

CITY OF GROVES

Notice of Regular Meeting of the City Council

**City Council Chamber
December 4, 2023**

**Groves City Hall
5:00 p.m.**

AGENDA

- I. Call meeting to order - prayer.**
- II. Roll Call.**
- III. Welcome and recognize guests and news media.**
- IV. Approve the minutes of the November 20, 2023 City Council Meeting.**
- V. Reports/Citizen Comments:**
- VI. Mayor:**
 - a. Consider electing a Mayor Pro Tem for the upcoming year.
 - b. Consider approving Change Order #1 and approving the 2022-2023 pipe bursting project as substantially complete.
 - c. Appointment of Directors to GEDC Board.
 - d. Consider and discuss transfer of funds to new TexPool account.
 - e. Discuss and consider changes to and reauthorization of building permit fees.
- VII. City Attorney:**
 - a. Consider and discuss amending Resolution 2023-03 authorizing participation in the TexPool investment pools and amending designating authorized representatives.
- VIII. City Manager:**
 - a. Invoices
- IX. Councilmember Comments:**
- X. Adjourn.**

City of Groves
Agenda Item Information Form

Council Meeting Date: 12/4/2023 Department: City Manager Agenda Item No. 1

Title for Item (same as to be placed on Agenda): Consider electing a Mayor Pro Tem for the upcoming year.

Party(ies) requesting placement of this item on the agenda: City Manager Kevin Carruth

Submitted to City Manager's Office on: Date: 11/14/23 Time: 10:30 a.m. By: C. THIBODEAUX

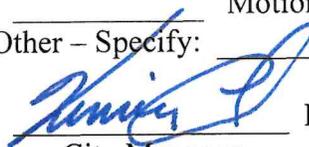
Explanation of Item: Traditionally the Council has rotated the duties of Mayor Pro Tem from once Councilmember to the next each year in ward order. Using this methodology, the Mayor Pro Tem should pass from Ward 1 Councilmember Mark McAdams to Ward 2 Councilmember Paul Oliver.

Deadline for Approval: Immediately

Staff Recommendation: _____

Alternative (if any) for consideration: Selecting someone in a different ward.

identify any attachments to this document: _____

Specific Council Action Requested: None (Information item only) _____ Motion X
Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____
Signed: _____ Date: _____ Approved:  Date: 11/29/23
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES _____ NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item (if applicable): \$ _____
Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____

City of Groves
Agenda Item Information Form

Council Meeting Date: 12/4/2023 Department: Public Works Agenda Item No. 2

Title for Item (same as to be placed on Agenda): Consider approving Change Order #1 and approving the 2022-2023 pipebursting project as substantially complete

Party(ies) requesting placement of this item on the agenda: Asst PW Director Michael Tentrup

Submitted to City Manager's Office on: Date: 11/28/23 Time: 10:00 a.m. By: M. Tentrup

Explanation of Item: Texas Pride Utilities has completed the 2022-2023 pipebursting project and the City's Engineer has issued the final Certificate of Substantial Completing

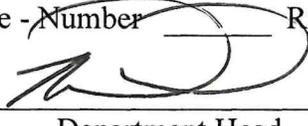
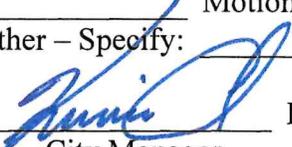
Deadline for Approval: _____

Staff Recommendation: Staff recommends that City Council approve change order #1 and accept the work as substantially complete.

Alternative (if any) for consideration: _____

Identify any attachments to this document: Final closeout documents

Specific Council Action Requested: None (Information item only) _____ Motion X
Ordinance - Number _____ Resolution - Number _____ Other - Specify: _____

Signed:  Date: 11/28/23 Approved:  Date: 11/29/23
Department Head City Manager

FUNDING (IF APPLICABLE)

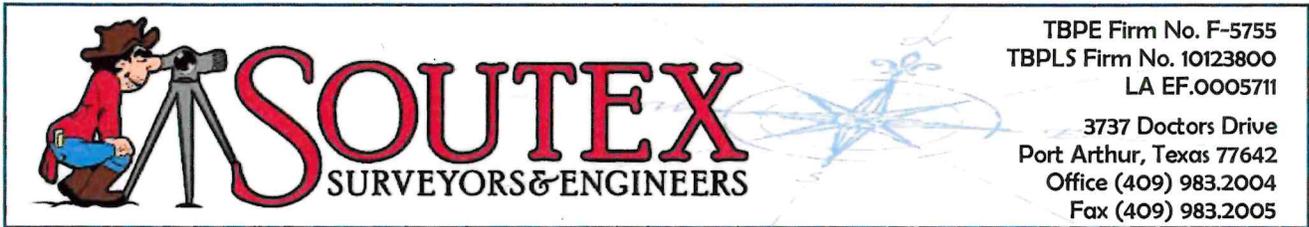
Are sufficient funds specifically designated and currently available for this purpose? YES _____ NO _____
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item (if applicable): \$ _____
Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____



November 16, 2023

City of Groves
3947 Lincoln Avenue
Groves, Texas 77619

Attn: Mr. Troy Foxworth
Public Works Director

Re: Final Closeout Documents for 2022 Sanitary Sewer Pipe Bursting Project

Dear Mr. Foxworth:

Please find the following attached documents:

1. Contractor's Certificate and Release
2. Contractor's Certificate of Guarantee
3. Contractor's Affidavit of Payment of Debt and Claims
4. Certificate of Substantial Completion (Available for your signature)
5. Substantial Completion Letter from Contractor
6. Engineer's Certificate of Completion
7. Engineer's Notice of Acceptability
8. Punch List (Items completed by contractor)
9. Final Payment Application (Available for your signature)
10. Change Order No. 1 for change in contract price (Available for your signature)

Respectfully submitted,

Jeremy Mitchell, PE, RPLS
Project Engineer

Enclosures

CONTRACTOR'S CERTIFICATE AND RELEASE

FROM: TEXAS PRIDE UTILITIES, LLC
(NAME OF CONTRACTOR)

TO: THE CITY OF GROVES
(OWNER)

REFERENCE CONTRACT NO. SOUTEX 21-1000 ENTERED INTO THE 19th
DAY OF SEPTEMBER 2022, BETWEEN THE CITY OF GROVES

AND TEXAS PRIDE UTILITIES, LLC
(NAME OF CONTRACTOR)

OF HOUSTON, TEXAS
(CITY) (STATE)

FOR: 2022 SANITARY SEWER PIPE BURSTING PROJECT
(NAME OF PROJECT)

KNOW ALL MEN BY THESE PRESENTS:

1. The undersigned hereby certifies that there is due from, and payable by, the Owner to the Contractor under the contract and duly approved Change Orders and modifications the balance of
\$0.00

2. The undersigned further certifies that in addition to the amount set forth in Paragraph 1, there are outstanding and unsettled the following items which he claims are just and due and owing by the Owner to the Contractor:

(a) None

(b) None

(c) None

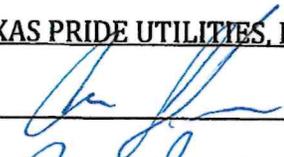
(d) None
(ITEMIZE CLAIMS AND AMOUNTS DUE) (IF NONE, SO STATE)

3. The undersigned further certifies that all work required under this contract, including work required under Change Order(s) numbered ONE, has been performed in accordance with the terms thereof, and that there are no unpaid claims for materials, supplies, or equipment and no claims of laborers or mechanics for unpaid wages arising out of the performance of this contract, and that the wage rates paid by the Contractor were in conformity with the contract provisions relating to said wage rates.

4. Except for the amounts stated under Paragraphs 1 and 2 hereof, the undersigned has received from the Owner all sums of money payable to the undersigned under, or pursuant to, the above mentioned contract or any modifications or change thereof.

5. That in consideration of the payment of the amount stated in Paragraph 1 hereof, the undersigned does hereby release the Owner and Operator from any and all claims arising under or by virtue of this contract, except the amount listed in Paragraph 2 hereof due from the Owner; provided, however, that if for any reason the Owner does not pay in full the amount stated in Paragraph 1 hereof, said deduction shall not affect the validity of this release, but the amount so deducted shall be automatically included under Paragraph 2 as an amount which the Contractor has not released but will release upon payment thereof. The Contractor further certifies that upon the payment of the amount listed in Paragraph 2 hereof, and of any amount which may be deducted from Paragraph 1 hereof, he will release the Owner and Operator from any and all claims of any nature whatsoever arising out of said contract or modification thereof, and will execute such further releases or assurances as the Owner and Operator may request.

Contractor: TEXAS PRIDE UTILITIES, LLC

Signature: 

Printed Name: Chris Sanchez

Date: 11/15/23

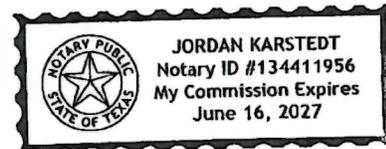
Sworn to and subscribed before me, a Notary Public

This 15 day of November, 2023.



Notary Public

My commission expires: 6-16-27



CONTRACTOR'S CERTIFICATE OF GUARANTEE

FROM: TEXAS PRIDE UTILITIES, LLC
(NAME OF CONTRACTOR)

TO: THE CITY OF GROVES
(OWNER)

REFERENCE CONTRACT NO. SOUTEX 21-1000 ENTERED INTO THE 19th
DAY OF SEPTEMBER 2022, BETWEEN THE CITY OF GROVES

AND TEXAS PRIDE UTILITIES, LLC
(NAME OF CONTRACTOR)

OF HOUSTON, TEXAS
(CITY) (STATE)

FOR: 2022 SANITARY SEWER PIPE BURSTING PROJECT
(NAME OF PROJECT)

KNOW ALL MEN BY THESE PRESENTS:

1. TEXAS PRIDE UTILITIES, LLC does hereby guarantee all of the work done under the above referenced contract to be free from faulty materials in every particular, and free from improper workmanship, and against injury from proper and usual wear; and agrees to replace or re-execute without cost to the Owner and Operator such work as may be found to be improper or imperfect, and to make good all damage caused to other work or materials, due to such required replacement or re-execution.
2. This guarantee shall cover a period of one (1) year from the date of acceptance of all work under this Contract, as evidenced by the Engineer's Certificate of Completion.
3. This Certificate is given in connection with the final payment under the contract between the Owner and TEXAS PRIDE UTILITIES, LLC and with the knowledge that it will be relied upon in making such payment and that such payment would not be made except upon the truth of the matter contained in this affidavit.

Contractor: TEXAS PRIDE UTILITIES, LLC

Signature: *[Handwritten Signature]*

Printed Name: *Aron Sanchez*

Date: *11/15/23*

Sworn to and subscribed before me, a Notary Public

This *15* day of *NOVEMBER*, 20 *23*.

[Handwritten Signature]

Notary Public

My commission expires: *6-16-27*



CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS

PROJECT: 2022 SANITARY SEWER PIPE BURSTING PROJECT

OWNER: CITY OF GROVES

SOUTEX PROJECT NO.: 21-1000

STATE OF TEXAS, COUNTY OF JEFFERSON

The undersigned hereby certifies that except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

Exceptions: _____

Contractor: TEXAS PRIDE UTILITIES, LLC

Signature: *[Handwritten Signature]*

Printed Name: Alex Sanchez

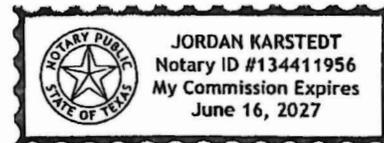
Date: 11/15/23

Sworn to and subscribed before me, a Notary Public

This 15 day of November, 2023.

[Handwritten Signature]
Notary Public

My commission expires: 6-16-27





September 13, 2023

To City of Groves and Soutex Engineering,

I am thrilled to announce 100% substantial completion of the "2022 Sanitary Sewer Pipe Bursting Project" in the City of Groves. This achievement reflects our commitment to improving the city's infrastructure and services. While some final touches and quality assurance remain we are confident that the replacement and upgrade of pipes has been carried out with the utmost precision and commitment to quality. Your support has been invaluable, and we remain dedicated to maintaining these improvements in the City of Groves.

Sincerely,

Alex Sanchez

Project Manager

Texas Pride Utilities, LLC

A handwritten signature in blue ink, appearing to read "Alex Sanchez", is written below the typed name.

ENGINEER'S CERTIFICATE OF COMPLETION

Project: 2022 SANITARY SEWER PIPE BURSTING PROJECT
Date of Issuance: NOVEMBER 13, 2023
Owner(s): THE CITY OF GROVES
Soutex Project No.: 21-1000
Engineer: SOUTEX SURVEYORS & ENGINEERS
Contractor: TEXAS PRIDE UTILITIES, LLC

This Engineer's Certificate of Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

TO THE CITY OF GROVES
(OWNER)
AND TO TEXAS PRIDE UTILITIES, LLC
(CONTRACTOR)

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and that Work is hereby declared to be complete in accordance with the Contract Documents on

SEPTEMBER 13TH 2023 NOVEMBER 10TH 2023
DATE OF SUBSTANTIAL COMPLETION DATE OF COMPLETION

Executed by Engineer on NOVEMBER 13th, 2023

BY: 

JEREMY MITCHELL, P.E., RPLS
SOUTEX SURVEYORS & ENGINEERS


Firm No. 5755
11/13/23

NOTICE OF ACCEPTABILITY OF WORK

PROJECT: 2022 Sanitary Sewer Pipe Bursting Project

OWNER: The City of Groves

CONTRACTOR: Texas Pride Utilities, LLC

OWNER'S CONSTRUCTION CONTRACT IDENTIFICATION: 2022 Sanitary Sewer Pipe Bursting Project

EFFECTIVE DATE OF THE CONSTRUCTION CONTRACT: September 19, 2022

ENGINEER: Soutex Surveyors & Engineers (21-1000)

NOTICE DATE: November 13, 2023

To: The City of Groves
Owner

And To: Texas Pride Utilities, LLC
Contractor

From: Soutex Surveyors & Engineers
Engineer

The Engineer hereby gives notice to the above Owner and Contractor that Engineer has recommended final payment of Contractor, and that the Work furnished and performed by Contractor under the above Construction Contract is acceptable, expressly subject to the provisions of the related Contract Documents, the Agreement between Owner and Engineer for Professional Services dated 11/9/2021, and the following terms and conditions of this Notice:

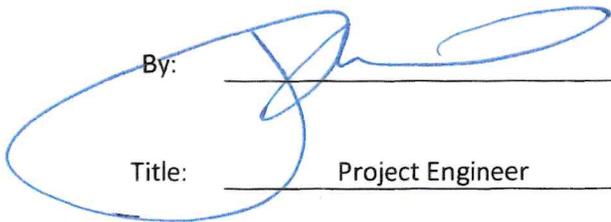
CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK

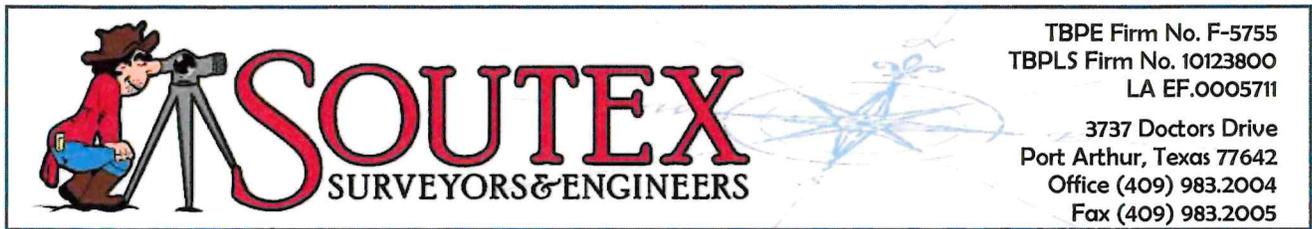
The Notice of Acceptability of Work ("Notice") is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the Engineer's professional opinion.
3. This Notice is given as to the best of Engineer's knowledge, information, and belief as of the Notice Date.

4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's work) under Engineer's Agreement with Owner, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the related Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Construction Contract Documents, or to otherwise comply with the Construction Contract Documents or the terms of any special guarantees specified therein.
6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

7.

By:  _____
Title: Project Engineer
Dated: 11/13/23



October 6, 2023

Texas Pride Utilities, LLC
725 Carby Road
Houston, TX 77037

RE: City of Groves
Punch list: 2022 Sanitary Sewer Pipe Bursting Project

To whom it may concern,

A preliminary walkthrough of the project was performed by City representatives and Soutex staff.

The following items were identified to need corrections:

- Complete concrete repair at 3648 Main (grates).
- Adjust cleanout box and bring in rock at church on 6225 Terrell.
- Clean out ditch (buried culvert) at 4800 Wilson.
- Level ruts in alley between Maple and Oak (behind 3018 Maple).
- Level ruts in alley between Taft and Oak (behind 2848 and 2818 Oak).
- 6781 Washington still need concrete driveway repair.
- 6119 Terrell needs a small amount of rock at the left entrance to his circle driveway.
- Asphalt repair to areas on Wilson damaged by heavy equipment, areas to be marked by the city.
- Clean up trash and remaining signage from staging area at 6900 Washington.
- Clean up trash from staging area at City stockpile location on Georgia Ave.

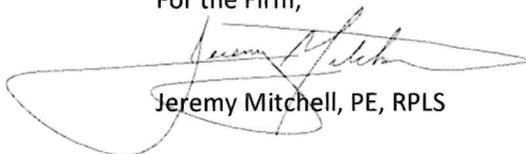
The following addresses need the cleanout box adjusted, box should be flush with ground level and metal lids close all the way:

- Wilson Ave. – 4420, 4459, 4445, 4321, 4020 (2 boxes at this location).
- Washington Blvd. – 6845 (possible new construction, it has no box so it may have been installed after your crews were there), 6828, 6764, 6720.
- Terrell Ave. – 6778, 6718, 6700, 6640, 6621, 6588, 6550, 6528, 6400, 6225 (this is the church, they need rock backfilled around the box), 6168 (2 boxes at this location, including next door), 3575 Cleveland (the corner of Cleveland and Terrell).

Upon completion of these items a final walkthrough with all parties will be performed, including City, Engineer, and Contractor.

When the above referenced items have been addressed, please contact our office.

For the Firm,



Jeremy Mitchell, PE, RPLS

Contractor's Application for Payment

Owner:	CITY OF GROVES	Owner's Project No.:	
Engineer:	SOUTEX	Engineer's Project No.:	21-1000
Contractor:	TEXAS PRIDE UTILITIES, LLC	Contractor's Project No.:	
Project:	2022 SANITARY SEWER PIPE BURSTING PROJECT		
Contract:			
Application No.:	10	Application Date:	11/10/2023
Application Period:	From 9/1/2023	to	10/24/2023

1. Original Contract Price	\$	1,970,291.50
2. Net change by Change Orders	\$	(181,819.50)
3. Current Contract Price (Line 1 + Line 2)	\$	1,788,472.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	1,788,472.00
5. Retainage		
a. 0% X \$ 1,788,472.00 Work Completed =	\$	-
b. - X \$ - Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	-
6. Amount eligible to date (Line 4 - Line 5.c)	\$	1,788,472.00
7. Less previous payments (Line 6 from prior application)	\$	1,571,593.05
8. Amount due this application	\$	216,878.95
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	-

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Texas Pride Utilities, LLC
 Signature: Alex Sanchez Date: 11/10/23

Recommended by Engineer	Approved by Owner
By: <u>[Signature]</u>	By: _____
Title: _____	Title: _____
Date: <u>11/10/23</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Unit Price Work

Owner: CITY OF GROVES
 Engineer: SOUTEX
 Contractor: TEXAS PRIDE UTILITIES, LLC
 Project: 2022 SANITARY SEWER PIPE BURSTING PROJECT
 Contract:

Contractor's Application for Payment

Owner's Project No.: 21-1000
 Engineer's Project No.:
 Contractor's Project No.:

Application No.:		Application Period:		From		To		Application Date:					
10		09/01/23		10/24/23		11/10/23							
A	B	C	D	Contract Information		E	F	G	H	I	J	K	L
				Item Quantity	Units								
C16	Remove and Replace Manhole, or Install New, Fiberglass, 9 ft depth	5	EA	\$ 6,800.00	\$ 34,000.00	3.00	20,400.00	3.00	20,400.00	20,400.00	60%	13,600.00	
C18	Trench Protection	300	LF	\$ 1.00	\$ 300.00	300.00	300.00	300.00	300.00	300.00	100%	-	
C19	Traffic Control	1	LS	\$ 2,000.00	\$ 2,000.00	1.00	2,000.00	1.00	2,000.00	2,000.00	100%	-	
Terrill (Cleveland to Taft)													
D1	Mobilization (not to exceed 5% of base bid)	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	10,000.00	1.00	10,000.00	10,000.00	100%	-	
D2	Rehabilitate 8" Sewer, Burst with 8" HDPE	2358	LF	\$ 34.00	\$ 80,172.00	2,468.00	83,912.00	2,468.00	83,912.00	83,912.00	105%	(3,740.00)	
D3	Pre-constructions cleaning and TV-ing	2358	LF	\$ 2.50	\$ 5,895.00	2,468.00	6,170.00	2,468.00	6,170.00	6,170.00	105%	(275.00)	
D4	Post-constructions cleaning and TV-ing as Directed by Owners	500	LF	\$ 1.00	\$ 500.00	1,173.00	1,173.00	51.00	34,680.00	34,680.00	100%	(673.00)	
D5	Reconnect Service Connections All Sizes and Depths	51	EA	\$ 680.00	\$ 34,680.00	51.00	34,680.00	51.00	34,680.00	34,680.00	100%	-	
D6	End of Line Cleanout	1	EA	\$ 1,200.00	\$ 1,200.00	1.00	1,200.00	1.00	1,200.00	1,200.00	100%	2,000.00	
D7	Obstruction Removal by Excavation, all Sizes and Depths	10	EA	\$ 200.00	\$ 2,000.00	42.00	5,040.00	42.00	5,040.00	5,040.00	14%	30,960.00	
D8	4" Asphalt (Roadway)	300	SY	\$ 120.00	\$ 36,000.00	50	2,500.00	50	2,500.00	2,500.00	0%	2,500.00	
D9	4" Concrete (Sidewalks)	50	SY	\$ 50.00	\$ 2,500.00	50	2,500.00	50	2,500.00	2,500.00	0%	4,000.00	
D10	6" Concrete Driveways & Streets	50	SY	\$ 80.00	\$ 4,000.00	1.00	5,800.00	1.00	5,800.00	5,800.00	100%	-	
D11	Remove and Replace Manhole, or Install New, Fiberglass, 5 ft depth	1	EA	\$ 5,800.00	\$ 5,800.00	5.00	30,000.00	5.00	30,000.00	30,000.00	100%	-	
D12	Remove and Replace Manhole, or Install New, Fiberglass, 5-9 ft depth	5	EA	\$ 6,000.00	\$ 30,000.00	1.00	6,800.00	1.00	6,800.00	6,800.00	0%	6,800.00	
D13	Remove and Replace Manhole, or Install New, Fiberglass, More than 9 ft depth	1	EA	\$ 6,800.00	\$ 6,800.00	1.00	1,000.00	1.00	1,000.00	1,000.00	100%	-	
D14	Demo Manhole/Eliminate	150	LF	\$ 1.00	\$ 150.00	150.00	150.00	150.00	150.00	150.00	100%	-	
D15	Trenc Protection	1	LS	\$ 2,000.00	\$ 2,000.00	1.00	2,000.00	1.00	2,000.00	2,000.00	100%	-	
D16	Traffic Control	1	LS	\$ 2,000.00	\$ 2,000.00	1.00	2,000.00	1.00	2,000.00	2,000.00	100%	-	
Terrill (73 to Cleveland)													
E1	Mobilization (not to exceed 5% of base bid)	1	LS	\$ 13,000.00	\$ 13,000.00	1.00	13,000.00	1.00	13,000.00	13,000.00	100%	-	
E2	Rehabilitate 8" Sewer, Burst with 8" HDPE	3428	LF	\$ 34.00	\$ 116,552.00	3,328.00	113,152.00	3,328.00	113,152.00	113,152.00	97%	3,400.00	
E3	Pre-constructions cleaning and TV-ing	3428	LF	\$ 2.50	\$ 8,570.00	3,328.00	8,320.00	3,328.00	8,320.00	8,320.00	97%	250.00	
E4	Post-constructions cleaning TV-ing as Directed by Owners	1000	LF	\$ 2.50	\$ 2,500.00	51.00	34,680.00	51.00	34,680.00	34,680.00	84%	2,500.00	
E5	Reconnect Service Connections All Sizes and Depths	61	EA	\$ 680.00	\$ 41,480.00	51.00	34,680.00	51.00	34,680.00	34,680.00	84%	6,800.00	
E6	End of Line Cleanout	1	EA	\$ 1,200.00	\$ 1,200.00	4.00	800.00	4.00	800.00	800.00	40%	1,200.00	
E7	Obstruction Removal by Excavation, all Sizes and Depths	10	EA	\$ 200.00	\$ 2,000.00	37.00	4,440.00	37.00	4,440.00	4,440.00	12%	31,560.00	
E8	4" Asphalt (Roadway)	300	SY	\$ 120.00	\$ 36,000.00	50	2,500.00	50	2,500.00	2,500.00	0%	2,500.00	
E9	4" Concrete (Sidewalks)	50	SY	\$ 50.00	\$ 2,500.00	50	2,500.00	50	2,500.00	2,500.00	0%	4,500.00	
E10	6" Concrete Driveways & Streets	50	SY	\$ 90.00	\$ 4,500.00	9.00	52,200.00	9.00	52,200.00	52,200.00	113%	(5,800.00)	
E11	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5 ft depth	8	EA	\$ 5,800.00	\$ 46,400.00	3.00	18,000.00	3.00	18,000.00	18,000.00	75%	6,000.00	
E12	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5-9 ft depth	4	EA	\$ 6,000.00	\$ 24,000.00	1.00	1,000.00	1.00	1,000.00	1,000.00	100%	-	
E13	Demo Manhole/Eliminate	1	EA	\$ 1,000.00	\$ 1,000.00	100.00	100.00	100.00	100.00	100.00	100%	-	
E14	Trench Protection	100	LF	\$ 1.00	\$ 100.00	1.00	2,000.00	1.00	2,000.00	2,000.00	100%	-	
E15	Traffic Control	1	LS	\$ 2,000.00	\$ 2,000.00	1.00	2,000.00	1.00	2,000.00	2,000.00	100%	-	
Wilson													
F1	Mobilization (not to exceed 5% of base bid)	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	10,000.00	1.00	10,000.00	10,000.00	100%	-	
F2	Rehabilitate 6" Sewer, Burst with 8" HDPE	1707	LF	\$ 34.00	\$ 58,038.00	1,785.00	60,690.00	1,785.00	60,690.00	60,690.00	105%	(2,652.00)	
F3	Rehabilitate 10" Sewer, Bursting with 10" HDPE	982	LF	\$ 42.00	\$ 41,244.00	990.00	41,580.00	990.00	41,580.00	41,580.00	101%	(336.00)	
F4	Rehabilitate 12" Sewer, Bursting with 12" HDPE	391	LF	\$ 48.00	\$ 18,768.00	391.00	18,768.00	391.00	18,768.00	18,768.00	100%	-	
F5	Pre-constructions cleaning and TV-ing	3080	LF	\$ 2.50	\$ 7,700.00	3,166.00	7,915.00	3,166.00	7,915.00	7,915.00	103%	(215.00)	
F6	Post-constructions cleaning and TV-ing as Directed by Owners	500	LF	\$ 1.00	\$ 500.00	1,341.00	1,341.00	51.00	34,680.00	34,680.00	268%	(841.00)	
F7	Reconnect Service Connections All Sizes and Depths	59	EA	\$ 680.00	\$ 40,120.00	51.00	34,680.00	51.00	34,680.00	34,680.00	86%	5,440.00	
F8	End of Line Cleanout	1	EA	\$ 2,000.00	\$ 2,000.00	-	-	-	-	-	0%	2,000.00	
F9	Obstruction Removal by Excavation, all Sizes and Depths	10	EA	\$ 400.00	\$ 4,000.00	-	-	-	-	-	0%	4,000.00	

Progress Estimate - Unit Price Work

Owner: CITY OF GROVES
 Engineer: SOUTEX
 Contractor: TEXAS PRIDE UTILITIES, LLC
 Project: 2022 SANITARY SEWER PIPE BURSTING PROJECT
 Contract:

Contractor's Application for Payment

Owner's Project No.:
 Engineer's Project No.: 21-1000
 Contractor's Project No.:

Application No.: 10		Application Period: From 09/01/23 to 10/24/23		Application Date: 11/10/23																	
A	B	C		D		E		F		G		H		I		J		K		L	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Work Completed	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)									
F10	4" Asphalt (Roadway)	400	SY	\$ 110.00	\$ 44,000.00	245.00	26,950.00	26,950.00	26,950.00	61%	17,050.00										
F11	4" Concrete (Sidewalks)	50	SY	\$ 50.00	\$ 2,500.00	50.00	2,500.00	2,500.00	2,500.00	100%	-										
F12	6" Concrete Driveways & Streets	50	SY	\$ 100.00	\$ 5,000.00	50.00	5,000.00	5,000.00	5,000.00	100%	-										
F13	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5 ft depth	3	EA	\$ 5,800.00	\$ 17,400.00	3.00	17,400.00	17,400.00	17,400.00	100%	-										
F14	Remove and Replace Manhole, or Install New, Fiberglass, 5-9 ft depth	2	EA	\$ 6,000.00	\$ 12,000.00	2.00	12,000.00	12,000.00	12,000.00	100%	-										
F15	Remove and Replace Manhole, or Install New, Fiberglass, more than 9 ft depth	6	EA	\$ 6,900.00	\$ 41,400.00	4.00	27,600.00	27,600.00	27,600.00	67%	13,800.00										
F16	Trench Protection	250	LF	\$ 1.00	\$ 250.00	250.00	250.00	250.00	250.00	100%	-										
F17	Traffic Control	1	LS	\$ 2,000.00	\$ 2,000.00	1.00	2,000.00	2,000.00	2,000.00	100%	-										
				Original Contract Totals			\$ 1,970,291.50	\$ 1,788,472.00	\$ 1,788,472.00	91%	\$ 181,819.50										

Progress Estimate - Unit Price Work

Owner: CITY OF GROVES
 Engineer: SOUTEX
 Contractor: TEXAS PRIDE UTILITIES, LLC
 Project: 2022 SANITARY SEWER PIPE BURSTING PROJECT
 Contract:

Contractor's Application for Payment

Owner's Project No.: 21-1000
 Engineer's Project No.:
 Contractor's Project No.:

Bid Item No.	Description	Application Period: From 09/01/23 to 10/24/23			Application Date: 11/10/23						
		C	D	E	F	G	H	I	J	K	L
		Item Quantity	Units	Unit Price (\$)	Change in Contract Value (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (I / F) (%)	Balance to Finish (F - J) (\$)
Change Orders											
A2	Oak, Maple, Elm Ash	673	LF	\$ 34.00	\$ (238.00)	(7.00)					(238.00)
A3	Rehabilitate 8" Sewer, Burst with 8" HDPE	7,344	LF	\$ 34.00	\$ 714.00	21.00					714.00
A4	Pre-constructions cleaning and TV-ing	8,017	LF	\$ 2.50	\$ 35.00	14.00					35.00
A5	Post-constructions cleaning and TV-ing as Directed by Owners	1,000	LF	\$ 1.00	\$ 4,436.00	4,436.00					4,436.00
A6	Reconnect Service Connections All Sizes and Depths	206	EA	\$ 680.00	\$ 680.00	1.00					680.00
A9	4" Asphalt (Roadway)	200	SY	\$ 70.00	\$ (12,600.00)	(180.00)					(12,600.00)
A10	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5 ft depth	14	EA	\$ 5,800.00	\$ (17,400.00)	(3.00)					(17,400.00)
A11	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5-9 ft depth	12	EA	\$ 6,000.00	\$ 30,000.00	5.00					30,000.00
A13	Remove and Replace Chainlink, Wooden Fences, and Gates	200	LF	\$ 40.00	\$ (3,000.00)	(75.00)					(3,000.00)
Eugenia Bryan											
B2	Rehabilitate 8" Sewer, Burst with 8" HDPE	2083	LF	\$ 34.00	\$ 34.00	1.00					34.00
B5	Post-constructions cleaning and TV-ing as Directed by Owners	500	LF	\$ 1.00	\$ 2,004.00	2,004.00					2,004.00
B6	Reconnect Service Connections All Sizes and Depths	55	EA	\$ 680.00	\$ (12,240.00)	(18.00)					(12,240.00)
B8	Obstruction Removal by Excavation, all Sizes and Depths	10	EA	\$ 200.00	\$ (2,000.00)	(10.00)					(2,000.00)
B9	4" Concrete (Sidewalks)	50	SY	\$ 90.00	\$ (4,500.00)	(50.00)					(4,500.00)
B10	6" Concrete Driveways & Streets	50	SY	\$ 100.00	\$ (5,000.00)	(50.00)					(5,000.00)
B11	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5 ft depth	4	EA	\$ 5,800.00	\$ (17,400.00)	(3.00)					(17,400.00)
B12	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5-9ft depth	1	EA	\$ 6,000.00	\$ 18,000.00	3.00					18,000.00
Washington											
C3	Rehabilitate 8" Sewer, Burst with 8" HDPE	1934	LF	\$ 34.00	\$ 4,556.00	134.00					4,556.00
C4	Rehabilitate 10" Sewer, Bursting with 10" HDPE	658	LF	\$ 40.00	\$ 400.00	10.00					400.00
C7	Post-constructions cleaning and TV-ing as Directed by Owners	500	LF	\$ 2.50	\$ 4,727.50	1,891.00					4,727.50
C10	Obstruction Removal by Excavation, all Sizes and Depths	10	EA	\$ 200.00	\$ (2,000.00)	(10.00)					(2,000.00)
C11	4" Asphalt (Roadway)	400	SY	\$ 70.00	\$ (28,000.00)	(400.00)					(28,000.00)
C12	4" Concrete (Sidewalks)	50	SY	\$ 70.00	\$ (3,500.00)	(50.00)					(3,500.00)
C13	6" Concrete Driveways & Streets	50	SY	\$ 80.00	\$ (4,000.00)	(50.00)					(4,000.00)
C15	Remove and Replace Manhole, or Install New, Fiberglass, 5-9 ft depth	4	EA	\$ 6,000.00	\$ 12,000.00	2.00					12,000.00
C16	Remove and Replace Manhole, or Install New, Fiberglass, 9 ft depth	5	EA	\$ 6,800.00	\$ (13,600.00)	(2.00)					(13,600.00)
Terrell (Cleveland to Taft)											
D2	Rehabilitate 8" Sewer, Burst with 8" HDPE	2358	LF	\$ 34.00	\$ 3,740.00	110.00					3,740.00
D3	Pre-constructions cleaning and TV-ing	2358	LF	\$ 2.50	\$ 275.00	110.00					275.00
D4	Post-constructions cleaning and TV-ing as Directed by Owners	500	LF	\$ 1.00	\$ 673.00	673.00					673.00
D7	Obstruction Removal by Excavation, all Sizes and Depths	10	EA	\$ 200.00	\$ (2,000.00)	(10.00)					(2,000.00)
D8	4" Asphalt (Roadway)	300	SY	\$ 120.00	\$ (30,960.00)	(288.00)					(30,960.00)
D9	4" Concrete (Sidewalks)	50	SY	\$ 50.00	\$ (2,500.00)	(50.00)					(2,500.00)
D10	6" Concrete Driveways & Streets	50	SY	\$ 80.00	\$ (4,000.00)	(50.00)					(4,000.00)
D13	Remove and Replace Manhole, or Install New, Fiberglass, More than 9 ft depth	1	EA	\$ 6,800.00	\$ (6,800.00)	(1.00)					(6,800.00)
Terrell (73 to Cleveland)											
E2	Rehabilitate 8" Sewer, Burst with 8" HDPE	3428	LF	\$ 34.00	\$ (3,400.00)	(100.00)					(3,400.00)
E3	Pre-constructions cleaning and TV-ing	3428	LF	\$ 2.50	\$ (250.00)	(100.00)					(250.00)
E4	Post-constructions cleaning and TV-ing as Directed by Owners	1000	LF	\$ 2.50	\$ (2,500.00)	(1,000.00)					(2,500.00)
E5	Reconnect Service Connections All Sizes and Depths	61	EA	\$ 680.00	\$ (6,800.00)	(10.00)					(6,800.00)
E6	End of Line Cleanout	1	EA	\$ 1,200.00	\$ (1,200.00)	(1.00)					(1,200.00)
E7	Obstruction Removal by Excavation, all Sizes and Depths	10	EA	\$ 200.00	\$ (1,200.00)	(6.00)					(1,200.00)

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: CITY OF GROVES
 Engineer: SOUTEX
 Contractor: TEXAS PRIDE UTILITIES, LLC
 Project: 2022 SANITARY SEWER PIPE BURSTING PROJECT
 Contract: _____
 Application No.: 10 Application Period: From 09/01/23 to 10/24/23 Application Date: 11/10/23
 Owner's Project No.: _____
 Engineer's Project No.: 21-1000
 Contractor's Project No.: _____

A Bid Item No.	B Description	C Contract Information			E Unit Price (\$)	F Change in Contract Value (C X E) (\$)	G Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		D Item Quantity	D Units	D Contract Information								
E8	4" Asphalt (Roadway)	300	SY	\$ 120.00	\$ (31,560.00)	(263.00)						(31,560.00)
E9	4" Concrete (Sidewalks)	50	SY	\$ 50.00	\$ (2,500.00)	(50.00)						(2,500.00)
E10	6" Concrete Driveways & Streets	50	SY	\$ 90.00	\$ (4,500.00)	(50.00)						(4,500.00)
E11	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5 ft depth	8	EA	\$ 5,800.00	\$ 5,800.00	1.00						5,800.00
E12	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5-9 ft depth Wilson	4	EA	\$ 6,000.00	\$ (6,000.00)	(1.00)						(6,000.00)
F2	Rehabilitate 6" Sewer, Burst with 8" HDPE	1707	LF	\$ 34.00	\$ 2,652.00	78.00						2,652.00
F3	Rehabilitate 10" Sewer, Bursting with 10" HDPE	982	LF	\$ 42.00	\$ 336.00	8.00						336.00
F5	Pre-constructions cleaning and TV-ing	3080	LF	\$ 2.50	\$ 215.00	86.00						215.00
F6	Post-constructions cleaning and TV-ing as Directed by Owners	500	LF	\$ 1.00	\$ 841.00	841.00						841.00
F7	Reconnect Service Connections All Sizes and Depths	59	EA	\$ 680.00	\$ (5,440.00)	(8.00)						(5,440.00)
F8	End of Line Cleanout	1	EA	\$ 2,000.00	\$ (2,000.00)	(1.00)						(2,000.00)
F9	Obstruction Removal by Excavation, all Sizes and Depths	10	EA	\$ 400.00	\$ (4,000.00)	(10.00)						(4,000.00)
F10	4" Asphalt (Roadway)	400	SY	\$ 110.00	\$ (17,050.00)	(155.00)						(17,050.00)
F15	Remove and Replace Manhole, or Install New, Fiberglass, more than 9 ft depth	6	EA	\$ 6,900.00	\$ (13,800.00)	(2.00)						(13,800.00)
					Change Order Totals	\$ (181,819.50)		\$	\$	\$	0%	\$ (181,819.50)

Original Contract and Change Orders					\$ 1,788,472.00	\$	\$ 1,788,472.00	\$	\$ 1,788,472.00	100%	\$
Project Totals					\$ 1,788,472.00	\$	\$ 1,788,472.00	\$	\$ 1,788,472.00	100%	\$

02-23-20
32015
HHS-20

City of Groves
Soutex Surveyors & Engineers
3737 Doctors Drive
Port Arthur, TX 77642
21-1000
2022 Sanitary Sewer Pipe Bursting Project
City of Groves

INVOICE
Texas Pride Utilities, LLC
725 Carby Rd
Houston TX 77037
281.533.3898

Estimate No.: 10
Work Completed Thru: 9/1/2023-10/31/2023
Invoice Date: 10/25/2023



PAY ITEM	DESCRIPTION	ORIGINAL CONTRACT			PROJECT PERFORMANCE					
		UNIT	PRICE	QUANTITY	TOTAL PRICE BID	PERIOD QUANTITY	THIS ESTIMATE	TO-DATE QUANTITY	TO-DATE RPTD PCT	TO-DATE AMOUNT
BASE BID ITEMS:										
BID A - OAK AVENUE, MAPLE AVENUE, ELM AVENUE, & ASH AVENUE										
1	Mobilization	LS	\$25,000.00	1.00	\$25,000.00	0	\$ -	1	100.00%	\$ 25,000.00
2	Rehabilitate 6" Sewer, Burst with 8" HDPE	LF	\$34.00	673.00	\$22,882.00	0	\$ -	666	98.96%	\$ 22,644.00
3	Rehabilitate 8" Sewer, Burst with 8" HDPE	LF	\$34.00	7344.00	\$249,896.00	0	\$ -	7365	100.29%	\$ 250,410.00
4	Pre-constructions cleaning and TV-ing	LF	\$2.50	8017.00	\$20,042.50	0	\$ -	8031	100.17%	\$ 20,077.50
5	Post-constructions cleaning and TV-ing	LF	\$1.00	1000.00	\$1,000.00	5436	\$ 5,436.00	5436	543.60%	\$ 5,436.00
6	Reconnect Service Connections All Sizes and Depths	EA	\$680.00	206.00	\$140,080.00	0	\$ -	207	100.49%	\$ 140,760.00
7	End of Line Cleanout	EA	\$1200.00	1.00	\$1,200.00	0	\$ -	1	100.00%	\$ 1,200.00
8	Obstruction Removal by Excavation, all Sizes and Depths	EA	\$200.00	10.00	\$2,000.00	0	\$ -	10	100.00%	\$ 2,000.00
9	4" Asphalt (Roadway)	SY	\$70.00	200.00	\$14,000.00	0	\$ -	20	10.00%	\$ 1,400.00
10	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5 ft Depth	EA	\$5800.00	12.00	\$69,600.00	0	\$ -	9	75.00%	\$ 52,200.00
11	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5-9 ft Depth	EA	\$6000.00	14.00	\$84,000.00	3	\$ 18,000.00	19	135.71%	\$ 114,000.00
12	Trench Protection	LF	\$1.00	250.00	\$250.00	0	\$ -	250	100.00%	\$ 250.00
13	Remove and Replace Chainlink, Wooden Fences, and Gates	LF	\$40.00	200.00	\$8,000.00	0	\$ -	125	62.50%	\$ 5,000.00
14	Replace Ornamental Plants, Shrubs, and Trees	LS	\$5000.00	1.00	\$5,000.00	0	\$ -	1	100.00%	\$ 5,000.00
15	Traffic Control	LS	\$2000.00	1.00	\$2,000.00	0	\$ -	1	100.00%	\$ 2,000.00
BID B - EUGENIA LANE & BRYAN AVENUE										
1	Mobilization	LS	\$8000.00	1.00	\$8,000.00	0	\$ -	1	100.00%	\$ 8,000.00
2	Rehabilitate 8" Sewer, Burst with 8" HDPE	LF	\$34.00	2083.00	\$70,822.00	0	\$ -	2084	100.05%	\$ 70,856.00
3	Rehabilitate 12" Sewer, Burst with 12" HDPE	LF	\$40.00	421.00	\$16,840.00	0	\$ -	421	100.00%	\$ 16,840.00
3A	Rehabilitate 12" Sewer, Burst with 12" HDPE (Adjustment)	LF	\$6.00	421.00	\$2,526.00	421	\$ 2,526.00	421	100.00%	\$ 2,526.00
4	Pre-constructions cleaning and TV-ing	LF	\$2.50	2504.00	\$6,260.00	0	\$ -	2504	100.00%	\$ 6,260.00
5	Post constructions cleaning and TV-ing as directed by owners	LF	\$1.00	500.00	\$500.00	2504	\$ 2,504.00	2504	500.80%	\$ 2,504.00
6	Reconnect Service Connections All Sizes and Depths	EA	\$680.00	55.00	\$37,400.00	0	\$ -	37	67.27%	\$ 25,160.00
7	End of Line Cleanout	EA	\$1200.00	2.00	\$2,400.00	0	\$ -	2	100.00%	\$ 2,400.00
8	Obstruction Removal by Excavation, all Sizes and Depths	EA	\$200.00	10.00	\$2,000.00	0	\$ -	0	0.00%	\$ -
9	4" Concrete (Sidewalks)	SY	\$90.00	50.00	\$4,500.00	0	\$ -	0	0.00%	\$ -
10	6" Concrete Driveways & Streets	SY	\$100.00	50.00	\$5,000.00	0	\$ -	0	0.00%	\$ -
11	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5ft Depth	EA	\$5800.00	4.00	\$23,200.00	-1	\$ (5,800.00)	1	25.00%	\$ 5,800.00
12	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5-9ft Depth	EA	\$6000.00	1.00	\$6,000.00	0	\$ -	4	400.00%	\$ 24,000.00
13	Traffic Control	LS	\$2000.00	1.00	\$2,000.00	1	\$ 2,000.00	1	100.00%	\$ 2,000.00
BID C - WASHINGTON BOULEVARD										
1	Mobilization	LS	\$15000.00	1.00	\$15,000.00	0	\$ -	1	100.00%	\$ 15,000.00
2	Rehabilitate 6" Sewer, Burst with 8" HDPE	LF	\$34.00	792.00	\$26,928.00	0	\$ -	792	100.00%	\$ 26,928.00
3	Rehabilitate 8" Sewer, Burst with 8" HDPE	LF	\$34.00	1934.00	\$65,756.00	0	\$ -	2068	106.93%	\$ 70,312.00
4	Rehabilitate 10" Sewer, Burst with 10" HDPE	LF	\$40.00	658.00	\$26,320.00	0	\$ -	668	101.52%	\$ 26,720.00
5	Pre-constructions cleaning and TV-ing	LF	\$2.50	3384.00	\$8,460.00	0	\$ -	3384	100.00%	\$ 8,460.00
6	Post-constructions cleaning and TV-ing as Directed by Owners	LF	\$2.50	500.00	\$1,250.00	2391	\$ 5,977.50	2391	478.20%	\$ 5,977.50
7	Reconnect Service Connections All Sizes and Depths	EA	\$680.00	77.00	\$52,360.00	0	\$ -	77	100.00%	\$ 52,360.00

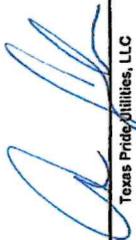
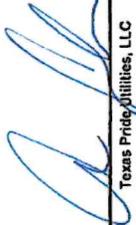
8	End of Line Cleanup	EA	\$1,200.00	1.00	\$1,200.00	0	\$	-	1	100.00%	\$	1,200.00
9	Obstruction Removal by Excavation, all Sizes and Depths	EA	\$2,000.00	10.00	\$2,000.00	0	\$	-	0	0.00%	\$	-
10	4" Asphalt (Roadway)	SY	\$70.00	400.00	\$28,000.00	0	\$	-	0	0.00%	\$	-
11	4" Concrete (Sidewalks)	SY	\$70.00	50.00	\$3,500.00	0	\$	-	0	0.00%	\$	-
12	6" Concrete Driveways & Streets	SY	\$80.00	50.00	\$4,000.00	0	\$	-	0	0.00%	\$	-
13	Remove and Replace Manhole, or Install New, Fiberglass, 5 ft Depth	EA	\$580.00	2.00	\$11,600.00	0	\$	-	2	100.00%	\$	11,600.00
14	Remove and Replace Manhole, or Install New, Fiberglass, 5-9ft Depth	EA	\$6,000.00	4.00	\$24,000.00	0	\$	-	6	150.00%	\$	36,000.00
15	Remove and Replace Manhole, or Install New, Fiberglass, More than 9 ft Depth	EA	\$6,800.00	5.00	\$34,000.00	0	\$	-	3	60.00%	\$	20,400.00
16	Trench Protection	LF	\$1.00	300.00	\$300.00	300	\$	300.00	300	100.00%	\$	300.00
17	Traffic Control	LS	\$2,000.00	1.00	\$2,000.00	0	\$	-	1	100.00%	\$	2,000.00
BID D - TERRELL STREET (CLEVELAND AVENUE TO TAFT AVENUE)												
1	Mobilization	LS	\$10,000.00	1.00	\$10,000.00	0	\$	-	1	100.00%	\$	10,000.00
2	Rehabilitate 8" Sewer, Burst with 8" HDPE	LF	\$34.00	2358.00	\$80,172.00	0	\$	-	2468	104.65%	\$	83,912.00
3	Pre-constructions cleaning and TV-ing	LF	\$2.50	2358.00	\$5,895.00	0	\$	-	2468	104.65%	\$	6,170.00
4	Post-constructions cleaning and TV-ing as Directed by Owners	LF	\$1.00	500.00	\$500.00	1173	\$	1,173.00	1173	234.60%	\$	1,173.00
5	Reconnect Service Connections All Sizes and Depths	EA	\$680.00	51.00	\$34,680.00	0	\$	-	51	100.00%	\$	34,680.00
6	End of Line Cleanup	EA	\$1,200.00	1.00	\$1,200.00	0	\$	-	1	100.00%	\$	1,200.00
7	Obstruction Removal by Excavation, all Sizes and Depths	EA	\$2,000.00	10.00	\$2,000.00	0	\$	-	0	0.00%	\$	-
8	4" Asphalt (Roadway)	SY	\$120.00	300.00	\$36,000.00	0	\$	-	42	14.00%	\$	5,040.00
9	4" Concrete (Sidewalks)	SY	\$50.00	50.00	\$2,500.00	0	\$	-	0	0.00%	\$	-
10	6" Concrete Driveways & Streets	SY	\$80.00	50.00	\$4,000.00	0	\$	-	0	0.00%	\$	-
11	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5 ft Depth	EA	\$5,800.00	1.00	\$5,800.00	0	\$	-	1	100.00%	\$	5,800.00
12	Remove and Replace Manhole, or Install New, Fiberglass, 5-9 ft Depth	EA	\$6,000.00	5.00	\$30,000.00	0	\$	-	5	100.00%	\$	30,000.00
13	Remove and Replace Manhole, or Install New, Fiberglass, More than 9 ft Depth	EA	\$6,800.00	1.00	\$6,800.00	0	\$	-	0	0.00%	\$	-
14	Demo Manhole/Eliminate	EA	\$1,000.00	1.00	\$1,000.00	0	\$	-	1	100.00%	\$	1,000.00
15	Trench Protection	LF	\$1.00	150.00	\$150.00	150	\$	150.00	150	100.00%	\$	150.00
16	Traffic Control	LS	\$2,000.00	1.00	\$2,000.00	0	\$	-	1	100.00%	\$	2,000.00
BID E - TERRELL STREET (HIGHWAY 73 TO CLEVELAND AVENUE)												
1	Mobilization	LS	\$13,000.00	1.00	\$13,000.00	0	\$	-	1	100.00%	\$	13,000.00
2	Rehabilitate 8" Sewer, Burst with 8" HDPE	LF	\$34.00	3428.00	\$116,552.00	0	\$	-	3328	97.08%	\$	113,152.00
3	Pre-constructions cleaning and TV-ing	LF	\$2.50	3428.00	\$8,570.00	0	\$	-	3328	97.08%	\$	8,320.00
4	Post-constructions cleaning and TV-ing as Directed by Owners	LF	\$2.50	1000.00	\$2,500.00	0	\$	-	0	0.00%	\$	-
5	Reconnect Service Connections All Sizes and Depths	EA	\$680.00	61.00	\$41,480.00	0	\$	-	51	83.61%	\$	34,680.00
6	End of Line Cleanup	EA	\$1,200.00	1.00	\$1,200.00	0	\$	-	0	0.00%	\$	-
7	Obstruction Removal by Excavation, all Sizes and Depths	EA	\$2,000.00	10.00	\$2,000.00	0	\$	-	4	40.00%	\$	800.00
8	4" Asphalt (Roadway)	SY	\$120.00	300.00	\$36,000.00	0	\$	-	37	12.33%	\$	4,440.00
9	4" Concrete (Sidewalks)	SY	\$50.00	50.00	\$2,500.00	0	\$	-	0	0.00%	\$	-
10	6" Concrete Driveways & Streets	SY	\$90.00	50.00	\$4,500.00	0	\$	-	0	0.00%	\$	-
11	Remove and Replace Manhole, or Install New, Fiberglass, Less than 5 ft Depth	EA	\$5,800.00	8.00	\$46,400.00	1	\$	5,800.00	9	112.50%	\$	52,200.00
12	Remove and Replace Manhole, or Install New, Fiberglass, 5-9 ft Depth	EA	\$6,000.00	4.00	\$24,000.00	0	\$	-	3	75.00%	\$	18,000.00
13	Demo Manhole/Eliminate	EA	\$1,000.00	1.00	\$1,000.00	0	\$	-	1	100.00%	\$	1,000.00
14	Trench Protection	LF	\$1.00	100.00	\$100.00	100	\$	100.00	100	100.00%	\$	100.00
15	Traffic Control	LS	\$2,000.00	1.00	\$2,000.00	0	\$	-	1	100.00%	\$	2,000.00
1	Mobilization	LS	\$10,000.00	1.00	\$10,000.00	0	\$	-	1	100.00%	\$	10,000.00

2	LF	\$34.00	1707.00	\$58,038.00	0	\$	1785	104.57%	\$	60,690.00
4	LF	\$42.00	982.00	\$41,244.00	0	\$	990	100.81%	\$	41,580.00
5	LF	\$48.00	391.00	\$18,788.00	0	\$	391	100.00%	\$	18,768.00
6	LF	\$2.50	3080.00	\$7,700.00	0	\$	3166	102.79%	\$	7,915.00
7	LF	\$1.00	500.00	\$500.00	1341	\$	1341	268.20%	\$	1,341.00
8	EA	\$680.00	59.00	\$40,120.00	0	\$	51	86.44%	\$	34,680.00
9	EA	\$2000.00	1.00	\$2,000.00	0	\$	0	0.00%	\$	-
10	EA	\$400.00	10.00	\$4,000.00	0	\$	0	0.00%	\$	-
11	SY	\$110.00	400.00	\$44,000.00	0	\$	285	61.25%	\$	26,950.00
12	SY	\$50.00	50.00	\$2,500.00	50	\$	50	100.00%	\$	2,500.00
13	SY	\$100.00	50.00	\$5,000.00	0	\$	50	100.00%	\$	5,000.00
14	EA	\$5800.00	3.00	\$17,400.00	0	\$	3	100.00%	\$	17,400.00
15	EA	\$6000.00	2.00	\$12,000.00	0	\$	2	100.00%	\$	12,000.00
16	EA	\$6900.00	6.00	\$41,400.00	0	\$	4	66.67%	\$	27,600.00
17	LF	\$1.00	250.00	\$250.00	250	\$	250	100.00%	\$	250.00
18	LS	\$2000.00	1.00	\$2,000.00	0	\$	1	100.00%	\$	2,000.00
TOTALS				\$1,970,291.50	\$42,257.50	\$				\$1,788,472.00

Total Earned to Date	\$1,788,472.00
Less 10% Retainage	\$178,847.20
Less Previous Payments	\$1,571,593.05
Amount Due This Period	\$38,031.75
Contract Retainage	\$178,847.20
Total Amount Due This Application	\$216,878.95
Original Contract Amount	\$1,970,291.50
Contract Modifications	\$0.00
Total Contract Amount	\$1,970,291.50
Percentage of Completion by Value	90.77%

Total Earned this period \$42,257.50

Total Earned this period \$1,970,291.50

Submitted:  Date: 10/25/23
 Approved:  Date: _____
 Approved: _____ Date: _____

Texas Pride Utilities, LLC
 Soutex Surveyors & Engineers
 City of Groves

City of Groves
Agenda Item Information Form

Council Meeting Date: 12/04/23 Department: Finance Agenda Item No. 3

Title for Item (same as to be placed on Agenda): Appointment of Directors to GEDC Board

Party(ies) requesting placement of this item on the agenda: Lamar A. Ozley, Finance Director

Submitted to City Manager's Office on: Date: 11/29/23 Time: 3:00 p.m. By: L. Ozley

Explanation of Item: Please see attached memo. Appoint Ms. Dugas for 1 year, appoint Mr. Konidis for 2 years, Appoint Mr. McAdams for 2 years, and appoint Mr. Oliver for 1 year.

Deadline for Approval: _____

Staff Recommendation: Approval of appointments and terms

Alternative (if any) for consideration: _____

Identify any attachments to this document: Memo and recommended motion

Specific Council Action Requested: None (Information item only) _____ Motion X

Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: L. Ozley Date: 11/29/23 Approved: [Signature] Date: 11/29/23
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ N/A Cumulative total of payments to date for this project/item
(if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____

Recommended Motion:

“I move to appoint the following people as Directors for the Groves Economic Development Corporation:

Ms. Rhonda Dugas for 1 year;

Mr. Pete Konidia for 2 years;

Mr. Mark McAdams for 2 years;

Mr. Paul Oliver for 1 year.”

**City of Groves
Memorandum**

Date: 11/28/23

To: City Council, City Manager and GEDC Board

From: Lamar Ozley, Finance Director & GEDC Executive Director

Subject: Appointment of Directors to the Groves Economic Development Board

Recently a question arose concerning the appointment of Directors to the Groves Economic Development Corporation (GEDC), specifically the appointment of City Council Members. After a review of the GEDC Bylaws by the City Attorney, City Manager, City Secretary, and myself, it has been determined that the City Council must appoint all members to the GEDC Board of Directors. Prior custom held that each City Council Member automatically joined the GEDC Board by virtue of their election to the City Council; however, Sec. 3.01 of the Bylaws simply state that all Directors must be appointed by the Council and allows for up to four Council Members to serve as Directors, but it does not require it. Each Ward must also have representation, but it does not have to be an elected person.

To cure any potential problems with the current membership, I recommend that City Council appoint the current City Council Members to the GEDC Board. This will also satisfy the requirement for ward representation. Going forward, I recommend Council re/appoint the Council members to the GEDC board at the same meeting when they are re/elected to their respective seat in November. The other three members are to be reappointed on their two-year anniversary, or as vacancies arise.

The following are the appointment dates for the 3 non-City Council members and could be reappointed two years after their initial appointment:

Sidney Badon – 1/17/22
Letha Knaus – 6/19/23
Derrick Theall – 6/19/23

Ms. Dugas and Mr. Oliver have been on the GEDC for more than two years thereby fulfilling their initial term, the following is my recommended terms to coincide with their respective reelection terms on Council:

Rhonda Dugas – 1 year
Pete Konidis – 2 years
Mark McAdams – 2 years
Paul Oliver – 1 year

Please let me know if you have any questions.



The State of Texas

SECRETARY OF STATE

CERTIFICATE OF INCORPORATION OF

GROVES ECONOMIC DEVELOPMENT CORPORATION
CHARTER NUMBER 01393013-00

The undersigned, as Secretary of State of Texas, hereby certifies that Articles of Incorporation for the above corporation, duly signed pursuant to the provisions of the Development Corporation Act of 1979, have been received in this office and are found to conform to law.

ACCORDINGLY, the undersigned, as such Secretary of State, and by virtue of the authority vested in the Secretary by law, hereby issues this Certificate of Incorporation and attaches hereto a copy of the Articles of Incorporation.

Dated: March 21, 1996



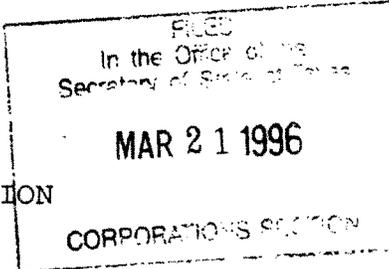
rr

Antonio O. Garza, Jr.
Secretary of State

ARTICLES OF INCORPORATION

OF

GROVES ECONOMIC DEVELOPMENT CORPORATION
A TEXAS NON-PROFIT CORPORATION
GROVES, TEXAS



We, the undersigned natural persons over the age of eighteen (18) years and qualified electors of the City of Groves, Texas (a duly established municipal corporation), acting as incorporators of a public instrumentality and non-profit industrial development corporation (the "Corporation") under the provisions of Section 4B of the Development Corporation Act of 1979, Vernon's Ann.Civ.St.art. 5190.6, as amended (the "Development Corporation Act"), with the approval of the governing body of the City of Groves, Texas (the "City"), as evidenced by the Resolution attached hereto and made a part hereof for all purposes, do hereby adopt the following Articles of Incorporation for the Corporation:

ARTICLE 1

NAME

The name of the Corporation is GROVES ECONOMIC DEVELOPMENT CORPORATION.

ARTICLE 2

NONPROFIT CORPORATION

The Corporation is a nonprofit corporation specifically governed by Section 4B of the Development Corporation Act.

ARTICLE 3

DURATION

The period of duration of the Corporation is perpetual.

ARTICLE 4

PURPOSE

The Corporation is organized exclusively and may issue bonds on behalf of the City for the public purposes of the promotion and development of new and expanded business enterprises to provide and encourage employment in the furtherance of the

public welfare. The Corporation shall have and exercise all of the rights, powers, privileges, authority, and functions given by the general laws of the State of Texas to nonprofit corporations by the Texas Nonprofit Corporation Act, Vernon's Ann.Civ.St.art. 1396-1.01 et seq., and the additional powers as provided in Section 4B and 23 of the Development Corporation Act, including, without limitation, the issuance of bonds. The Corporation shall be subject to any limitations imposed by such Section 4B. If any conflict should arise between these statutes regarding the Corporation's powers, the Development Corporation Act shall control and govern the Corporation; and to the extent of a conflict between Section 4B of the Development Corporation Act, the provisions of Section 4B shall prevail.

ARTICLE 5

INITIAL REGISTERED OFFICE AND AGENT

The street address of the initial registered office of the Corporation is 3947 Lincoln Avenue, Groves, TX 77619. The name of the initial registered agent at this office is A. R. KIMLER.

ARTICLE 6

BOARD OF DIRECTORS

The affairs of the Corporation shall be managed by a Board of Directors consisting of seven (7) in number who shall be appointed by the City Council of the City (the "Council"), three of whom shall not be employees, officers or members of the governing body of the City of Groves. Each director shall serve a two-year term. The names and addresses of the persons who are to serve as the initial Directors are as follows:

<u>Name of Director</u>	<u>Street Address</u>
Joseph P. Arisco	4701 Graves Groves, TX 77619
Steven M. Corley	2849 Magnolia Groves, TX 77619
James Fernandez	6835 Capitol Groves, TX 77619
O. M. Harris	6141 Adams Groves, TX 77619

Harold F. Locke	4301 McKinley Groves, TX 77619
Gene Venable	6233 Howe Groves, TX 77619
G. W. Woods	3135 High Groves, TX 77619

ARTICLE 7

MEMBERSHIP/STOCK

The Corporation has no members and is a non-stock corporation.

ARTICLE 8

AMENDMENTS

These Articles of Incorporation may at any time and from time to time be amended as provided in the Development Corporation Act so as to make any changes therein and add any provisions thereto which are lawful under the Development Corporation Act as then in effect. Any such amendment shall be effected in either of the following manners: (i) the members of the Board of Directors of the Corporation shall file with the Council a written application requesting approval of the amendments to the Articles of Incorporation, specifying in such application the amendments proposed to be made, the Council shall consider such application and, if by appropriate resolution duly finds and determines that it is advisable that the proposed amendments be made and shall approve the form of the proposed amendments, then the Board of Directors of the Corporation may amend the Articles of Incorporation by adopting such amendments at a meeting of the Board of Directors and delivering articles of amendment to the Secretary of State, or (ii) the Council may at its sole discretion, and at any time, amend these Articles of Incorporation, and alter or change the structure, organization, programs or activities of the Corporation, or terminate or dissolve the Corporation (subject to the provisions of the Development Corporation Act, and subject to any limitation provided by the constitutions and laws of the State of Texas and the United States of America on the impairment of contracts entered into by the corporation) by written resolution adopting the amendment to the Articles of Incorporation of the

Corporation or articles of dissolution at a meeting of the governing body and delivering the Articles of Amendment or Dissolution to the Secretary of State as provided in the Development Corporation Act. Amended or Restated Articles of Incorporation may be filed with the Secretary of State as provided in the Development Corporation Act.

ARTICLE 9

INCORPORATORS

The name and street address of each incorporator is:

<u>Name of Incorporator</u>	<u>Street Address</u>
Joseph P. Arisco	4701 Graves Groves, TX 77619
Steven M. Corley	2849 Magnolia Groves, TX 77619
James Fernandez	6835 Capitol Groves, TX 77619
O. M. Harris	6141 Adams Groves, TX 77619
Harold F. Locke	4301 McKinley Groves, TX 77619
Gene Venable	6233 Howe Groves, TX 77619
G. W. Woods	3135 High Groves, TX 77619

ARTICLE 10

AUTHORIZATION

The City has specifically authorized the Corporation by Resolution to act on its behalf to further the public purposes stated in said Resolution and these Articles of Incorporation, and the City, has, by said Resolution, approved these Articles of Incorporation.

ARTICLE 11

DIVIDENDS

No dividends shall ever be paid by the Corporation and no part of its net earnings remaining after payment of its expenses shall be distributed to or inure to the benefit of its Directors or Officers or any individual, firm, corporation or association. No part of the Corporation's activities shall be carrying on propaganda, or otherwise attempting to influence legislation, and it shall not participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

ARTICLE 12

INTERNAL AFFAIRS

The Corporation's internal affairs shall be regulated by a set of Bylaws, on inconsistent with the laws of this State or with these Articles of Incorporation, which Bylaws have been or will be approved by the City Council, under whose offices the Corporation is created.

ARTICLE 13

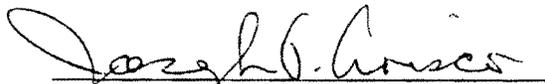
DISSOLUTION

If the Corporation ever should be dissolved when it has, or is entitled to, any interest in any funds or property of any kind, real, personal or mixed, such funds or property or rights thereto shall not be transferred to private ownership, but shall be transferred and delivered to the City after satisfaction or provision for satisfaction of debts and claims.

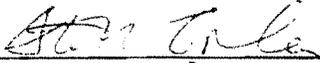
We execute these Articles of Incorporation on March 19, 1996.

Name

Address

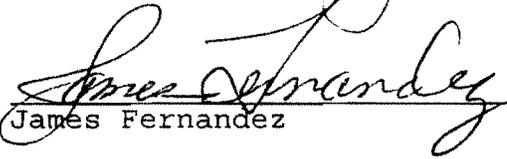

Joseph P. Arisco

4701 Graves
Groves, TX 77619



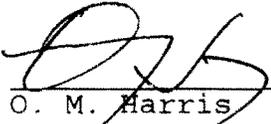
Steven M. Corley

2849 Magnolia
Groves, TX 77619



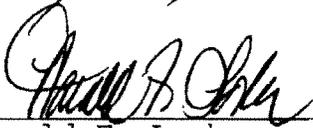
James Fernandez

6835 Capitol
Groves, TX 77619



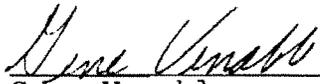
O. M. Harris

6141 Adams
Groves, TX 77619



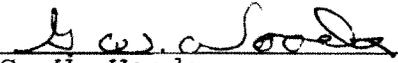
Harold F. Locke

4301 McKinley
Groves, TX 77619



Gene Venable

6233 Howe
Groves, TX 77619



G. W. Woods

3135 High
Groves, TX 77619

ARTICLES OF AMENDMENT

OF

GROVES ECONOMIC DEVELOPMENT CORPORATION
A TEXAS NON-PROFIT CORPORATION
GROVES, TEXAS

GROVES ECONOMIC DEVELOPMENT CORPORATION, a Texas nonprofit industrial development corporation under the provisions of Section 4B of the Development Corporation Act of 1979, Vernon's Ann.Civ.St.art. 5190.6, has adopted the amendment to its Articles of Incorporation filed on March 21, 1996, as stated in these Articles of Amendment.

ARTICLE ONE

NAME

The name of the Corporation is GROVES ECONOMIC DEVELOPMENT CORPORATION.

ARTICLE TWO

SUBSTANCE OF AMENDMENTS

(1) Article 4 of the Articles of Incorporation is amended to read as follows:

"ARTICLE 4

PURPOSE

The Corporation is organized exclusively and may issue bonds on behalf of the City for the public purposes of the promotion and development of new and expanded business enterprises to provide and encourage employment in the furtherance of the public welfare. The Corporation shall have and exercise all of the rights, powers, privileges, authority, and functions given by the general laws of the State of Texas to nonprofit corporations by the Texas Nonprofit Corporation Act, Vernon's Ann.Civ.St.art. 1396-1.01 et seq., and the additional powers as provided in Section 4B and 23 of the Development Corporation Act, including, without limitation, the issuance of bonds. The Corporation shall be subject to any limitations imposed by such Section 4B. If any conflict should arise between these statutes regarding the Corporation's powers, the Development Corporation Act shall control and govern the Corporation; and to the extent of a conflict between Section 4B of the Development Corporation Act, the provisions of Section 4B shall prevail. Said corporation is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that

qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code."

(2) Article 11 of the Articles of Incorporation is amended to read as follows:

"ARTICLE 11

NO DIVIDENDS AND IMPERMISSIBLE ACTIVITIES

No dividends shall ever be paid by the Corporation and no part of its net earnings remaining after payment of its expenses shall be distributed to or inure to the benefit of its Directors or Officers or any individual, firm, corporation or association. No part of the Corporation's activities shall be carrying on propaganda, or otherwise attempting to influence legislation, and it shall not participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office. No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article 4 hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code."

(3) Article 13 of the Articles of Incorporation is amended to read as follows:

ARTICLE 13

DISSOLUTION

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of

section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by the Court of general jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes."

ARTICLE THREE

PROCEDURE USED IN ADOPTING AMENDMENT

The amendment was adopted as follows:

The Corporation has no members entitled to vote on these Articles of Amendment. The amendment of the Articles of Incorporation was adopted at a meeting of the Board of Directors held on March 18, 1997. The amendment received the vote of a majority of the directors in office.

We are officers of the Corporation and we execute these Articles of Amendment on the Corporation's behalf on March 18, 1997.

GROVES ECONOMIC DEVELOPMENT
CORPORATION

By: /s/ Gene Venable
Gene Venable, President

By: /s/ O. M. Harris
O. M. Harris, Secretary

GROVES ECONOMIC DEVELOPMENT CORPORATION

CORPORATE BYLAWS

These Bylaws (referred to as the "Bylaws") govern the affairs of the Groves Economic Development Corporation, a public instrumentality and a non-profit corporation (hereinafter referred to as the "Corporation") created under Section 4B of the Development Corporation Act of 1979, Article 5190.6 of the Revised Civil Statutes of Texas (hereinafter referred to as the "Act").

Article I. Purpose

1.01. The Corporation is organized exclusively for the purpose of benefitting and accomplishing public purposes of the City of Groves, Texas, by promoting, assisting and enhancing economic development activities for the City as provided by the Development Corporation Act of 1979, Texas Revised Civil Statutes Annotated Article 5190.6, as amended. The Corporation has no members and is a non-stock corporation.

Article II. Registered Office and Agent

2.01. The registered office of the Corporation shall be maintained in the City of Groves, Jefferson County, Texas, where the Corporation shall maintain a registered office and the registered agent as provided in the Act. The Board of Directors shall be authorized to establish additional offices as well, and to change the location of any office of the Corporation.

Article III. Board of Directors

Management of the Corporation and General Powers

3.01. The affairs of the Corporation shall be managed by a Board of Directors appointed by the Mayor and City Council of the City of Groves. All voting rights shall be vested solely in the Board, whose members shall serve without compensation. In addition to the powers and authorities expressly conferred upon them by these Bylaws, the Board of Directors may exercise all such powers of the Corporation and do all lawful acts and things as are not prohibited by statute or by the Charter or by these Bylaws. Without prejudice to such general powers and other powers conferred by statute, by the Charter and by these Bylaws, it is expressly declared that the Board of Directors shall have the following powers, to-wit:

(i) To purchase, or otherwise acquire for the Corporation, any property, rights, or privileges which the Corporation is authorized to acquire, at such price or consideration and generally on such terms and conditions as they think fit; and at their discretion to pay therefore either wholly or partly in money,

stock, bonds, debentures, or other securities of the Corporation as may be lawful.

(ii) To create, make and issue notes, mortgages, bonds, deeds of trust, trust agreements and negotiable or transferable instruments and securities, secured by mortgage or deed of trust on any real property of the Corporation or otherwise, and to do every other act or thing necessary to effect the same.

(iii) To sell or lease the real or personal property of the Corporation on such terms as the Board may see fit and to execute all deeds, leases and other conveyances or contracts that may be necessary for carrying out the purposes of this Corporation.

(iv) To do all things and take all action authorized by Article 5190.6, as amended.

3.02. The Board shall be composed of seven (7) Directors who shall serve at the pleasure of the City Council. Directors will be selected based on the following:

(i) interest in the work of the Corporation, special expertise and civic service; (ii) at least three (3) of the Directors shall not be employees, officers or members of the governing body of the City of Groves; (iii) at least one (1) Director from each of the four (4) City Wards; and (iv) all Directors shall be residents of the City of Groves.

Terms of Office

3.03. The term of office shall be two (2) years or until successors are appointed.

Vacancies

3.04. Any vacancy occurring in the Board of Directors will be filled by appointment of the City Council of Groves. The vacancy will be filled for the unexpired term of the Director.

Board Attendance

3.05. Unless special consideration is granted by the Board to accommodate directors who are temporarily inactive for good cause, any director who is absent from three (3) consecutive regular or special meetings of the Board may be asked to resign. The Board's decision not to ask for the Director's resignation shall not negate the City Council's authority to do so.

Duties of Directors

3.06. Directors shall exercise ordinary business judgment in managing the affairs of the Corporation. Directors shall act as fiduciaries with respect to the interests of the citizens of Groves. In acting in their official capacity as directors of the Corporation, directors shall act in good faith and take actions they reasonably believe to be in the best interests of the Corporation and that are not unlawful. In all other instances, the Board of Directors shall not take any action that they should reasonably believe would be opposed to the Corporation's best interests or would be unlawful. A director shall not be liable if, in the exercise of ordinary care, the director acts in good faith relying on written financial and legal statements provided by an accountant or attorney retained by the Corporation.

Article IV. Officers Officer Positions

4.01. The officers of the Corporation shall be a President a Vice-President, a Secretary, and a Treasurer, all of whom shall be members of the Board. Any two or more offices may be held by the same person except the offices of President and Secretary. The officers shall have all powers specified in the Bylaws, as amended from time to time, and all powers authorized under the Act and the Texas Non-Profit Corporation Act of the State of Texas, or its successor.

Election and Terms of Office

4.02. The officers of the Corporation shall be elected annually by the Board of Directors at the last meeting of the fiscal year and assume their duties at the first regular meeting of the new fiscal year. If the election is not held at the last meeting of the year, it shall be held as soon thereafter as conveniently possible. Each officer shall hold office until a successor is duly elected and qualified. An officer may be elected to succeed himself or herself in the same office one (1) time. Vacancies in officer positions may be filled by the Board of Directors for the unexpired portion of the officer's term.

President

4.03. The President shall be the chief executive officer of the Corporation. He or she shall generally supervise and control all of the business and affairs of the corporation and shall preside at all meetings of the Board of Directors. The President shall perform all duties incident to the office and other duties prescribed from time to time by the Board of Directors. He or she may execute deeds, mortgages, bonds, contracts or other instruments

that the Board of Directors has authorized to be executed. However, he or she may not execute instruments on behalf of the Corporation if this power is expressly delegated to another officer or agent of the Corporation by the Board of Directors, the Bylaws, or statute. The President shall appoint the members of all standing and other committees, unless composition is otherwise provided for by the Bylaws, and shall appoint all committee chairs.

Vice-President

4.04. A Vice-President shall be elected or appointed by the Board of Directors. The Vice-President shall perform such duties as assigned to him by the Board of Directors; provided, however, that the Vice-President shall be responsible for matters involving marketing and financial incentives. In the absence of the President, or if the President is unable or refuses to act the Vice-President shall perform the duties of President and have all the powers and be subject to all the restrictions of that office.

Secretary

4.05. The Secretary shall be the custodian of the Corporate records. The Secretary shall record and keep or cause to be recorded and kept all votes and minutes of the meetings of the Board. The Secretary shall further give or cause to be given notice of all meetings of the Board of Directors and its committees, and shall perform such other duties as may be prescribed by the Board of Directors or President. The Secretary may designate one or more Assistant Secretaries who may be employees of the Corporation to assist in the administration of the Corporate records.

Treasurer

4.06. The Treasurer shall perform such duties as are usually incumbent upon such office. He or she shall see that proper and accurate accounts are kept of the financial condition of the Corporation and that proper books are maintained for their orderly entry. He or she shall insure that the financial policies adopted by the Board are duly followed and that an independent audit is made of the accounts of the Corporation at the end of each fiscal year. He or she shall report the financial condition of the Corporation at each regular meeting of the Board and City Council from time to time for approval, and shall perform any other duties the President assigns from time to time. Disbursements of the funds of the Corporation shall be by check, and all checks shall be signed in a manner consistent with the guidelines recommended by the Treasurer and approved by the Board of Directors. All persons authorized to disburse or manage the funds of the Corporation shall be bonded in such sum as the Board of Directors may require.

Other Officers

4.07. The Board of Directors shall name such other officers and assistant officers, as may be deemed necessary, including an Executive Director.

4.08. The Executive Director, if named, shall be the general manager and chief administrative officer of the Corporation, and subject to the supervision of the Board, shall perform such duties as may be incident to his or her office or specifically delegated to him or her by the board. The Executive Director shall serve at the pleasure of the Board and receive such compensation as the Board may determine from time to time. The Executive Director, as general manager and chief administrative officer, shall be responsible for policy and program implementation and for all operations of the agency, including hiring, supervising and dismissing employees as well as defining and assigning their work. The Executive Director shall be a non-voting, ex-officio member of the Board of Directors and any other committees created by the Board of Directors. The Executive Director shall compile and submit to the Board regular reports and recommendations regarding the programs, policies and business affairs of the Corporation.

Article V. Board Committees

Committees Authorized

5.01. The Board of Directors may establish and delegate specified authority to additional standing and ad hoc committees from time to time. A committee may include persons who are not directors of the Corporation. The Board of Directors may establish qualifications for membership on a committee.

In addition, the Board of Directors may authorize subcommittees from time to time and charge them with clear and specific duties. Subcommittees will operate under the general rules governing the Board committees and the general oversight of the Executive Director and Vice-President or Board Committee Chair.

The establishment of a committee shall not relieve the Board of Directors, or any individual director of any responsibility imposed by the Bylaws or otherwise imposed by law. No committee shall have the authority of the Board of Directors to:

- (a) Amend the articles of incorporation.
- (b) Adopt a plan of merger or a plan of consolidation with another corporation.

- (c) Authorize the sale, lease, exchange or mortgage of any of the property and assets of the Corporation.
- (d) Authorize the voluntary dissolution of the Corporation.
- (e) Revoke proceedings for the voluntary dissolution of the Corporation.
- (f) Adopt a plan for the distribution of the assets of the Corporation.
- (g) Amend, alter, or repeal the Bylaws.
- (h) Elect, appoint or remove a member of a committee or director or officer of the Corporation.
- (i) Approve any transaction to which the Corporation is a party or undertake any action that involves a potential conflict of interest as defined in paragraph 7.07 below.
- (j) Take any action outside the scope of authority delegated to it by the Board of Directors.
- (k) Take formal action on a matter that requires the approval of the Board of Directors.
- (l) Commit Corporation funds without the prior approval of the Board of Directors.
- (m) Undertake any other matters appropriate to the authority of the Board of Directors.

Committee Tenure

5.02. The members of each standing committee shall serve until the next annual meeting of the Board and/or until successors are appointed by an incoming President, unless the committee is terminated or a member is removed, resigns or ceases to qualify as a member. Vacancies on committees may be filled in the same manner as the original appointment.

Rules

5.03. Each committee or subcommittee may adopt rules for its own operation not inconsistent with the Bylaws or with rules adopted by the Board of Directors.

Article VI. Meetings

Regular Meetings

6.01. The Board of Directors shall provide for at least one (1) regular meeting annually by resolution stating the time and place of such meeting, which may be the Annual meeting as hereinafter provided. All regular meetings will be held in the corporate city offices of the City of Groves, provided that such meetings shall be held in a facility sufficient in size to accommodate the public attending.

Annual Meeting

6.02. The last meeting of the Corporation's fiscal year shall be designated as the Annual Meeting. It shall be held at a time and place designated by the Board.

Special Meetings

6.03. Special meetings of the Board of Directors may be called by the President or upon written request of at least three (3) directors. Any notice of a special meeting, shall contain a summary of the business or proposals to be brought before the special meeting. Should a director's request for a special meeting be submitted to the President and filed in the Executive Director's office by three (3) directors, the President shall determine and notify all directors in writing of the date, time, and place of the special meeting within three (3) days of the receipt of the directors' request, and the meeting shall be held within ten (10) days of the receipt of the directors' request.

Notice

6.04. Written or printed notice of each regular meeting of the Board of Directors shall be delivered to each director by mail, fax or other means not less than three (3) days before the date of the meeting. If mailed, a notice shall be deemed to be delivered when deposited in the U. S. mail addressed to the person at his or her address as it appears in the records of the Corporation, with postage paid. The notice shall state the place, day and time of the meeting. In the case of special meetings, notice may be issued to directors by mail, telephone, fax or in person at least three (3) days before the date of the meeting, and in addition to place, date and time, shall include who called the meeting and the purpose for which the special meeting is called. Attendance of a Director at a meeting shall constitute a waiver of notice of that meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business on the ground that the meeting is not lawfully called or convened.

Quorum

6.05. Four (4) directors currently serving shall constitute a quorum for the transaction of business at any meeting of the Board of Directors.

Action of Board of Directors

6.06. No action of the Corporation shall be valid or binding unless adopted by the affirmative vote of four (4) or more of the Directors.

Proxies

6.07. A director may not vote by proxy.

Open Meetings

6.08. All meetings and deliberations of the Board shall be called, convened, held and conducted in accordance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes Annotated.

Article VII.

Corporate Duties, Transactions, and Responsibilities

Annual Work Plan and Performance Evaluation

7.01. The Board of Directors shall research, develop, prepare, and submit to the City Council for its approval an annual work plan which shall set out goals and objectives of the Corporation including, -but not limited to, short-term and long-term goals for the economic development of the City, proposed methods for the elimination of unemployment and underemployment, goals and objectives for the utilization of funds to promote the expansion and development of a sound industrial and manufacturing base for and within the City, and any other similar goals and objectives deemed appropriate by the Board and the City Council. The Board shall review and update the plan each year prior to submission of the annual budget required by other provisions of these Bylaws. In addition, the Board shall accompany each subsequent work plan following the initial work plan with a performance evaluation detailing the Board's achievements of its prior goals and objectives during the course of the previous fiscal year.

Annual Corporate Budget

7.02. At least sixty (60) days prior to the commencement of each fiscal year of the Corporation, the Board shall adopt a proposed budget of expected revenues and proposed expenditures for the next ensuing fiscal year. The budget shall contain such classifications and shall be in such form as may be prescribed from time to time by the City Council. The budget shall not be effective until the same has been approved by the City Council.

Limitations on Expenditures

7.03. The Corporation shall spend no more than ten percent (10%) of the Corporate revenues for promotional purposes and may contract with other existing private corporations to carry out industrial development programs consistent with the purposes and duties as set out in these Bylaws and as set out in the Act.

Deposit and Investment of Corporate Funds

7.04. All proceeds from the issuance of bonds, notes, or other debt instruments issued by the Corporation shall be deposited and invested as provided in the resolution, order, indenture or other documents authorizing or relating to their issuance. All other monies of the Corporation shall be deposited, secured, and/or invested in the manner provided for the deposit, security, and/or investment of the public funds of the City of Groves. The Board shall designate the accounts and depositories to be created and designated for such purposes, and the methods of withdrawal of funds therefrom for use by and for the purposes of the Corporation upon the signature of its treasurer and such other members as the Board shall designate. The Board shall also provide for the reconciliation and investment of such funds and accounts, which services, upon authorization of the Board, may be performed by the finance department of the City of Groves. The Corporation shall pay reasonable compensation for such services to the City.

Contracts

7.05. The Board of Directors may by official action as specified herein, authorize any officer or agent of the Corporation to enter into a contract or execute and deliver any instrument in the name of, and on behalf of, the Corporation. This authority may be limited to a specific contract or instrument or it may extend to any number and type of possible contracts and instruments.

Gifts

7.06. The Board of Directors may accept on behalf of the Corporation any gift or bequest provided for the general purposes

of or for any special purpose of the Corporation. Special funds shall include all funds from government contracts and gifts designated by a donor for special purposes. All other funds shall be general funds.

Potential Conflicts of Interest

7.07. The Corporation shall not make a loan to a director or officer of the Corporation. A director, officer or committee member of the Corporation may lend money to and otherwise transact business with the Corporation except as otherwise provided by the Bylaws, Articles of Incorporation and all applicable laws. Such a person transacting business with the Corporation has the same rights and obligations relating to those matters as other persons transacting business with the Corporation. The Corporation shall not borrow money from or otherwise transact business with a director, officer or committee member of the Corporation unless the transaction is described fully in a legally binding instrument and is in the best interests of the Corporation. The Corporation shall not borrow money from or otherwise transact business with a director, officer or committee member of the Corporation without full disclosure of all relevant facts and without the approval of the Board of Directors, not including the vote of any person having personal interest in the transaction.

Prohibited Acts

7.08. As long as the Corporation is in existence, no director, officer or committee member of the Corporation shall:

- (a) Do any act in violation of the Bylaws or a binding obligation of the Corporation.
- (b) Do any act with the intention of harming the corporation or any of its operations.
- (c) Do any act that would make it impossible or unnecessarily difficult to carry on the intended or ordinary business of the Corporation.
- (d) Receive an improper personal or business benefit from the operation of the Corporation..
- (e) Use the assets of the Corporation, directly or indirectly, for any purpose other than carrying on the business of the Corporation.
- (f) Wrongfully transfer or dispose of Corporation property, including intangible property such as good will.

- (g) Use the name of the Corporation (or any substantially similar name) or any trademark or trade name adopted by the Corporation except on behalf of the Corporation in the ordinary course of the Corporation's business.
- (h) Disclose any of the Corporation business practices, trade secrets or any other information not generally known to the business community to any person not authorized to receive it.
- (i) Commit Corporation funds without the prior approval of the Board of Directors.

Provided further, however, that the Corporation shall not have the power to own or operate any project as a business other than as lessor, seller, or lender or pursuant to the requirements of any trust agreement securing the credit transaction. In addition, the user pursuant to any lease, sale, or loan agreement relating to a project shall be considered to be the owner of the project for the purposes of the application of any ad valorem, sales, and use taxes or any other taxes levied or imposed by the State of Texas or any political subdivision of the State of Texas. The purchase and holding of mortgages, deeds of trust, or other security interests and contracting for any servicing thereof shall not be deemed the operation of a project.

Article VIII. Books, Records, Audits

Maintenance of Records

8.01. The Corporation shall keep and properly maintain, in accordance with generally accepted accounting principles, complete books, records, accounts, and financial statements pertaining to its corporate funds, activities, and affairs. In addition to proper financial records, the Corporation shall keep correct and complete minutes of all board and committee meetings and all records required by the City of Groves, by contracting agents, or by funding sources.

Compliance with State Law

8.02. All records shall be kept and administered in accordance with the Texas Open Records Act, Article 6252-17a, Chapter 552, Government Code, and Subtitle C to Title 6 of the Texas Local Government Code.

Inspection

8.03. Any member of the City Council of Groves, director or officer of the Corporation may inspect and receive copies of all books and records of the Corporation required to be kept by the Bylaws. Any person entitled to inspect and copy the Corporation's books and records may do so through his or her attorney or other fully authorized representative. The Board of Directors may establish reasonable fees for copying the Corporation's books and records by members. Consistent with the obligations and limitations of the Texas Open Records Act the Corporation shall provide requested copies of books or records no later than ten (10) working days after the Corporation's receipt of proper written notice.

Audits

8.04. The Corporation shall cause its books, records, accounts, and financial statements, and all other activities for the previous fiscal year to be audited at least once each fiscal year by an outside independent certified public accounting firm selected by the Corporation and approved by the City Council. Any such audit shall be performed in accordance with generally accepted auditing procedures (GAAP) and shall include a written management letter which details suggested management controls and operating efficiencies. The management letter shall include, but not be limited to, recommendations for improving cost reductions, recommendations for increasing revenues, and recommendations for increasing productivity and safeguarding assets. Each audit shall be prepared and submitted annually to the City Council of the City of Groves, Texas, for approval within one hundred twenty (120) days after the end of the Corporation's fiscal year. Any such audit shall be performed at the expense of the Corporation.

As an alternative to the foregoing audit provision, the Board of Directors may authorize by resolution the use and acceptance of the independent audit of the City of Groves (required by Article VI, Section 11 of the Charter of the City), as the audit of the Corporation, provided that said City audit includes the audit of the Corporation's financial records as provided in the foregoing paragraph.

Article IX. Fiscal Year

9.01. The fiscal year of the Corporation shall run concurrently with the City of Groves beginning on the first day of October and ending on the last day in September in each year.

Article X. Amendments to Bylaws

10.01. The Board of Directors, by the affirmative vote of a majority of the Board, may alter, amend, or repeal the Bylaws or adopt new Bylaws at any regular meeting, or any special meeting providing that notice be given not less than three (3) days prior to such meeting and that such notice contain a copy of the proposed amendment or amendments. Said amendments shall be effective only upon approval by the City Council of the City of Groves, Texas.

Legal Construction

10.02. If any Bylaw provision is held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality or unenforceability shall not effect any other provision and the Bylaws shall be construed as if the invalid, illegal or unenforceable provision had not been included in the Bylaws.

Article XI. Indemnification and Insurance

Corporation to Indemnify

11.01. The corporation shall indemnify any director or officer or former director or officer of the Corporation for expenses and costs (including attorneys fees) actually and necessarily incurred by said officer or director in connection with any claim asserted against said officer or director by action in court or otherwise by reason of such person being or having been a director or officer, except in relation to matters as to which said person shall have been guilty of negligence or misconduct in respect of the matter in which indemnity is sought.

Corporation May Provide Insurance

11.02. The Corporation may purchase and maintain insurance on behalf of any person who is or was a director, officer, employee, or agent of the Corporation to insure such person against any liability asserted against said person by reason of such person being or having been a director, officer, employee, or agent of the Corporation. The premiums for such insurance shall be paid for by the Corporation.

Article XII. Parliamentary Authority

12.01. Robert's Rules of Order, Newly Revised, shall be the parliamentary authority for all matters of procedure not specifically covered by the Bylaws or any specific rules of procedure adopted by this Board.

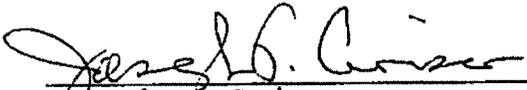
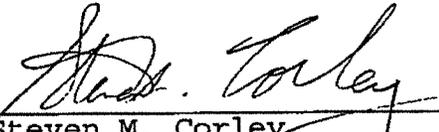
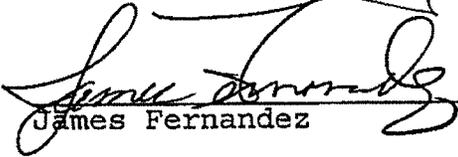
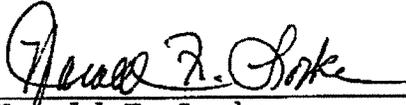
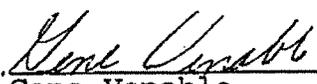
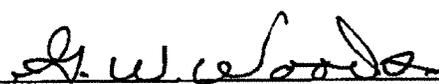
Article XIII. Dissolution of the Corporation

13.01. The Corporation is a non-profit corporation. Upon dissolution, all of the Corporation's assets shall be distributed to the City of Groves.

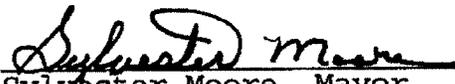
Article XIV. Effective Date

14.01. These Bylaws shall become effective upon the occurrence of the following events: (i) the adoption of these Bylaws by the Board; and (ii) the approval of these Bylaws by the City Council.

These Bylaws were ADOPTED by the Board of Directors on the 11th day of July, 1996.

<u>Name</u>	<u>Address</u>
 Joseph P. Arisco	4701 Graves Groves, TX 77619
 Steven M. Corley	2849 Magnolia Groves, TX 77619
 James Fernandez	6835 Capitol Groves, TX 77619
 O. M. Harris	6141 Adams Groves, TX 77619
 Harold F. Locke	4301 McKinley Groves, TX 77619
 Gene Venable	6233 Howe Groves, TX 77619
 G. W. Woods	3135 High Groves, TX 77619

APPROVED at a regular meeting of the City Council of the
City of Groves held on the 26th day of August,
1996.


Sylvester Moore, Mayor

ATTEST:


Gene K. Graham, City Clerk

ITEM VI:

Mr. Ozley informed the EDC of the reimbursements/expenditures noted on the budget report. Larry & Rita's, Icy Donuts, and Rhonda Dugas. The est. current fund balance reported was \$1,684,584 with an October increase of \$81,547 and that brings the est. current fund balance to be \$1,766,131.

ITEM VII:

Mr. Ozley reported on the sales tax as another record increase from last year. We will end this budget year for the EDC with the estimated sales tax Mr. Ozley stated would be \$2.9 million. \$2,939,245.19 to be exact.

ITEM VIII:

This item is to recommend to City Council Mr. Lamar Ozley as Director of the Groves Economic Development Corporation. Mr. Vensel asked for a motion and a second. Mr. Vensel called for a discussion. Mr. Ozley is the Financial Director for the City of Groves and has been an important part of the EDC supplying us with all the financial reports we need. A motion was made by Mr. Mark McAdams and a second by Mr. Paul Oliver. The Board took a record vote and the motion passed. All in favor and none opposed.

ITEM IX:

Mr. Vensel will not be on the EDC in the future he wanted to nominate, discuss and Consider a new President. Mr. Vensel nominated Rhonda Dugas for the position of President of the GEDC. Mr. Vensel asked for a motion and a second. Mr. Paul Oliver made the motion and a second was made by Mr. Derick Theall. Mr. Vensel called for a Discussion. The Board took a record vote and the motion passed. All in favor and none

City of Groves
Agenda Item Information Form

Council Meeting Date: 12/04/23 Department: Finance Agenda Item No. 4

Title for Item (same as to be placed on Agenda): Consider and discuss transfer of funds to new TexPool account

Party(ies) requesting placement of this item on the agenda: Lamar A. Ozley, Finance Director

Submitted to City Manager's Office on: Date: 11/29/23 Time: 3:00 p.m. By: L. Ozley

Explanation of Item: Please see attached memo.

Deadline for Approval: _____

Staff Recommendation: To be discussed

Alternative (if any) for consideration: _____

Identify any attachments to this document: Memo, graph and historical data

Specific Council Action Requested: None (Information item only) _____ Motion X

Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: [Signature] Date: 11/29/23 Approved: [Signature] Date: 11/29/23
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ N/A Cumulative total of payments to date for this project/item
(if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____

**City of Groves
Memorandum**

Date: 11/28/23

To: City Council and City Manager

From: Lamar Ozley, Finance Director

Subject: Cash Management vs. Budget Management

During the previous Council Meeting, Council indicated their desire to begin analyzing the City's cash position in anticipation of transferring funds to a 'savings' account. Specifically, since the City did not hold an election and, consequently, did not incur any election expenses, Council indicated their desire to transfer the budgeted \$30,000 amount for elections to the TexPool account designated to be managed by the City Council.

The City's cash liquidity and the City Budget are two different things. Managing the cash liquidity allows for daily operation of the City's short term cash payments and receipts. The City Budget lays out how much is to be spent or expected to be received by the City, but does not stipulate a timeframe for those other than the end of the fiscal year.

If the City's revenues exceed expenditures during the entire fiscal year, the City's fund balance will increase, and if expenditures exceed revenues, the fund balance will decrease. If any amount is put into TexPool, the cash will be there, but, other than interest earned, it will not affect the fund balance, but will affect liquidity; thus, if the liquidity risk is less than the opportunity cost of the incremental interest earned, then cash should be moved to the TexPool account. In real numbers, the City earns ~3.0% in the City Depository, and could earn ~5.4% in TexPool.

I encourage the Council to analyze the City's cash position from a policy level, but discourage the Council from micromanaging individual budgeted line items. In other words, if Council desires to manage the City's cash position, Council should review the City's entire cash position, and based on that review, make a decision on the total liquidity position rather than individual line items in the budget.

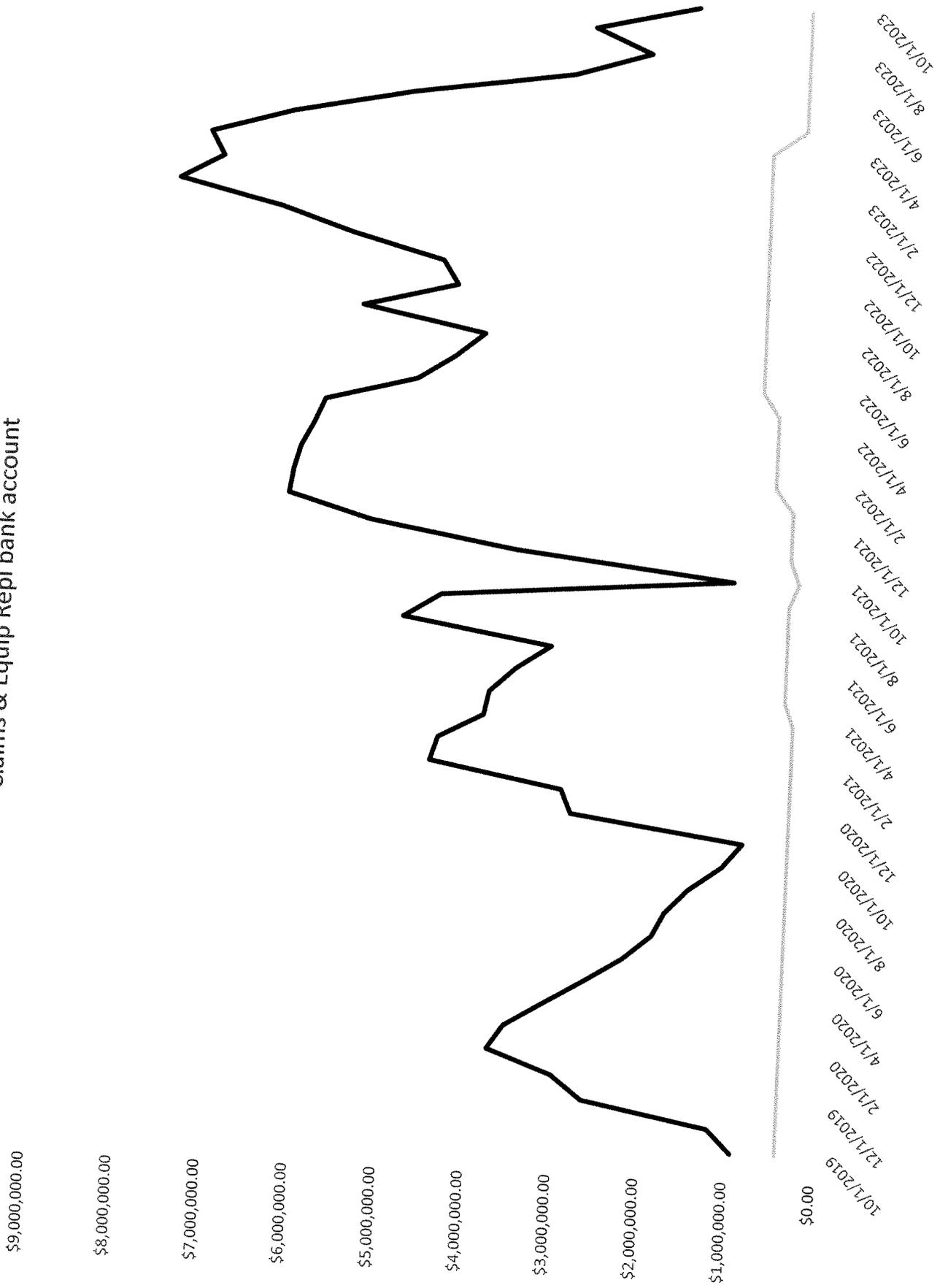
For example, attached are two different screenshots of the bank accounts the City has with the City Depository; the one from 10/26/22 was from my presentation to Council last year, and the other is from 11/28/23. The "Claims" account is the main checking account for the City, otherwise known as the 'pooled cash account.' The Claims account is where all checks written clear through (Payroll comes from the Payroll account, but draws directly from Claims). The Claims account is the City's liquidity. When external revenue is received, generally, this is

where it will be deposited. The Claims account dropped precipitously when the covid grant funds were transferred into a separate bank account as well as other expenses exceeding revenues. If Council wants to move the unused \$30,000 from the election expense budget, the Claims account is where the funds will come from and will reduce the City's liquidity.

The "Equipment Replacement" account could be considered a savings account for the City. This is where the funds to pay for the unbudgeted garbage truck came from last year; thus, you can see the difference between 2022 and 2023. Funds have historically been budgeted to be put into and taken out of this account as was done with the other, budgeted garbage truck. These larger purchases will have known timelines and the cash can be managed accordingly to maximize interest income. If Council desires to put money into 'savings', this is the account I would encourage Council to consider taking funds from and moved into the TexPool account.

In conclusion, the City Charter prescribes that the City Council designate the City's Depository and adopt an annual Budget. The Charter designates the City Manager and Director of Finance as the City officials responsible for the administration of the Budget, including investments. The proposal to move \$30,000 into a "savings" account is outside Council's policy realm, and requiring it in the first quarter of the budget year impairs the City's liquidity. Staff clearly understands and agrees with Council's desired policy to increase the City's fund balance. I respectfully request staff be allowed to exercise its duties under the Charter in order to best achieve that policy.

Claims & Equip Repl bank account



END OF MONTH BANK BALANCES

	10/31/2019	11/30/2019	12/31/2019	1/31/2020	2/28/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020	7/31/2020	8/30/2020	9/30/2020
CLAIMS												
SALES TAX	\$919,248.35	\$1,192,980.10	\$2,631,604.31	\$2,985,561.37	\$3,730,186.63	\$3,548,225.92	\$3,106,175.73	\$2,654,105.25	\$2,228,622.27	\$1,910,481.00	\$1,776,038.02	\$1,515,845.70
I & S	\$30.27	\$41.86	\$1.06	\$509.77	\$5.27	\$4.42	\$949.39	\$3.62	\$3.43	\$164.83	\$3.84	\$2.34
POLICE FORFEITURE	\$85,330.94	\$119,053.81	\$343,680.55	\$471,157.03	\$558,572.33	\$548,420.68	\$551,840.65	\$562,819.32	\$571,109.08	\$580,460.61	\$233,643.33	\$70,946.02
E.QIP. REPLACEMENT	\$26,301.63	\$26,334.23	\$26,363.26	\$26,395.10	\$26,421.83	\$26,450.72	\$26,459.31	\$26,462.15	\$26,464.47	\$26,467.81	\$26,470.23	\$26,472.40
E.D.C.	\$407,183.43	\$407,688.20	\$408,137.66	\$408,630.50	\$409,044.40	\$409,491.64	\$409,624.59	\$409,668.58	\$409,704.48	\$409,756.19	\$409,793.66	\$409,827.25
PAYROLL	\$8,278.36	\$12,138.26	\$21,966.95	\$44,929.25	\$9,606.05	\$8,114.97	\$8,117.60	\$8,118.57	\$7,654.29	\$7,760.26	\$7,677.02	\$7,677.65
MERCHANT	\$1.27	\$1.17	\$1,794.53	\$1.33	\$1.26	\$1.32	\$1.12	\$1.04	\$2,243.94	1.03	1.03	1.01
PORT SECURITY	\$5,678.17	\$4,358.09	\$43,526.07	\$10,976.89	\$49,031.27	\$50,844.73	\$73,306.30	\$6.50	\$50,196.30	\$38,724.65	\$34,114.47	\$68,537.25
PETTY FUNDS	\$2,616.00	\$2,616.00	\$2,616.00	\$2,616.00	\$2,616.00	\$2,616.00	\$2,616.00	\$2,616.00	\$2,616.00	\$2,616.00	\$2,616.00	\$2,616.00
PARKS	\$1.03	\$1.03	\$1.03	1.04	\$1.04	\$1.04	\$1.04	\$1.04	\$1.04	\$1.04	\$1.04	\$1.04
LINE OF CREDIT	\$175,685.42	\$175,692.88	\$175,700.10	\$175,708.02	\$175,714.74	\$175,721.22	\$175,726.98	\$175,732.94	\$175,738.70	\$175,745.04	175750.61	\$175,756.37
TXCDBG	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
GLO HARVEY	\$1.00	\$1.00	\$1,935.70	\$1,935.70	\$1,935.70	\$1,935.70	\$1,935.70	\$1,935.70	\$1,935.70	\$1,935.70	\$1,935.70	\$1,935.70
2019 CDBG			\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	38717.79
												\$1.00

END OF MONTH BANK BALANCES

	10/31/2020	11/30/2020	12/31/2020	1/31/2021	2/28/2021	3/31/2021	4/30/2021	5/31/2021	6/30/2021	7/31/2021	8/30/2021	9/30/2021
CLAIMS	\$1,148,951.70	\$925,065.42	\$2,890,431.59	\$3,008,685.73	\$4,526,233.67	\$4,440,429.69	\$3,928,234.85	\$3,875,773.45	\$3,584,872.23	\$3,188,246.45	\$4,894,448.76	\$4,469,374.25
SALES TAX	\$6.62	\$21.50	\$3.68	\$10.94	\$6.97	\$10.98	\$7.39	\$28.81	\$22.80	\$148.28	\$16.77	\$2.13
I & S	\$86,204.68	\$125,746.43	\$532,942.43	\$644,182.53	\$657,292.92	\$675,375.71	\$693,801.71	\$706,399.87	\$716,380.20	\$721,328.07	\$376,144.60	\$84,211.90
POLICE FORFEITURE	\$26,474.72	\$26,476.81	\$26,479.06	\$26,906.62	\$26,908.68	\$27,136.63	\$27,139.01	\$27,141.16	\$27,143.39	\$27,145.77	\$27,148.00	\$28,173.28
EQUIP. REPLACEMENT	\$409,863.08	\$409,895.56	\$409,930.28	\$409,965.09	\$409,996.54	\$410,031.36	\$410,067.31	\$510,102.90	\$510,144.83	\$510,189.56	\$510,231.49	\$510,273.43
E.D.C.	\$10,290.92	\$7,680.98	\$7,690.69	\$10,806.51	\$7,692.17	\$7,692.82	\$7,693.50	\$14,994.25	\$7,728.74	\$7,729.42	\$7,730.06	\$11,078.55
PAYROLL	\$1.41	\$1.03	\$1.04	\$1.03	\$1.03	\$1.03	\$1.03	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
MERCHANT	\$36,170.38	\$75,280.60	\$58,410.32	\$109,393.31	\$40,476.04	\$105,502.54	\$95,390.03	\$56,447.87	\$107,006.43	\$21,205.04	\$66,774.02	\$90,277.97
PORT SECURITY	\$2,616.00	\$2,616.00	\$2,616.00	\$2,616.00	\$2,616.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
2020 CO ISSUE	\$1.04	\$1.04	\$8,515,776.84	\$8,274,627.53	\$8,072,114.78	\$7,768,563.74	\$7,331,599.82	\$6,640,614.43	\$5,842,466.15	\$5,191,424.67	\$4,792,185.24	\$4,770,487.98
PARKS	\$165,762.47	\$165,767.73	\$165,773.34	\$165,778.98	\$170,784.20	\$318,294.69	\$318,305.85	\$308,315.65	\$298,325.72	\$298,336.18	\$298,345.99	\$191,983.32
LINE OF CREDIT	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
TXCDBG	\$1,935.70	\$1,935.70	\$1,935.70	\$1,935.70	\$1,935.70	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
GLO HARVEY	\$1.00	\$1.00	\$1.00	\$57,237.44	\$1.00	\$1.00	\$11,322.95	\$1.00	\$1.00	\$1.00	\$4,543.76	\$546,539.99
2019 CDBG	\$201.00	\$201.00	\$201.00	\$201.00	\$201.00	\$201.00	\$201.00	\$201.00	\$201.00	\$201.00	\$201.00	\$67,606.80

END OF MONTH BANK BALANCES

	10/31/2021	11/30/2021	12/31/2021	1/31/2022	2/28/2022	3/31/2022	4/30/2022	5/31/2022	6/30/2022	7/31/2022	8/30/2022	9/30/2022
CLAIMS	\$1,148,951.70	\$3,647,574.98	\$5,307,629.17	\$6,248,976.90	\$6,210,001.58	\$6,138,705.42	\$6,000,266.06	\$5,884,215.22	\$4,852,821.08	\$4,433,683.76	\$4,098,507.54	\$5,504,768.34
SALES TAX	\$6.62	\$8.58	\$161,390.60	\$8.34	\$6.04	\$24.03	\$41.02	\$68.15	\$99.66	\$12.24	\$77.13	\$39.39
I & S	\$86,204.68	\$127,541.22	\$354,293.84	\$479,937.04	\$1,029,854.44	\$992,018.32	\$1,013,543.64	\$1,025,419.34	\$1,034,883.91	\$1,042,402.21	\$242,406.62	\$77,811.50
POLICE FORFEITURE	\$26,474.72	\$34,074.34	\$34,077.24	\$34,080.14	\$38,715.36	\$38,724.93	\$38,737.84	\$38,759.87	\$38,786.24	\$38,829.08	\$38,893.04	\$38,970.11
EQUIP. REPLACEMENT	\$409,863.08	\$510,358.71	\$510,402.05	\$510,445.40	\$717,443.55	\$717,620.93	\$717,860.15	\$718,268.27	\$904,811.33	\$905,796.59	\$907,288.66	\$909,086.49
E.D.C.	\$10,290.92	\$12,196.64	\$7,736.73	\$7,737.39	\$7,738.12	\$22,612.25	\$12,617.63	\$12,624.81	\$7,759.44	\$7,767.89	\$7,780.74	\$7,796.71
PAYROLL	\$1.41	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.20	\$1.00	\$1.00
MERCHANT	\$36,170.38	\$77,000.95	\$242,428.92	\$94,544.50	\$91,007.98	\$16,771.34	\$5,322.55	\$70,348.13	\$99,915.23	\$115,655.89	\$88,057.82	\$84,003.56
PORT SECURITY	\$2,616.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
2020 CO ISSUE	\$3,526,520.20	\$2,938,417.34	\$2,478,797.29	\$1,836,488.29	\$1,707,317.90	\$1,464,507.62	\$1,403,682.89	\$1,119,651.97	\$1,120,431.25	\$1,121,651.30	\$1,123,498.93	\$1,125,725.20
PARKS	\$165,762.47	\$102,118.79	\$102,122.26	\$102,125.73	\$102,128.86	\$102,132.33	\$102,135.80	\$102,139.16	\$102,146.55	\$102,163.90	\$102,181.25	\$102,199.17
LINE OF CREDIT	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
TXCDBG	\$1,935.70	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
GLO HARVEY	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$54,196.92	\$1.00	\$12,745.43	\$9,252.43	\$9,251.58
2019 CDBG	\$201.00	\$1.00	\$16,001.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00

END OF MONTH BANK BALANCES

	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023	7/31/2023	8/30/2023	9/30/2023
CLAIMS	\$4,436,594.46	\$4,614,483.87	\$5,653,834.45	\$6,489,422.65	\$7,642,589.01	\$7,151,804.94	\$7,307,389.04	\$6,376,498.15	\$5,052,015.79	\$3,213,703.98	\$2,345,365.25	\$2,996,417.58
SALES TAX	\$219,288.74	\$236.31	\$56.74	\$108.47	\$352.89	\$205,329.53	\$665.17	\$242.41	\$196,289.01	\$520.11	\$281,464.81	\$1,053.43
I & S	\$83,358.92	\$122,057.29	\$324,480.79	\$452,277.59	\$448,705.40	\$441,462.88	\$449,094.12	\$1,043,180.43	\$1,050,993.33	\$1,060,258.94	\$446,088.88	\$87,893.46
POLICE FORFEITURE	\$39,053.26	\$39,149.56	\$32,249.31	\$39,349.32	\$39,439.87	\$39,546.85	\$39,637.86	\$39,738.85	\$39,843.37	\$40,871.73	\$40,975.86	\$41,080.27
EQUIP. REPLACEMENT	\$911,026.34	\$913,272.71	\$915,599.68	\$917,932.58	\$920,045.08	\$922,540.54	\$924,663.65	\$546,753.77	\$548,191.81	\$549,498.45	\$550,898.55	\$552,302.21
E.D.C.	\$7,813.90	\$7,833.17	\$7,856.49	\$19,765.08	\$7,921.58	\$7,943.87	\$7,962.16	\$12,985.89	\$8,006.95	\$8,026.03	\$15,555.84	\$13,101.06
PAYROLL	\$1.00	\$1.01	\$1.00	\$1.00	\$1.00	\$1.01	\$1.00	\$1.00	\$1.01	\$1.00	\$1.00	\$1.00
MERCHANT	\$270,234.68	\$121,188.33	\$110,427.07	\$96,661.33	\$81,246.92	\$324,021.23	\$64,988.00	\$47,979.24	\$276,893.76	\$58,062.81	\$299,384.67	\$131,653.88
SLFRF(FORMERLY) PORT SECURITY	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$2,121,857.45	\$2,121,857.45	\$2,082,684.95
2020 CO ISSUE	\$1,128,127.32	\$1,131,201.65	\$1,133,808.19	\$1,136,972.25	\$1,139,588.84	\$1,142,679.78	\$1,145,309.51	\$1,004,560.89	\$1,007,203.02	\$1,009,603.76	\$1,012,176.17	\$558,658.97
PARKS	\$102,215.41	\$102,235.53	\$102,257.14	\$43,952.18	\$43,958.92	\$43,966.87	\$43,973.60	\$43,981.09	\$43,988.80	\$43,995.79	\$44,003.26	\$44,010.74
LINE OF CREDIT	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
TXCDBG	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
GLO HARVEY	\$1.58	\$1.58	\$1.58	\$204,063.98	\$170,398.58	\$1.58	\$1.58	\$1,007,580.93	\$1.58	\$1.58	\$1.58	\$1.58
2019 CDBG	\$1.00	\$1.00	\$1.00	\$4,001.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
TEX POOL -COUNCIL										\$5.00	\$5.00	\$5.00

END OF MONTH BANK BALANCES

	10/31/2023	11/30/2023	12/31/2023	1/31/2024	2/28/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024	8/30/2024	9/30/2024
CLAIMS	\$1,831,654.80											
SALES TAX	\$1,056.60											
I & S	\$91,070.42											
POLICE FORFEITURE	\$41,181.56											
EQUIP. REPLACEMENT	\$553,664.05											
E.D.C.	\$15,622.68											
PAYROLL	\$1.01											
MERCHANT	\$338.14											
SLFRF(FORMERLY)												
PORT SECURITY	\$1,978,430.75											
2020 CO ISSUE	\$553,934.55											
PARKS	\$44,017.97											
LINE OF CREDIT	\$1.00											
TXCDBG	\$1.00											
GLO HARVEY	\$1.58											
2019 CDBG	\$1.00											
TEX POOL -COUNCIL	\$5.00											
TEX POOL - TREASUJ	\$5.00											

City of Groves
Agenda Item Information Form

Council Meeting Date: 12/4/2023 Department: Building Official Agenda Item No. 5

Title for Item (same as to be placed on Agenda): Discuss and consider changes to and reauthorization of building permit fees.

Party(ies) requesting placement of this item on the agenda: City Attorney Brandon P. Monk

Submitted to City Manager's Office on: Date: 11/29/23 Time: 1:05 p.m. By: C. THIBODEAUX

Explanation of Item: Discussion only. Due to a legislative change that occurred this year we need to consider changes and reauthorization of our building permit fees.

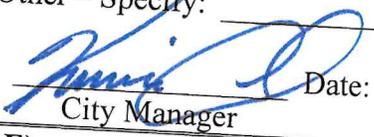
Deadline for Approval: Vote will be taken at the December 18, 2023 City Council Meeting. City Attorney Brandon P. Monk stated that changes need to happen before January 1, 2024.

Staff Recommendation: Staff recommends updating our fees to be more in line with neighboring cities.

Alternative (if any) for consideration: _____

identify any attachments to this document: City of Groves current permit pricing. City of Irving and City of Port Neches permit pricing.

Specific Council Action Requested: None (Information item only) _____ Motion X
Ordinance - Number _____ Resolution - Number _____ Other - Specify: _____

Signed: _____ Date: _____ Approved:  Date: 11/29/23
Department Head _____ City Manager _____

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES _____ NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item (if applicable): \$ _____
Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____

CITY OF GROVES PERMIT FEES

\$1000 and less no fee unless inspection is required then \$25.00 for each inspection

\$1,001 to \$50,000			\$50,001 to \$100,000		\$100,001 to \$500,000			
\$0 - \$1,000	\$25		\$50,000	\$350	\$100,000	\$650	\$150,001 - \$151,000	\$905
\$1,001 - \$2,000	\$32		\$50,001 - \$51,000	\$356	\$100,001 - \$101,000	\$655	\$151,001 - \$152,000	\$910
\$2,001 - \$3,000	\$39		\$51,001 - \$52,000	\$362	\$101,001 - \$102,000	\$660	\$152,001 - \$153,000	\$915
\$3,001 - \$4,000	\$46		\$52,001 - \$53,000	\$368	\$102,001 - \$103,000	\$665	\$153,001 - \$154,000	\$920
\$4,001 - \$5,000	\$53		\$53,001 - \$54,000	\$374	\$103,001 - \$104,000	\$670	\$154,001 - \$155,000	\$925
\$5,001 - \$6,000	\$60		\$54,001 - \$55,000	\$380	\$104,001 - \$105,000	\$675	\$155,001 - \$156,000	\$930
\$6,001 - \$7,000	\$67		\$55,001 - \$56,000	\$386	\$105,001 - \$106,000	\$680	\$156,001 - \$157,000	\$935
\$7,001 - \$8,000	\$74		\$56,001 - \$57,000	\$392	\$106,001 - \$107,000	\$685	\$157,001 - \$158,000	\$940
\$8,001 - \$9,000	\$81		\$57,001 - \$58,000	\$398	\$107,001 - \$108,000	\$690	\$158,001 - \$159,000	\$945
\$9,001 - \$10,000	\$88		\$58,001 - \$59,000	\$404	\$108,001 - \$109,000	\$695	\$159,001 - \$160,000	\$950
\$10,001 - \$11,000	\$95		\$59,001 - \$60,000	\$410	\$109,001 - \$110,000	\$700	\$160,001 - \$161,000	\$955
\$11,001 - \$12,000	\$102		\$60,001 - \$61,000	\$416	\$110,001 - \$111,000	\$705	\$161,001 - \$162,000	\$960
\$12,001 - \$13,000	\$109		\$61,001 - \$62,000	\$422	\$111,001 - \$112,000	\$710	\$162,001 - \$163,000	\$965
\$13,001 - \$14,000	\$116		\$62,001 - \$63,000	\$428	\$112,001 - \$113,000	\$715	\$163,001 - \$164,000	\$970
\$14,001 - \$15,000	\$123		\$63,001 - \$64,000	\$434	\$113,001 - \$114,000	\$720	\$164,001 - \$165,000	\$975
\$15,001 - \$16,000	\$130		\$64,001 - \$65,000	\$440	\$114,001 - \$115,000	\$725	\$165,001 - \$166,000	\$980
\$16,001 - \$17,000	\$137		\$65,001 - \$66,000	\$446	\$115,001 - \$116,000	\$730	\$166,001 - \$167,000	\$985
\$17,001 - \$18,000	\$144		\$66,001 - \$67,000	\$452	\$116,001 - \$117,000	\$735	\$167,001 - \$168,000	\$990
\$18,001 - \$19,000	\$151		\$67,001 - \$68,000	\$458	\$117,001 - \$118,000	\$740	\$168,001 - \$169,000	\$995
\$19,001 - \$20,000	\$158		\$68,001 - \$69,000	\$464	\$118,001 - \$119,000	\$745	\$169,001 - \$170,000	\$1,000
\$20,001 - \$21,000	\$165		\$69,001 - \$70,000	\$470	\$119,001 - \$120,000	\$750	\$170,001 - \$171,000	\$1,005
\$21,001 - \$22,000	\$172		\$70,001 - \$71,000	\$476	\$120,001 - \$121,000	\$755	\$171,001 - \$172,000	\$1,010
\$22,001 - \$23,000	\$179		\$71,001 - \$72,000	\$482	\$121,001 - \$122,000	\$760	\$172,001 - \$173,000	\$1,015
\$23,001 - \$24,000	\$186		\$72,001 - \$73,000	\$488	\$122,001 - \$123,000	\$765	\$173,001 - \$174,000	\$1,020
\$24,001 - \$25,000	\$193		\$73,001 - \$74,000	\$494	\$123,001 - \$124,000	\$770	\$174,001 - \$175,000	\$1,025
\$25,001 - \$26,000	\$200		\$74,001 - \$75,000	\$500	\$124,001 - \$125,000	\$775	\$175,001 - \$176,000	\$1,030
\$26,001 - \$27,000	\$207		\$75,001 - \$76,000	\$506	\$125,001 - \$126,000	\$780	\$176,001 - \$177,000	\$1,035
\$27,001 - \$28,000	\$214		\$76,001 - \$77,000	\$512	\$126,001 - \$127,000	\$785	\$177,001 - \$178,000	\$1,040
\$28,001 - \$29,000	\$221		\$77,001 - \$78,000	\$518	\$127,001 - \$128,000	\$790	\$178,001 - \$179,000	\$1,045
\$29,001 - \$30,000	\$228		\$78,001 - \$79,000	\$524	\$128,001 - \$129,000	\$795	\$179,001 - \$180,000	\$1,050
\$30,001 - \$31,000	\$235		\$79,001 - \$80,000	\$530	\$129,001 - \$130,000	\$800	\$180,001 - \$181,000	\$1,055
\$31,001 - \$32,000	\$242		\$80,001 - \$81,000	\$536	\$130,001 - \$131,000	\$805	\$181,001 - \$182,000	\$1,060
\$32,001 - \$33,000	\$249		\$81,001 - \$82,000	\$542	\$131,001 - \$132,000	\$810	\$182,001 - \$183,000	\$1,065
\$33,001 - \$34,000	\$256		\$82,001 - \$83,000	\$548	\$132,001 - \$133,000	\$815	\$183,001 - \$184,000	\$1,070
\$34,001 - \$35,000	\$263		\$83,001 - \$84,000	\$554	\$133,001 - \$134,000	\$820	\$184,001 - \$185,000	\$1,075
\$35,001 - \$36,000	\$270		\$84,001 - \$85,000	\$560	\$134,001 - \$135,000	\$825	\$185,001 - \$186,000	\$1,080
\$36,001 - \$37,000	\$277		\$85,001 - \$86,000	\$566	\$135,001 - \$136,000	\$830	\$186,001 - \$187,000	\$1,085
\$37,001 - \$38,000	\$284		\$86,001 - \$87,000	\$572	\$136,001 - \$137,000	\$835	\$187,001 - \$188,000	\$1,090
\$38,001 - \$39,000	\$291		\$87,001 - \$88,000	\$578	\$137,001 - \$138,000	\$840	\$188,001 - \$189,000	\$1,095
\$39,001 - \$40,000	\$298		\$88,001 - \$89,000	\$584	\$138,001 - \$139,000	\$845	\$189,001 - \$190,000	\$1,100
\$40,001 - \$41,000	\$305		\$89,001 - \$90,000	\$590	\$139,001 - \$140,000	\$850	\$190,001 - \$191,000	\$1,105
\$41,001 - \$42,000	\$312		\$90,001 - \$91,000	\$596	\$140,001 - \$141,000	\$855	\$191,001 - \$192,000	\$1,110
\$42,001 - \$43,000	\$319		\$91,001 - \$92,000	\$602	\$141,001 - \$142,000	\$860	\$192,001 - \$193,000	\$1,115
\$43,001 - \$44,000	\$326		\$92,001 - \$93,000	\$608	\$142,001 - \$143,000	\$865	\$193,001 - \$194,000	\$1,120
\$44,001 - \$45,000	\$333		\$93,001 - \$94,000	\$614	\$143,001 - \$144,000	\$870	\$194,001 - \$195,000	\$1,125
\$45,001 - \$46,000	\$340		\$94,001 - \$95,000	\$620	\$144,001 - \$145,000	\$875	\$195,001 - \$196,000	\$1,130
\$46,001 - \$47,000	\$347		\$95,001 - \$96,000	\$626	\$145,001 - \$146,000	\$880	\$196,001 - \$197,000	\$1,135
\$47,001 - \$48,000	\$354		\$96,001 - \$97,000	\$632	\$146,001 - \$147,000	\$885	\$197,001 - \$198,000	\$1,140
\$48,001 - \$49,000	\$361		\$97,001 - \$98,000	\$638	\$147,001 - \$148,000	\$890	\$198,001 - \$199,000	\$1,145
\$49,001 - \$50,000	\$368		\$98,001 - \$99,000	\$644	\$148,001 - \$149,000	\$895	\$199,001 - \$200,000	\$1,150
			\$99,001 - #####	\$650	\$149,001 - \$150,000	\$900		

Contractor Name _____ Job Address _____

ELECTRICAL

MINIMUM ELECTRICAL PERMIT \$40.00

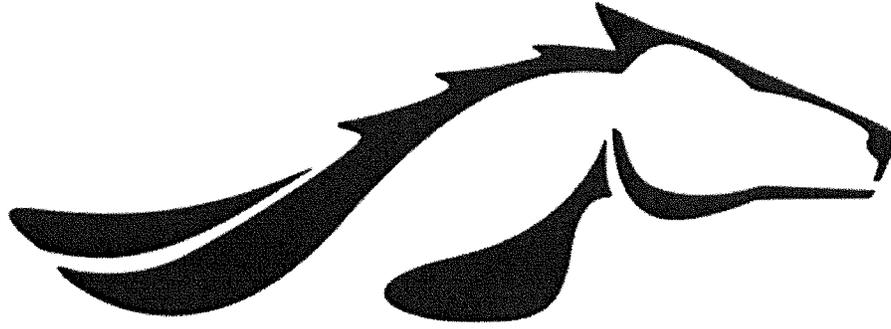
For issuing each permit	\$ 20.00
Service up to 200 amperes	20.00
Over 200 amperes	40.00
Each additional meter	20.00
Light & Power Panels except at Point of Service, each	20.00
Each Outlet, Switch & Receptacle	.50
Fixtures	1.50
Bells, Buzzers & Chimes	2.00
Water Heater	10.00
Dishwasher	5.00
Range, Surface Unit, Oven	10.00
Disposal	5.00
Smoke Detectors	1.50
Dryer	10.00
Washing Machine	10.00
Room Air Conditioner Outlet	5.00
Space Heating (Furnace) each central heat	10.00
Each motor up to Five (5) HP	10.00
Each motor over Five (5) HP	20.00
Electrical Signs	40.00
Each Rectifier or Transformer	25.00
Elevators, Dumbwaiters, Escalators	25.00
Gasoline Pumps	10.00
Floodlight Poles	10.00
Welding Machine Outlet	10.00
Reinspection	25.00
Temporary Service on Pole	25.00
Minimum on any Electrical Inspection	40.00
Reinspection for Lights or Name Change	25.00
Swimming Pool	30.00
Generator	15.00
Solar Panel	20.00
TOTAL	

CONTACT 409-960-5707 OR 409-960-5700 FAX 409-962-9433

MINIMUM ELECTRICAL PERMIT \$40.00

SCHEDULE OF PERMIT FEES FOR THE CITY OF GROVES

Fees for inspection of all electrical work and appliances requiring an inspection shall be made and collected in accordance with the following schedule of fees:



IRVING

T E X A S

CITY OF IRVING

SCHEDULE OF FEES

Inspections

EFFECTIVE OCTOBER 15, 2022

Department Overview: Inspections' day-to-day operations are a means to mitigate threats to life and health safety by verifying code and ordinance compliance. The goals of the department are to ensure safe buildings and sanitary food establishments, serve developers and builders to achieve their project goals in the shortest reasonable time frame, and maintain the highest feasible ISO (International Organization for Standardization) ratings for both commercial and residential codes.

Item	Fee Type Description	Notes	Fee
1	Single-family dwelling, Townhouse, Duplex, (new construction)	Per square foot of all floor area under roof. The fee includes 2 drive approaches.	Plan review - \$0.11 Permit - \$0.41
2	Residential Alterations, Garages (residential-detached), Fire Repair (residential or multi-family), Storage Buildings over 400 square feet	The fee shall not exceed the fee for comparable space for new construction	Permit - \$0.33 per square foot of the area of work Minimum fee - \$130
3	Residential Additions (any enclosed square footage)	Per square foot of all floor area under the roof	Same as – Item 1 Minimum fee - \$280
4	Commercial Building	Letter of compliance or certificate of occupancy included	Plan review is additional - See Item 7 below Permit Fee per square foot: Permit Fee – \$0.48 per square foot of the area of work Minimum fee - \$1,200
5	Shell Building (includes parking garages and modular buildings)	Letter of compliance included	Plan review: See Item 7 below Permit: 50% of Permit Fee in Item 4 above
6	Interior finish, Repairs, or Remodel	Certificate of occupancy included, if required	Plan review: See Item 7 below Permit: 80% of Permit Fee in Item 4 above
7	Plan review: -Multi-family/Commercial buildings, new or additions -Interior finish	In addition to the regular permit fee	25% of the permit fee
8	Plan review fee - additional (changes, revisions, additions)	One hour minimum	\$55 per hour
9	Swimming Pools	Sewer P-trap, gas line, pool equipment electrical included. A	In-ground - \$240 Above-ground - \$140 Commercial - \$400

		separate permit for new service.	
10	Certificate of Occupancy		Restaurant - \$190 Auto-related use - \$140 Daycare - \$140 All other occupancy types - \$105 Change of name or duplicate - \$31
11	Re-Inspections		\$75
12	Drive Approaches		\$65 first two approaches \$35 for each additional approach
13	Electrical single trade - temporary service poles, mobile home service, utility releases, clean and shows, service changes	Each multi-family unit is considered a separate permit	\$65
14	Plumbing single trade - water, sewer, gas service line replacements, water heaters, and similar plumbing work	Each multi-family unit is considered a separate permit	\$65
15	Mechanical single trade - heating, air conditioning installations or replacements, and related work	Each multi-family unit is considered a separate permit	\$65
16	Building single trade: Storage buildings greater than 6 feet in any dimension up to 400 sq ft Tents greater than 400 sq ft Canopies greater than 1,600 sq ft Decks higher than 30 inches above grade Temporary sales and construction office trailers Demolitions Telecommunication antennae Flatwork	Any additional trades or work, see elsewhere in this fee schedule	\$65
17	Foundation Repair	The fee is per building	\$125
	Residential single-family, single lot		\$160
	Up to 100'		\$160
	101' to 200'		\$160 + \$0.32/ft
	201'—350'		\$240 + \$0.26/ft
	Over 350'		\$250 + \$0.24/ft
19	Re-roofing and Roofing overlay:	The fee is per structure or building.	
	Single-Family, Townhouse		\$100
	Duplex,		\$100

	Multi-family		\$150
	Commercial		\$150
20	Fuel tanks, Pumps, Lines (installation, repair, or replacement)		\$100
21	Fuel tank or Pump (removal)		\$65
22	Fire alarm, Fire sprinkler, Standpipes, Fire control panel	Per address/suite/unit	\$104 + \$2.60 per additional similar device
23	On-Site utilities (storm drain, domestic water, sanitary sewer, gas line, and fire main)	The fee is per utility	\$75 + \$0.10 per linear foot
24	Fire hydrant (installation or repair)		\$65 per hydrant
25	Parking lots (commercial)	Annual outdoor parking permit fees are provided in another ordinance.	
	Resurface/Overlay		\$65
	New Parking Lot		\$150
26	Solar energy system		\$75 + \$55 per hour for plan review Permit Minimum \$130
27	Commercial Security (Electric Door Locks)		\$80 for the first lock + \$20 for each additional lock
28	Record verification, Special services	Two-hour minimum. Copy charge is separate.	\$50 per hour \$100 Minimum
29	Construction board of appeals	Non-refundable	\$780
30	Moved Buildings (House-moving)	House-moving permits	\$355 first section \$50 additional section(s)
31	Set-up of moved buildings, Manufactured home (move-in) Demolitions (single-family)	Additional floor area - see Item 4	\$65 per trade
32	Housing-moving case (requiring city council approval)	Moving a building within the city limits (except schools). Non-refundable	\$780
33	Temporary use permit requiring city council approval	Non-refundable Good for 6 months	\$780
34	Christmas Tree, Pumpkin, Firewood sales lots	Separate permit required for tents, signs, electrical, etc.	\$150
35	Carnivals, Circuses, Batch plants (and similar temporary events not specifically covered in another fee item)	Separate permit required for tents, signs, electrical, etc.	\$150
36	Snow cone stands	Separate permit required for signs, electrical, etc.	\$192
37	After-hours inspection	Two-hour minimum	\$65 per hour – \$130 minimum

38	Irrigation System	Residential is considered single-family and duplex.	Residential - \$110 Commercial - \$160
39	Electric Gate Controllers		\$65 for the first item \$25 for each additional item
40	Foundation Only Permit	In addition to the regular fee	10% of the regular permit fee
41	Investigation Fee for work begun without a permit	In addition to the regular fee	100% of the regular fee
42	Fences:	In accordance with section 15-2	
	Single residential lot new fence		\$0.25 per linear foot; \$50 – Minimum
	Single residential lot replacement		\$0.25 per linear foot; \$40 – Minimum
	Single commercial lot new or replacement		\$0.35 per linear foot; minimum \$150
	New or replacement - subdivision required screening fence		\$0.35 per linear foot; minimum \$150
43	Signs:		
	Billboard annual permit		\$100
	Digital billboard new		\$1,000
	Digital billboard annual		\$200
	Electronic signs		\$750
	Special event banners		\$50
	Other types up to 50 square feet		
	• New		\$100
	• Reface		\$50
	Other types 51-100 square feet		
	• New		\$150
	• Reface		\$75
	Other types over 100 square feet		
	• New		\$200
• Reface	\$100		

**CITY OF PORT NECHES
PERMITS AND INSPECTIONS DEPARTMENT
INFORMATIONAL HANDOUT**

CITY STAFF

Daniel Dowd, Acting Building Official
1005 Merriman Street
Port Neches, TX 77651
Office: (409) 719-4205
Fax: (409) 727-8677
Email: ddowd@ci.port-neches.tx.us

Cari Reynolds, Public Works Secretary
1005 Merriman Street
Port Neches, TX 77651
Office: (409) 719-4214
Fax: (409) 727-8677
Email: creynolds@ci.port-neches.tx.us

BUILDING OFFICIAL'S HOURS

Inspections

Inspections are conducted Monday - Friday between the hours of 10:00 a.m. - 12:00 p.m. and 2:00 p.m. - 4:00 p.m. No inspections will be conducted on the weekends or on City observed holidays.

Office Hours

The Building Official is available to issue permits and answer any questions during his office hours. The Building Official's office hours are Monday - Friday from 9:00 a.m. - 10:00 a.m. and 1:00 p.m. - 2:00 p.m.

INSPECTION REQUESTS

When you are ready for an inspection to be conducted, you will need to contact the Public Works Secretary to schedule the inspection. **Failure to call for a required inspection could result in a fine, up to \$500.00 per day, per violation.**

Typically, inspection requests that are received prior to 10:00 a.m. will be conducted that morning and inspection requests received between the hours of 10:00 a.m. – 2:00 p.m. will be conducted that afternoon. Any inspection requests that are received after 2:00 p.m. will be conducted on the following business day.

NOTE: For new construction, contractors should schedule the framing, top-out, rough-in, and gas inspections at the same time (when possible).

WINDSTORM INSPECTIONS

The City encourages contractors to participate in the Windstorm Inspection Program; their inspections are in addition to and not in place of City inspections. You can contact the Texas Department of Insurance regarding the State's Windstorm Inspection Program by phone at (800) 248-6032 or by email at windstorm@tdi.texas.gov.

ADA REGULATIONS AND REQUIREMENTS

ADA regulations and requirements are governed by the Texas Department of Licensing and Regulations. For more information on this topic, please contact the Texas Department of Licensing and Regulations at (512) 463-3211.

CONTRACTOR'S SURETY BOND AND GENERAL LIABILITY INSURANCE REQUIREMENTS

General Building Contractors

Before a building permit can be issued by the City, building contractors must file a surety bond with the City, in the amount of \$15,000. Please note, that the surety bond is required to be completed on the City's form. You may obtain a copy of this form from the Public Work's Secretary or on the City's website.

Plumbing, Mechanical, and Electrical Contractors

Before any plumbing, mechanical, or electrical permits can be issued by the City, contractors are required to furnish the City with all required State licenses and shall submit to the City a Certificate of General Liability Insurance, with the City of Port Neches listed as the "Policy Holder" on the certificate.

Any electrical contractors, who will be performing electrical work within the City limits, must also be registered with the City. More information regarding the City's registration process can be found in the "Electrical Code Regulations and Inspections" section in this handout.

RESTRICTIONS ON RENTAL PROPERTY AND/OR COMMERCIAL PROPERTY

A landlord, or the owner of rental property, or the owner of a commercial structure is prohibited from doing any plumbing, mechanical or electrical work on the property. A licensed contractor will be required to perform the necessary work and obtain the appropriate permits from the City.

CERTIFICATE OF OCCUPANCY

A Certificate of Occupancy is required to be issued by the Building Official before any new construction is occupied or before any existing commercial building has had a change of occupancy.

BUILDING CODE REGULATIONS AND INSPECTIONS

Building Code

The City of Port Neches adopted the 2018 International Building Code, including Appendix Chapters A & I, as published by the International Code Council, as the City’s Building Code. The Building Code regulates and governs the conditions and maintenance of all property, buildings, and structures.

The City of Port Neches has also adopted Chapter 18 “Buildings and Building Regulations”, Article II. “Building Code”, located within the City’s Code of Ordinances, that addresses revisions, amendments and additions to the 2018 International Building Code as part of the City’s regulations.

Schedule of Permit Fees

On all buildings, structures or alterations requiring a building permit, as set forth in section 105.1, the fee shall be paid as required at the time of filing the application in accordance with the following schedule:

RESIDENTIAL CONSTRUCTION

New Construction – Building Permit Fee	\$40.00 issuance/inspection fee plus \$0.35/square foot for total area under roof
New Construction – Plan Review Fee	\$0.18/square foot for total area under roof
Remodel/Renovations – Building Permit Fee	\$40.00 issuance/inspection fee plus \$0.18/square foot
Driveways/patios/sidewalks	\$50.00
Roofs	\$100.00
Fences	\$40.00
Inground Pools	\$250.00
Carports, patios, portable buildings or any non-permanent structure on a foundation	\$40.00
Moving fee	\$150.00 This fee is in addition to any building permit fees.
Demolition fee	\$50.00
Residential Mechanical Permit Fee	\$40.00 issuance/inspection fee
Residential Mechanical Reinspection Fee	\$25.00

The Building Official reserves the right to determine whether an inspection should be required for work not fully described above and in doing so, the permit fee shall include the permit issuance and inspection fee of \$40.00 plus \$25.00 for each additional inspection as required.

NON-RESIDENTIAL PERMIT FEES

TOTAL VALUATION	FEE
Up to \$999.99	\$25.00 for any amount up to \$999.99
\$1,000.00 to \$49,999.99	\$25.00 for the first \$1,000.00 plus \$7.00 for each additional thousand or fraction thereof, up to and including \$49,999.99
\$50,000.00 to \$99,999.99	\$300.00 for the first \$50,000 plus \$6.00 for each additional thousand or fraction thereof, up to and including \$99,999.99
\$100,000.00 to \$499,999.99	\$500.00 for the first \$100,000 plus \$5.00 for each additional thousand or fraction thereof, up to and including \$499,999.99
\$500,000.00 and up	\$2,000.00 for the first \$500,000 plus \$4.00 for each additional thousand or fraction thereof

Commercial Plan Check Fee: Plan check fee shall be equal to one-half (½) of the building permit fee. Such plan check fee is in addition to the building permit fee.

The Building Official reserves the right to determine whether an inspection should be required for work not fully described above and in doing so, the permit fee shall include the permit issuance and inspection fee of \$40.00 plus \$25.00 for each additional inspection as required.

Moving Fee: For the moving of any building or structure, the fee shall be \$150.00. This fee is in addition to any building permit fee.

NOTE: The mover must notify the Police Department and the Fire Department of the day, time and route for when the structure will be moved.

Demolition Fee: For the demolition of any building or structure, the fee shall be \$50.00.

Inspections

The City requires the following Building inspections:

1. Foundation
2. Framing
3. Final

For more information regarding the City's requirements to pass your inspections, please refer to the "Inspector's Checklist" (Attachment A).

New Construction Requirements

A plot plan and two (2) sets of detail plans shall be submitted to the Building Official for review before any permit can be issued.

For a metal accessory building, two (2) engineered sets of plans, stamped with approval of 120 MPH, must be submitted.

The property address must be displayed on a sign, visible from the street, prior to beginning any construction. This sign must remain posted until construction is complete.

A portable restroom and a dumpster shall be on the premises throughout the construction process.

PLUMBING CODE REGULATIONS AND INSPECTIONS

Plumbing Code

The City of Port Neches adopted the 2018 International Plumbing Code, including Appendix Chapters E & F, as published by the International Code Council, as the City's Plumbing Code. The Plumbing Code regulates and governs the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of plumbing systems.

The City of Port Neches also adopted Chapter 18 "Buildings and Building Regulations", Article III. "Plumbing Code", located within the City's Code of Ordinances, that addresses revisions, amendments and additions to the 2018 International Plumbing Code as part of the City's regulations.

Schedule of Permit Fees

Fee for issuing permit	\$15.00
Toilets	\$3.00
Tubs	\$3.00
Lavatories	\$3.00
Sinks	\$3.00
Urinals	\$3.00
Showers	\$3.00
Water Heaters	\$10.00
Water Lines	\$10.00
Sewer Lines	\$10.00
Floor Drains	\$3.00
Washing Machines	\$3.00
Air Condition Drain	\$3.00
Drink Fountains	\$3.00
Under-counter Grease Traps	\$3.00
Grease Trap up to 500 gallons	\$10.00
Grease Traps over 500 gallon	\$10.00
Sinks in Cafe or Restaurant Single	\$3.00
2 compartment	\$5.00
3 compartment	\$8.00

Dental Chairs	\$8.00
Wash Racks for garages	\$5.00
Dish Washers	\$3.00
Laundry Tray	\$3.00
Garbage Disposal	\$3.00
Service Sink	\$3.00
Lawn Sprinkler System	\$25.00
Inspection or Reinspection	\$25.00

Plumbing Inspections

The City requires the following plumbing inspections:

1. Rough-In
2. Sewer/water service lines
3. Top out
4. Final plumbing

For more information regarding the City's requirements to pass your inspections, please refer to the "Inspector's Checklist" (Attachment A).

GAS CODE REGULATIONS AND INSPECTIONS

Gas Code

The City of Port Neches adopted the 2018 International Fuel Gas Code, as published by the International Code Council, as the City's Fuel Gas Code. The Fuel Gas Code regulates and governs the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of fuel gas systems and gas-fired appliances.

The City of Port Neches also adopted Chapter 18 "Building and Building Regulations", Article IV. "Gas Code", located within the City's Code of Ordinances, that addresses revisions, amendments and additions to the 2018 International Fuel Gas Code as part of the City's regulations.

Schedule of Permit Fees

Permit Issuance Fee:	\$15.00
Inspection Outlets (1-4):	25.00
Each Additional Outlet:	2.00

Gas Inspections

1. Rough In
2. Final Gas

WATER METERS AND SEWER TAPS

The City's Code of Ordinances, Chapter 114 "Utilities", addresses the City's regulations and fees regarding water meters and sewer taps.

Each consumer requesting installation of water and sewer connections shall pay to the City, prior to the initiation of the installation of such connection, the following charges:

Water Tap Fees

3/4" water meter short	\$900.00
3/4" water meter long	\$1300.00
1" water meter short	\$1100.00
1" water meter long	\$1500.00
1 ½" (or larger) water meters	Cost of the meter, plus the cost of installation, plus fifty percent (50%)

Sewer Tap Fees

4" Sewer Tap short	\$520.00
4" Sewer Tap long	\$1300.00
6" Sewer Tap short	\$950.00
6" Sewer Tap long	\$2100.00

Other Fees

Should the water or sewer tap require the pavement to be cut, the fee shall be the cost of the meter, plus the labor and materials to install it, plus fifty percent (50%)

Should the tap require the pavement to be cut, the fee shall be the cost of the meter, plus the labor and materials to install it, plus ten percent (0%)

Water and Sewer Line Locates

In the event you need to locate the water and/or sewer lines across property within the City limits, you can contact the Water and Sewer Department Supervisor at (409) 719-4279.

Special Fire Hydrants and Sprinkler System Connections

Special fire hydrants and sprinkler systems connections will be made at the consumer's request and at the consumer's cost. This cost shall be the City's cost, plus fifty percent (50%). The connection shall be the property of the City.

All water taken by a customer from the fire hydrants or sprinkler system shall be used solely for fire protection purposes, unless the water is metered. Charges for water that may be used from metered fire hydrants and sprinkler systems shall be paid at the regular rates stipulated in Section 114.32 of the City's Code of Ordinances.

A \$1,000.00 deposit shall be paid for use of a fire hydrant meter. The customer shall be responsible for damages and/or the replacement cost of the meter. The customer shall be responsible for any damage to the hydrant.

In no event shall the City be held liable for the loss of pressure in any lines used to serve fire hydrants, sprinkler systems or ordinary water service to a customer.

Extensions to Individual Lots

When water and sewer service is not available to a lot located on a street within the City and the owner desires water and sewer service, the owner may request such extension after paying the calculated current rate of the installation costs for the water and sewer improvements across the property, as well as the building permit fees for the proposed building. The City will then extend water and sewer service across the property upon which the building is to be constructed.

Taps crossing County or State right-of-ways

When water and sewer service is available to a lot, but the tap will cross a county or State right-of-way, the owner may request such tap after paying the calculated current rate of the installation cost for the water and sewer tap, as well as the building permit fees.

MECHANICAL CODE REGULATIONS AND INSPECTIONS

Mechanical Code

The City of Port Neches adopted the 2018 International Mechanical Code, as published by the International Code Council, as the City's Mechanical Code. The Mechanical Code regulates and governs the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems and mechanical appliances.

The City of Port Neches also adopted Chapter 18 "Buildings and Building Regulations", Article V. "Mechanical Code", located within the City's Code of Ordinances, that addresses revisions, amendments and additions to the 2018 International Mechanical Code as part of the City's regulations.

Schedule of Permit Fees

Residential Mechanical Fee Schedule

Permit issuance/inspection fee: \$40.00

Re-inspection fee: \$25.00

Commercial Mechanical Fee Schedule

Permit issuance fee: \$15.00

Additional fees: The fee for inspecting heating, ventilating, ductwork, air conditioning and refrigeration systems, and boilers shall be \$25.00 for the first \$1,000.00 or fraction thereof of valuation of the installation, plus \$2.00 for each additional \$1,000.00 or fraction thereof.

Re-inspection fee: \$25.00

Inspections

The following mechanical inspections are required:

1. Rough-In
2. Final

For more information regarding the City's requirements to pass your inspections, please refer to the "Inspector's Checklist" (Attachment A).

ELECTRICAL CODE REGULATIONS AND INSPECTIONS

Electrical Code

The City of Port Neches adopted Chapter 18 “Buildings and Building Regulations”, Article VI. “Electrical Code”, located within the City’s Code of Ordinances, as the City’s Electrical Code. The 2017 National Electrical Code is enforced.

Schedule of Permit Fees

Issuance of permit	\$15.00
Service up to 200 amperes	\$15.00
Over 200 amperes	\$25.00
Additional meter, each	\$5.00
Additional subpanel, each	\$10.00
Outlet, switch and receptacle, each	\$0.50
Fixtures	\$0.50
Bells, buzzers and chimes	\$0.50
Smoke detectors	\$0.50
Water heater	\$2.50
Dishwasher	\$2.50
Disposal	\$2.50
Dryer	\$2.50
Range	\$2.50
Vent-a-hood or bath vent fan, each	\$0.50
Room air conditioner outlet	\$2.50
Central heating unit	\$5.00
Air conditioning unit (up to five tons)	\$5.00
(Over five tons, per ton)	\$1.00
Each motor up to five HP	\$5.00
Each motor over five HP	\$7.50
Electrical signs	\$15.00
Rectifier or transformer, each	\$7.50
Elevators, dumbwaiters, escalators	\$15.00
Gasoline pumps	\$10.00
Floodlight poles	\$5.00
Welding machine outlet	\$5.00

Walk-in boxes and freezers	\$5.00
Washing machines (washeteria), each	\$2.50
Temporary service on pole	\$25.00
Reinspection	\$25.00
Inspection for lights or name change	\$25.00
Swimming pools	\$25.00
Antennas	\$2.50

Registration for Electricians

All master electricians, journeyman electricians, master sign electricians, journeyman sign electricians, and maintenance electricians doing residential or commercial wiring in the City shall be required to hold a valid Texas State Electrical License and be currently registered with the City.

Each State-licensed electrician wishing to conduct electrical work in the City shall submit the required registration fee, a copy of their electrical license, and a copy of their general liability insurance certificate to the Public Works Secretary. Registration with the City must be done annually. Electricians who are not registered with the City will not be permitted to perform work or be issued permits.

The registration fees are as follows:

CLASSIFICATION	REGISTRATION	ANNUAL RENEWAL	LIABILITY INSURANCE
Master electrician	\$50.00	\$25.00	As required by state law
Master sign electrician	\$50.00	\$25.00	As required by state law
Journeyman electrician	\$10.00	\$5.00	None
Journeyman sign electrician	\$10.00	\$5.00	None
Maintenance electrician	\$10.00	\$5.00	None

Inspections

The following electrical inspections are required:

1. Temporary pole
2. Rough-in
3. Final
4. Underground (when applicable)

5. Temporary Service Final (when applicable)

For more information regarding the City's requirements to pass your inspections, please refer to the "Inspector's Checklist" (Attachment A).

City of Groves
Agenda Item Information Form

Council Meeting Date: 12/04/23 Department: Finance Agenda Item No. 6

Title for Item (same as to be placed on Agenda): Consider and discuss amending resolution 2023-03 authorizing participation in the TexPool investment pools and amending designating authorized representatives.

Party(ies) requesting placement of this item on the agenda: Lamar A. Ozley, Finance Director

Submitted to City Manager's Office on: Date: 11/29/23 Time: 3:00 p.m. By: L. Ozley

Explanation of Item: This amendment removes Mr. Billeaud, and adds Mr. Carruth as an authorized representative.

Deadline for Approval: _____

Staff Recommendation: Approval of resolution 2023-06

Alternative (if any) for consideration: _____

Identify any attachments to this document: Resolution 2023-06

Specific Council Action Requested: None (Information item only) Motion _____

Ordinance – Number _____ Resolution – Number 2023-06 Other – Specify: _____

Signed: [Signature] Date: 11/29/23 Approved: [Signature] Date: 11/29/23
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ N/A Cumulative total of payments to date for this project/item (if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____



Resolution Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives

WHEREAS, the City of Groves, Texas

("Participant") is a local government or state agency of the State of Texas and is empowered to delegate to the public funds investment pools the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pools ("TexPool/TexPool Prime"), public funds investment pools, were created on behalf of entities whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That Participant shall enter into a Participation Agreement to establish an account in its name in TexPool/TexPool Prime, for the purpose of transmitting local funds for investment in TexPool/TexPool Prime.
- B. That the individuals, whose signatures appear in this Resolution, are authorized representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool/TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

Authorized Representatives of the Participant

These individuals will be issued P.I.N. numbers to transact business via telephone with a Participant Service Representative.

1.		4 0 9 9 6 0 5 7 7 3
	Signature	Telephone Number
	Kevin Carruth	4 0 9 9 6 3 3 3 8 8
	Printed Name	Fax Number
	City Manager	lbilleaud@cigrovestx.com
	Title	Email
2.		4 0 9 9 6 0 5 7 7 4
	Signature	Telephone Number
	Lamar A. Ozley	4 0 9 9 6 3 3 3 8 8
	Printed Name	Fax Number
	Finance Director	lozley@cigrovestx.com
	Title	Email
3.		
	Signature	Telephone Number
	Printed Name	Fax Number
	Title	Email
4.		
	Signature	Telephone Number
	Printed Name	Fax Number
	Title	Email

Authorized Representatives of the Participant (continued)

5.	Signature	Telephone Number
	Printed Name	Fax Number
	Title	Email
6.	Signature	Telephone Number
	Printed Name	Fax Number
	Title	Email

List the name of the Authorized Representative provided above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Lamar A. Ozley

Printed Name

In addition and at the option of the Participant, additional authorized representative(s) can be designated to perform inquiry only of selected information. This limited representative cannot make deposits or withdrawals. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

1.	<u>Gail Green</u>	<u>Accounting Clerk</u>
	Printed Name	Title
	<u>4 0 9 9 6 0 5 7 7 6</u>	<u>4 0 9 9 6 3 3 3 8 8</u>
	Telephone Number	Fax Number
		<u>ggreen@cigrovestx.com</u>
		Email
2.	Printed Name	Title
	Telephone Number	Fax Number
		Email
3.	Printed Name	Title
	Telephone Number	Fax Number
		Email
4.	Printed Name	Title
	Telephone Number	Fax Number
		Email
5.	Printed Name	Title
	Telephone Number	Fax Number
		Email
6.	Printed Name	Title
	Telephone Number	Fax Number
		Email

Authorized Representatives of the Participant (continued)

C. That this resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool/TexPool Prime receives a copy of any such amendment or revocation.

This resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the

04 day of December, 2023.

Document is to be signed by a Board Officer, Mayor or County Judge and attested by a Board Officer, City Secretary or County Clerk.

City of Groves, Texas

Name of Participant

SIGNED:

[Signature line]

Signature

Chris Borne

Printed Name

Mayor

Title

ATTEST:

[Signature line]

Signature

Clarissa Thibodeaux

Printed Name

City Clerk

Title

Delivery Instructions

Please return this document to **TexPool Participant Services:**

Email: texpool@dtsystems.com

Fax: 866-839-3291

City of Groves
Agenda Item Information Form

Council Meeting Date: 12/4/2023 Department: City Manager Agenda Item No. 7

Title for Item (same as to be placed on Agenda): Consider approval of December 4, 2023 Invoice List.

Party(ies) requesting placement of this item on the agenda: City Manager Kevin Carruth

Submitted to City Manager's Office on: Date: 11/29/23 Time: 11:30 a.m. By: C. THIBODEAUX

Explanation of Item: Approval of the invoices for the City that are above \$5,000.

Deadline for Approval: Immediately

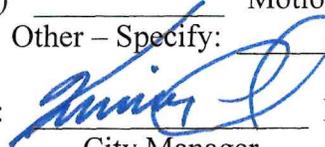
Staff Recommendation: Recommendation from staff is to approve the list.

Alternative (if any) for consideration: _____

Identify any attachments to this document: Invoice approval list.

Specific Council Action Requested: None (Information item only) _____ Motion X

Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: _____ Date: _____ Approved:  Date: 11/29/23
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES _____ NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item
(if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____

INVOICE APPROVAL LIST
December 4, 2023

DXI Industries	CL2 and SO2 for Wastewater Plant.	\$11,146.20
Environmental Improvements, Inc.	Removal, inspection, repair/replace and reinstall of Clarifier #2 gearbox/turntable.	\$135,063.76
Kontrol Automations, Inc.	Centrifuge control box start up and install of Sludge pump vfd.	\$6,200.00

TOTAL

\$152,409.96

PURCHASING REQUISITION /QUOTES

City of Groves, Dept. of Public Works

DATE: November 22, 2023
 TO: Kevin Carruth

P.O. NUMBER: 09-36126
 FROM: Coby Doucet

Purchase Recommendation				
Recommended Company: DXI(31998)				
Items to be Purchased: CL2 AND SO2				
CHARGE ACCOUNT	ITEM DESC.	QTY	UNIT COST	TOTAL COST
11-5-64-02-140	CL2	3	\$1,710.00	\$5,130.00
11-5-64-02-140	SUPERFUND EXCISE TAX	1	\$16.20	\$16.20
11-5-64-02-140	S02	4	\$1,500.00	\$6,000.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<i>* Note: Purchases greater than \$5000.00 Require Council approval before ordering!</i>				\$11,146.20

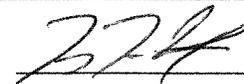
RECEIVED
 NOV 28 2023
 FINANCE

REASONS FOR PURCHASE:

CL2 AND SO2 FOR DISINFECTION AND DECHLORINATION OF TREATED WASTEWATER.

QUOTES

	COMPANY NAME	COST
1.		\$
2.		\$
3.		\$
4.		\$
5.		\$

Approved by:  Date: 11-27-2023
 (PW Director)

Approved by: _____ Date: _____
 (City Manager)

Date Council Approved _____

PURCHASING REQUISITION /QUOTES

City of Groves, Dept. of Public Works

DATE: November 22, 2023
 TO: Kevin Carruth

P.O. NUMBER: 09-36125
 FROM: Coby Doucet

Purchase Recommendation				
Recommended Company: Environmental Improvements, Inc(31997)				
Items to be Purchased: REMOVAL, INSPECTION, REPAIR/REPLACE AND REINSTALL OF CLARIFIER #2 GEARBOX/TURNTABLE.				
CHARGE ACCOUNT	ITEM DESC.	QTY	UNIT COST	TOTAL COST
11-5-64-03-110	Removal and inspection of gearbox/turntable	1	\$12,500.00	\$12,500.00
11-5-64-03-110	Drive Assy-H40ALT(Worst Case Scenario)(Whole unit including upper gearboxes)	1	\$54,800.00	\$54,800.00
11-5-64-03-110	Lower Turntable(If lower is not rebuildable)(Does not include upper gearboxes)	1	\$22,750.76	\$22,750.76
11-5-64-03-110	Reinstall, level arms and function check.(Estimate, Could be lower)	1	\$25,000.00	\$25,000.00
11-5-64-03-110	Rebuild of lower turntable (Estimate, Could be lower)	1	\$20,000.00	\$20,000.00
				\$13t.00
<i>* Note: Purchases greater than \$5000.00 Require Council approval before ordering!</i>				\$135,063.76

REASONS FOR PURCHASE:

Quote is for a complete drive assembly(worst case scenario) and price for just lower turntable (Equipment Only). This pricing does not include installation and or labor. We will not know if lower turntable is rebuildable until they break it down at shop. If it is found that lower turntable can be rebuilt, they will notify and provide a quote for such.

QUOTES		
	COMPANY NAME	COST
1.	Elite Rotating (Preliminary Quote)	\$ 58,000.00
2.	Sweat MechTech(Preliminary Quote)	\$ 48,000.00
3.		\$
4.		\$
5.		\$

RECEIVED

NOV 28 2023

FINANCE

Approved by: Date: 11-27-2023
(PW Director)

Approved by: _____ Date: _____
(City Manager)

Date Council Approved _____



Environmental Improvements Inc.

To: Coby Doucet

From: Environmental Improvements Inc. Date:

November 9, 2023

Project: Groves TX, WWTP Clarifier No. 2 Gear Drive Removal and Inspection.

We are pleased to have the opportunity to offer you the following quotation. EI2 Service will perform the following:

Clarifier No. 2

- Remove walkway/bridge.
- Block up rake arm & center cage assembly.
- Remove existing H40 gear drive.
- Haul Gear Drive to EI2 Service for inspection.
- Inspect Scum Box, Center Pier, Center Cage, Concrete, Anchoring, Rakes, and Sweep Arms for any necessary repairs. **(Clarifier will need to be drained and washed down for inspection.)**

Inclusions/Exclusions

- Environmental Improvements will provide manpower, superintendence, and crane for the removal of existing H40 Gear Drives.
- Customer to disconnect all electrical and water.
- This cost does NOT include any rehabilitation items that may be recommended once the inspection has been completed. Additionally, this cost does not include the replacement of any existing electrical, structural, or mechanical components that will remain on site while the H40 Drive is at EI2 service shop. Any rehabilitation or replacement cost would be authorized under a separate proposal.
- This cost does NOT include new or rebuilt gear drive or reinstallation.
- Center pier, center cage, concrete, anchoring, rakes, and sweep arms creating out of plumb condition or repairs are NOT included. Based on the clarifier being drained and inspected, if it is found that any of the internal components need repaired, a re-quote will be required.
- De-watering of clarifier by plant operator.
- Access to the site is guaranteed by the owner or assigned agent.
- Taxes and permits are NOT part of this scope.
- Environmental Improvements is NOT responsible for damages to soils, grass, pavement, underground electrical or piping of any kind due to moving in or out of heavy equipment.

Cost:

- Labor, crane, removal, and inspection of H40 drive and Clarifier No.2 **\$12,500.00**

If you wish to place an order, please make a purchase order out to Environmental Improvements Inc. for the amount shown under the cost. Please send your purchase order via email to Luke@ei2water.com & Kimon@ei2water.com

If you should have any questions or need further information, please feel free to contact me.

Best Regards,

Luke Funk

Environmental Improvements, Inc.

Juston Service Manager

713-228-7055 | c: 281-723-3430 | f: 713-228-6713

environmental EI² improvements, inc.

1183 Brittmooore Rd, Suite 100 Houston, TX 777043
t. 713-461-1111 f. 713-461-1821

QUOTE

QUOTE #: 1100

DATE: 11/10/2023

BILL TO	SHIP TO	SALES CONTACT
CITY OF GROVES EVOQUA H40 DRIVE & PARTS	CITY OF GROVES COBY DOUCET	KIMON LYMBERRY 713-253-3749 KIMON@EI2WATER.COM

Phone:
Fax:

Phone:
Email:

SHIP VIA	PAYMENT TERMS	ESTIMATED SHIP DATE	EXPIRATION DATE
Best Way	Net 30	4-6 weeks	30 Days

ITEM	QTY	MFR	DESCRIPTION	UNIT PRICE	EXT. PRICE
1			COMPLETE DRIVE ASSEMBLY		
2	1	EVOQUA	W3T22413 DRIVE ASSY-H40ALT, CW,0.03RPM,EURO	\$ 54,800.00	\$ 54,800.00
3			LOWER TURNTABLE		
4	1	EVOQUA	W3T22409 TURNTABLE SUB ASSY-H40ALT & H40AHT,Reference #: 603-81656-80	\$ 22,068.20	\$ 22,068.20
5	1	EVOQUA	W2T119516 SPACER-BEARING,3.255"B X 4.13"OD ,BRONZEReference #: 103-81546-1	\$ 165.52	\$ 165.52
6	1	EVOQUA	W2T117055 BEARING-NEEDLE, FOR 2.75"DIA SHAFTReference #: 303-1772-1	\$ 449.56	\$ 449.56
7	1	EVOQUA	W2T119876 RING-RTNG,2.75"D SHAFT,5100-275 EXTRLReference #: 303-60218-10	\$ 10.12	\$ 10.12
8	1	EVOQUA	W2T121839 GASKET-DRV HSNG,12.5"OD X 9.13"ID,FIBER Reference #: 103-80728-1	\$ 28.70	\$ 28.70
9	1	EVOQUA	W3T222663 HRDWR KIT,603-81658,H40A,TURN FA Reference #: 603-81658-H40-TURN FA HRDWR KT	\$ 28.66	\$ 28.66
10					
				SUBTOTAL	\$ 22,750.76
				TAX	
				TOTAL	

Shipping is not included unless stated above. If not stated above, freight charges will
PREPAID & ADDED to invoice at time of shipment

- IF AN ORDER IS PLACED, PLEASE VERIFY THAT THE "BILL TO" AND "SHIP TO" ADDRESSES LISTED ABOVE ARE CORRECT. ENVIRONMENTAL IMPROVEMENTS, INC. MUST HAVE A NAME AND PHONE NUMBER OF A JOB SITE CONTACT THAT WILL ACCEPT THE SHIPMENT; IN ADDITION TO 1 OF 3 OPTIONS LISTED BELOW BEFORE THE ORDER CAN BE PROCESSED.
1. CREDIT CARD ORDER - CUSTOMER MUST SUPPLY CARD NUMBER, SECURITY CODE ON BACK OF CARD, EXPIRATION DATE, NAME ON CARD, BILLING ADDRESS, PHONE NUMBER AND EMAIL. CUSTOMER MUST SIGN AND DATE QUOTE THEN RETURN FOR PROCESSING.
 2. VERBAL PURCHASE ORDER - CUSTOMER MUST SIGN AND DATE QUOTE THEN RETURN FOR PROCESSING.
 3. PURCHASE ORDER NUMBER - CUSTOMER MUST SUPPLY SIGNED AND DATED HARD COPY OF PURCHASE ORDER OR WRITE PURCHASE ORDER NUMBER ON ORIGINAL EI2 QUOTE. CUSTOMER MUST SIGN AND DATE QUOTE THEN RETURN FOR PROCESSING.

Acknowledged By _____

Date _____

January 9, 2023



Evoqua Water Technologies, LLC
N19W23993 Ridgeview Pkwy, Suite 200
Waukesha, WI 53188

To whom it may concern
Re: Environmental Improvements, Inc.

This brief letter is to inform you that Environmental Improvements, Inc. is Evoqua's certified representative for Evoqua and Legacy Envirex products in the state of Texas. E12 is our exclusive and sole source rep for this product line and components. Additionally, Evoqua Water Technologies has trained and authorized Environmental Improvements, Inc. to service and repair this equipment.

Should you have any other questions or concerns, please feel free to contact me via the various means listed below.

Gina Alberti
Regional Sales Manager

Evoqua Water Technologies, LLC
N19W23993 Ridgeview Pkwy, Suite 200
Waukesha, WI 53188

Ph: 262-521-8511
Fx: 262-521-8249
E-mail: gina.alberti@evoqua.com

Well here we go.....
As we discussed, during my visit this week, EI2 will pull drive, bring to our shop and assess the primary and secondary (that has been rebuilt by others) as well as lower turntable that has not been rebuilt as to date that we are aware of. If we find something that is not within manufacturer's specs, we will take pictures or you can come to our shop and we will provide report and recommendations.

EI is the sole source representative for sales and service for your Evoqua drive. I have attached a letter for reference.

Attached you will find a quote to remove entire drive and bring to EI2 shop and assess.

Also is pricing for a complete drive assembly(worst case scenario) and price for just lower turntable (Equipment Only). This pricing does not include installation and or labor. We will not know if lower turntable is rebuildable until we break it down at shop. If it is found that lower turntable can be rebuilt, we will notify and provide a quote for such.

Once a complete assessment has been made on the entire drive, we will report our findings. Depending on what direction the city decides upon, we will provide a turnkey quote for re-installation, startup and commissioning of the drive.

Kimon J. Lymberry
Environmental Improvements, Inc.

Manufacturers' Representative
o: 713-461-1111 | c: 713-253-3749 | f: 713-461-1821

NEW EMAIL ADDRESS:
kimon@ei2water.com



Coby Doucet

From: Coby Doucet
Sent: Wednesday, November 15, 2023 8:35 AM
To: Troy Foxworth (TFoxworth@cigrovestx.com)
Subject: FW: City of Groves WWTP Clarifier#2 Assessment
Attachments: Clarifier No. 2 Quote Groves TX WWTP.pdf; Groves Evoqua 11-9-2023.pdf; EI2SoleSourceLetter Service.doc

Troy,

Here are the quotes from EI2 for the removal of the gearbox of clarifier #2. This does not include cost of rebuild and reinstall. He also included replacement of the whole rotating assembly and just the turn table if its not rebuildable.

On 8-2/3-23 DD7 was doing work down stream from the treatment plant. They asked us to shut off all flow to the drainage ditch. Clarifier #2 was shutoff and drained down completely. We were able to give them about 10hrs of no flow to the ditch. After that we had to start filling clarifier #2. The clarifier arm turned for one day and then stopped. The shear pin kept breaking. We called Lee with Sabine Equipment. He came out and looked. Lee has a few contacts that work on clarifiers. We had EJ with T.R.E.S rebuild the upper gearbox. The problem with the shear pin breaking persisted. EJ said rebuilding the lower turntable was out of his scope of work he does. Elite Rotating out of Freeport came out and looked. He preliminary quoted \$58,000 to do a pull and evaluate. Lee brought a second company out to look. They had a lead time of about 7 months. Then Sweat TechMech came out and preliminary quoted \$48,000 to do the job. Kimon with EI2 came to look at our grit pump and I mentioned the clarifier was down. He told me that he is the manufacturer rep and repair for our Evoqua clarifier.

I feel going with the factory approved repair shop is the best idea. Kimon attached a sole source letter also.

Let me know what you think. I would like to start with the repairs ASAP.

Thank you,

Coby Doucet
Chief Wastewater Operator
City of Groves
Phone (409) 960-6526
Fax (409) 960-6521

From: Kimon Lymberry <Kimon@ei2water.com>
Sent: Friday, November 10, 2023 5:57 AM
To: Coby Doucet <cdoucet@cigrovestx.com>; Groves Wastewater Treatment Plant <wwtp@cigrovestx.com>
Cc: Luke Funk <luke@ei2water.com>; Edward Schubert <edward@ei2water.com>
Subject: City of Groves WWTP Clarifier#2 Assessment

ents
ood morning. Hope yall didn't get hammered by the rain.

