

A meeting of the Groves City Council was held November 6, 2023 in the Groves City Council Chamber with Mayor Chris Borne, Mayor Pro Tem Mark McAdams, Councilmember Rhonda Dugas, Councilmember Paul Oliver, and Councilmember Rob Vensel in attendance. Mayor Borne called the meeting to order and welcomed the attendees. A representative from the local VFW led the prayer and pledge of allegiance.

APPROVE THE MINUTES OF THE OCTOBER 23, 2023 CITY COUNCIL MEETING: Mayor Pro Tem Mark McAdams moved to approve the minutes of the October 23, 2023 City Council Meeting as written and Councilmember Rob Vensel seconded. Mayor Borne asked for discussion and there was none. Motion passed unanimously.

RECEIVE THE MINUTES OF THE OCTOBER 30, 2023 PLANNING AND ZONING MEETING: Mayor Borne asked if all of Council had received a copy of the October 30, 2023 Planning and Zoning Meeting Minutes and everyone had.

Mayor Borne called for reports and then read a Memo regarding a planned water outage on Wednesday, November 8, 2023 from 8 a.m. to 5 p.m. Mayor Borne stated that there were door hangers placed on potentially affected customers doors as well as phone calls letting them know about the upcoming outage.

Mayor Borne then asked for citizen comments and there were none.

CONSIDER APPROVAL OF A REPLAT OF LYAD R. SHALABI'S PROPERTY AT 7101 32<sup>ND</sup> ST. INTO TWO SEPARATE PARCELS OF LAND, ALL OF LOT 110 & PART OF LOT 111, BLOCK 4, COUNTRY CLUB ESTATES & COUNTRY CLUB ESTATES REPLAT JEFFERSON COUNTY, TEXAS: Councilmember Dugas made a motion to consider approval of a replat of Lyad R. Shalabi's property at 7101 32<sup>nd</sup> St. into two separate parcels of land, all of lot 110 & part of lot 111, Block 4, Country Club Estates & Country Club Estates Replat Jefferson County, Texas. Councilmember Oliver seconded. Councilmember Dugas stated that this was discussed at the last Planning and Zoning Meeting and all requirements have been met. There was no further discussion and the motion passed unanimously.

CONSIDER APPROVAL OF THE CONTRACT WITH EPIC ENGINEERING IN THE AMOUNT OF \$517,128.62 (TABLED AT THE PREVIOUS MEETING): Councilmember Vensel made a motion to consider approval of the contract with Epic Engineering in the amount of \$517,128.62 (Tabled at the previous meeting) and Mayor Pro Tem McAdams seconded. City Attorney Brandon P. Monk stated that all the changes were made to paragraph 1.01(b) related to the timing and changes were also made to 7.01(f) for the intellectual property issue. Mr. Monk then stated there

was an attachment still missing regarding Project Management, Documentation, and Commissioning/Support in the amount of \$47,011.69. Mr. Monk then stated that once this attachment is put back into the contract then that is where we will need to be for the contract to be approved. Mayor Borne then asked Mr. Monk if we can approve in good faith with the total amount provided and Mr. Monk stated we could. There were no further questions and the motion passed unanimously.

**AUTHORIZE KEVIN CARRUTH, CITY MANAGER TO BE A SIGNATORY FOR THE CITY DEPOSITORY:** Councilmember Vensel made a motion to authorize Kevin Carruth, City Manager to be a signatory for the City Depository and Mayor Pro Tem McAdams seconded. Mayor Borne asked how many signatories does the City actually have and Finance Director Lamar Ozley informed Council that we have four. There were no further questions and the motion passed unanimously.

**CONSIDER ADOPTION OF A RESOLUTION APPROVING THE 2023 CERTIFIED TAX ROLL FOR THE CITY OF GROVES, TEXAS:** Councilmember Dugas made a motion to consider adoption of a Resolution approving the 2023 Certified Tax Roll for the City of Groves, Texas and Mayor Pro Tem McAdams seconded. Councilmember Dugas asked if we had already done this during the budget process and Finance Director Lamar Ozley stated we did but the Appraisal District requested that we use this specific Resolution. There were no further questions and the motion passed unanimously.

**INVOICES:** City Manager Kevin Carruth presented invoices for payment totaling \$67,766.75 as follows:

Dell Technologies	New server for City Hall and the Police Department.	\$17,377.07
South Houston Asphalt & Concrete, LLC	Final Payment for street construction around the new Fire Station.	\$44,656.20
Southern Tire Mart, LLC	Tires for two Solid Waste Trucks and one Utilities Vehicle.	\$5,733.48

Mayor Pro Tem McAdams moved to approve payment of the invoices totaling \$67,766.75 and Councilmember Vensel seconded. Councilmember Dugas asked about the price of the server and how much would the Police Department Pay and how much would City Hall have to pay. City Manager Kevin Carruth stated that each department would pay half of the total amount of the \$17,377.07. Marshal Reynolds has agreed to pay for the PD portion out of one of his Forfeiture Accounts. Mayor Borne asked once the final street payment is made to South Houston Asphalt & Concrete how much would be left in that budget to put towards the new Fire Truck. Mr. Ozley stated that he doesn't have an exact number yet but it should be around \$400,000.00. There was no further discussion and the motion passed unanimously.

Mayor Borne then asked for Councilmember Comments. Councilmember Dugas stated that she attended a ribbon cutting for a very nice little gift shop on Main Ave. Councilmember Oliver welcomed City Manager Kevin Carruth to the City and stated that he looks forward to working with him.

There was no further business and the meeting was adjourned at 5:16 p.m.



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Mayor



ATTEST:



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City Clerk