFFICIALS (WARD NO. 1 AND WARD NO. 3 COUNCILMEMBERS): City Attorney James Black administered the Oath of Office to Ward No. 1 Councilmember Chris Borne and Ward No. 3 Councilmember Sidney Badon.

CONSIDER SETTING DATES AND TIMES FOR FUTURE CITY COUNCIL MEETINGS: Mayor Bailey stated that a motion would be needed to discuss this item. Councilmember Hollier moved to set a meeting time of 4:00 p.m. every other Monday for future City Council meetings and Councilmember Badon seconded. Mayor Pro Tem Theis stated that some citizens cannot make it to the meetings by 5:30 p.m. Councilmember Borne voiced concern for the citizens and Councilmember Theis stated that there is an active group that attends the meetings regularly. City Manager D.E. Sosa stated that the council meeting times of neighboring cities had been provided and that most meetings are held during business hours. City Clerk Kimbra Lowery explained that this item is addressed each year and that the information for the other cities had been provided as an option. Councilmember Borne questioned citizen attendance at other cities and Ms. Lowery did not have that information. Councilmember Hollier suggested amending the motion. Councilmember Badon amended the motion and moved that Council meetings be held every other Monday at 5:00 p.m. Councilmember Hollier seconded. Motion passed with Mayor Bailey, Councilmember Badon, Councilmember Borne, and Councilmember Hollier voting "For" and Mayor Pro Tem Theis voting "Against". Motion passed. Councilmember Borne asked if the new time did not work out could the time be changed and all agreed that it could.

CONSIDER ELECTING A MAYOR PRO TEM FOR THE COMING YEAR: Mayor Bailey stated that this position changes each year and the rotation is done by order of the wards represented. Mayor Pro Tem Theis represents Ward No. 2, so the Ward No. 3 Councilmember would serve as Mayor Pro Tem for the upcoming year.

Councilmember Hollier moved that Councilmember Sidney Badon serve as Mayor Pro Tem for the next year and Mayor Pro Tem Theis seconded. Mayor Bailey stated that the Mayor Pro Tem would fill in for him as needed. Motion passed unanimously.

DISCUSS THE PROCESS AND FUTURE AGENDA ITEMS FOR USING GROVES ECONOMIC DEVELOPMENT FUNDS TO BUILD AND PAY DEBT SERVICE FOR A NEW FIRE STATION: City Manager D.E. Sosa stated that the City's bond attorney, Lance Fox, was present to discuss this item. Mr. Fox addressed the Council and stated that if the Economic Development Corporation (EDC) board of directors approves this type of project there is a special statute that authorizes these funds for these projects. The board would have to make the finding that this type of facility would promote public safety, which it does. Mr. Fox then discussed the most common type of financing, which is issuing certificates of obligation. This would entail the City and EDC entering into a contract to construct the facility, which is a simple process. Councilmember Hollier asked if there was a ballpark figure at this point and Mr. Sosa verified with Fire Chief Dale Jackson that it is close to \$6,000,000. Councilmember Hollier asked the payback time. Mr. Sosa stated at 2.5% interest it would be a 25 year loan. Mayor Pro Tem Badon asked what the term of the Wastewater Plant loan had been and Councilmember Hollier stated that it had been a 20 year loan. Councilmember Theis asked if the City has \$500,000 of debt being paid out of EDC funds and Mr. Sosa stated no, that nothing is being paid out of EDC funds. Mr. Sosa explained that the EDC funds are not dedicated to anything at this time except the EDC incentives offered to businesses. There was no further discussion and Mr. Sosa thanked Mr. Fox. Mr. Sosa stated that staff will begin the process and have the items for the EDC at the next meeting.

CONSIDER APPROVAL TO APPOINT A SELECTION COMMITTEE TO RATE THE REQUESTS FOR PROPOSALS FOR THE BUYOUT/ACQUISITION PROGRAM AND MAKE A RECOMMENDATION TO THE COUNCIL: Mr. Sosa stated that the City planned to purchase property from the Port Neches-Groves ISD and the Port Arthur ISD for construction of detention ponds. He explained that in order to begin the process a committee has to be formed to look at the requests for proposals. He suggested the following be appointed as committee members: Public Works Director Troy Foxworth, Utilities Superintendent Michael Tentrup, and Draftsman Darren Racca. Councilmember Hollier moved to appoint Troy Foxworth, Michael Tentrup, and Darren Racca to the Selection Committee to rate the requests for proposals for the Buyout/Acquisition Program and Mayor Pro Tem Badon seconded. Mr. Sosa thanked the Public Works staff for "thinking outside the box" on this project, which will

benefit the City greatly. Councilmember Borne asked if this project will have any interaction with Jefferson County Drainage District No. 7. Mr. Sosa stated that the project will have interaction with DD7, but that it will not be a huge financial undertaking. The City will get \$2.2 million dollars which can be used for acquisition of the property and construction of the detention ponds. Councilmember Theis asked if the City will go out for bids and Mr. Sosa stated that was correct. There was no further discussion and the motion passed unanimously.

CONSIDER APPROVAL TO BEGIN THE PROCUREMENT PROCESS FOR THE SELECTION OF A GRANT ADMINISTRATOR FOR THE BUYOUT/ACQUISITION PROGRAM: Mr. Sosa stated that Council approval was needed to proceed with the project. Councilmember Borne made a motion to begin the procurement process for the selection of a grant administrator for the Buyout/Acquisition Program and Mayor Pro Tem Badon seconded. Mayor Bailey asked for questions or comments and there were none. Motion passed unanimously.

CONSIDER APPROVAL OF AN ORDINANCE CANVASSING THE RESULTS OF THE NOVEMBER 5, 2019 CITY OF GROVES GENERAL ELECTION: City Attorney James Black presented proposed Ordinance 2019-15, reading the ordinance as follows: "An ordinance canvassing returns and declaring results of an election held on the 5th day of November, 2019, in the City of Groves. Whereas, under and by virtue of an Ordinance No. 2019-07 duly passed by the City Council of the City of Groves on July 8, 2019, as amended by Ordinance No. 2019-11 on August 26, 2019, an election was held in said City on the 5th day of November, 2019, for the purpose of electing a Councilmember in Ward No. 1 for a two-year term and a Councilmember in Ward No. 3 for a two-year term. And it appearing from the tabulation of said election returns the following candidates for Councilmember in Ward No. 1 received the number of votes set opposite their respective names, to-wit: Chris Borne- 785, Cindy Kreutzer- 530. And it appearing from the tabulation of said election returns the following candidates for Councilmember in Ward No. 3 received the number of votes set opposite their respective names, to-wit: Sidney Badon, Jr.- 712, Barbara Edington- 634. Now, therefore be it ordained by the City Council of the City of Groves: That said election also resulted in the election of Chris Borne to the office of Councilmember in Ward No. 1 and Sidney Badon, Jr. to the office of Councilmember in Ward No. 3; and therefore: Chris Borne is hereby declared to be the duly elected Councilmember in Ward No. 1 of the City of Groves and shall take the oath of office and assume the duties thereof on November 11, 2019, and shall hold his office for a period of two (2) years, or until his successor shall have duly qualified, and Sidney

Badon, Jr. is hereby declared to be the duly elected Councilmember in Ward No. 3 of the City of Groves and shall take the oath of office and assume the duties thereof on November 11, 2019, and shall hold his office for a period of two (2) years, or until his successor shall have duly qualified.”

Councilmember Hollier moved to approve Ordinance No. 2019-15 canvassing the results of the November 5, 2019 City of Groves General Election and Councilmember Theis seconded. Mayor Bailey asked for questions or comments and there were none. Motion passed unanimously.

CONSIDER APPROVAL OF A RESOLUTION CASTING VOTES FOR DIRECTOR OF THE JEFFERSON CENTRAL APPRAISAL DISTRICT FOR THE 2020-2021 TERM OF OFFICE: City Attorney James Black presented proposed Resolution 2019-10, reading the caption as follows: “A resolution of the City Council of the City of Groves, Texas, casting votes for Director of the Jefferson Central Appraisal District”. Mr. Black stated that this is required by the property tax code and that the City casts its votes each year for the Director of the JCAD. Adoption of this resolution will cast the City’s votes for Terry Schwertner. Councilmember Hollier moved to approve Resolution No. 2019-10, thereby casting the City’s votes for Terry Schwertner. Councilmember Theis seconded and the motion passed unanimously.

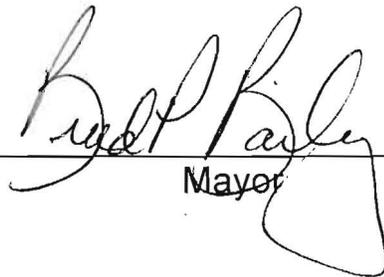
INVOICES: Mr. Sosa presented invoices for payment totaling \$78,992.96 as follows:

Alfa Laval	Parts and labor costs associated with overhaul of rotating assembly for #2 Centrifuge at Wastewater Plant.	43,402.00
DXI Industries, Inc.	Chemicals for Water Plant and Wastewater Plant (\$2,700.00); (\$2,950.00).	5,650.00
TCEQ	Permit Fee for FY 2020	29,940.96

Councilmember Badon moved to approve payment of the invoices totaling \$78,992.96 and Councilmember Hollier seconded. Motion passed unanimously.

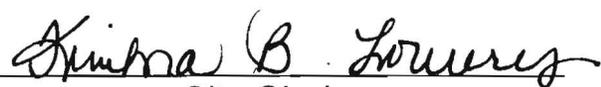
Mayor Bailey asked for Council comments. Mayor Pro Tem Badon thanked the citizens for turning out to vote and Councilmember Borne agreed, thanking the citizens.

There were no further comments and Mayor Bailey adjourned the meeting at 5:45 p.m.



Mayor

ATTEST:



City Clerk