

CITY OF GROVES

Notice of Regular Meeting of the City Council

**City Council Chamber
July 15, 2024**

**Groves City Hall
5:00 p.m.**

AGENDA

- I. Call meeting to order - prayer.**
- II. Roll Call.**
- III. Welcome and recognize guests and news media.**
- IV. Deliberate and act to approve the minutes of the July 1, 2024 City Council Meeting.**
- V. Receive the minutes of the July 8, 2024 Planning and Zoning Meeting.**
- VI. Reports/Citizen Comments:**
- VII. Mayor:**
 - a) Deliberate and act on approval of a replat of 6265 Washington Blvd, AKA tract 9-A and 9-B, 0.3328 acre of land replat all of Lt 9, Block 19, The Groves, Pecan Sub-Division.
- VIII. City Attorney:**
 - a) Deliberate and act to approve Ordinance 2024-06, amending the Code of Ordinances by repealing Chapter 7, "Drought Contingency Plan" in its entirety, and enacting in its place an ordinance adopting a revised Drought Contingency Plan which provides for controlling water usage during emergencies defines and authorizes prohibition of water waste and outdoor water usage.
 - b) Deliberate and act to approve Ordinance 2024-10, amending Article II. – Insanitary, Unsightly, ETC., Conditions of Private Premises Sec. 13-13. -Same- growth or accumulation of weeds, fallen trees and/or tree limbs, rubbish, etc. of the Code of Ordinances.
 - c) Deliberate and act on Ordinance 2024-11 authorizing participation with other Entergy service area cities in matters concerning Entergy at the PUC and the hiring of lawyers and rate experts.
 - d) Deliberate and act to approve Ordinance 2024-13, amending the Code of Ordinances by repealing Article VII. "Water Conservation", of Chapter 27 "Utilities", Article VII, - Water Conservation and enacting in its place an ordinance adopting a revised water conservation plan which provides for availability of plan for inspection.
- IX. City Manager:**
 - a. Invoices
- X. Councilmember Comments:**
- XI. Adjourn.**

City of Groves
Agenda Item Information Form

Council Meeting Date: 7/15/2024 Department: City Manager Agenda Item No. 4

Title for Item (same as to be placed on Agenda): Deliberate and act to approve the minutes of the July 1, 2024 City Council Meeting.

Party(ies) requesting placement of this item on the agenda: Kevin Carruth, City Manager

Submitted to City Manager's Office on: Date: 7/8/24 Time: 2:00 p.m. By: C. THIBODEAUX

Explanation of Item: _____

Deadline for Approval: Immediately.

Staff Recommendation: Approval of minutes, as presented.

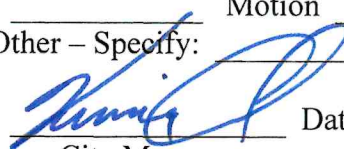
Alternative (if any) for consideration: _____

Identify any attachments to this document: July 1, 2024 City Council Minutes.

Minutes.

Specific Council Action Requested: None (Information item only) _____ Motion X

Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: _____ Date: _____ Approved:  Date: 07/10/24
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item
(if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____

A regular meeting of the Groves City Council was held July 1, 2024, in the Groves City Council Chamber with Mayor Chris Borne, Mayor Pro Tem Mark McAdams, Councilmember Paul Oliver, Councilmember Rhonda Dugas and Councilmember Pete Konidis in attendance. Mayor Borne called the meeting to order and welcomed the attendees and news media. Ken Lofton from the local VFW then led the prayer and pledge of allegiance.

DELIBERATE AND ACT TO APPROVE THE MINUTES OF THE JUNE 17, 2024, CITY COUNCIL MEETING: Mayor Pro Tem McAdams moved to approve the minutes of the June 17, 2024 City Council Meeting as written and Councilmember Oliver seconded. There was no discussion and the motion passed unanimously.

Mayor Borne then called for reports and Mr. Ken Lofton from the local VFW 4820 gave a report on the Korean War Armistice Agreement. Mr. Lofton informed Council that July 27, 2024 will be the 71st anniversary of the signing of the Armistice Agreement. The Korean war began on June 25, 1950, and ended on July 27, 1953. There were no further reports.

Mayor Borne then asked for citizen comments and there were none.

HEAR AND DELIBERATE ON NEWGEN UTILITY RATE ANALYSIS AND POSSIBLE WATER AND WASTEWATER RATES FOR FY 2024 - 2025: Councilmember Pete Konidis made a motion to hear and deliberate on NewGen utility rate analysis and possible water and wastewater rates for FY 2024 -2025 and Councilmember Dugas seconded. City Manager Kevin Carruth stated that he will go over two revised slides from NewGen. Mr. Carruth stated that the volumetric charge for 10,001 gallons and above would change to \$9.00 per gallon and the minimum charge for commercial water and sewer would go to \$31.00. Mr. Carruth then stated that the bottom line dollar impact would be about \$124,444 per year which includes the projected decrease in consumption due to higher rates that Matthew discussed last meeting. Mr. Carruth also stated that he was surprised that the dollar amount wasn't more since we are talking about doubling the base rate and increasing the volume metric on the water side. Mr. Carruth then stated that tells you we have more smaller businesses than we do larger businesses.

Mayor Borne asked if these projections are just for the first year and Mr. Carruth stated it is and that NewGen is still working on the remaining four years of the rate plan. Councilmember Dugas asked when we would have the updated overall increase from NewGen and Mr. Carruth stated they were waiting to see if Council had anymore updates. Mayor Borne stated that he is happy with the changes that were made and doesn't think we need any more changes. Councilmember Oliver thinks

we are heading in the right direction. Mr. Carruth reminded Council that we can reevaluate the rate every year like we always do. Councilmember Dugas asked if the wastewater is going to be \$9.00 but it was explained to her that the \$9.00 was the volumetric rate for over 10,000 gallons. Councilmember Dugas then asked if we are looking to increase the garbage rates and Mr. Carruth stated that as of now in the draft budget there is no increase but that could change in the final draft. There were no further questions and Mayor Borne stated that no action was needed for this item.

INVOICES: City Manager Kevin Carruth presented invoices for payment totaling \$90,011.37 as follows:

1. Chameleon Industries	Polymer for Water Plant.	\$35,416.00
2. Fuelman of Lafayette	Gas and diesel for May 2024.	\$20,384.33
3. Municipal H ² O	Annual EPA RMP compliance service fee.	\$6,000.00
4. PVS DX, INC	Chlorine for Water Plant.	\$6,861.60
5. Republic Services	May 2024 Commercial Dumpster Pickup.	\$10,035.37
6. Republic Services	Sludge disposal May 2024.	\$11,314.07

Councilmember Dugas made a motion to approve the invoice list for July 1, 2024 and Councilmember Konidis seconded. Mayor Borne asked for questions and there were none. Motion passed unanimously.

Mayor Borne asked for Council comments. Mayor Pro Tem Dugas wanted to remind everyone that Bella Inks re grand opening is tomorrow at 9:00 a.m. City Manager Kevin Carruth want to remind everyone that Thursday, July 4th is a holiday so trash will run Friday the 5th. There were no further comments.

There was no further business and the meeting was adjourned at 5:20 p.m.

Mayor

ATTEST:

City Clerk

City of Groves
Agenda Item Information Form

Council Meeting Date: 7/15/2024 Department: City Manager Agenda Item No. 5

Title for Item (same as to be placed on Agenda): Receive the minutes of the July 8, 2024 Planning and Zoning Meeting.

Party(ies) requesting placement of this item on the agenda: Chief Building Official Don Pedraza

Submitted to City Manager's Office on: Date: 7/9/24 Time: 8:45 a.m. By: C. THIBODEAUX

Explanation of Item: _____

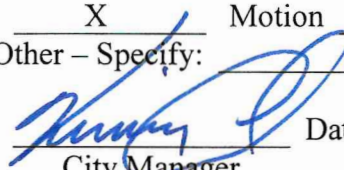
Deadline for Approval: Immediately

Staff Recommendation: Approval of minutes, as presented.

Alternative (if any) for consideration: _____

Identify any attachments to this document: Copy of the July 8, 2024 Planning and Zoning Meeting.

Specific Council Action Requested: None (Information item only) Motion
Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: _____ Date: _____ Approved:  Date: 07/09/24
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item
(if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____

**CITY OF GROVES
PLANNING AND ZONING COMMISSIONERS WORKSHOP
MINUTES
JULY 8, 2024**

THE CITY OF GROVES PLANNING AND ZONING COMMISSIONERS MET IN THE PUBLIC WORKS BUILDING, 4925 MCKINLEY, MONDAY, JULY 8, 2024, 6:00 PM TO CONSIDER THE REQUEST FOR THE PROPERTY LISTED HEREIN.

- 1. To Consider the Replat Request from Mr. Cole Garrett Robinson's property at 6265 Washington Blvd, Tract 9-A and 9-B, 0.3328 Acre of Land Replat of all of Lt 9, Block 19, The Groves, Pecan Grove Sub-Division, City of Groves, Jefferson County, Texas.**

Chairman: Mr. Pacetti called the meeting to order at 6:00 PM and called for a roll call. Let the records indicate a quorum was met.

Members Present: Rodney Pacetti, Craig Plokhooy, Lynnette Baaheth, Michael Campise, Don Pedraza (Building Official), Pete Konodis (Ex Officio).

Members Absent: Chris Crain

Guest: Mr. Carruth (City Manager), Mr. Monk (City Attorney), Councilmember Rhonda Dugas, Mr. Cole Garrett Robinson (Property Owner)

ITEM OF NEW BUSINESS

- 1. Mr. Pacetti opened the meeting giving an overview of the properties to be replated at 6265 Washington, Groves, Tx.**
 - a. Mr. Pacetti called for a motion to consider the replat request from Mr. Cole Robinson's property at 6265 Washington Blvd, Tract 9-A and 9-B, 0.3328 Acre of Land Replat of all of Lt 9, Block 19, The Groves, Pecan Grove Sub-Division, City of Groves, Jefferson County, Texas.**
 - Craig Plokhooy made the motion to consider the replat request from Mr. Cole Robinson, at 6265 Washington, Groves, Tx. Lynnette Baaheth second.**
 - b. Discussion followed.**
 - c. Mr. Pacetti called for a motion to accept the replat request and send it to City Council with the P & Z Commission's approval.**
 - Rodney Pacetti made the motion to accept send the replate request to City Council with the P & Z Commissioner's Approval. Craig Plokhooy second.**
 - d. Call for a vote, Vote was unanimous, motion carried.**

ITEM OF OLD BUSINESS

- 1. Mr. Pacetti brought up needing to fill the remaining 2 positions on the P & Z Commission. 1 Alternate and 1 Member.**
 - Discussion followed**

City of Groves
Agenda Item Information Form

Council Meeting Date: 7/15/2024 Department: City Manager Agenda Item No. 7A

Title for Item (same as to be placed on Agenda): Deliberate and act on approval of a replat of 6265 Washington Blvd, AKA tract 9-A and 9-B, 0.3328 acre of land replat all of Lt 9, Block 19, The Groves, Pecan Sub-Division.

Party(ies) requesting placement of this item on the agenda: Building Official Don Pedraza

Submitted to City Manager's Office on: Date: 7/9/24 Time: 10:30 a.m. By: C. THIBODEAUX

Explanation of Item: Mr. Cole Robinson is requesting to replat his property at 6265 Washington Blvd, Central Business District into two separate parcels of land. 6265 Washington Blvd will remain as a parcel and the new parcel of land will be addressed as 6250 Capitol Blvd. The Planning and Zoning Commission reviewed the replat application at their July 8, 2024, meeting and recommends approval.

Deadline for Approval: Immediately.

Staff Recommendation: Staff concurs with P & Z's recommendation for approval.

Alternative (if any) for consideration: _____

identify any attachments to this document: Survey, replat, aerial map, zoning map, water main map, and sewer main map.

Specific Council Action Requested: None (Information item only) _____ Motion X
Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: _____ Date: _____ Approved: [Signature] Date: 07/19/24
Department Head City Manager

FUNDING (IF APPLICABLE)

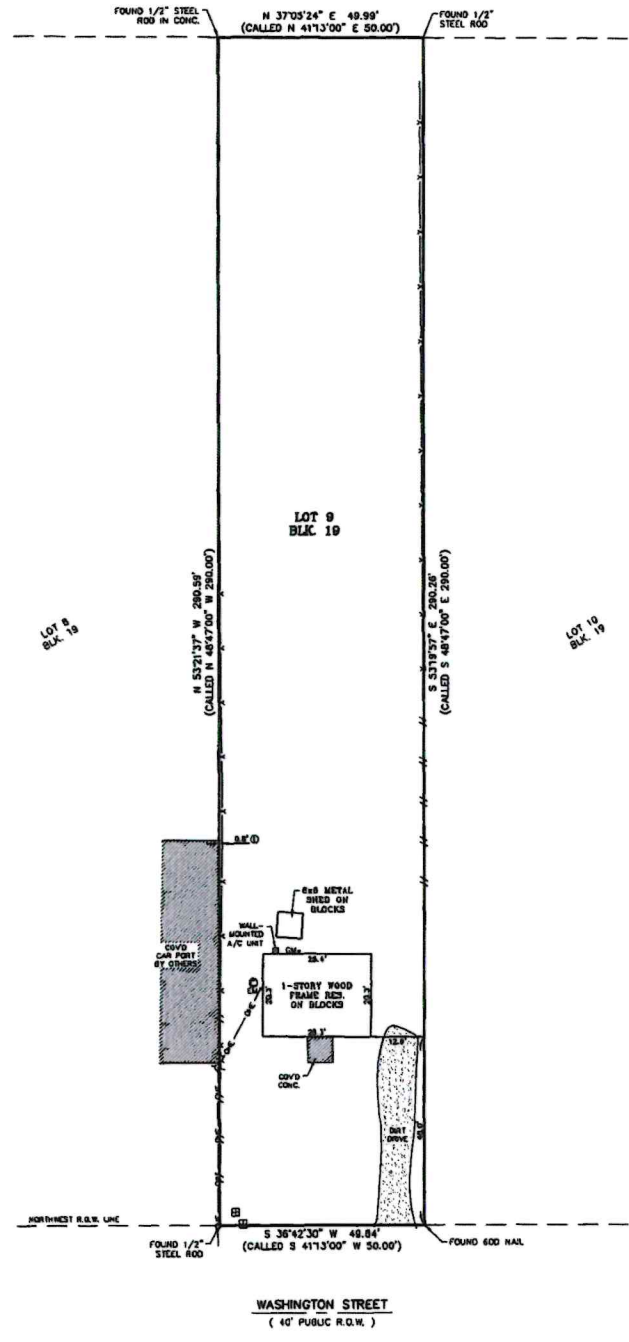
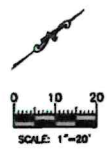
Are sufficient funds specifically designated and currently available for this purpose? YES NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item (if applicable): \$ _____
Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____



- DISCREPANCY NOTES**
- CORROPTION BY OTHERS AND 8\"/>
- LEGEND**
- OVERHEAD ELECTRIC
 - ONE — ONE
 - 4\"/>
 - 6\"/>
 - EM = ELECTRIC METER
 - CM = GAS METER
 - A/CB = AIR CONDITIONER
 - OP = POWER POLE
 - WM = WATER METER
 - CO = CLEANOUT

SURVEYOR NOTES

- IN ACCORDANCE WITH THE FLOOD INSURANCE RATE MAP OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY, MAP REFERENCE SHOWS THE SUBJECT TRACT LIES IN THE FLOOD ZONE NOTED. LOCATION ON MAP WAS DETERMINED BY SCALE. ACTUAL FIELD ELEVATION NOT OBTAINED, UNLESS REQUESTED. SOUTEX SURVEYORS, INC. DOES NOT WARRANT NOR ASSURANCE TO THE ACCURACY OR SCALE OF SAID MAP.
- BEARINGS AND DISTANCES ARE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH-CENTRAL ZONE, US SURVEY FEET, REFERENCED TO SMARHET, NORTH AMERICA.
- TEXAS 911-CALL SHOULD BE DONE PRIOR TO ANY DIGGING OR CONSTRUCTION IN CASE OF UNDERGROUND PIPELINES OR UTILITIES.

DESCRIPTION OF SERVICES: LOCATE CORNERS AND SHOW IMPROVEMENTS

SURVEYOR'S CERTIFICATION:

The undersigned does hereby certify that this survey was this day 8/15/2024 made on the ground of the property legally described hereon in accordance with the minimum standards of practice promulgated by the Texas Board of Professional Engineers and Land Surveyors. This survey is certified for this transaction only, and is not transferable to additional institutions or subsequent owners.

THIS DOCUMENT SHALL NOT BE REPRODUCED FOR ANY PURPOSE WITHOUT THE WRITTEN PERMISSION OF SOUTEX SURVEYORS, INC.

RANDALL ALVEY CREEL
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 6679

FEMA Flood Zone: C
Community Panel NO.: 485475-0005-E
Panel Date: 1/6/1983

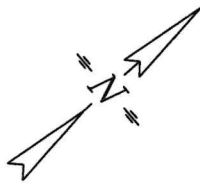
LOT 9, BLOCK 19 THE GROVES VOLUME 3, PAGE 206 MAP RECORDS, JEFFERSON COUNTY, TEXAS		PROJECT NO. 24-0294 SCALE 1" = 20' PRINT DATE 5/20/2024 DRAWN BY K. CREEL CHECKED BY RAC APPROVED BY RAC
GARRETT ROBINSON 6255 WASHINGTON STREET GROVES, TX 77619		3737 Doctors Drive Fort Worth, Texas 77042 Tel. 409.983.3004 Fax. 409.983.3000 southexsurveyors.com

6265 Washington Boulevard



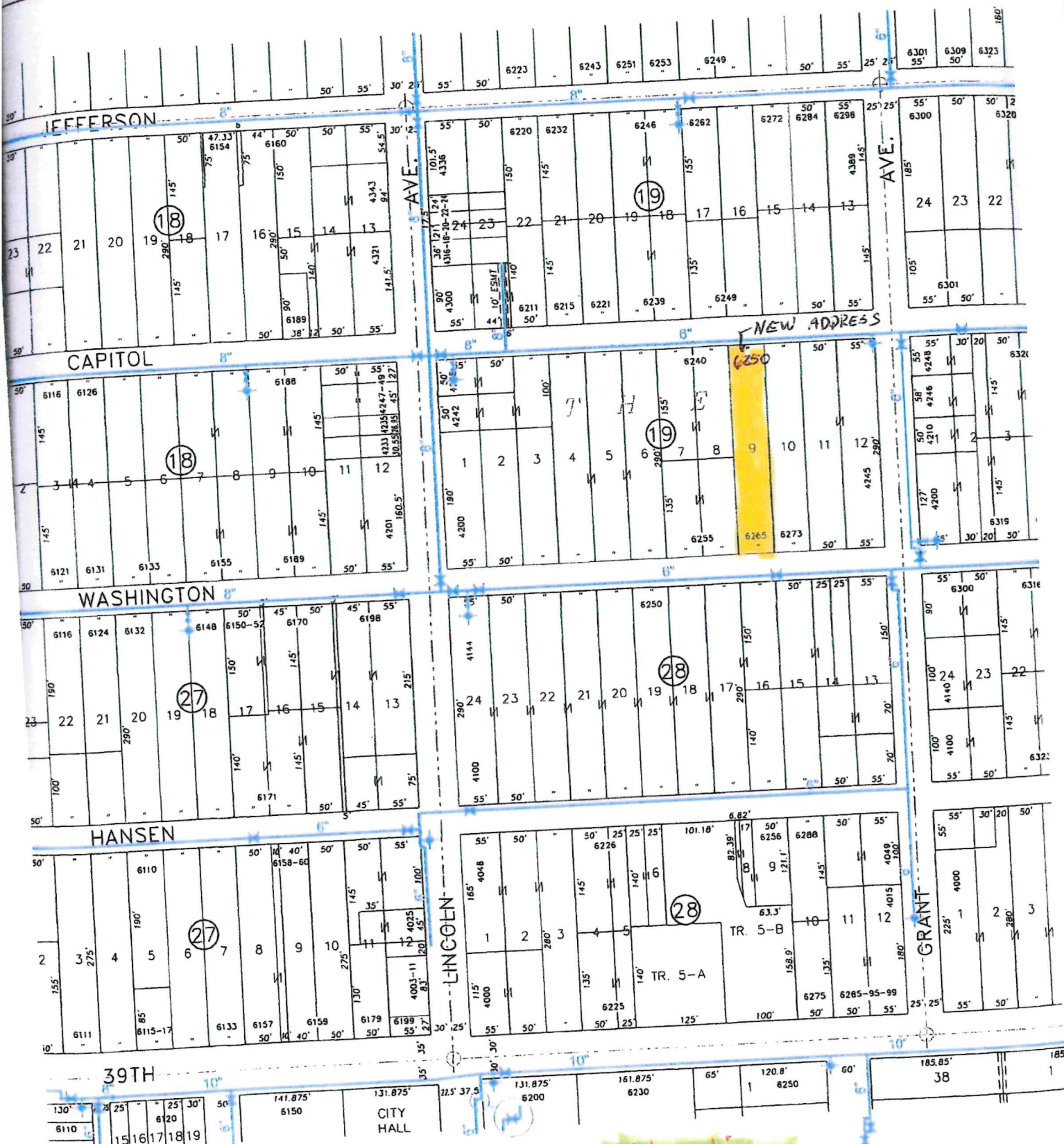


6265 WASHINGTON BLVD.
 LOT 9, BLOCK 19,
 PECAN GROVES SUBDIVISION
 ZONED CBD



LEGEND

- R-1 SINGLE FAMILY RESIDENCE DISTRICT
- R-2 ONE & TWO FAMILY RESIDENCE DISTRICT
- CBD CENTRAL BUSINESS DISTRICT
- C-2 GENERAL LIGHT COMMERCIAL DISTRICT

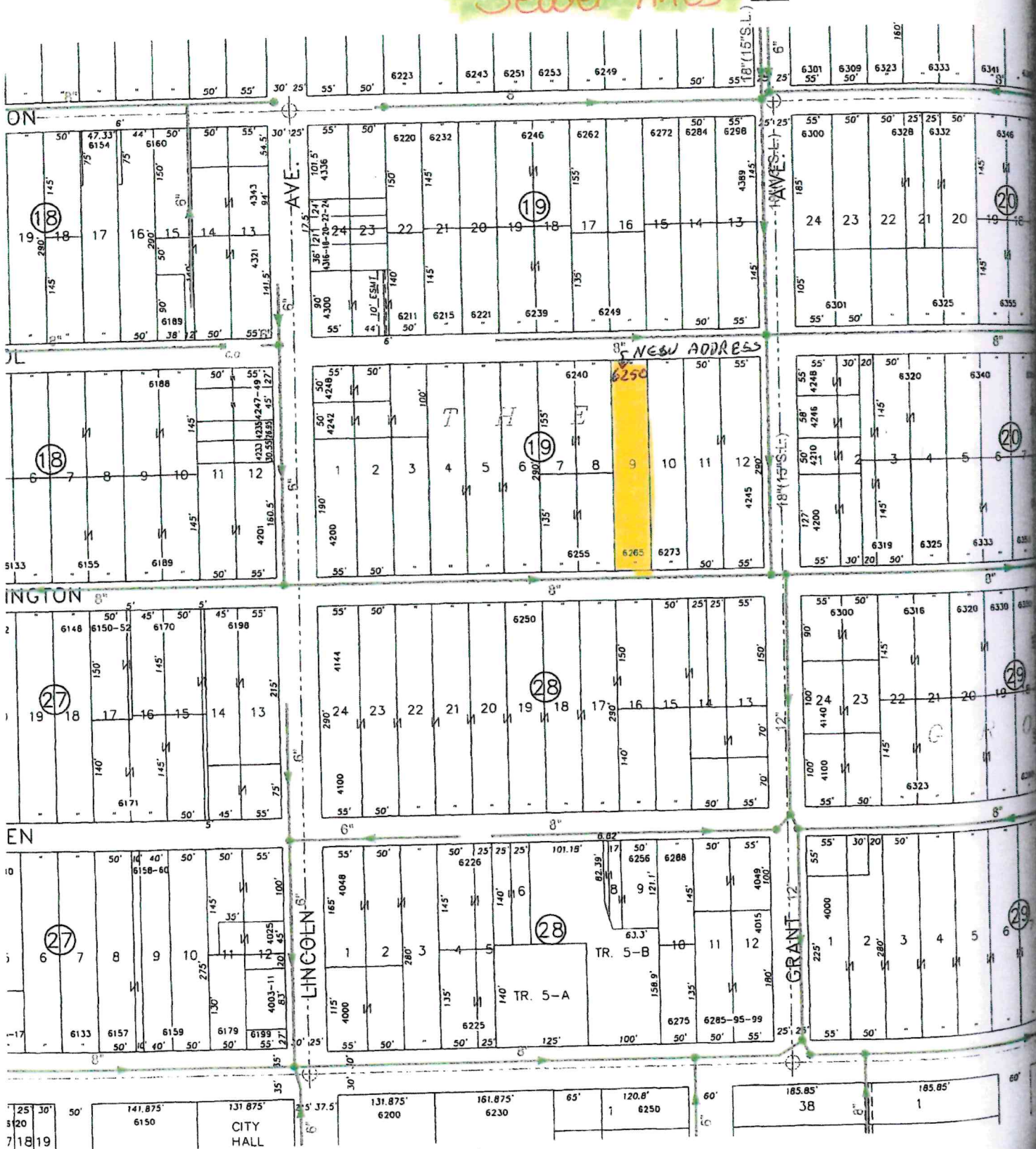


Water lines

1,2,3,&4, BLK. 7, RG. 'D'

Sewer lines

33



City of Groves
Agenda Item Information Form

Council Meeting Date: 7/15/2024 Department: City Attorney Agenda Item No. 8A

Title for Item (same as to be placed on Agenda): Deliberate and act to approve Ordinance 2024-06, amending the Code of Ordinances by repealing Chapter 7, "Drought Contingency Plan" in its entirety, and enacting in its place an ordinance adopting a revised Drought Contingency Plan which provides for controlling water usage during emergencies defines and authorizes prohibition of water waste and outdoor water usage.

Party(ies) requesting placement of this item on the agenda: Kevin Carruth, City Manager

Submitted to City Manager's Office on: Date: 6/25/24 Time: 2:00 p.m. By: C. THIBODEAUX

Explanation of Item: The Texas Water Development Board requires the City to adopt Water Conservation (WCP) and Drought Contingency Plans (DCP) and to update them at least every five years. The proposed plans were prepared by Soutex Surveyors and Engineers in consultation with staff and meets all statutory requirements.

Deadline for Approval: July 30, 2024.

Staff Recommendation: Staff recommends the Council adopt Ordinance 2024-06, amending the Code of Ordinances by repealing Chapter 7, "Drought Contingency Plan" in its entirety, and enacting in its place an


ordinance adopting a revised Drought Contingency Plan which provides for controlling water usage during emergencies defines and authorizes prohibition of water waste and outdoor water usage.

Alternative (if any) for consideration: None

Identify any attachments to this document: Ordinance 2024-06

Minutes.
Specific Council Action Requested: None (Information item only) _____ Motion X

Ordinance – Number 2024-06 Resolution – Number _____ Other – Specify: _____

Signed: _____ Date: _____ Approved:  Date: 07/10/24
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item (if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____

34 Surveyors & Engineers, attached hereto as Exhibited “A”, and made a part hereof for all purposes,
35 as the official policy of the City of Groves. The plan provides for definition of applicability, criteria
36 for initiation and termination of drought stages, notification, actions to be initiated in response to
37 drought stages enforcement and variances.

38 **SECTION 3:** - DECLARATION OF EMERGENCY. The City Council authorizes
39 the City Manager to act as the City’s designee to initiate and terminate action as required by the
40 adopted Drought Contingency Plan.

41 **SECTION 4:** - That the penalty for violation of this Ordinance shall be the same
42 as provided in Section 1-5 of the Code of Ordinance, City of Groves, Texas, as amended.

43 **SECTION 5:** - That all ordinances or parts of ordinances or section of the code or
44 parts of sections of the code in conflict with his section are hereby repealed but only to the extent
45 of the conflict.

46 **SECTION 6:** - That if any part of this Ordinance is for any reason held to be invalid
47 or unconstitutional, the validity of the remaining portion shall not be affected thereby, it being the
48 express intent that the remaining portion or portions shall remain in full force and effect.

49 **SECTION 7:** - That this ordinance shall become a part of the Code of Ordinances
50 of the City of Groves and may be codified therein accordingly.

51 **SECTION 8:** - This Ordinance shall become effective after its approval, adoption,
52 and publication pursuant to law. All other portions of the ordinance remain in full force and effect.
53 The Ordinance shall be published by publishing the caption hereof, within ten days after the passage
54 hereof, in The Examiner.

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PASSED, APPROVED and ADOPTED at a regular meeting of the City Council
of the City of Groves held on the 15th day of July, 2024.

Chris Borne, Mayor

ATTEST:

Clarissa Thibodeaux, City Clerk

The foregoing ordinance, including all the provisions thereof, is hereby approved as to
form and legality.

Brandon P. Monk, City Attorney

Water Conservation and Drought Contingency Plans

City of Groves
Jefferson County, Texas
May 1, 2024



**Prepared by
Soutex Surveyors & Engineers
3737 Doctors Drive
Port Arthur, Texas 77641
www.soutexsurveyors.com
for
City of Groves
3947 Lincoln Avenue
Groves, Texas 77619
www.cigrovestx.com**

Adopted July 15, 2024

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I. INTRODUCTION

A. PLANNING AREA

The City of Groves is located in Jefferson County in the Beaumont-Port Arthur metropolitan statistical area (Exhibit 1). The City of Groves is the southernmost of the three cities known collectively as the Mid-County area and is located just northeast of Port Arthur near the eastern corner of the county. The City is approximately 1 ½ miles from Sabine Lake and the Neches River.

The population of the City is 17,335 according to the 2020 census. The Texas Water Development Board has projected an unchanged population through 2060. The City is predominantly residential, interspersed with various commercial, school, recreational, and minimally vacant areas. There is limited potential for growth since the City is surrounded by the cities of Port Arthur and Port Neches and has little vacant land.

The City provides water and sewer service for all residents within the City, as well as various commercial and light industrial customers. Agriculture in the Groves area is almost nonexistent. There are no separate meters used for agricultural purposes. The City has a surface water plant at its north corner near a Lower Neches Valley Authority (LNVA) canal. The City obtains all its raw water from the canal system operated by LNVA. The City's wastewater plant is located within Port Arthur, southeast of the City. Wastewater from the City's plant is discharged into the Sabine-Neches Canal, a segment of the Intracoastal Waterway.

This Water Conservation Plan will apply to the entire City plus any out-of-city water service. Should any areas outside the City receive wholesale water or sewer service in the future, they would become subject to the requirements of this program as required by the TCDEQ and/or the TWDB. Alternately, these areas would be covered by water conservation programs adopted by their retail water providers.

B. NEED FOR AND GOALS OF THE PROGRAM

The City of Groves original Water Conservation Plan was adopted in 2006. That plan was adopted in conjunction with a Texas Water Development Board Clean Water State Revolving Fund Loan for improvements to the wastewater treatment system. The original requirement for the Water Conservation Program is contained in House Bill No. 2 and House Joint Resolution No. 6, 69th Texas Legislature, 1985. The most recent requirement for Water Conservation and Drought Contingency Plans are outlined in 30TAC Chapter 288, effective December 6, 2012. Reference to the latest version of the administrative code is available online. The Plans are also a requirement for any entity seeking loans through the Texas Water Development Board (TWDB) that are in excess of \$500,000. The TWDB maintains a checklist, TWDB Form 1968, of items to be included in the Plans (Appendix A).

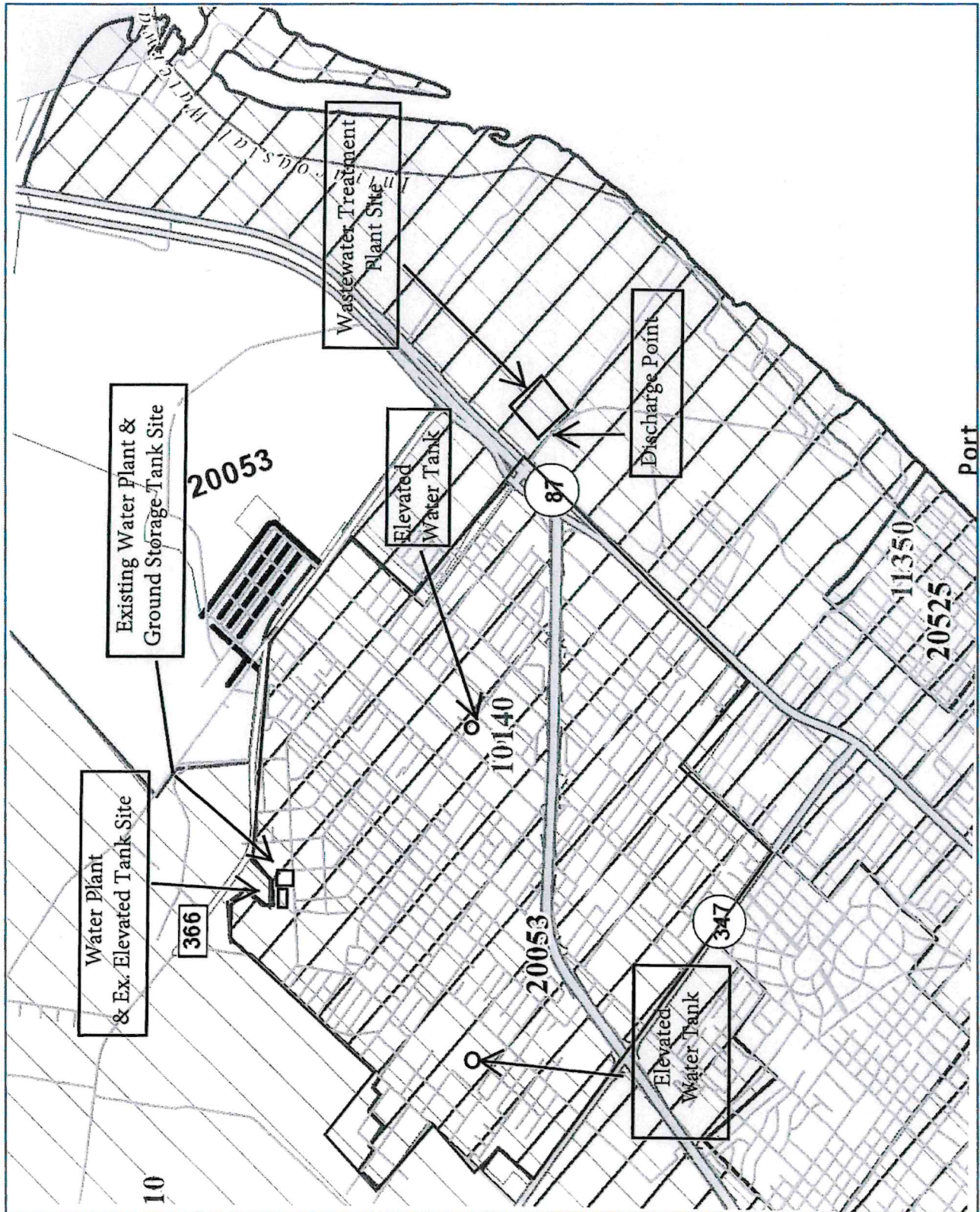
The two main divisions of the program are water conservation plan and a drought contingency plan. The purpose of the water conservation plan is to develop strategies to 1) reduce withdrawal from a supply source, 2) reduce loss or waste of water, 3) improve the efficiency of use of water, 4) increase recycle and reuse and prevent pollution. The drought contingency plan's objective is to 1) identify strategies for temporary supply and 2) identify and enable demand management in response to water supply shortages and emergencies. The existing plans include several elements required by the current guidelines. Elements not included in the original plan are the Water Conservation Utility Profile, setting of 5- year and 10-year conservation goals and tracking implementation of the goals.

The potential savings of water through water conservation measures in the Southeast Texas area, in comparison to other regions of the State, is below average. Jefferson County receives one of the highest amounts of annual rainfall in the State and therefore outdoor watering is not as prevalent as in more arid

areas. Water supplies in Jefferson County are also abundant with little variability. The need for water conservation measures will be largely dependent on the Lower Neches Valley Authority and impacts on its ability to maintain sufficient water supply for its customers.

The need for water conservation should be monitored, as conditions do change. The drought in 2010 and 2011 resulted in a ten percent increase in water demand for the City of Groves. The freeze of 2021 caused a large demand spike, and the drought of 2022-2023 increased use and caused more waterline breaks than normal. Statewide water planning may also impact the availability of water in the East Texas Region as the water supply in other regions of the State become critical. In some areas of East Texas, the increased use of surface water supply is likely due to localized groundwater shortages and more stringent drinking water regulations. Reliance on water conservation is likely to become more common in the future as water supplies become scarce and more expensive. It is hoped that local residents will become better educated in regard to water conservation, and the necessary control mechanisms will already be in place before the need for major change occurs.

C. EXHIBIT 1 – SERVICE AREA



II. WATER CONSERVATION PLAN

A. UTILITY PROFILE

The evaluation of the success of a water conservation plan requires a comparison of data over time. The data used for comparison must be consistent. A Utility Profile is required to be submitted as a part of the water conservation plan and provides a basis for the collection of data. Appendix B includes a copy of the completed profile, TWIDB Form No. 1965-R.

B. FIVE- AND TEN-YEAR GOALS

The current gallon per capita per day usage (gpcd), is 123 gpcd. Repairs of all the leaks caused by the drought of 2022-23 have not been completed. In 2019 and 2020 the gpcd was 93 gpcd and 98 gpcd respectively. The City is planning to implement a leak detection program and repair the leaks identified. Based on a review of the 2014 and 2019 Regional Water Plan the water conservation goals are on the order of 2 gallons per capita per day (gpcd). The guidelines for a Water Conservation Plan require an entity to set five and ten-year goals for water conservation. The non-enforceable goals must be in a measurable form such as gpcd usage. Setting of the goals should be based on identifying water conservation strategies that the community can successfully implement and assigning an anticipated water savings value to the strategy. The Texas Water Development Board maintains Best Management Practices (BMP) guidance documents. The document at the time of the Plan is entitled “Best Management Practices for Municipal Water Users”, published by the Texas Water Development Board in November 2013. It should be noted that Texas Water Code Section 16.121(b) requires retail public water utilities to conduct a water audit every five years. Strategies that are practical for implementation in the City of Groves include the following:

- System Water Audit and Water Loss
- Leak Control
- Metering
- Water Conservation Pricing
- Public Outreach (School Education/Public Information)

The City of Groves 5- and 10-year goal is to reduce water loss by 1 gpcd and 2 gpcd respectively. The values along with the 5- and 10-year goals for total and residential water consumption are available in Appendix C. The majority of the savings would be through practices associated with reduction of water loss. A more detail description of the practices is in the BMP referenced about and is available online at <http://www.twdb.texas.gov/conservation/BMPs/Mun?doc?MunMiniGuide.pdf>.

A detailed description of the methods used for public outreach can be found in Section 7 – 3 of the City of Groves Drought Contingency Plan.

Water Rate Structures

Municipalities have the ability to self-govern and change rates via ordinance adoption in regard to establishing service regulations. A home-rule city can set water and sewer rates by official action of its City Council. The City of Groves may also be obligated by the terms of TWDB loan agreements (for existing water facilities) to meet certain requirements for its rate structure.

Existing Water Rates

1. Within City Limits:
 - 2,000 gallons or less, minimum – \$12.00
 - 2,001 or more gallons, per 1,000 – \$3.70

2. Outside City Limits

- The rate shall be one and a half (1 ½) than the city rates

Metering

High service is the only total metering method used for the distribution of water for the City of Groves.

Leak Detection and Repair

The City of Groves discovers leaks in the distribution system by two methods:

- The Water Storage Facilities are equipped with an alarm system that notifies via phone calls that a decrease in pressure is appearing in the system.
- Leaking line results in water appearing on ground surface.

All breaks on main transmission lines and/or minor line repairs are performed by City personnel using whatever adapters are necessary for similar or dissimilar materials. In the event that leakage results from slippage of fittings, the utility can replace existing fittings with mechanical joint fittings. Repairs are performed in accordance with Rules and Regulations for Public Water Systems, 30 TAC 290.46 (g), Texas Commission on Environmental Quality (TCEQ), including disinfection.

Much of the unaccounted-for water is used for Owner facilities, line flushing, and fire department usage (including hydrant testing and firefighting).

Water and Wastewater Managers prepare monthly internal reports including total water produced and total sales. The City of Groves submits monthly reports to the TCEQ covering total water pumpage, number of active water services, treated water quality, disinfectant usage, and water quality violations (if any).

Annual System Audit

The City Manager will be responsible for managing the overall implementation of the water conservation strategies. The measure of the effectiveness of the program will be evaluated based on comparative data developed from the Water System Audit and updating of the Utility Profile. An annual review will be made with all members who have authority for the various water conservation strategies. The review will include evaluation of the effectiveness of the existing strategy and identify new strategies that can be implemented.

From the 2021 East Texas Regional Water Plan (pages 5C 14, 15):

In addition, seven WUGs are customers of the Lower Neches Valley Authority (LNVA) with a recommended WMS involving interbasin transfer. These WUGs are also projected to use less than 140 gpcd.

- County-Other Jefferson
- Groves Jefferson
- Jefferson County Water Control and Improvement District #10 Jefferson
- Nederland Jefferson
- Port Neches Jefferson
- West Jefferson County Municipal Water District Jefferson

These WUGs listed above already use water in an efficient manner. It should be noted that the water demand projections for these entities already include projected water savings from natural replacement of inefficient fixtures and appliances with high-efficiency toilets and showerheads, residential clothes washers, and residential dishwashers. For these WUGs the “built-in” water savings from these measures is 7.7 percent of pre-savings water demand in 2020, increasing to 14.3

percent in 2070. For these reasons no additional water conservation strategies are recommended for WUGs that use less than 140 gpcd.

C. SCHEDULE

The City has already implemented the practices and would continue to improve on the tracking of information for the system audit and implement such action based on the obtained information.

D. TRACKING, IMPLEMENTATION, AND EFFECTIVENESS

The ability to meet the goals of the plan requires periodic review of the status of the implementation and evaluation of effectiveness by comparison of the measures for the established goal. Title 30, Chapter 288 of the Texas Administrative Code requires that all Water Conservation Plans be reviewed and updated every five years thereafter to coincide with regional water planning group cycles. Items to be addressed in the review should include the following:

- Changes in water supply and/or demand that require more stringent implementation of the program
- Changes in state regulations
- Coordination with regional water planning effort

This water conservation plan, and subsequent amendments, is required to be filed with East Texas Regional Water Planning Group.

Annual reports are required to be filed for utilities that have an active financial obligation with the Texas Water Development Board, have more than 3,300 connections or that have water rights through Texas Commission of Environmental Quality. The reports are due May 1 of each year. The BMP's adopted for this Water Conservation Plan are the same as previously outlined and included the following. The current format for reporting the results of the review is provided in Appendix C.

E. IMPLEMENTATION AND ENFORCEMENT

The implementation of the plan is effective by the adoption of an ordinance. A copy of the effective ordinance is included in Appendix A. The authority for implementation and enforcement of the water conservation measures will vary by the type of strategy implemented.

Any future contracts for the City to supply water or sewer service to outside entities will contain provisions requiring the entities to adopt water conservation plans, or alternatively, provisions imposing applicable requirements of the City's water conservation plan on those entities. Such contracts will also include provisions to pass similar requirements along to lower-tier wholesale customers as part of the next new, amended, or renewed contract.

Similar provisions for the Drought Contingency Plan will apply to direct or lower-tier wholesale water or sewer customers.

In addition, this Water Conservation Plan and any amendments thereto are to be submitted to the East Texas Regional Water Planning Group. A copy of the correspondence and information related to the East Texas Regional Water Planning Group is provided in Appendix A.

III. DROUGHT CONTINGENCY PLAN

A. DECLARATION OF POLICY, PURPOSE AND INTENT

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of a water supply shortage or other water supply emergency conditions, the City hereby adopts the following regulations and restrictions on the delivery and consumption of water through an ordinance passed by the city council. Water uses regulated or prohibited under this drought contingency plan (the plan) are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply conditions are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in this plan.

If required under any conditions of this plan, the City of Groves has an existing (and normally closed) connection to the City of Port Neches water distribution system for use as an alternative or emergency water supply. If necessary, approval for activation, and opening, of this alternative water supply from appropriate authorities will be sought and obtained.

B. PUBLIC INVOLVEMENT

The City shall actively inform the public and wholesale water customers and affirmatively provide opportunities for input from the public and wholesale water customers regarding the plan. Such provision includes but is not limited to, notifying the public and wholesale water customers of the City's public meeting regarding the proposed plan, notice of which will be given pursuant to the Open Meetings Act.

C. PUBLIC EDUCATION

The City will periodically provide the public with information about the plan, including information about the conditions under which each stage of the plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided utilizing:

- (1) Publications of articles in a newspaper or newsletter of general circulation in the service area, providing information regarding the plan and/or information regarding water conservation techniques;
- (2) Direct distributions to all residents and other users of water within the City, and all wholesale water customers of the City, if any, ("users") explaining the plan;
- (3) Direct distributions to users of educational and informational material regarding the plan; and
- (4) Additional educational activities consisting of:
 - (a) Conducting an informational school program in a school attended by students within the City's service area;
 - (b) Conducting an educational program for users at a public place within or accessible to residents of the City;
 - (c) Conducting or engaging in such other informational or educational activity designed to further the plan as may be consistent with the purposes and policies of this plan; or
 - (d) Any combination of the foregoing.

D. COORDINATION WITH REGIONAL WATER PLANNING GROUPS

The service area of the City is located within East Texas Regional (Region I) Water Planning Group and the City has provided a copy of this plan to the East Texas Regional Water Planning Group.

E. COORDINATION WITH LOWER NECHES VALLEY AUTHORITY

All water for the City is supplied through a municipal raw water contract with the Lower Neches Valley Authority (LNVA). LNVA has implemented its own drought contingency plan that includes water use restrictions that are applicable to its retail and wholesale customers. The LNVA's drought plan requires its wholesale customers to enforce similar or more stringent standards and procedures in their water systems. A copy of the LNVA drought contingency plan is [available for inspection in the offices of the City].

F. AUTHORIZATION

The City's designee authorized and directed to implement the applicable provisions of this plan is as named in the ordinance approving the plan. The City's designee has the authority to determine when implementation is necessary to protect public health, safety, and welfare. The City's designee shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this plan.

G. APPLICATION

The provisions of this plan shall apply to all persons and customers utilizing water provided by the City. The terms "person" and "customer" as used in the plan include individuals, corporations, partnerships, associations, and all other legal entities.

H. DEFINITIONS

For the purposes of this plan, the following definitions shall apply:

- (1) Aesthetic water use: Water used for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.
- (2) Commercial and institutional water use: Water use that is integral to the operations of commercial and nonprofit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.
- (3) Conservation: Those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water, or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.
- (4) Construction water use: Water used in the process of building or erecting structures, streets, ditches, etc., or water used to prepare a surface for building and/or rehabilitation. Construction water use may occur through a fixed tap or through a mobile unit that fills at a fixed tap.
- (5) Customer: Any person, company, or organization using water supplied by the City.
- (6) Domestic water use: Water used for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

- (7) Even number address: Street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and without addresses.
- (8) Industrial water use: The use of water in processes designed to convert materials of lower value into forms having greater usability and value.
- (9) In-service production capacity: The production capacity of the treatment plant, taking into account temporary loss in capacity due to removal of treatment units/equipment for non-scheduled repairs or maintenance or modifications in treatment operation due to changes in surface water quality.

Landscape irrigation use: Water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use: Water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- (a) Irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this plan;
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- (c) Use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (d) Use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (e) Flushing gutters or permitting water to run or accumulate in any gutter or street;
- (f) Use of water to fill, refill, or add to any indoor or outdoor swimming pools or jacuzzi-type pools;
- (g) Use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (h) Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (i) Use of water from hydrants for construction purposes or any other purposes other than firefighting.

- (10) Odd numbered address: Street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

I. CRITERIA FOR INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES

(1) The City’s designee shall monitor water supply and/or demand conditions and shall determine when conditions warrant initiation or termination of each stage of the plan, that is when the specified “triggers” are reached. The trigger conditions are for the purpose of responding to, but not limited to, the following situations:

- (1) Reduction in available water supply from the LNVA;
- (2) Water production or distribution system limitations;
- (3) Supply source contamination; or
- (4) Water system outage due to the failure or damage of major water system components (i.e. pumps, tanks, etc.).

- (2) Stage 1 triggers—Mild water shortage conditions.
- (B) Requirements for initiation. Stage 1 may be initiated if one (1) or more of the following occur:
- (a) When, pursuant to requirements specified in the City’s raw water contract with Lower Neches Valley Authority, notification is received requesting initiation of stage 1 of the LNVA drought contingency plan.
 - (b) When demand on the City’s water supply facilities reaches or exceeds eighty (80) percent of the in-service production capacity of such facilities for three (3) consecutive days, as determined by the City’s operator.
 - (c) Level in storage tanks are consistently below three-fourths ($\frac{3}{4}$) full for five (5) consecutive days.
 - (d) Disruption in supply facilities (LNVA canal conditions, transmission line from canal) results in the City’s reservoir being depleted to two-thirds ($\frac{2}{3}$) of normal operating conditions.
- (C) Requirements for termination. Stage 1 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for three (3) consecutive days.
- (3) Stage 2 triggers—Moderate water shortage conditions.
- Requirements for initiation. Stage 2 may be initiated when one (1) or more of the following occur:
- (a) When, pursuant to requirements specified in the City’s raw water contract with Lower Neches Valley Authority, notification is received requesting initiation of stage 2 of the LNVA drought contingency plan.
 - (b) When demand on the City’s water supply facilities reaches or exceeds eighty-five (85) percent of the in-service production capacity of such facilities for three (3) consecutive days, as determined by the City’s operator.
 - (c) Level in storage tanks is consistently below one-half ($\frac{1}{2}$) full for three (3) consecutive days.
 - (d) Disruption in supply facilities (LNVA canal conditions, transmission line from canal) result in the City’s reservoir being depleted to one-half ($\frac{1}{2}$) normal operating conditions.
- (4) Requirements for termination. Stage 2 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for three (3) consecutive days. Upon termination of stage 2, stage 1 becomes operative.
- (5) Stage 3 triggers—Severe water shortage conditions.
- Requirements for initiation. Stage 3 may be initiated when one (1) or more of the following occur:
- (a) When, pursuant to requirements specified in the City’s raw water contract with Lower Neches Valley Authority, notification is received requesting initiation of stage 3 of the LNVA drought contingency plan.
 - (b) When demand on the City’s water supply facilities exceeds ninety (90) percent of the in-service production capacity of such facilities for three (3) consecutive days, as determined by the City’s operator.
 - (c) Level in storage tanks is one-quarter ($\frac{1}{4}$) full.
 - (d) Disruption in supply facilities (LNVA canal conditions, transmission line from canal) results in the City’s reservoir being depleted to one-quarter (CA) normal operating conditions.

(1) Requirements for termination. Stage 3 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for three (3) consecutive days. Upon termination of stage 3, stage 2 becomes operative.

(6) Stage 4 triggers—Critical water shortage conditions.

Requirements for initiation. Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for stage 4 of this plan when one (1) or more of the following occur:

When demand on the City's water supply facilities reaches or exceeds ninety-five (95) percent of the in-service production capacity of such facilities for three (3) consecutive days, as determined by the City's operator.

Requirements for termination. Stage 4 of the plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of stage 4, stage 3 becomes operative.

(7) Stage 5 triggers—Emergency water shortage conditions.

Requirements for initiation. Customers shall be required to comply with the requirements and restrictions for Stage 5 of this plan when the City's designee determines that a water supply emergency exists based on:

- a. Notification is provided by LNVA to the City that they have encountered a major system failure which may cause unprecedented loss of capability to provide water service;
- b. Major disruption in the City's treatment and/or distribution system causing an unprecedented loss of capability to provide water service; or
- c. Natural or man-made contamination of the water supply source.

Requirements for termination. Stage 5 of the plan may be rescinded when all of the conditions listed as triggering events have ceased.

J. DROUGHT RESPONSE STAGES

(A) The City's designee shall declare stage conditions, as set forth in Section I of this plan, and implement the appropriate response. The City's designee, at all stages, shall implement the following notification procedures:

(1) Notification of the public: The City's designee shall notify the public through any combination of the following:

- a. Dissemination of press releases to the local news media (a list of public media information is available for inspection in the offices of the City);
- b. Direct mail to each customer;
- c. Public service announcements;
- d. Signs posted in public places;
- e. Posting of signs at the entrances to the City; and/or
- f. Telephone calls.

Notices issued shall contain (i) the date the drought response measures will begin, (ii) the date the drought response measures will terminate, if known, (iii) a list of drought response measures

to be implemented, and (iv) an explanation of penalties for violations of such drought response measures. Notices shall also be issued when actions for each stage has been terminated.

(2) Additional notification: The City's designee shall notify directly, or cause to be notified directly, the following individuals and entities:

- a. City manager, mayor and city council members (all conditions);
- b. City fire chief (severe, critical and/or emergency);
- c. City attorney (moderate, severe, critical and/or emergency);
- d. County emergency management coordinator (critical and/or emergency);
- e. County commissioner (critical and/or emergency);
- f. Critical water users (critical and/or emergency);
- g. Major water users (critical and/or emergency);
- h. TCEQ (required for: moderate, severe, critical, and emergency);

(B) Stage 1 response—Mild water shortage conditions.

Target: Achieve a voluntary five (5) percent reduction in total water use.

(1) Best management practices for supply management: The following measures will be implemented directly by the City to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and/or quickly repair line breaks/leaks.

(2) Voluntary water use restrictions to reduce demand

- a. Water customers are requested to voluntarily limit the irrigation of landscaped areas to Sundays and Thursdays with a street address ending in an even number (0, 2, 4, 6, or 8), and Saturdays and Wednesdays for water c address ending in an odd number (1, 3, 5, 7 or 9), and to irrigate landscapes only between the hours of mid, and 8:00 p.m. to midnight on designated watering days.
- b. All operations of the City shall adhere to water use restrictions prescribed for stage 2 of the plan.
- c. Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.
- d. Establish an information center to answer inquiries and discuss the water shortage and its potential impact on water supply.

(C) Stage 2 response—Moderate water shortage conditions.

Target: Achieve a ten (10) percent reduction in total water use.

(1) Best management practices for supply management: The following measures will be implemented directly by the City to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of the system to prevent tank overflows and quickly repair line breaks/leaks.

(2) Water use restrictions for demand reduction: Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- a. Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to Sundays and Thursdays for customers with a street address ending in

an even number (0, 2, 4, 6, or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7, or 9), and irrigation of landscaped areas is further limited to 12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight on designated watering days. However, irrigation of landscaped areas is permitted at any time if it is by means of a hand-held hose, a faucet-filled bucket or watering can of five (5) gallons or less, or a drip irrigation system.

- b. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane, or other vehicle is prohibited except on designated watering days between 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
- c. Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or jacuzzi-type pools is prohibited except on designated watering days between 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight.
- d. Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- e. Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City.
- f. Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City, the facility shall not be subject to these regulations.
- g. All restaurants are prohibited from serving water to patrons except upon request of the patron.
- h. The following uses of water are defined as non-essential and are prohibited:
 - 1. Wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other- hard-surfaced areas;
 - 2. Use of water to wash down buildings or structures for purposes other than immediate fire protection;
 - 3. Use of water for dust control;
 - 4. Flushing gutters or permitting water to run or accumulate in any gutter or street;
 - 5. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).
- i. The city manager may direct any or all commercial, industrial and recreational users to suspend use of city water for purposes other than domestic use.

(D) Stage 3 response—Severe water shortage conditions.

Target: Achieve a twelve and one-half (12 ½) percent reduction in total water use.

- (1) Best management practices for supply management: The following measures will be implemented directly by the City to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and/or to quickly repair line breaks and possible interconnection to Port Neches water system as back-up supply.
- (2) Water use restrictions for demand reduction: All requirements of stage 2 shall remain in effect during stage 3 except:
 - a. Irrigation of landscaped areas shall be limited to designated watering days between 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or permanently installed automatic sprinkler system only. The use of hose-end sprinklers is prohibited at all times.
 - b. The watering of golf course tees, greens and fairways is prohibited unless the golf course utilizes a water source other than that provided by the City.
 - c. The city manager may direct any or all commercial, industrial and recreational users to suspend use of city water for purposes other than domestic use.

(E) Stage 4 response—Critical water shortage conditions.

Target: Achieve a fifteen (15) percent reduction in total water use.

- (1) Best management practices for supply management: The following measures will be implemented directly by the City to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and quickly repair line breaks/leaks and possible interconnection to Port Neches water system as back-up supply.
- (2) Water use restrictions for reducing demand: All requirements of stage 2 and 3 shall remain in effect during stage 4 except:
 - a. Irrigation of landscaped areas shall be limited to designated watering days between 6:00 a.m. and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.
 - b. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and commercial service stations shall occur only between 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10:00 p.m.
 - c. The filling, refilling, or adding of water to swimming pools, wading pools, and jacuzzi-type pools is prohibited.
 - d. No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications

are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect.

- e. The city manager may direct any or all commercial, industrial and recreational users to suspend use of city water for purposes other than domestic use.

- (f) Stage 5 response—Emergency water shortage conditions.

Target: Achieve a minimum fifteen (15) percent reduction in total water use.

- (1) Best management practices for supply management: The following measures will be implemented directly by the City to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and to quickly repair line breaks/leaks, and notify the public and enforcement agencies of the immediate need for water use reduction.
- (2) Water use restrictions for reducing demand. All requirements of stage 2, 3, and 4 shall remain in effect during stage 5 except:
 - a. Irrigation of landscaped areas is absolutely prohibited.
 - b. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.
 - c. The city manager may direct any or all commercial, industrial and recreational users to suspend use of city water for purposes other than domestic use.

K. ENFORCEMENT

- (a) No person shall knowingly or intentionally allow the use of water from the City for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by City's designee, in accordance with provisions of this plan.
- (b) The penalty for violation of this chapter shall be the same as provided in section 1-5 of the City Code of Ordinances, as amended.
- (c) Each day that one (1) or more of the provisions in this plan is violated shall constitute a separate offense. If a person is convicted of three (3) or more distinct violations of this plan, the City's designee shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, and any other costs incurred by the City in discontinuing service. In addition, suitable assurance must be given to the City's designee that the same action shall not be repeated while the plan is in effect. Compliance with this plan may also be sought through injunctive relief in the Municipal Court.
- (d) Any person, including a person classified as a water customer of the City, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be

excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this plan and that the parent could not have reasonably known of the violation.

- (e) Any employee of the City and/or police officer may issue a citation to a person he/she reasonably believes to be in violation of this chapter. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in justice of the peace court on the date shown on the citation for which the date shall not be less than three (3) days nor more than five (5) days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over fourteen (14) years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in justice of the peace court to enter a plea of guilty or not guilty for the violation of this plan. If the alleged violator fails to appear in justice of the peace court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in justice of the peace court before all other cases.
- (f) The City also may, at its option, install a flow restriction device in the service line of any user for violation of this ordinance. The City may charge the user for the cost of the flow restriction device, including installation, and may disconnect service for failure to pay for this item.
- (g) To further enhance the effectiveness of water conservation. The city council may, after declaring a water usage emergency, impose surcharges not to exceed the following amounts on all water usage (per two-month period) by any users:

Consumption	Surcharge
0-6,000 gallons	\$0.75 per 1,000 gallons
6,000-10,000 gallons	\$1.00 per 1,000 gallons
10,000-20,000 gallons	\$1.50 per 1,000 gallons
Over 20,000 gallons	\$1.75 per 1,000 gallons

No surcharge for any bracket may be less than the surcharge for the next lower bracket. These surcharges shall become effective for each user as soon as the City can read the meter serving that user and notify that user.

L. VARIANCES

- (a) The City's designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one (1) or more of the following conditions are met:
- (1) Compliance with this plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the plan is in effect.
 - (2) Alternative methods can be implemented which will achieve the same level of reduction in water use.
- (b) Persons requesting an exemption from the provisions of this chapter shall file a petition for variance with the City within five (5) days after the plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the City's designee, and shall include the following:
- (1) Name and address of the petitioner(s).
 - (2) Purpose of water use.
 - (3) Specific provision(s) of the plan from which the petitioner is requesting relief.
 - (4) Detailed statement as to how the specific provision of the plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if the petitioner complies with this drought contingency plan.
 - (5) Description of the relief requested.
 - (6) Period of time for which the variance is sought.
 - (7) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this plan and the compliance date.
 - (8) Other pertinent information.
- (c) Persons who anticipate, in advance, the need for a variance may apply for a standing variance by filing a petition with the City. If a standing variance is granted, the City reserves the right to override or modify such variance as conditions arise.
- (d) Variances granted by the City shall be subject to the following conditions, unless waived or modified by the City's designee:
- (1) Variances granted shall include a timetable for compliance.
 - (2) Variances granted shall expire when the plan is no longer in effect, unless the petitioner has failed to meet specified requirements.
 - (3) No variance shall be retroactive or otherwise justify any violation of this plan occurring prior to the issuance of the variance.

IV. APPENDIX A – REGULATIONS AND GUIDELINES PERTAINING TO WATER CONSERVATION PLANS

Texas Administrative Code

<u>TITLE 30</u>	ENVIRONMENTAL QUALITY
<u>PART 1</u>	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
<u>CHAPTER 288</u>	WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS
<u>SUBCHAPTER A</u>	WATER CONSERVATION PLANS
<u>RULE §288.1</u>	Definitions

The following words and terms, when used in this chapter, shall have the following meanings, unless the context clearly indicates otherwise.

- (1) Agricultural or Agriculture--Any of the following activities:
 - (A) cultivating the soil to produce crops for human food, animal feed, or planting seed or for the production of fibers;
 - (B) the practice of floriculture, viticulture, silviculture, and horticulture, including the cultivation of plants in containers or non-soil media by a nursery grower;
 - (C) raising, feeding, or keeping animals for breeding purposes or for the production of food or fiber, leather, pelts, or other tangible products having a commercial value;
 - (D) raising or keeping equine animals;
 - (E) wildlife management; and
 - (F) planting cover crops, including cover crops cultivated for transplantation, or leaving land idle for the purpose of participating in any governmental program or normal crop or livestock rotation procedure.
- (2) Agricultural use--Any use or activity involving agriculture, including irrigation.
- (3) Best management practices--Voluntary efficiency measures that save a quantifiable amount of water, either directly or indirectly, and that can be implemented within a specific time frame.
- (4) Conservation--Those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water, or increase the recycling and reuse of water so that a water supply is made available for future or alternative uses.
- (5) Commercial use--The use of water by a place of business, such as a hotel, restaurant, or office building. This does not include multi-family residences or agricultural, industrial, or institutional users.
- (6) Drought contingency plan--A strategy or combination of strategies for temporary supply and demand management responses to temporary and potentially recurring water supply shortages and other water supply emergencies. A drought contingency plan may be a separate document identified as such or may be contained within another water management document(s).
- (7) Industrial use--The use of water in processes designed to convert materials of a lower order of value into forms having greater usability and commercial value, and the development of power by means other than hydroelectric, but does not include agricultural use.
- (8) Institutional use--The use of water by an establishment dedicated to public service, such as a school, university, church, hospital, nursing home, prison, or government facility. All facilities dedicated to public service are considered institutional regardless of ownership.
- (9) Irrigation--The agricultural use of water for the irrigation of crops, trees, and pastureland, including, but not limited to, golf courses and parks which do not receive water from a public water supplier.
- (10) Irrigation water use efficiency--The percentage of that amount of irrigation water which is beneficially used by agriculture crops or other vegetation relative to the amount of water diverted from the source(s) of supply. Beneficial uses of water for irrigation purposes include, but are not limited to, evapotranspiration needs for vegetative maintenance and growth, salinity management, and leaching requirements associated with irrigation.
- (11) Mining use--The use of water for mining processes including hydraulic use, drilling, washing sand and gravel, and oil field re-pressuring.
- (12) Municipal use--The use of potable water provided by a public water supplier as well as the use of sewage effluent for residential, commercial, industrial, agricultural, institutional, and wholesale uses.
- (13) Nursery grower--A person engaged in the practice of floriculture, viticulture, silviculture, and horticulture, including the cultivation of plants in containers or nonsoil media, who grows more than 50% of the products that the person either sells or leases, regardless of the variety sold, leased, or grown. For the purpose of this definition, grow means the actual cultivation or propagation of the product beyond the mere holding or maintaining of the item prior to sale or lease, and typically includes activities associated with the production or multiplying of stock such as the development of new plants from cuttings, grafts, plugs, or seedlings.
- (14) Pollution--The alteration of the physical, thermal, chemical, or biological quality of, or the contamination of, any water in the state that renders the water harmful, detrimental, or injurious to humans, animal life, vegetation, or property, or to the public health, safety, or welfare, or impairs the usefulness or the public enjoyment of the water for any lawful or reasonable purpose.
- (15) Public water supplier--An individual or entity that supplies water to the public for human consumption.
- (16) Regional water planning group--A group established by the Texas Water Development Board to prepare a regional water plan under Texas Water Code, §16.053.
- (17) Residential gallons per capita per day--The total gallons sold for residential use by a public water supplier divided by the residential population served and then divided by the number of days in the year.
- (18) Residential use--The use of water that is billed to single and multi-family residences, which applies to indoor and outdoor uses.
- (19) Retail public water supplier--An individual or entity that for compensation supplies water to the public for human consumption. The term does not include an individual or entity that supplies water to itself or its employees or tenants when that water is not resold to or used by others.
- (20) Reuse--The authorized use for one or more beneficial purposes of use of water that remains unconsumed after the water is used for the original purpose of use and before that water is either disposed of or discharged or otherwise allowed to flow into a watercourse, lake, or other body of state-owned water.
- (21) Total use--The volume of raw or potable water provided by a public water supplier to billed customer sectors or nonrevenue uses and the volume lost during conveyance,

treatment, or transmission of that water.

(22) Total gallons per capita per day (GPCD)--The total amount of water diverted and/or pumped for potable use divided by the total permanent population divided by the days of the year. Diversion volumes of reuse as defined in this chapter shall be credited against total diversion volumes for the purposes of calculating GPCD for targets and goals.

(23) Water conservation coordinator--The person designated by a retail public water supplier that is responsible for implementing a water conservation plan.

(24) Water conservation plan--A strategy or combination of strategies for reducing the volume of water withdrawn from a water supply source, for reducing the loss or waste of water, for maintaining or improving the efficiency in the use of water, for increasing the recycling and reuse of water, and for preventing the pollution of water. A water conservation plan may be a separate document identified as such or may be contained within another water management document(s).

(25) Wholesale public water supplier--An individual or entity that for compensation supplies water to another for resale to the public for human consumption. The term does not include an individual or entity that supplies water to itself or its employees or tenants as an incident of that employee service or tenancy when that water is not resold to or used by others, or an individual or entity that conveys water to another individual or entity, but does not own the right to the water which is conveyed, whether or not for a delivery fee.

(26) Wholesale use--Water sold from one entity or public water supplier to other retail water purveyors for resale to individual customers.

Source Note: The provisions of this §288.1 adopted to be effective May 3, 1993, 18 TexReg 2558; amended to be effective February 21, 1999, 24 TexReg 949; amended to be effective April 27, 2000, 25 TexReg 3544; amended to be effective August 15, 2002, 27 TexReg 7146; amended to be effective October 7, 2004, 29 TexReg 9384; amended to be effective January 10, 2008, 33 TexReg 193; amended to be effective December 6, 2012, 37 TexReg 9515; amended to be effective August 16, 2018, 43 TexReg 5218

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<u>TITLE 30</u>	ENVIRONMENTAL QUALITY
<u>PART 1</u>	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
<u>CHAPTER 288</u>	WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS
<u>SUBCHAPTER A</u>	WATER CONSERVATION PLANS
<u>RULE §288.2</u>	Water Conservation Plans for Municipal Uses by Public Water Suppliers

(a) A water conservation plan for municipal water use by public water suppliers must provide information in response to the following. If the plan does not provide information for each requirement, the public water supplier shall include in the plan an explanation of why the requirement is not applicable.

(1) Minimum requirements. All water conservation plans for municipal uses by public water suppliers must include the following elements:

(A) a utility profile in accordance with the Texas Water Use Methodology, including, but not limited to, information regarding population and customer data, water use data (including total gallons per capita per day (GPCD) and residential GPCD), water supply system data, and wastewater system data;

(B) a record management system which allows for the classification of water sales and uses into the most detailed level of water use data currently available to it, including, if possible, the sectors listed in clauses (i) - (vi) of this subparagraph. Any new billing system purchased by a public water supplier must be capable of reporting detailed water use data as described in clauses (i) - (vi) of this subparagraph:

(i) residential;

(I) single family;

(II) multi-family;

(ii) commercial;

(iii) institutional;

(iv) industrial;

(v) agricultural; and,

(vi) wholesale.

(C) specific, quantified five-year and ten-year targets for water savings to include goals for water loss programs and goals for municipal use in total GPCD and residential GPCD. The goals established by a public water supplier under this subparagraph are not enforceable;

(D) metering device(s), within an accuracy of plus or minus 5.0% in order to measure and account for the amount of water diverted from the source of supply;

(E) a program for universal metering of both customer and public uses of water, for meter testing and repair, and for periodic meter replacement;

(F) measures to determine and control water loss (for example, periodic visual inspections along distribution lines; annual or monthly audit of the water system to determine illegal connections; abandoned services; etc.);

(G) a program of continuing public education and information regarding water conservation;

(H) a water rate structure which is not "promotional," i.e., a rate structure which is cost-based and which does not encourage the excessive use of water;

(I) a reservoir systems operations plan, if applicable, providing for the coordinated operation of reservoirs owned by the applicant within a common watershed or river basin in order to optimize available water supplies; and

(J) a means of implementation and enforcement which shall be evidenced by:

(i) a copy of the ordinance, resolution, or tariff indicating official adoption of the water conservation plan by the water supplier; and

(ii) a description of the authority by which the water supplier will implement and enforce the conservation plan; and

(K) documentation of coordination with the regional water planning groups for the service area of the public water supplier in order to ensure consistency with the appropriate approved regional water plans.

(2) Additional content requirements. Water conservation plans for municipal uses by public drinking water suppliers serving a current population of 5,000 or more and/or a projected population of 5,000 or more within the next ten years subsequent to the effective date of the plan must include the following elements:

(A) a program of leak detection, repair, and water loss accounting for the water transmission, delivery, and distribution system;

(B) a requirement in every wholesale water supply contract entered into or renewed after official adoption of the plan (by either ordinance, resolution, or tariff), and including any contract extension, that each successive wholesale customer develop and implement a water conservation plan or water conservation measures using the applicable elements in this chapter. If the customer intends to resell the water, the contract between the initial supplier and customer must provide that the contract for the resale of the water must have water conservation requirements so that each successive customer in the resale of the water will be required to implement water conservation measures in accordance with the provisions of this chapter.

(3) Additional conservation strategies. Any combination of the following strategies shall be selected by the water supplier, in addition to the minimum requirements in paragraphs (1) and (2) of this subsection, if they are necessary to achieve the stated water conservation goals of the plan. The commission may require that any of the following strategies be implemented by the water supplier if the commission determines that the strategy is necessary to achieve the goals of the water conservation plan:

(A) conservation-oriented water rates and water rate structures such as uniform or increasing block rate schedules, and/or seasonal rates, but not flat rate or decreasing block rates;

(B) adoption of ordinances, plumbing codes, and/or rules requiring water-conserving plumbing fixtures to be installed in new structures and existing structures undergoing substantial modification or addition;

(C) a program for the replacement or retrofit of water-conserving plumbing fixtures in existing structures;

(D) reuse and/or recycling of wastewater and/or graywater;

(E) a program for pressure control and/or reduction in the distribution system and/or for customer connections;

(F) a program and/or ordinance(s) for landscape water management;

(G) a method for monitoring the effectiveness and efficiency of the water conservation plan; and

(H) any other water conservation practice, method, or technique which the water supplier shows to be appropriate for achieving the stated goal or goals of the water conservation plan.

(b) A water conservation plan prepared in accordance with 31 TAC §363.15 (relating to Required Water Conservation Plan) of the Texas Water Development Board and substantially meeting the requirements of this section and other applicable commission rules may be submitted to meet application requirements in accordance with a memorandum of understanding between the commission and the Texas Water Development Board.

(c) A public water supplier for municipal use shall review and update its water conservation plan, as appropriate, based on an assessment of previous five-year and ten-year targets and any other new or updated information. The public water supplier for municipal use shall review and update the next revision of its water conservation plan every five years to coincide with the regional water planning group.

Source Note: The provisions of this §288.2 adopted to be effective May 3, 1993, 18 TexReg 2558; amended to be effective February 21, 1999, 24 TexReg 949; amended to be effective April 27, 2000, 25 TexReg 3544; amended to be effective October 7, 2004, 29 TexReg 9384; amended to be effective December 6, 2012, 37 TexReg 9515

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<u>PART 1</u>	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
<u>CHAPTER 288</u>	WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS
<u>SUBCHAPTER B</u>	DROUGHT CONTINGENCY PLANS
<u>RULE §288.20</u>	Drought Contingency Plans for Municipal Uses by Public Water Suppliers

- (a) A drought contingency plan for a retail public water supplier, where applicable, must include the following minimum elements.
- (1) Minimum requirements. Drought contingency plans must include the following minimum elements.
- (A) Preparation of the plan shall include provisions to actively inform the public and affirmatively provide opportunity for public input. Such acts may include, but are not limited to, having a public meeting at a time and location convenient to the public and providing written notice to the public concerning the proposed plan and meeting.
- (B) Provisions shall be made for a program of continuing public education and information regarding the drought contingency plan.
- (C) The drought contingency plan must document coordination with the regional water planning groups for the service area of the retail public water supplier to ensure consistency with the appropriate approved regional water plans.
- (D) The drought contingency plan must include a description of the information to be monitored by the water supplier, and specific criteria for the initiation and termination of drought response stages, accompanied by an explanation of the rationale or basis for such triggering criteria.
- (E) The drought contingency plan must include drought or emergency response stages providing for the implementation of measures in response to at least the following situations:
- (i) reduction in available water supply up to a repeat of the drought of record;
 - (ii) water production or distribution system limitations;
 - (iii) supply source contamination; or
 - (iv) system outage due to the failure or damage of major water system components (e.g., pumps).
- (F) The drought contingency plan must include specific, quantified targets for water use reductions to be achieved during periods of water shortage and drought. The entity preparing the plan shall establish the targets. The goals established by the entity under this subparagraph are not enforceable.
- (G) The drought contingency plan must include the specific water supply or water demand management measures to be implemented during each stage of the plan including, but not limited to, the following:
- (i) curtailment of non-essential water uses; and
 - (ii) utilization of alternative water sources and/or alternative delivery mechanisms with the prior approval of the executive director as appropriate (e.g., interconnection with another water system, temporary use of a non-municipal water supply, use of reclaimed water for non-potable purposes, etc.).
- (H) The drought contingency plan must include the procedures to be followed for the initiation or termination of each drought response stage, including procedures for notification of the public.
- (I) The drought contingency plan must include procedures for granting variances to the plan.
- (J) The drought contingency plan must include procedures for the enforcement of mandatory water use restrictions, including specification of penalties (e.g., fines, water rate surcharges, discontinuation of service) for violations of such restrictions.
- (2) Privately-owned water utilities. Privately-owned water utilities shall prepare a drought contingency plan in accordance with this section and incorporate such plan into their tariff.
- (3) Wholesale water customers. Any water supplier that receives all or a portion of its water supply from another water supplier shall consult with that supplier and shall include in the drought contingency plan appropriate provisions for responding to reductions in that water supply.
- (b) A wholesale or retail water supplier shall notify the executive director within five business days of the implementation of any mandatory provisions of the drought contingency plan.
- (c) The retail public water supplier shall review and update, as appropriate, the drought contingency plan, at least every five years, based on new or updated information, such as the adoption or revision of the regional water plan.

Source Note: The provisions of this §288.20 adopted to be effective February 21, 1999, 24 TexReg 949; amended to be effective April 27, 2000, 25 TexReg 3544; amended to be effective October 7, 2004, 29 TexReg 9384

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<u>PART 1</u>	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
<u>CHAPTER 288</u>	WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS
<u>SUBCHAPTER C</u>	REQUIRED SUBMITTALS
<u>RULE §288.30</u>	Required Submittals

In addition to the water conservation and drought contingency plans required to be submitted with an application under §295.9 of this title (relating to Water Conservation and Drought Contingency Plans), water conservation and drought contingency plans are required as follows.

(1) Water conservation plans for municipal, industrial, and other non-irrigation uses. The holder of an existing permit, certified filing, or certificate of adjudication for the appropriation of surface water in the amount of 1,000 acre-feet a year or more for municipal, industrial, and other non-irrigation uses shall develop, submit, and implement a water conservation plan meeting the requirements of Subchapter A of this chapter (relating to Water Conservation Plans). The water conservation plan must be submitted to the executive director not later than May 1, 2005. Thereafter, the next revision of the water conservation plan for municipal, industrial, and other non-irrigation uses must be submitted not later than May 1, 2009, and every five years after that date to coincide with the regional water planning group. Any revised plans must be submitted to the executive director within 90 days of adoption. The revised plans must include implementation reports. The requirement for a water conservation plan under this section must not result in the need for an amendment to an existing permit, certified filing, or certificate of adjudication.

(2) Implementation report for municipal, industrial, and other non-irrigation uses. The implementation report must include:

- (A) the list of dates and descriptions of the conservation measures implemented;
- (B) data about whether or not targets in the plans are being met;
- (C) the actual amount of water saved; and
- (D) if the targets are not being met, an explanation as to why any of the targets are not being met, including any progress on that particular target.

(3) Water conservation plans for irrigation uses. The holder of an existing permit, certified filing, or certificate of adjudication for the appropriation of surface water in the amount of 10,000 acre-feet a year or more for irrigation uses shall develop, submit, and implement a water conservation plan meeting the requirements of Subchapter A of this chapter. The water conservation plan must be submitted to the executive director not later than May 1, 2005. Thereafter, the next revision of the water conservation plan for irrigation uses must be submitted not later than May 1, 2009, and every five years after that date to coincide with the regional water planning group. Any revised plans must be submitted to the executive director within 90 days of adoption. The revised plans must include implementation reports. The requirement for a water conservation plan under this section must not result in the need for an amendment to an existing permit, certified filing, or certificate of adjudication.

(4) Implementation report for irrigation uses. The implementation report must include:

- (A) the list of dates and descriptions of the conservation measures implemented;
- (B) data about whether or not targets in the plans are being met;
- (C) the actual amount of water saved; and
- (D) if the targets are not being met, an explanation as to why any of the targets are not being met, including any progress on that particular target.

(5) Drought contingency plans for retail public water suppliers. Retail public water suppliers shall submit a drought contingency plan meeting the requirements of Subchapter B of this chapter (relating to Drought Contingency Plans) to the executive director after adoption by its governing body. The retail public water system shall provide a copy of the plan to the regional water planning group for each region within which the water system operates. These drought contingency plans must be submitted as follows.

(A) For retail public water suppliers providing water service to 3,300 or more connections, the drought contingency plan must be submitted to the executive director not later than May 1, 2005. Thereafter, the retail public water suppliers providing water service to 3,300 or more connections shall submit the next revision of the plan not later than May 1, 2009, and every five years after that date to coincide with the regional water planning group. Any revised plans must be submitted to the executive director within 90 days of adoption by the community water system. Any new retail public water suppliers providing water service to 3,300 or more connections shall prepare and adopt a drought contingency plan within 180 days of commencement of operation, and submit the plan to the executive director within 90 days of adoption.

(B) For all the retail public water suppliers, the drought contingency plan must be prepared and adopted not later than May 1, 2005, and must be available for inspection by the executive director upon request. Thereafter, the retail public water suppliers shall prepare and adopt the next revision of the plan not later than May 1, 2009, and every five years after that date to coincide with the regional water planning group. Any new retail public water supplier providing water service to less than 3,300 connections shall prepare and adopt a drought contingency plan within 180 days of commencement of operation, and shall make the plan available for inspection by the executive director upon request.

(6) Drought contingency plans for wholesale public water suppliers. Wholesale public water suppliers shall submit a drought contingency plan meeting the requirements of Subchapter B of this chapter to the executive director not later than May 1, 2005, after adoption of the drought contingency plan by the governing body of the water supplier. Thereafter, the wholesale public water suppliers shall submit the next revision of the plan not later than May 1, 2009, and every five years after that date to coincide with the regional water planning group. Any new or revised plans must be submitted to the executive director within 90 days of adoption by the governing body of the wholesale public water supplier. Wholesale public water suppliers shall also provide a copy of the drought contingency plan to the regional water planning group for each region within which the wholesale water supplier operates.

(7) Drought contingency plans for irrigation districts. Irrigation districts shall submit a drought contingency plan meeting the requirements of Subchapter B of this chapter to the executive director not later than May 1, 2005, after adoption by the governing body of the irrigation district. Thereafter, the irrigation districts shall submit the next revision of the plan not later than May 1, 2009, and every five years after that date to coincide with the regional water planning group. Any new or revised plans must be submitted to the executive director within 90 days of adoption by the governing body of the irrigation district. Irrigation districts shall also provide a copy of the plan to the regional water planning group for each region within which the irrigation district operates.

(8) Additional submissions with a water right application for state water. A water conservation plan or drought contingency plan required to be submitted with an application in accordance with §295.9 of this title must also be subject to review and approval by the commission.

(9) Existing permits. The holder of an existing permit, certified filing, or certificate of adjudication shall not be subject to enforcement actions nor shall the permit, certified filing, or certificate of adjudication be subject to cancellation, either in part or in whole, based on the nonattainment of goals contained within a water conservation plan submitted with an application in accordance with §295.9 of this title or by the holder of an existing permit, certified filing, or certificate of adjudication in accordance with the requirements of this section.

(10) Submissions to the executive administrator of the Texas Water Development Board.

(A) Water conservation plans for retail public water suppliers. For retail public water suppliers providing water service to 3,300 or more connections, a water conservation plan meeting the minimum requirements of Subchapter A of this chapter and using appropriate best management practices must be developed, implemented, and submitted to the executive administrator of the Texas Water Development Board not later than May 1, 2009, and every five years after that date to coincide with the regional water planning group. Any revised plans must be submitted to the executive administrator within 90 days of adoption by the community water system. Any new retail public water suppliers providing water service to 3,300 or more connections shall prepare and adopt a water conservation plan within 180 days of commencement of operation, and submit the plan to the executive administrator of the Texas Water Development Board within 90 days of adoption.

(B) Water conservation coordinators for retail public water suppliers. Retail public water suppliers that provide potable water to 3,300 or more connections shall designate a person as the water conservation coordinator responsible for implementing the water conservation plan; and identify, in writing, the water conservation coordinator, including the contact information for that person, to the executive administrator of the Texas Water Development Board. Notification of the initial designated water conservation coordinator shall be provided as specified by the Texas Water Development Board and any changes to the water conservation coordinator shall be provided within 90 days of the effective date of the change.

(C) Water conservation plans. Each entity that is required to submit a water conservation plan to the commission shall submit a copy of the plan to the executive administrator of the Texas Water Development Board not later than May 1, 2009, and every five years after that date to coincide with the regional water planning group.

(D) Annual reports. Each entity that is required to submit a water conservation plan to the Texas Water Development Board or the commission, shall file a report not later than May 1, 2010, and annually thereafter to the executive administrator of the Texas Water Development Board on the entity's progress in implementing the plan.

(E) Violations of the Texas Water Development Board's rules. The water conservation plans and annual reports shall comply with the minimum requirements established in the Texas Water Development Board's rules. The Texas Water Development Board shall notify the commission if the Texas Water Development Board determines that an entity has not complied with the Texas Water Development Board rules relating to the minimum requirements for water conservation plans or submission of plans or annual reports. The commission shall take appropriate enforcement action upon receipt of notice from the Texas Water Development Board.

Source Note: The provisions of this §288.30 adopted to be effective February 21, 1999, 24 TexReg 949; amended to be effective April 27, 2000, 25 TexReg 3544; amended to be effective October 7, 2004, 29 TexReg 9384; amended to be effective January 10, 2008, 33 TexReg 193; amended to be effective August 16, 2018, 43 TexReg 5218

WATER CONSERVATION PLAN GUIDANCE CHECKLIST (Formerly WRD-022)

This guidance checklist applies to all Texas Water Development Board (TWDB) Financial Assistance Programs specified in its rules under Texas Administrative Code 31, Chapters 355, 363, 371, 375, 382, and 384 and to public utilities that provide potable water service to 3,300 or more connections. The Water Conservation Plan must meet the minimum requirements as stated below, and should be no older than 5 years. The Water Conservation Plan should also include an Utility Profile, which is an evaluation of the applicant's water and wastewater system and customer water use characteristics, to identify water conservation opportunities and should set goals to be accomplished by water conservation measures. The water conservation plan shall provide information in response to the following minimum requirements. If the plan does not provide information for each minimum requirement, the applicant shall include in the plan an explanation of why the requirement is not applicable. The TWDB will accept current Water Conservation Plans determined by the Texas Commission on Environmental Quality (TCEQ) to satisfy the requirements of 30 TAC Chapter 288.

Basically, the *Water Conservation Plan* is a strategy or combination of strategies for reducing the consumption of water, reducing the loss or waste of water, improving or maintaining the efficiency in the use of water, or increasing recycling and reuse of water. It contains best management practices measures intended to meet the targets and goals identified in the plan. The *Drought Contingency (Emergency Demand Management) Plan* is a strategy or combination of strategies for responding to temporary and potentially recurring water supply shortages and other supply emergencies.

THE WATER CONSERVATION PLAN REQUIREMENTS:

- A. ____ An evaluation of the Applicant's water and wastewater system and customer use characteristics to identify water conservation opportunities and potential targets and goals. Completion of the ***Water Conservation Utility Profile***, TWDB - 1965 as part of the evaluation is required and should be submitted with the Plan. The utility profile should include the water sales and use for the following classifications: residential (both for single-family and multi-family), commercial, institutional, industrial, agricultural, and wholesale; as appropriate.

- B. ____ Inclusion of five-year and ten-year targets that are specific and quantified for water savings and include goals for water loss programs in gallons per capita per day, and goals for municipal use and residential use, in gallons per capita per day. A base use figure should be included to be able to calculate your savings. Consider state and regional targets and goals, local climate, and demographics. Consider the anticipated savings that can be achieved by utilizing appropriate best management practices and other conservation techniques.

- C. ____ A schedule for implementing the plan to achieve the applicant's targets and goals.

- D. ____ A method for tracking the implementation and effectiveness of the plan. The method should track annual water use and provide information sufficient to evaluate the implementation of conservation measures. The plan should measure progress annually, and evaluate the progress towards meeting the goals.

- E. ____ A master meter to measure and account for the amount of water diverted from the source of supply.

- F. ____ A program of universal metering of both customer and public uses of water, for meter testing, repair and for periodic replacement.

G. ___ Measures to determine and control water loss (for example, periodic visual inspections along distribution lines; annual or monthly audit of the water system to determine illegal connections, abandoned services, etc.)

H. ___ A continuous program of leak detection, repair, and water loss accounting for the transmission, delivery, and distribution system in order to control water loss.

I. ___ A program of continuing education and information regarding water conservation. This should include providing water conservation information directly to each residential, industrial and commercial customer at least annually, and providing water conservation literature to new customers when they apply for service.

J. ___ A water rate structure which is not "promotional," i.e., a rate structure which is cost-based and which does not encourage the excessive use of water. Include copy of the rate structure.

K. ___ A means of implementation and enforcement, evidenced by adoption of the plan:

1. a copy of the ordinance, resolution, or tariff indicating official adoption of the water conservation plan by the applicant and
2. a description of the authority by which the applicant will implement and enforce the conservation plan.

L. ___ If the Applicant will utilize the project financed by the TWDB to furnish water or wastewater services to another supplying entity that in turn will furnish the water or wastewater services to the ultimate consumer, the requirements for the water conservation plan also pertain to these supplier entities. To comply with this requirement the applicant shall:

1. submit its own water conservation plan;
2. submit the other entity's (or entities) water conservation plan;
3. require, by contract, that the other entity (or entities), adopt a water conservation plan that conforms to the board's requirement and submit it to the board. If the requirement is to be included in an existing water or wastewater service contract, it may be included, at the earliest of the renewal or substantial amendment of that contract, or by other appropriate measures.

M. ___ Documentation that the regional water planning group for the service area of the applicant has been notified of the applicant's water conservation plan.

Note: The water conservation plan may also include other conservation methods or techniques that the applicant deems appropriate.

N. The Drought Contingency Plan (for Financial Assistance Programs) shall include:

1. ___ **Trigger conditions.** Describe information to be monitored. For example, reservoir levels, daily water demand, water production or distribution system limitations. Supply source contamination and system outage or equipment failure should be considered too. Determine specific quantified targets of water use reduction.
2. ___ **Demand management measures.** Actions that will be implemented by the utility during each stage of the plan when predetermined triggering criteria are met. Drought plans must include quantified and specific targets for water use reductions to be achieved during periods of water shortage and drought. Supply management measures typically can be taken by the utility to better manage available water supply, as well as the use of backup or alternative water sources.

The demand management measures should curtail nonessential water uses, for example, outdoor water use.

3. **___Initiation and termination procedures.** The drought plan must include specific procedures to be followed for the initiation or termination of each drought response stage, including procedures for notification of the public.
4. **___Variances and enforcement.** The plan should specify procedures for considering (approving and denying) variances to the plan. Equally as important is the inclusion of provisions for enforcement of any mandatory water use restrictions, including specification of penalties for violations of such restrictions.
5. **___Measures to inform and educate the public.** Involving the public in the preparation of the drought contingency plan provides an important means for educating the public about the need for the plan and its content.

O. ___Adoption. No water conservation plan is complete without formal adoption by the governing body of the entity. For a municipal water system, adoption would be by the city council as an ordinance, or a resolution by an entity's board of directors.

P. ___Reporting Requirement: Identify who will be responsible for preparing the annual report on the utility profile form TWDB-1965. Loan/Grant Recipients must maintain an approved water conservation program in effect until all financial obligations to the state have been discharged and shall **report annually** to the executive administrator of the TWDB on the progress in implementing each of the minimum requirements in its water conservation plan and the status of any of its customers' water conservation plan required by contract. The content and format for the annual reporting is included in the forms: ***Water Conservation Plan Annual Report***, TWDB-1966 for retail water suppliers, TWDB-1967 for non-water suppliers and TWDB-1969 for wholesale water suppliers.

For information and assistance for utilities requesting TWDB financial assistance contact:

Water Conservation Plans
Texas Water Development Board
P.O. Box 13231
Austin, Texas 78711-3231
wcpsteam@twdb.texas.gov
512-463-7955

Water Conservation Plan Forms:

<http://www.twdb.texas.gov/conservation/municipal/plans/index.asp>

Best Management Practices Information:

<http://www.twdb.texas.gov/conservation/bmps/index.asp>

Quantification Techniques:

<http://www.twdb.texas.gov/conservation/municipal/plans/doc/GDSReport.pdf>

ORDINANCE NO. 2024-13

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GROVES, TEXAS, BY REPEALING ARTICLE VII. "WATER CONSERVATION", OF CHAPTER 27 "UTILITIES", ARTICLE VII, - WATER CONSERVATION AND ENACTING IN ITS PLACE AN ORDINANCE ADOPTING A REVISED WATER CONSERVATION PLAN WHICH PROVIDES FOR AVAILABILITY OF PLAN FOR INSPECTION; PROVIDING FOR IMPLEMENTATION OF PROGRAM; PROVIDING A REPEALER CLAUSE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR PUBLICATION BY PUBLISHING THE CAPTION ONLY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Groves is required by the Texas Water Development Board and the Texas Commission on Environmental Quality to maintain a Water Conservation Plan approved by the City Council; and

WHEREAS, the existing Water Conservation Plan of the City of Groves (Article VII. "Water Conservation" of Chapter 27 of the Code of Ordinances of the City of Groves) is outdated and should be revised and renewed; and

WHEREAS, the City of Groves may apply in the future for a loan commitment from the Texas Water Development Board to provide funding for improvements to its existing wastewater collection system; and

WHEREAS, one requirement of said planning grant is that the City develop and adopt a program of water conservation; and

WHEREAS, the City of Groves has previously authorized Soutex Surveyors & Engineers, Consulting Engineers, to prepare a Water Conservation Plan to be submitting to the Texas Water Development Board; and

WHEREAS, said Water Conservation Plan has been submitted to the Texas Water Development Board and approved subject to certain revisions; and

WHEREAS, the City of Groves is enacting such ordinances and resolutions which are required at this time of the Water Conservation Program;

NOW THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GROVES:

SECTION 1: - That Article VII. “Water Conservation” of Chapter 27, Utilities”, of the Code of Ordinances, City of Groves, Texas, is hereby repealed, and the following is enacted in lieu thereof.

SECTION 2: - **ADOPTED OF WATER CONSERVATION PLAN.** The City Council hereby approves and adopts the Water Conservation Plan dated May 2024, as prepared by Soutex Surveyors & Engineers, and previously submitted to the Texas Water Development Board, attached hereto as Exhibit “A”, and made a part hereof for all purposes, as the official policy of the City of Groves.

SECTION 3: - **AVAILABILITY OF PLAN.** The above referenced Water Conservation Plan shall be made available for public inspection in the City Clerk’s office on a permanent basis and shall be plainly labeled as being the plan adopted by the City.

SECTION 4: - **IMPLEMENTATION.** The City Manager shall be responsible for the overall implementation of the program. In the event that measures requiring separate action by the City Council are found necessary, the City Manager shall be responsible for requesting a special or emergency Council meeting if necessary, and for presenting the matter to the Council for action

SECTION 5: - That all ordinances or parts of ordinances or section of the code or parts of sections of the code in conflict with this section are hereby repealed but only to the extent of the conflict.

SECTION 6: - That if any part of this Ordinance is for any reason held to be invalid or unconstitutional, the validity of the remaining portion shall not be affected thereby, it being the express intent that the remaining portion or portions shall remain in full force and effect.

SECTION 7: - That this ordinance shall become a part of the Code of Ordinances of the City of Groves and may be codified therein accordingly.

SECTION 8: - This Ordinance shall become effective after its approval, adoption, and publication pursuant to law. All other portions of the ordinance remain in full force and effect. The Ordinance shall be published by publishing the caption, within ten days after the passage hereof, in The Examiner.

PASSED, APPROVED and ADOPTED at a regular meeting of the City Council of the City of Groves held on the 15th day of July, 2024.

Chris Borne, Mayor

ATTEST:

Clarissa Thibodeaux, City Clerk

The foregoing ordinance, including all the provisions thereof, is hereby approved as to form and legality.

Brandon P. Monk, City Attorney

ORDINANCE NO. 2024-06

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GROVES, TEXAS, BY REPEALING CHAPTER 7, “DROUGHT CONTINGENCY PLAN” IN ITS ENTIRETY, AND ENACTING IN ITS PLACE AN ORDINANCE ADOPTING A REVISED DROUGHT CONTINGENCY PLAN WHICH PROVIDES FOR CONTROLLING WATER USAGE DURING EMERGENCIES DEFINES AND AUTHORIZES PROHIBITION OF WATER WASTE AND OUTDOOR WATER USAGE; PROVIDES FOR A SURCHARGE; PROVIDES FOR RATIONING; PROVIDES AN APPEAL PROCEDURE; PROVIDES FOR APPLICABILITY, DURATION, INITIAL AND TERMINATION OF RESTRICTIONS; AND PROVIDING A PENALTY AND PROVIDING FOR CODIFICATION; PROVIDING FOR PUBLICATION BY PUBLISHING THE CAPTION ONLY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Groves is required by the Texas Water Development Board and the Texas Commission on Environmental Quality to maintain a Drought Contingency Plan approved by the City Council; and

WHEREAS, the existing Drought Contingency Plan of the City of Groves (Chapter 7 of the Code of Ordinance of the City of Groves) should be revised and renewed; and

WHEREAS, the City Council of the City of Groves further finds it necessary to control and limit water during a water usage emergency;

NOW THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GROVES:

SECTION 1: - That Chapter 7, “DROUGHT CONTINGENCY PLAN”, of the Code of Ordinances, City of Groves, Texas, is hereby repealed in its entirety, and the following is enacted in lieu thereof.

SECTION 2: - ADOPTED OF DROUGHT CONTINGENCY PLAN. The City Council hereby adopts the Drought Contingency Plan dated April 2024, as prepared by Soutex

Chris Borne, Mayor

ATTEST:

Clarissa Thibodeaux, City Clerk

The foregoing ordinance, including all the provisions thereof, is hereby approved as to form and legality.

Brandon P. Monk, City Attorney

V. APPENDIX B – UTILITY PROFILE

UTILITY PROFILE
TWDB Form TWDB-155-17
Revised 12/14/17



UTILITY PROFILE FOR RETAIL WATER SUPPLIER

Fill out this form as completely as possible.
If a field does not apply to your entity, leave it blank.

CONTACT INFORMATION

Name of Utility: City of Groves

Public Water Supply Identification Number (PWS ID): TX1230012

Certificate of Convenience and Necessity (CCN) Number: 10140

Surface Water Right ID Number: _____

Wastewater ID Number: 20053

Completed By: Gary Graham Title: Project Engineer

Address: 3737 Doctors Drive City: Port Arthur Zip Code: 77641

Email: gary@soutex.net Telephone Number: 409-983-2004

Date: 4-26-2024

Regional Water Planning Group: I [Map](#)

Groundwater Conservation District: _____ [Map](#)

Check all that apply:

- Received financial assistance of \$500,000 or more from TWDB
- Have 3,300 or more retail connections
- Have a surface water right with TCEQ

Section I: Utility Data

A. Population and Service Area Data

1. Current service area size in square miles: 7
 (Attach or email a copy of the service area map.)
2. Provide historical service area population for the previous five years, starting with the most current year.

Year	Historical Population Served By Retail Water Service	Historical Population Served By Wholesale Water Service	Historical Population Served By Wastewater Service
2019	17,144		
2020	17,225		
2021	17,220		
2022	17,335		
2023	17,335		

3. Provide the projected service area population for the following decades.

Year	Projected Population Served By Retail Water Service	Projected Population Served By Wholesale Water Service	Projected Population Served By Wastewater Service
2020	16,007		
2030	16,007		
2040	16,007		
2050	16,007		
2060	16,007		

4. Describe the source(s)/method(s) for estimating current and projected populations.

The 2021 East Texas Regional Water Plan

B. System Input

Provide system input data for the previous five years.

Total System Input = Self-supplied + Imported – Exported

Year	Self-supplied Water in Gallons	Purchased/Imported Water in Gallons	Exported Water in Gallons	Total System Input	Total GPCD
2019	580,525,263			580,525,263	93
2020	605,438,947			605,438,947	96
2021	681,258,947			681,258,947	108
2022	753,567,368			753,567,368	119
2023	779,966,316			779,966,316	123
Historic 5-year Average	680,151,368	0	0	680,151,368	108

C. Water Supply System (Attach description of water system)

1. Designed daily capacity of system _____ 5,600,000 gallons per day.
2. Storage Capacity:
 Elevated _____ 1,600,000 gallons
 Ground _____ 2,000,000 gallons
3. List all current water supply sources in gallons.

Water Supply Source	Source Type*	Total Gallons
LNVA	Contract	1,000,000,000
	Choose One	
	Choose One	
	Choose One	
	Choose One	
	Choose One	

*Select one of the following source types: *Surface water, Groundwater, or Contract*

4. If surface water is a source type, do you recycle backwash to the head of the plant?
 Yes 23,786 estimated gallons per day
 No

D. Projected Demands

1. Estimate the water supply requirements for the next ten years using population trends, historical water use, economic growth, etc.

Year	Population	Water Demands (gallons)
2024	16,007	712,657,566
2025	16,007	710,148,668
2026	16,007	707,639,770
2027	16,007	705,130,872
2028	16,007	702,621,974
2029	16,007	700,113,076
2030	16,007	697,604,171
2031	16,007	695,486,270
2032	16,007	693,368,369
2033	16,007	691,250,468

2. Describe sources of data and how projected water demands were determined. Attach additional sheets if necessary.

The 2021 East Texas Regional Water Plan

E. High Volume Customers

- List the annual water use, in gallons, for the five highest volume **RETAIL** customers. Select one of the following water use categories to describe the customer; choose Residential, Industrial, Commercial, Institutional, or Agricultural.

Retail Customer	Water Use Category*	Annual Water Use	Treated or Raw
Cantex Healthcare #440	Commercial	25,339,300	Treated
Tropicana Apartments	Commercial	18,026,200	Treated
Beverly Place Apartments	Commercial	14,451,900	Treated
MVSM Executive Inn	Commercial	14,422,800	Treated
Oak Grove Nursing Home	Commercial	14,358,300	Treated

*For definitions on recommended customer categories for classifying customer water use, refer to the online [Guidance and Methodology for Reporting on Water Conservation and Water Use](#).

- If applicable, list the annual water use for the five highest volume **WHOLESALE** customers. Select one of the following water use categories to describe the customer; choose Municipal, Industrial, Commercial, Institutional, or Agricultural.

Wholesale Customer	Water Use Category*	Annual Water Use	Treated or Raw
	Choose One		Choose One
	Choose One		Choose One
	Choose One		Choose One
	Choose One		Choose One
	Choose One		Choose One

*For definitions on recommended customer categories for classifying customer water use, refer to the online [Guidance and Methodology for Reporting on Water Conservation and Water Use](#).

F. Utility Data Comment Section

Provide additional comments about utility data below.

Section II: System Data

A. Retail Connections

- List the active retail connections by major water use category.

Water Use Category*	Active Retail Connections			
	Metered	Unmetered	Total Connections	Percent of Total Connections
Residential – Single Family	6,267		6,267	94%
Residential – Multi-family (units)			0	0%
Industrial			0	0%
Commercial	396		396	6%
Institutional			0	0%
Agricultural			0	0%
TOTAL	6,663	0	6,663	

*For definitions on recommended customer categories for classifying customer water use, refer to the online [Guidance and Methodology for Reporting on Water Conservation and Water Use](#).

- List the net number of new retail connections by water use category for the previous five years.

Water Use Category*	Net Number of New Retail Connections				
	2019	2020	2021	2022	2023
Residential – Single Family	-81	59	105	11	0
Residential – Multi-family (units)					
Industrial					
Commercial	-4	0	-4	11	5
Institutional					
Agricultural					
TOTAL	-85	59	101	22	5

*For definitions on recommended customer categories for classifying customer water use, refer to the online [Guidance and Methodology for Reporting on Water Conservation and Water Use](#).

B. Accounting Data

For the previous five years, enter the number of gallons of RETAIL water provided in each major water use category.

Water Use Category*	Total Gallons of Retail Water				
	2019	2020	2021	2022	2023
Residential - Single Family	393,630,525	373,296,600	271,289,000	271,560,062	308,591,000
Residential – Multi-family					
Industrial					
Commercial	81,530,000	78,733,800	70,828,600	63,712,500	73,936,000
Institutional					
Agricultural					
TOTAL	475,160,525	452,030,400	342,117,600	335,272,562	382,527,000

*For definitions on recommended customer categories for classifying customer water use, refer to the online [Guidance and Methodology for Reporting on Water Conservation and Water Use](#).

C. Residential Water Use

For the previous five years, enter the residential GPCD for single family and multi-family units.

Water Use Category*	Residential GPCD				
	2019	2020	2021	2022	2023
Residential - Single Family	93	96	108	119	123
Residential – Multi-family					

D. Annual and Seasonal Water Use

1. For the previous five years, enter the gallons of treated water provided to RETAIL customers.

Month	Total Gallons of Treated Retail Water				
	2019	2020	2021	2022	2023
January	45,950,000	47,975,000	50,848,000	56,486,000	58,084,000
February	41,000,000	47,220,000	63,556,000	50,983,000	49,728,000
March	46,750,000	44,210,000	54,230,000	54,443,000	59,941,000
April	44,980,000	47,296,000	52,108,000	55,273,000	58,572,000
May	50,280,000	49,700,000	54,580,000	59,768,000	56,126,000
June	47,800,000	48,239,000	51,835,000	62,928,000	56,388,000
July	48,440,000	51,336,000	52,490,000	62,567,000	56,778,000
August	47,520,000	45,776,000	56,094,000	59,936,000	73,047,000
September	42,680,000	50,099,000	48,849,000	55,486,000	76,564,000
October	47,100,000	47,889,000	54,724,000	64,364,000	69,308,000
November	42,030,000	45,574,000	54,480,000	58,526,000	61,410,000
December	46,960,000	49,849,000	53,602,000	75,089,000	64,318,000
TOTAL	551,490,000	575,163,000	647,396,000	715,849,000	740,264,000

2. For the previous five years, enter the gallons of raw water provided to RETAIL customers.

Month	Total Gallons of Raw Retail Water				
	2019	2020	2021	2022	2023
January					
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
TOTAL	0	0	0	0	0

3. Summary of seasonal and annual water use.

Water Use	Seasonal and Annual Water Use					Average in Gallons
	2019	2020	2021	2022	2023	
Summer Retail (Treated + Raw)	143,760,000	145,351,000	160,419,000	185,431,000	186,213,000	164,234,800 5yr Average
TOTAL Retail (Treated + Raw)	551,490,000	575,163,000	647,396,000	715,849,000	740,264,000	646,032,400 5yr Average

E. Water Loss

Provide Water Loss data for the previous five years.

Water Loss GPCD = [Total Water Loss in Gallons ÷ Permanent Population Served] ÷ 365

Water Loss Percentage = [Total Water Loss ÷ Total System Input] x 100

Year	Total Water Loss in Gallons	Water Loss in GPCD	Water Loss as a Percentage
2019	33,689,565	5	6%
2020	45,408,547	7	8%
2021	305,125,610	49	45%
2022	372,253,900	59	49%
2023	331,320,498	52	42%
5-year average	217,559,624	34	30%

F. Peak Water Use

Provide the Average Daily Water Use and Peak Day Water Use for the previous five years.

Year	Average Daily Use (gal)	Peak Day Use (gal)	Ratio (peak/avg)
2019	1,510,000	2,195,000	1.45
2020	1,575,800	2,262,000	1.44
2021	1,773,687	3,690,000	2.08
2022	1,961,230	4,702,000	2.40
2023	2,028,109	3,213,000	1.58

G. Summary of Historic Water Use

Water Use Category	Historic 5-year Average	Percent of Connections	Percent of Water Use
Residential SF	323,673,437	94%	0%
Residential MF	0	0%	0%
Industrial	0	0%	0%
Commercial	73,748,180	6%	0%
Institutional	0	0%	0%
Agricultural	0	0%	0%

H. System Data Comment Section

Provide additional comments about system data below.

Section III: Wastewater System Data

If you do not provide wastewater system services then you have completed the Utility Profile. Save and Print this form to submit with your Plan. Continue with the [Water Conservation Plan Checklist](#) to complete your Water Conservation Plan.

A. Wastewater System Data (Attach a description of your wastewater system.)

1. Design capacity of wastewater treatment plant(s): _____ gallons per day.
2. List the active wastewater connections by major water use category.

Water Use Category*	Active Wastewater Connections			
	Metered	Unmetered	Total Connections	Percent of Total Connections
Municipal	6,267		6,267	94%
Industrial			0	0%
Commercial	396		396	6%
Institutional			0	0%
Agricultural			0	0%
TOTAL	6,663	0	6,663	

2. What percent of water is serviced by the wastewater system? 97%
3. For the previous five years, enter the number of gallons of wastewater that was treated by the utility.

Month	Total Gallons of Treated Wastewater				
	2019	2020	2021	2022	2023
January	4,158,000	4,069,000	2,883,000	1,715,000	4,134,000
February	2,050,000	2,797,000	3,940,000	1,640,000	3,250,000
March	1,915,000	1,669,000	2,334,000	2,218,000	1,612,000
April	2,701,000	2,077,000	1,904,000	1,444,000	3,533,000
May	3,085,000	2,771,000	3,743,000	1,563,000	2,767,000
June	2,453,000	2,740,000	4,096,000	1,507,000	1,499,000
July	2,557,000	2,518,000	3,304,000	2,829,000	1,592,000
August	4,148,000	1,962,000	2,254,000	3,645,000	1,314,000
September	3,103,000	1,666,000	3,874,000	1,482,000	1,525,000
October	2,184,000	2,424,000	2,820,000	1,738,000	1,536,000
November	1,512,000	2,616,000	1,892,000	4,004,000	1,149,000
December	1,798,000	3,767,000	1,819,000	2,896,000	4,061,111
TOTAL	31,664,000	31,076,000	34,863,000	26,681,000	27,972,111

4. Can treated wastewater be substituted for potable water?

Yes No

B. Reuse Data

1. Provide data on the types of recycling and reuse activities implemented during the current reporting period.

Type of Reuse	Total Annual Volume (In gallons)
On-site irrigation	
Plant wash down	
Chlorination/de-chlorination	
Industrial	
Landscape irrigation (parks, golf courses)	
Agricultural	
Discharge to surface water	
Evaporation pond	
Other	
TOTAL	0

C. Wastewater System Data Comment

Provide additional comments about wastewater system data below.

You have completed the Utility Profile. Save and Print this form to submit with your Plan. Continue with the [Water Conservation Plan Checklist](#) to complete your Water Conservation Plan.

VI. APPENDIX C – Water Conservation Plan 5 and 10-year Goals (TWDB-1964)

Water Conservation Plan
 TWDB Form 1964
 TWDB-1964 (Rev. 12/15/16)

WATER CONSERVATION PLAN 5- AND 10-YR GOALS FOR WATER SAVINGS

Name: City of Groves

Water Conservation Plan Year: 2024

	Historic 5-yr Average	Baseline*	5-yr Goal for year <u>2029</u>	10-yr Goal for year <u>2034</u>
Total (GPCD) ¹	107.8	140	106.8	105.8
Residential (GPCD) ²	51.4			
Water Loss (GPCD) ³	34.4		26.7	21.16
Water Loss (Percentage) ⁴	32 %	0 %	25 %	20 %

1. Total GPCD = (Total Gallons in System + Permanent Population) ÷ 365
2. Residential GPCD = (Gallons Used for Residential Use ÷ Residential Population) ÷ 365
3. Water Loss GPCD = (Total Water Loss ÷ Permanent Population) ÷ 365
4. Water Loss Percentage = (Total Water Loss ÷ Total Gallons in System) x 100; or (Water Loss GPCD ÷ Total GPCD) x 100

GPCD - Gallons Per Capita Per Day

*A base use figure, or baseline, should be included to calculate your estimated savings. Consider state and regional targets and goals, local climate, and demographics (i.e. wet year versus dry year, high usage versus low usage)

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CITY OF GROVES

ORDINANCE NO. 2024-10

**AN ORDINANCE AMENDING CHAPTER 13 – HEALTH AND
SANITATION, ARTICLE II. - INSANITARY, UNSIGHTLY,
ETC., CONDITIONS ON PRIVATE PREMISES SEC. 13-13. -
SAME—GROWTH OR ACCUMULATION OF WEEDS,
FALLEN TREES AND/OR TREE LIMBS, RUBBISH, ETC.
OF THE CODE OF ORDINANCES, CITY OF GROVES,
TEXAS, PROVIDING FOR PUBLICATION; AND
PROVIDING AN EFFECTIVE DATE**

WHEREAS, the City of Groves has an interest in preventing the growth or accumulation of weeds and grass over twelve (12) inches in height, fallen trees and/or tree limbs, rubbish, brush, or any other unsightly, objectionable, or unsanitary matter of whatever nature to accumulate or remain on such lot or premises; and,

WHEREAS, the City Council of Groves finds that there is a need to clarify the expectations of lot owners for maintenance of the entirety of their lot by including all high grass and weeds higher than 12 inches tall. This includes the entire lot (front, back, and all sides), the area between the property line and the center of any adjoining alley, and all the way to the edge of the street's pavement, and easements. High grass and weeds not only pose a fire hazard but may also contribute to and harbor vermin, including rodents, snakes, mosquitoes, and chiggers. In addition, high grass and weeds add to neighborhood blight and are invitations to property crimes and violence.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GROVES:

SECTION I: CHAPTER 13, HEALTH AND SANITATION, ARTICLE II. - INSANITARY, UNSIGHTLY, ETC., CONDITIONS ON PRIVATE PREMISES, SEC. 13-13. - SAME—GROWTH OR ACCUMULATION OF WEEDS, FALLEN TREES AND/OR TREE LIMBS, RUBBISH, ETC IS HEREBY AMENDED TO INSERT THE FOLLOWING LANGUAGE AS SEC. 13-13(d):

(d) For purposes of the enforcement of this Section, High Grass & Weeds - Grass and weeds shall grow no higher than 12 inches tall. This includes the entire lot (front, back, and side), the area between the property line and the center of any adjoining alley, and all the way to the edge of the street's pavement, and any easement. Without limitation, the owner is required to keep all water, sewer, and drainage improvements, including but not limited to any utility service connection, meter box, cleanout plugs, water valves, and manholes clean for visual inspection, observation, measurement, sampling, or repair, by the City. Without limitation, the owner is required to keep and maintain all ditches, trees, bushes, that will impede drainage and water

46 flow. High grass and weeds not only pose a fire hazard but may also contribute to and harbor
47 rodents, snakes, mosquitoes, and chiggers. In addition, high grass and weeds add to
48 neighborhood blight and are invitations to property crimes and violence.

49
50 **SECTION II: EFFECTIVE DATE AND PUBLICATION:**

51 This Ordinance shall become effective after its approval, adoption, and publication pursuant
52 to law. All other portions of the ordinance remain in full force and effect. The Ordinance shall be
53 published by publishing the caption hereof, within ten days after the passage hereof, in The Examiner.

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55 **PASSED, APPROVED AND ADOPTED** by the City Council of Groves, Texas, at a
56 regular meeting this, the 15th day of July, A.D., 2024.

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Chris Borne, Mayor

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72 **ATTEST:**

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Clarissa Thibodeaux, City Clerk

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79 The foregoing ordinance, including all the provisions thereof, is hereby approved as to form
80 and legality.

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Brandon P. Monk, City Attorney

Current Ordinance

Sec. 13-13. Same—Growth or accumulation of weeds, fallen trees and/or tree limbs, rubbish, etc.

- (a) It shall be unlawful for the owner of any lot or premises in the city to allow or permit weeds or grass over twelve (12) inches in height, fallen trees and/or tree limbs, rubbish, brush, or any other unsightly, objectionable, or unsanitary matter of whatever nature to accumulate or remain on such lot or premises.
- (b) Any person found guilty of violating the provisions of this section shall be fined not less than one hundred dollars (\$100.00), nor more than five hundred dollars (\$500.00) for each offense.
- (c) Upon a second conviction for violation of this section, the defendant shall be fined not less than two hundred dollars (\$200.00), nor more than five hundred dollars (\$500.00) for each offense.

(Ord. No. 177, § 1, 10-26-59; Ord. No. 2007-11, § 1, 5-14-07; Ord. No. 2013-12, § 1, 8-26-13)

https://library.municode.com/tx/groves/codes/code_of_ordinances?nodeId=PTIGEOR_CH13HESA_ARTIINUNETCOPRPR_S13-13SAROACWEFATRRLIRUET

City of Groves
Agenda Item Information Form

Council Meeting Date: 7/15/2024 Department: City Attorney Agenda Item No. 8C

Title for Item (same as to be placed on Agenda): Deliberate and act on Ordinance 2024-11 authorizing participation with other Entergy service area cities in matters concerning Entergy at the PUC and the hiring of lawyers and rate experts.

Party(ies) requesting placement of this item on the agenda: Kevin Carruth, City Manager

Submitted to City Manager's Office on: Date: 7/8/24 Time: 2:25 p.m. By: C. THIBODEAUX

Explanation of Item: See accompanying memo.

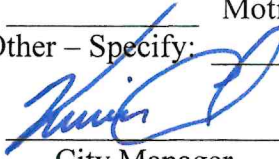
Deadline for Approval: Immediately.

Staff Recommendation: Staff recommends the Council adopt Ordinance 2024-11 authorizing participation With other Entergy service area cities in matters concerning Entergy at the PUC and the hiring of lawyers and rate experts.

Alternative (if any) for consideration: Do not approve and consent higher Entergy rates alone.

Identify any attachments to this document: City Manager's Memo and Ordinance 2024-11.

Specific Council Action Requested: None (Information item only) _____ Motion X
Ordinance – Number 2024-11 Resolution – Number _____ Other – Specify: _____

Signed: _____ Date: _____ Approved:  Date: 07/10/24
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item (if applicable): \$ _____
Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____

MEMORANDUM

To: Mayor and City Council
From: Kevin Carruth, City Manager *KC*
Date: July 9, 2024
Re: Participation in Entergy Rate Proceedings



For many years the City of Groves has been a member of the Steering Committee of Cities. The Steering Committee hires legal, finance, and utility experts, and has played a crucial role in limiting Entergy Texas, Incorporated's various rate increases to ensure that Entergy's requests are reasonable. The costs of contesting rate filings are reimbursed by Entergy, as required by law.

One recent example of the work the Steering Committee is a base rate case Entergy filed in 2022 which was resolved by settlement in April 2023. Entergy originally requested a \$131.4 million (11.20%) base rate increase. The parties' agreement authorized a \$54 million (4.6%) increase over current base rates, excluding fuel costs. Cities' efforts contributed significantly to reducing the Company's initial proposed increase by 58.90%. Many of the recommendations from the consultants hired by the Steering Committee were reflected in the settlement terms, including a decrease to Entergy's return on equity, adjustments to Entergy's depreciation rates, and longer amortization periods for recovery of certain expenses. The Steering Committee also supported a reasonable allocation of the revenue requirement between the various customer classes and a lower monthly fixed customer charge for residential customers.

In 2024 Entergy may file Transmission Cost Recovery Factor and Distribution Cost Recovery Factor applications for interim cost recovery of investments made to its transmission and distribution systems. The Company is also expected to file its annual application to amend its Energy Efficiency Cost Recovery Factor and its semi-annual Fuel Factor rate adjustments in February and August 2024.

The proposed ordinance authorizes the City's participation in the Steering Committee of Cities and the hiring of lawyers and rate experts.

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2
3 **ORDINANCE 2024-11**

4 **AN ORDINANCE OF THE CITY COUNCIL OF CITY OF GROVES,**
5 **TEXAS, AUTHORIZING PARTICIPATION WITH OTHER**
6 **ENERGY SERVICE AREA CITIES IN MATTERS CONCERNING**
7 **ENERGY TEXAS, INC. AT THE PUBLIC UTILITY**
8 **COMMISSION OF TEXAS IN 2024; AUTHORIZING THE HIRING**
9 **OF LAWYERS AND RATE EXPERTS; AUTHORIZING THE**
10 **CITY’S PARTICIPATION TO THE FULL EXTENT PERMITTED**
11 **BY LAW AT THE PUBLIC UTILITY COMMISSION OF TEXAS;**
12 **FINDING THAT THE MEETING COMPLIES WITH THE OPEN**
13 **MEETINGS ACT; AND DECLARING AN EFFECTIVE DATE**

14 WHEREAS, Cities have exclusive original jurisdiction over rates, operations, and
15 services of an electric utility in areas in the municipality pursuant to *Tex. Util. Code* §
16 33.001; and

17
18 WHEREAS, Cities have standing in each case before the Public Utility
19 Commission of Texas that relates to an electric utility providing service in the municipality
20 pursuant to *Tex. Util. Code* § 33.025; and

21
22 WHEREAS, Entergy Texas, Inc. (“ETI” or “Company”) is expected to litigate rate
23 change requests in various proceedings before the Public Utility Commission of Texas
24 (“Commission”) or before municipalities in 2024, which may include (1) a base rate case,
25 (2) rate proceedings or cost adjustments such as a transmission cost recovery rider, a
26 distribution cost recovery rider, a generation cost recovery rider, energy efficiency cost
27 recovery factor, or storm restoration cost or offset true-ups, (3) and various fuel cost
28 refunds or surcharges and reconciliations; and

29
30 WHEREAS, ETI is scheduled to file fuel factor proceedings at the Commission in
31 February and August 2024, and may file other fuel proceedings to reconcile, refund, or
32 surcharge fuel charges; and

33
34 WHEREAS, ETI is expected to file its annual proceeding with the Commission to
35 recover costs incurred in association with its Energy Efficiency Plan as well as reconcile
36 past costs; and

37
38 WHEREAS, Cities have the statutory right to set fair and reasonable rates for both
39 the Company and customers within Cities; and

40
41 WHEREAS, Cities are entitled to reimbursement by the utility of their reasonable
42 rate case expenses to participate in cases that are deemed rate proceedings pursuant to *Tex.*
43 *Util. Code* § 33.023.

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45 NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
46 CITY OF GROVES, TEXAS, that:

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SECTION 1. The City of Groves shall participate with other Cities to intervene in ETI's various rate filings related to the various fuel cost surcharges and reconciliations, any interim or incremental surcharge proceedings or surcharge adjustments, and for any base rate adjustment proceedings or cost of service adjustments filed with the Commission or with municipalities in 2024.

SECTION 2. The City of Groves employs the Lawton Law Firm P.C. to represent the City regarding the ETI rate matters before local regulatory authorities and the Commission and authorizes counsel to employ rate experts as are recommended by the Cities' Steering Committee to intervene in fuel or rate related proceedings at the Commission concerning ETI's rates charged to Texas customers.

SECTION 3. All such actions shall be taken pursuant to the direction of the Cities' Steering Committee. Cities' Steering Committee shall have authority to retain rate consultants and lawyers. Cities' Steering Committee shall direct the actions of Cities' representatives in the above proceedings. The Steering Committee is directed to obtain reimbursement from ETI of all reasonable expenses associated with participation in said proceedings.

SECTION 4. The meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

SECTION 5. This Ordinance shall be effective from and after the date of its passage.

PASSED by a unanimous vote of the City Council of the City of Groves, Texas, this 15th day of July 2024.

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Chris Borne, Mayor

100 **ATTEST:**

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Clarissa Thibodeaux, City Clerk

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107 The foregoing ordinance, including all the provisions thereof, is hereby approved

108 as to form and legality.

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Brandon P. Monk, City Attorney

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City of Groves
Agenda Item Information Form

Council Meeting Date: 7/15/2024 Department: City Attorney Agenda Item No. 8D

Title for Item (same as to be placed on Agenda): Deliberate and act to approve Ordinance 2024-13, amending the Code of Ordinances by repealing Article VII. "Water Conservation", of Chapter 27 "Utilities", Article VII, - Water

Conservation and enacting in its place an ordinance adopting a revised water conservation plan which provides for availability of plan for inspection.

Party(ies) requesting placement of this item on the agenda: Kevin Carruth, City Manager

Submitted to City Manager's Office on: Date: 6/25/24 Time: 2:00 p.m. By: C. THIBODEAUX

Explanation of Item: The Texas Water Development Board requires the City to adopt Water Conservation (WCP) and Drought Contingency Plans (DCP) and to update them at least every five years. The proposed plans were prepared by Soutex Surveyors and Engineers in consultation with staff and meets all statutory requirements.

Deadline for Approval: July 30, 2024.

Staff Recommendation: Staff recommends the Council adopt Ordinance 2024-13, amending the Code of Ordinances by repealing Article VII. "Water Conservation", of Chapter 27 "Utilities", Article VII, - Water

Conservation and enacting in its place an ordinance adopting a revised water conservation plan which provides for availability of plan for inspection.

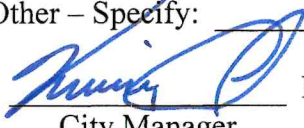
Alternative (if any) for consideration: None

Identify any attachments to this document: Ordinance 2024-13 and Article VII. Water Conservation.

See Agenda Item 8A for a copy of the Water Conservation and Drought Contingency Plan.

Specific Council Action Requested: None (Information item only) _____ Motion X

Ordinance – Number 2024-13 Resolution – Number _____ Other – Specify: _____

Signed: _____ Date: _____ Approved:  Date: 07/10/24
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item
(if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____

ARTICLE VII. WATER CONSERVATION¹

Sec. 27-121. Adoption of water conservation plan.

The city council hereby approves and adopts the Water Conservation Plan dated June, 2019, as prepared by Schaumburg & Polk, Inc., and previously submitted to the Texas Water Development Board, attached [to the ordinance from which this article is derived as Exhibit "A"], and made a part hereof for all purposes, as the official policy of the City of Groves.

(Ord. No. 2019-09, § 2, 7-22-19)

Sec. 27-122. Availability of plan.

The above referenced Water Conservation Plan shall be made available for public inspection in the city clerk's office on a permanent basis and shall be plainly labeled as being the plan adopted by the city.

(Ord. No. 2019-09, § 3, 7-22-19)

Sec. 27-123. Implementation.

The city manager shall be responsible for the overall implementation of the program. In the event that measures requiring separate action by the city council are found necessary, the city manager shall be responsible for requesting a special or emergency council meeting if necessary, and for presenting the matter to the council for action.

(Ord. No. 2019-09, § 4, 7-22-19)

Secs. 27-124—27-140. Reserved.

¹Editor's note(s)—Ord. No. 2019-09, §§ 1—4, adopted July 22, 2019, repealed the former Art. VII, §§ 27-121—27-123, and enacted a new Art. VII as set out herein. The former Art. VII pertained to similar subject matter and derived from Ord. No. 06-03, §§ 1—4, adopted Jan. 23, 2006.

1 **ORDINANCE NO. 2024-13**

2 **AN ORDINANCE AMENDING THE CODE OF ORDINANCES**
3 **OF THE CITY OF GROVES, TEXAS, BY REPEALING**
4 **ARTICLE VII. “WATER CONSERVATION”, OF CHAPTER 27**
5 **“UTILITIES”, ARTICLE VII, - WATER CONSERVATION AND**
6 **ENACTING IN ITS PLACE AN ORDINANCE ADOPTING A**
7 **REVISED WATER CONSERVATION PLAN WHICH**
8 **PROVIDES FOR AVAILABILITY OF PLAN FOR**
9 **INSPECTION; PROVIDING FOR IMPLEMENTATION OF**
10 **PROGRAM; PROVIDING A REPEALER CLAUSE;**
11 **PROVIDING FOR SEVERABILITY; PROVIDING FOR**
12 **CODIFICATION; PROVIDING FOR PUBLICATION BY**
13 **PUBLISIHING THE CAPTION ONLY; AND PROVIDING AN**
14 **EFFECTIVE DATE.**

15 **WHEREAS,** the City of Groves is required by the Texas Water Development Board
16 and the Texas Commission on Environmental Quality to maintain a Water Conservation Plan
17 approved by the City Council; and

18 **WHEREAS,** the existing Water Conservation Plan of the City of Groves (Article
19 VII. “Water Conservation” of Chapter 27 of the Code of Ordinances of the City of Groves) is
20 outdated and should be revised and renewed; and

21 **WHEREAS,** the City of Groves may apply in the future for a loan commitment
22 from the Texas Water Development Board to provide funding for improvements to its existing
23 wastewater collection system; and

24 **WHEREAS,** one requirement of said planning grant is that the City develop and
25 adopt a program of water conservation; and

26 **WHEREAS,** the City of Groves has previously authorized Soutex Surveyors &
27 Engineers, Consulting Engineers, to prepare a Water Conservation Plan to be submitting to the
28 Texas Water Development Board; and

29 **WHEREAS**, said Water Conservation Plan has been submitted to the Texas Water
30 Development Board and approved subject to certain revisions; and

31 **WHEREAS**, the City of Groves is enacting such ordinances and resolutions which
32 are required at this time of the Water Conservation Program;

33
34 **NOW THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE**
35 **CITY OF GROVES:**

36
37 **SECTION 1:** - That Article VII. “Water Conservation” of Chapter 27, Utilities”,
38 of the Code of Ordinances, City of Groves, Texas, is hereby repealed, and the following is enacted
39 in lieu thereof.

40 **SECTION 2:** - **ADOPTED OF WATER CONSERVATION PLAN.** The City
41 Council hereby approves and adopts the Water Conservation Plan dated May 2024, as prepared by
42 Soutex Surveyors & Engineers, and previously submitted to the Texas Water Development Board,
43 attached hereto as Exhibit “A”, and made a part hereof for all purposes, as the official policy of
44 the City of Groves.

45 **SECTION 3:** - **AVAILABILITY OF PLAN.** The above referenced Water
46 Conservation Plan shall be made available for public inspection in the City Clerk’s office on a
47 permanent basis and shall be plainly labeled as being the plan adopted by the City.

48 **SECTION 4:** - **IMPLEMENTATION.** The City Manager shall be responsible for
49 the overall implementation of the program. In the event that measures requiring separate action by
50 the City Council are found necessary, the City Manager shall be responsible for requesting a special
51 or emergency Council meeting if necessary, and for presenting the matter to the Council for action

52 **SECTION 5:** - That all ordinances or parts of ordinances or section of the code or
53 parts of sections of the code in conflict with this section are hereby repealed but only to the extent
54 of the conflict.

55 **SECTION 6:** - That if any part of this Ordinance is for any reason held to be invalid
56 or unconstitutional, the validity of the remaining portion shall not be affected thereby, it being the
57 express intent that the remaining portion or portions shall remain in full force and effect.

58 **SECTION 7:** - That this ordinance shall become a part of the Code of Ordinances
59 of the City of Groves and may be codified therein accordingly.

60 **SECTION 8:** - This Ordinance shall become effective after its approval, adoption,
61 and publication pursuant to law. All other portions of the ordinance remain in full force and effect.
62 The Ordinance shall be published by publishing the caption, within ten days after the passage hereof,
63 in The Examiner.

64 **PASSED, APPROVED and ADOPTED** at a regular meeting of the City Council
65 of the City of Groves held on the 15th day of July, 2024.

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Chris Borne, Mayor

71 **ATTEST:**

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75 **Clarissa Thibodeaux, City Clerk**

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79 The foregoing ordinance, including all the provisions thereof, is hereby approved as to
80 form and legality.

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83 **Brandon P. Monk, City Attorney**

CITY OF GROVES
Agenda Item Information Form

Council Meeting Date: 7/15/2024 Department: City Manager Agenda Item No. 9

Title for Item (same as to be placed on Agenda): Deliberate and act on the July 15, 2024 Invoice List.

Party(ies) requesting placement of this item on the agenda: City Manager Kevin Carruth

Submitted to City Manager's Office on: Date: 7/9/24 Time: 11:30 a.m. By: C. THIBODEAUX

Explanation of Item: Approval of the invoices for the City that are above \$5,000.

Deadline for Approval: Immediately

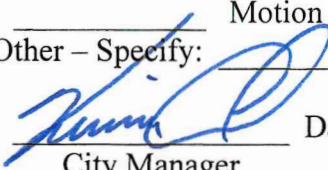
Staff Recommendation: Approval of the list, as presented.

Alternative (if any) for consideration: _____

Identify any attachments to this document: Invoice approval list.

Specific Council Action Requested: None (Information item only) _____ Motion X

Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: _____ Date: _____ Approved:  Date: 07/10/24
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES NO
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item
(if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: NOT APPROVED: Any follow-up action required? YES NO
If yes, explain _____

Invoice Approval List - July 15, 2024

Vendor	Description	Amount
1. City of Port Arthur	Landfill sludge disposal May 2024 and June 2024	\$ 10,660.00
2. Fuelman	Gas and diesel June 2024	\$ 18,799.53
3. Reliable Transmission Service - Texas LLC	Replace transmission on Ford F750 Public Works Truck	\$ 10,577.48
4. Zone Industries	New pump with eradicator for Public Works Dump Station	\$ 8,050.00
Total		\$ 48,087.01

KC
07/15/24

PURCHASING REQUISITION /QUOTES

City of Groves, Dept. of Public Works

DATE: July 7, 2024
 TO: Kevin Carruth

P.O. NUMBER: 09-37572
 FROM: Coby Doucet

Purchase Recommendation				
Recommended Company: City of Port Arthur (33310)				
Items to be Purchased: Landfill Sludge Disposal				
CHARGE ACCOUNT	ITEM DESC.	QTY	UNIT COST	TOTAL COST
11-5-64-05-170	Landfill Sludge Disposal May	1	\$5,460.00	\$5,460.00
11-5-64-05-170	Landfill Sludge Disposal June	1	\$5,200.00	\$5,200.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> RECEIVED JUL 08 2024 FINANCE </div>				
<i>* Note: Purchases greater than \$500,000. Require Council approval before ordering!</i>				\$10,660.00

REASONS FOR PURCHASE:
DISPOSAL OF SLUDGE AT PORT ARTHUR LANDFILL 20 CUBIC YARD SLUDGE DUMPSTERS DUMPED AT LANDFILL.

QUOTES		
	COMPANY NAME	COST
1.		\$
2.		\$
3.		\$
4.		\$
5.		\$

Approved by: Date: 7-8-2024
 (PW Director)
 Approved by: _____ Date: _____
 (City Manager)
 Date Council Approved _____



CITY OF PORT ARTHUR
 PO BOX 1089
 PORT ARTHUR, TX 77641-1089

Invoice

Customer Copy

Payment will be applied to the oldest unpaid invoice

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE		
CITY OF GROVES	06/27/2024	6475	\$0.00	07/27/2024	\$5,200.00		
DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
LANDFILL MUN SER - WASTEWATER SLUDGE FOR THE MONTH OF - JUNE 2024	1.00	\$5200.000000	EACH	\$5,200.00	\$0.00	\$0.00	\$5,200.00
Invoice Total:					\$5,200.00		

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



CITY OF PORT ARTHUR
 PO BOX 1089
 PORT ARTHUR, TX 77641-1089

**Invoice
Remit Portion**

Invoice Date	06/27/2024
Invoice Number	6475
Customer Number	300077
Amount Paid	
Due Date	07/27/2024
Invoice Total Due	\$5,200.00

CITY OF GROVES
 3947 Lincoln Avenue
 Groves, TX 77619

Make Check Payable To:
 City of Port Arthur Attn: Cashiers

Received- 7-3-24



CITY OF PORT ARTHUR
 PO BOX 1089
 PORT ARTHUR, TX 77641-1089

INVOICE
 Customer Copy

Payment will be applied to the oldest unpaid invoice

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE		
CITY OF GROVES	05/30/2024	6282	\$0.00	06/29/2024	\$5,460.00		
DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
LANDFILL MUN SER - WASTEWATER SLUDGE FOR THE MONTH OF MAY 2024	21.00	\$260.000000	EACH	\$5,460.00	\$0.00	\$0.00	\$5,460.00
Invoice Total:					\$5,460.00		

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



CITY OF PORT ARTHUR
 PO BOX 1089
 PORT ARTHUR, TX 77641-1089

Invoice
 Remit Portion

Invoice Date	05/30/2024
Invoice Number	6282
Customer Number	300077
Amount Paid	
Due Date	06/29/2024
Invoice Total Due	\$5,460.00

CITY OF GROVES
 3947 Lincoln Avenue
 Groves, TX 77619

Make Check Payable To:
 City of Port Arthur Attn: Cashiers

Received- 7-3-24

Jun-24			
		FUELMAN	
			VENDOR # 6725
		01-5-02-07-050	\$ -
		01-5-31-02-030	\$ 4,777.74
		01-5-32-02-030	\$ 1,066.73
		01-5-33-02-030	\$ 174.24
		01-5-38-02-030	\$ 164.39
		01-5-41-02-030	\$ -
		01-5-42-02-030	\$ 303.87
		01-5-44-02-030	\$ 2,167.35
		01-5-45-02-030	\$ -
		01-5-46-02-030	\$ 1,223.04
		05-5-55-02-030	\$ 6,783.17
		11-5-63-02-030	\$ 78.70
		11-5-64-02-030	\$ 295.45
		11-5-66-02-030	\$ -
		11-5-67-02-030	\$ 1,764.83
		11-5-68-02-030	\$ -
		TOTAL	\$ 18,799.53

KC
07/09/24

RECEIVED
JUL 09 2024
FINANCE



PO BOX 1239
COVINGTON, LA 70434

Local Office: Lafayette
For billing questions call: (800) 877-0800



CITY OF GROVES
ATTN: KEVIN CARRUTH
3947 LINCOLN AVE
GROVES TX 77619-4604

Account Number:

217874

Please reference account # on all payments

Statement #	NP66732330
Statement Date	07/01/2024
Current Balance	\$18,799.53
Amount Due on 07/11/2024	\$18,799.53
Credit/Spend Limit	\$137,750.00

Customer Statement Activity: 6/1/2024 - 6/30/2024

Previous Statement Balance	Payment Activity	Purchases & Adjustments	New Balance Due
\$20,384.33	(\$20,384.33)	\$18,799.53	\$18,799.53

Current Activity

Fees This Period: Total \$1,854.06

Accelerator Rewards Elite	\$	564.00
Extended Network Pricing	\$	69.00
Fraud Protector Fee	\$	376.00
Monthly Billing Cycle Fee	\$	282.00
Regular Package Fee	\$	563.06

Date	Description	Gallons	Amount Due
06/25/2024	PAYMENT: Lockbox Payment - Thank You		(\$20,384.33)
07/01/2024	Fleet # 228771 Name: CITY OF GROVES	5,616.014	\$18,799.53

PLEASE INCLUDE ONLY CHECK AND REMITTANCE COPY BELOW IN THE ENVELOPE PROVIDED. REMITTANCES ARE TRANSMITTED TO FLEETCOR TREASURY, COVINGTON, LA. ANY ADDITIONAL CORRESPONDENCE SHOULD BE DIRECTED TO THE ADDRESS IN THE TOP LEFT AREA OF THIS STATEMENT.

REMITTANCE COPY - RETURN THIS STUB WITH PAYMENT

Account # 217874



CITY OF GROVES
ATTN: KEVIN CARRUTH
3947 LINCOLN AVE
GROVES TX 77619

Amount Due on 07/11/2024 **\$18,799.53**

PAYMENT AMOUNT \$

REMIT TO:



FUELMAN
PO Box 70887
Charlotte NC 28272-0887

000000000000000217874700018799536

FLEET MANAGEMENT REPORT

Account # 217874
 FLEET # 228771
 Name: CITY OF GROVES
 MATCHING STATEMENT # NP66732330
 Page: 1 of 23

Provided By:
Lafayette
 (800) 877-0800

CITY OF GROVES
 ATTN: KEVIN CARRUTH
 3947 LINCOLN AVE
 GROVES TX 77619

FLEET MANAGEMENT REPORT FOR 6/1/2024 – 6/30/2024

SUMMARY OF TRANSACTIONS THIS REPORTING PERIOD FOR ALL VEHICLES IN YOUR FLEET

PRODUCT	QUANTITY	BASE PRICE	FED TAX	ST TAX	OTH TAX	OTH CHARGES	TOTAL
UE10	3,039.239	\$8,026.14	\$21.51	\$610.55	\$0.00		\$8,658.20
UDSL*	2,576.775	\$7,751.27	\$18.33	\$517.67	\$0.00		\$8,287.27
OTHER CHARGES						\$1,854.06	\$1,854.06
Total	5,616.014	\$15,777.41	\$39.84	\$1,128.22	\$0.00	\$1,854.06	\$18,799.53
						Extended Network Pricing	\$69.00
						Fraud Protector Fee	\$376.00
						Accelerator Rewards Elite	\$564.00
						Regular Package Fee	\$563.06
						Monthly Billing Cycle Fee	\$282.00
						Report Total	\$18,799.53

This report is for information only.
 Please see remittance copy on the statement for the total payment amount.

TOTAL MILES: 28,649

*This diesel fuel does not contain visible evidence of dye.

DEPARTMENTAL SUMMARIES

DEPARTMENT NAME	DEPT NUM	QTY	BASE PRICE	FED TAXES	STATE TAXES	LOCAL TAXES	MAINT/OTH (Non-Fuel)	EXTENDED TOTAL	EXCEPT COUNT
No Department	0	20.274	55.12	0.15	4.08	0.00	0.00	59.35	0
25 - PARKS & RECREATION	724280	60.657	178.82	0.43	12.18	0.00	0.00	191.43	0
31 - POLICE DEPARTMENT	724301	1,522.551	3,989.91	10.73	305.91	0.00	0.00	4,306.55	9
32 - FIRE DEPARTMENT	724303	366.670	1,027.89	2.61	73.65	0.00	0.00	1,104.15	1
41 - INSPECTIONS & PERMITS	724277	53.184	137.14	0.36	10.68	0.00	0.00	148.18	1
44 - STREET DEPARTMENT	724281	527.006	1,515.55	3.80	105.85	0.00	0.00	1,625.20	8
45 - DRAINAGE DEPARTMENT	724296	91.079	283.97	0.64	18.29	0.00	0.00	302.90	0
46-FACILITIES MAINTENANCE	989365	277.307	716.72	1.96	55.71	0.00	0.00	774.39	3
55 - SOLIDWASTE DEPARTMENT	724297	1,911.264	5,736.47	13.58	383.98	0.00	0.00	6,134.03	3
63- WATER PLANT	983388	25.398	65.67	0.17	5.10	0.00	0.00	70.94	0
64 - WASTEWATER PLANT	724298	87.319	248.15	0.64	17.52	0.00	0.00	266.31	2
66 - WATER BILLING	724279	68.757	177.06	0.47	13.81	0.00	0.00	191.34	0
67 - WATER DISTRIBUTION	724299	342.818	894.77	2.43	68.90	0.00	0.00	966.10	9
68 - WASTEWATER COLLECTION	724300	127.128	387.49	0.90	25.54	0.00	0.00	413.93	1
Garage	1256811	134.602	362.68	0.97	27.02	0.00	0.00	390.67	2

EXCEPTION CODES:

- 3 Veh is restricted from purchasing this fuel
- 11 Odometer entry is out of sequence



PO BOX 1239
COVINGTON, LA 70434

FLEET MANAGEMENT REPORT

Account # 217874
 FLEET # 228771
 Name: CITY OF GROVES
 MATCHING STATEMENT # NP66732330
 Page: 2 of 23

Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: No Department

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
207 – MISC FUEL/SMALL EQUIP											
06/24	10:31	556613	Daniel Cal	1	0.0	UE10	5.130	2.60620	0.20797	\$14.44	
				Miles:	----		5.130			\$14.44	32
53 – Water 2009 F650 Dump											
06/04	07:49	556613	Adrian And	5042	0.0	UDSL*	5.960	3.04870	0.20797	\$19.41	
				Miles:	----		5.960			\$19.41	67
Misc – Regular Unleaded Small Engine											
06/13	14:14	556613	Howard Zac	1234	0.0	UE10	9.184	2.56750	0.20797	\$25.50	
				Miles:	----		9.184			\$25.50	44
Department:						UE10	14.314			\$39.94	
						UDSL*	5.960			\$19.41	
						Department Totals -	20.274			\$59.35	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
556613	Exppress Mart #27	3911 Pure Atlantic Rd	Groves	TX



PO BOX 1239
COVINGTON, LA 70434

FLEET MANAGEMENT REPORT

Account # 217874
 FLEET # 228771
 Name: CITY OF GROVES
 MATCHING STATEMENT # NP66732330
 Page: 3 of 23

Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: 25 - PARKS & RECREATION

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
MOWER 74 – 2007 SLOPE MOWER											
06/14	07:22	556741	Garrett Hi	9185	0.6	UDSL*	28.373	2.94860	0.20797	\$89.55	
06/20	07:15	556741	Garrett Hi	9201	0.5	UDSL*	32.284	2.94760	0.20797	\$101.88	
				Miles:	33	.6	60.657			\$191.43	<i>46</i>
Department: 25 - PARKS & RECREATION						UDSL*	60.657			\$191.43	
Department Totals -							60.657			\$191.43	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
556741	Exxpress Mart #26	5410 W Parkway St	Groves	TX

Account # 217874
FLEET # 228771
Name: CITY OF GROVES
MATCHING STATEMENT # NP66732330
Page: 4 of 23

Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: 31 - POLICE DEPARTMENT

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
2 – 2019 Ford Explorer											
06/01	05:22	556741	Kyle Dotso	49435	7.8	UE10	8.256	2.66840	0.20797	\$23.75	
06/06	23:21	556613	Kyle Dotso	49493	5.9	UE10	9.748	2.56770	0.20797	\$27.06	
06/09	01:37	556613	Kyle Dotso	49555	6.3	UE10	9.771	2.56880	0.20797	\$27.13	
06/11	02:49	556613	Kyle Dotso	49600	5.8	UE10	7.706	2.56680	0.20797	\$21.39	
06/14	22:04	402759	Kyle Dotso	49685	7.8	UE10	10.885	2.70830	0.20797	\$31.74	
06/16	02:46	556741	Kyle Dotso	49825	10.4	UE10	13.460	2.56910	0.20797	\$37.37	
06/22	20:43	556613	Kyle Dotso	57526	0.0	UE10	11.432	2.60760	0.20797	\$32.19	
06/23	05:18	556741	Kyle Dotso	57580	8.0	UE10	6.715	2.60760	0.20797	\$18.91	
06/25	03:37	556613	Kyle Dotso	49874	0.0	UE10	11.748	2.60810	0.20797	\$33.08	11
06/28	19:55	556613	Kyle Dotso	49956	8.0	UE10	10.285	2.60870	0.20797	\$28.97	
06/30	01:53	556613	Kyle Dotso	50018	5.6	UE10	11.039	2.60800	0.20797	\$31.08	
				Miles:	652	7.3				111.045	\$312.67 31
3 – 2019 Ford Explorer											
06/06	15:04	556613	Alex Ferre	74115	12.6	UE10	13.616	2.56900	0.20797	\$37.80	
06/07	16:32	556613	Alex Ferre	74220	10.3	UE10	10.163	2.56910	0.20797	\$28.22	
06/10	15:32	556613	Alex Ferre	74306	6.5	UE10	13.322	2.56870	0.20797	\$36.98	
06/11	15:38	556613	Alex Ferre	74725	38.1	UE10	11.011	2.56830	0.20797	\$30.56	
06/12	15:46	556613	Alex Ferre	87638	0.0	UE10	6.896	2.56820	0.20797	\$19.15	
06/14	15:47	556613	Alex Ferre	74501	0.0	UE10	14.224	2.56890	0.20797	\$39.49	11
06/17	15:56	556613	Alex Ferre	87638	0.0	UE10	11.992	2.56840	0.20797	\$33.30	
06/20	13:39	556613	Alex Ferre	87638	0.0	UE10	13.165	2.60920	0.20797	\$37.08	
06/22	10:19	556613	Alex Ferre	74840	0.0	UE10	13.396	2.60900	0.20797	\$37.73	11
06/26	09:11	556613	Alex Ferre	74919	6.7	UE10	11.843	2.60750	0.20797	\$33.34	
06/27	00:47	556741	Macie Berg	75004	10.2	UE10	8.339	2.60580	0.20797	\$23.47	
06/27	17:20	556613	Alex Ferre	75080	7.0	UE10	10.932	2.60790	0.20797	\$30.78	
				Miles:	1021	13.1				138.899	\$387.90 31
CRWN VIC – 2010 Crown Vic Unit 4											
06/15	18:18	556613	STEVEN DOD	57024	3.7	UE10	5.879	2.56680	0.20797	\$16.32	
06/16	04:47	556613	STEVEN DOD	57104	9.5	UE10	8.400	2.56790	0.20797	\$23.32	
06/18	14:56	556613	STEVEN DOD	93998	0.0	UE10	15.880	2.56800	0.20797	\$44.08	
06/20	06:58	556613	STEVEN DOD	57268	0.0	UE10	6.931	2.56670	0.20797	\$19.24	11
06/21	06:21	556613	STEVEN DOD	57338	7.7	UE10	9.076	2.60690	0.20797	\$25.56	
06/22	06:25	556613	STEVEN DOD	57424	9.4	UE10	9.165	2.60780	0.20797	\$25.81	
06/26	06:27	556613	STEVEN DOD	57668	22.3	UE10	10.955	2.60980	0.20797	\$30.86	
06/27	11:03	556613	STEVEN DOD	57729	7.3	UE10	8.345	2.60640	0.20797	\$23.49	
06/28	07:43	556613	STEVEN DOD	57776	6.6	UE10	7.103	2.60740	0.20797	\$20.00	
				Miles:	610	9.5				81.734	\$228.68 31
UNIT 01 – 2020 FORD EXPLORER											
06/01	17:53	556741	Macie Berg	57867	10.5	UE10	15.238	2.66770	0.20797	\$43.82	
06/03	01:07	402759	Macie Berg	58032	13.0	UE10	12.691	2.80830	0.20797	\$38.28	
06/06	19:33	556741	Macie Berg	58127	8.0	UE10	11.806	2.56820	0.20797	\$32.77	
06/27	18:28	556741	Macie Berg	58197	9.8	UE10	7.168	2.60740	0.20797	\$20.19	
06/29	06:43	556741	Macie Berg	58301	12.2	UE10	8.524	2.60790	0.20797	\$24.00	
06/30	12:32	556741	Macie Berg	58476	13.0	UE10	13.463	2.60940	0.20797	\$37.92	
				Miles:	769	11.1				68.890	\$196.98 31
INIT 09 – 2020 FORD EXPLORER											
6/01	09:53	556741	RUDY GUERR	70650	8.7	UE10	12.988	2.66790	0.20797	\$37.35	
6/03	11:07	927808	RUDY GUERR	70898	17.0	UE10	14.578	2.80830	0.20797	\$43.97	
6/04	17:24	927808	RUDY GUERR	70861	0.0	UE10	13.979	2.80780	0.20797	\$42.16	11
3/08	20:07	556741	RUDY GUERR	71029	10.1	UE10	16.716	2.56760	0.20797	\$46.40	
3/12	06:45	556741	RUDY GUERR	71143	12.1	UE10	9.418	2.56850	0.20797	\$26.15	
3/13	10:04	556741	RUDY GUERR	71202	6.8	UE10	8.706	2.56830	0.20797	\$24.17	
3/18	06:41	927808	RUDY GUERR	71290	6.8	UE10	12.920	2.70900	0.20797	\$37.68	
3/20	08:28	556741	ALEX THIBO	71424	9.4	UE10	14.259	2.56890	0.20797	\$39.59	
3/24	06:41	556741	RUDY GUERR	71530	8.6	UE10	12.388	2.60740	0.20797	\$34.88	
3/25	12:36	927808	RUDY GUERR	71528	0.0	UE10	10.283	2.80850	0.20797	\$31.02	11

FLEET MANAGEMENT REPORT

Account # 217874
FLEET # 228771
Name: CITY OF GROVES
MATCHING STATEMENT # NP66732330
Page: 6 of 23

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
UNIT 5 – 2017 FORD EXPLORER											
06/25	11:58	556613	Michael Ro	129796	14.3	UE10	13.957	2.60870	0.20797	\$39.31	
				Miles:	199	14.3	13.957			\$39.31	31
Unit 5 – 2023 Explorer											
06/06	22:15	402759	Justin Jus	6318	6.1	UE10	6.030	2.70650	0.20797	\$17.58	
06/06	23:56	402759	Justin Jus	6347	7.4	UE10	3.894	2.70930	0.20797	\$11.36	
06/07	23:59	402759	Justin Jus	6402	6.3	UE10	8.736	2.70720	0.20797	\$25.47	
06/10	22:38	402759	Justin Jus	6481	5.6	UE10	14.009	2.70830	0.20797	\$40.85	
06/11	05:00	556741	Justin Jus	6512	8.0	UE10	3.854	2.56880	0.20797	\$10.70	
06/11	23:45	402759	Justin Jus	6551	6.9	UE10	5.670	2.70900	0.20797	\$16.53	
06/13	03:16	402759	Justin Jus	6614	6.2	UE10	10.145	2.70680	0.20797	\$29.57	
06/13	22:32	402759	Justin Jus	6653	6.3	UE10	6.233	2.70660	0.20797	\$18.17	
06/16	11:35	402759	Justin Jus	6727	5.2	UE10	14.316	2.70820	0.20797	\$41.74	
06/21	22:41	402759	Justin Jus	6767	4.8	UE10	8.393	2.70700	0.20797	\$24.47	
06/22	22:41	402759	Justin Jus	6847	8.4	UE10	9.575	2.70810	0.20797	\$27.93	
06/23	21:23	402759	Justin Jus	6918	7.5	UE10	9.405	2.70810	0.20797	\$27.43	
06/26	19:45	556741	Justin Jus	7007	7.6	UE10	11.734	2.60780	0.20797	\$33.04	
06/27	01:20	402759	Justin Jus	7044	10.2	UE10	3.644	2.70860	0.20797	\$10.62	
06/27	22:07	402759	Justin Jus	7086	5.9	UE10	7.060	2.70820	0.20797	\$20.59	
				Miles:	805	6.8	122.698			\$356.05	31
Unit 6 – 22 Explorer											
06/01	06:01	556613	Laranda Pi	26529	6.4	UE10	8.242	2.66680	0.20797	\$23.70	
06/02	09:27	556613	Laranda Pi	26636	9.9	UE10	10.811	2.66860	0.20797	\$31.09	
06/04	08:15	556613	Laranda Pi	26735	7.5	UE10	13.144	2.56770	0.20797	\$36.48	
06/06	14:38	402759	Laranda Pi	26828	8.5	UE10	10.905	2.70790	0.20797	\$31.79	
06/12	08:25	556613	Laranda Pi	26920	8.2	UE10	11.242	2.56810	0.20797	\$31.20	
06/14	15:50	556741	Laranda Pi	27012	8.4	UE10	10.914	2.56830	0.20797	\$30.29	
06/20	22:44	402759	Laranda Pi	27059	4.4	UE10	10.784	2.70860	0.20797	\$31.45	
06/24	08:16	556613	Laranda Pi	27129	7.3	UE10	9.605	2.60700	0.20797	\$27.04	
06/25	15:31	556613	Laranda Pi	27254	9.9	UE10	12.593	2.60860	0.20797	\$35.47	
				Miles:	778	7.8	98.240			\$278.51	31
Unit 7 – 2020 Ford Explorer											
06/02	02:45	402759	Jennifer M	45325	0.0	UE10	0.642	2.80370	0.20797	\$1.93	
06/02	02:47	402759	Jennifer M	45326	0.1	UE10	15.824	2.80840	0.20797	\$47.72	
06/03	18:07	556741	Jennifer M	45531	11.7	UE10	17.480	2.56750	0.20797	\$48.53	
06/05	03:58	556613	Jennifer M	45640	7.4	UE10	14.759	2.56930	0.20797	\$40.98	
06/07	12:35	556613	RUDY GUERR	45728	6.8	UE10	12.983	2.56800	0.20797	\$36.04	
06/09	17:25	927808	Jennifer M	45803	6.6	UE10	11.414	2.80800	0.20797	\$34.42	
06/13	18:49	556613	Jennifer M	45966	9.7	UE10	16.748	2.56750	0.20797	\$46.49	
06/18	02:27	556613	Jennifer M	46082	7.8	UE10	14.894	2.56820	0.20797	\$41.34	
06/19	03:42	556613	Jennifer M	46217	9.5	UE10	14.168	2.56920	0.20797	\$39.34	
06/19	04:30	556613	Kyle Dotso	57229	0.0	UE10	12.839	2.56800	0.20797	\$35.64	
06/22	08:22	556613	Jennifer M	46332	0.0	UE10	13.768	2.60820	0.20797	\$38.77	11
06/25	03:15	556741	Jennifer M	46429	6.7	UE10	14.431	2.60830	0.20797	\$40.64	
06/28	22:06	556741	Jennifer M	46520	6.3	UE10	14.492	2.60830	0.20797	\$40.81	
06/30	01:32	556741	Jennifer M	46650	9.2	UE10	14.130	2.60720	0.20797	\$39.78	
				Miles:	1210	7.4	188.572			\$532.43	31
UNIT 8 – 2015 EXPLORER											
06/12	09:10	556613	MARK BLUM	144394	11.4	UE10	5.947	2.56600	0.20797	\$16.50	
06/27	14:48	556613	MARK BLUM	144537	14.6	UE10	9.810	2.60750	0.20797	\$27.62	
				Miles:	211	13.0	15.757			\$44.12	31
Unit 8 – 22 Explorer											
06/01	09:29	556613	Joshua Lyn	19451	7.9	UE10	8.265	2.66910	0.20797	\$23.78	
06/01	16:55	556613	Joshua Lyn	19491	9.9	UE10	4.027	2.66700	0.20797	\$11.58	
06/02	16:45	556613	Joshua Lyn	19537	6.6	UE10	6.952	2.66830	0.20797	\$20.00	
06/04	13:40	556613	Joshua Lyn	19649	8.8	UE10	12.788	2.56800	0.20797	\$35.50	
06/06	05:21	556613	Joshua Lyn	19753	10.2	UE10	10.187	2.56800	0.20797	\$28.28	

Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: 32 - FIRE DEPARTMENT

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
2022 F150 – Unit 103											
06/07	06:58	927808	Jared Grai	15727	10.8	UE10	16.134	2.80840	0.20797	\$48.66	
06/17	11:06	556613	Steven Esq	15290	0.0	UE10	20.904	2.56790	0.20797	\$58.02	11
06/26	10:07	556613	Steven Esq	16108	45.7	UE10	17.888	2.60790	0.20797	\$50.38	
				Miles:	992	28.3	54.926			\$157.06	33
2022 F250 – Rescue 37											
06/01	11:48	556741	Cole White	11131	6.2	UE10	20.557	2.66870	0.20797	\$59.13	
06/06	20:07	556741	JOSH NELSO	11225	5.6	UE10	16.644	2.56790	0.20797	\$46.20	
06/10	15:30	556741	JOSH NELSO	11332	6.3	UE10	17.040	2.56750	0.20797	\$47.30	
06/15	14:51	556741	Daniel Cal	11437	5.8	UE10	18.118	2.56760	0.20797	\$50.29	
06/20	06:30	556741	Cole White	11538	5.9	UE10	17.176	2.56810	0.20797	\$47.69	
06/24	10:31	556613	TRAHAN, C.	11612	6.5	UE10	11.319	2.60800	0.20797	\$31.87	
06/29	07:13	556741	Ryan Willi	11744	6.4	UE10	20.469	2.60830	0.20797	\$57.64	
				Miles:	740	6.1	121.323			\$340.12	32
E6 – 05 PERICE											
06/24	13:36	556741	Daniel Cal	120101	0.1	UDSL*	34.064	3.04810	0.20797	\$110.91	
				Miles:	4	.1	34.064			\$110.91	32
RESCUE – RESCUE											
06/24	13:21	556741	Daniel Cal	24404	27.2	UDSL*	12.088	3.04770	0.20797	\$39.36	
				Miles:	329	27.2	12.088			\$39.36	32
Unit 1 – 2012 F150 XLT pick up truck											
06/03	10:00	556741	TRAHAN, C.	60171	14.2	UE10	21.877	2.66760	0.20797	\$62.92	
				Miles:	311	14.2	21.877			\$62.92	32
UNIT# 3 – 2012 PIERCE PUMPER											
06/01	10:24	556741	Cole White	22859	1.9	UDSL*	23.985	3.04820	0.20797	\$78.10	
06/16	10:17	556741	Cole White	22897	1.6	UDSL*	23.758	2.94850	0.20797	\$74.99	
				Miles:	83	1.8	47.743			\$153.09	32
UNIT# 5 – 2012 PIERCE PUMPER											
06/06	19:13	556741	JOSH NELSO	24637	2.2	UDSL*	26.628	3.04750	0.20797	\$86.70	
06/16	10:33	556741	Cole White	24675	1.6	UDSL*	23.703	2.94860	0.20797	\$74.81	
06/23	09:33	556741	Cole White	24726	2.1	UDSL*	24.318	3.04840	0.20797	\$79.18	
				Miles:	147	2.0	74.649			\$240.69	32
Department: 32 - FIRE DEPARTMENT						UE10	198.126			\$560.10	
						UDSL*	168.544			\$544.05	
Department Totals -							366.670			\$1,104.15	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
556613	Exxpress Mart #27	3911 Pure Atlantic Rd	Groves	TX
556741	Exxpress Mart #26	5410 W Parkway St	Groves	TX
927808	B&b Mini Mart #2	3301 Cleveland Ave	Groves	TX



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FLEET MANAGEMENT REPORT
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FLEET # 228771
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Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: 41 - INSPECTIONS & PERMITS

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
72 – 2001 FORD F150 PU											
06/17	09:42	556613	MAYEA, ADA	62748	0.0	UE10	23.608	2.56860	0.20797	\$65.54	11
				Miles:	---		23.608			\$65.54	<i>38</i>
UNIT77 – 2020 F150 INSPECTIONS											
06/11	08:04	556741	DON PEDRAZ	17335	13.9	UE10	16.178	2.56830	0.20797	\$44.91	
06/21	13:41	556741	DON PEDRAZ	17503	12.5	UE10	13.398	2.60860	0.20797	\$37.73	
				Miles:	393	13.2	29.576			\$82.64	<i>38</i>
Department: 41 - INSPECTIONS & PERMITS						UE10	53.184			\$148.18	
Department Totals -							53.184			\$148.18	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
556613	Exxpress Mart #27	3911 Pure Atlantic Rd	Groves	TX
556741	Exxpress Mart #26	5410 W Parkway St	Groves	TX



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Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: 45 - DRAINAGE DEPARTMENT

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
Unit 30 – 2004 Gradall T3100											
06/03	14:13	927808	STEVE SANC	5289	1.8	UE10	40.047	3.16800	0.20797	\$135.19	
06/06	14:22	927808	STEVE SANC	5301	0.6	UE10	19.621	3.16800	0.20797	\$66.24	
06/10	13:42	556613	STEVE SANC	5311	0.4	UDSL*	23.489	3.04820	0.20797	\$76.48	
06/19	13:36	556613	STEVE SANC	5312	0.1	UDSL*	7.922	2.94620	0.20797	\$24.99	
				Miles:	95	.7	91.079			\$302.90	44
Department: 45 - DRAINAGE DEPARTMENT						UE10	59.668			\$201.43	
						UDSL*	31.411			\$101.47	
Department Totals -							91.079			\$302.90	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
556613	Express Mart #27	3911 Pure Atlantic Rd	Groves	TX
927808	B&b Mini Mart #2	3301 Cleveland Ave	Groves	TX

Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: 46-FACILITIES MAINTENANCE

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
1 – 05 FORD EXPEDITION											
06/05	13:57	556613	JUSTIN TRE	113855	7.6	UE10	16.787	2.56750	0.20797	\$46.60	
06/14	14:30	556613	JUSTIN TRE	113974	5.6	UE10	21.259	2.56830	0.20797	\$59.02	
06/21	14:17	556613	JUSTIN TRE	114095	10.1	UE10	12.032	2.60720	0.20797	\$33.88	
06/28	07:27	556613	Garrett Hi	114121	1.9	UE10	13.412	2.60890	0.20797	\$37.77	
Miles:				393	6.3		63.490			\$177.27	46
17 – 05 FORD EXPEDITION											
06/06	09:44	556741	MOBLEY, MI	152209	0.0	UE10	14.602	2.56880	0.20797	\$40.54	
06/20	07:32	556613	MOBLEY, MI	117313	0.0	UE10	10.983	2.56850	0.20797	\$30.49	11
06/24	11:38	556613	MOBLEY, MI	117460	10.8	UE10	13.575	2.60850	0.20797	\$38.23	46
06/27	07:05	556613	MOBLEY, MI	117581	9.3	UE10	13.004	2.60840	0.20797	\$36.62	
Miles:				268	10.1		52.164			\$145.88	
FORD16 – 05 FORD F150											
06/18	13:57	556613	Garrett Hi	162580	9.6	UE10	10.114	2.56870	0.20797	\$28.08	
06/24	14:18	556613	Garrett Hi	162639	9.1	UE10	6.459	2.60720	0.20797	\$18.19	
Miles:				156	9.4		16.573			\$46.27	46
MOWER – 04 TORO MOWER											
06/05	14:01	556613	JUSTIN TRE	7703	0.0	UE10	32.257	2.56810	0.20797	\$89.55	
06/11	08:58	556613	JUSTIN TRE	1470	0.0	UE10	30.040	2.56760	0.20797	\$83.38	11
06/14	14:34	556613	JUSTIN TRE	1083	0.0	UE10	26.888	2.56770	0.20797	\$74.64	11
06/21	14:21	556613	JUSTIN TRE	1095	0.5	UE10	26.130	2.60810	0.20797	\$73.58	
06/28	07:31	556613	Garrett Hi	1977	29.6	UE10	29.765	2.60810	0.20797	\$83.82	46
Miles:				894	15.1		145.080			\$404.97	
Department: 46-FACILITIES MAINTENANCE						UE10	277.307			\$774.39	
Department Totals -							277.307			\$774.39	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
556613	Express Mart #27	3911 Pure Atlantic Rd	Groves	TX
556741	Express Mart #26	5410 W Parkway St	Groves	TX

Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: 55 - SOLIDWASTE DEPARTMENT

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
59 – 2021 Freightliner											
06/03	11:03	556741	WOODS CLIN	34932	3.6	UDSL*	29.712	3.04790	0.20797	\$96.74	
06/04	12:31	556741	WOODS CLIN	35062	4.4	UDSL*	29.483	3.04790	0.20797	\$96.00	
06/05	15:14	556741	WOODS CLIN	35176	3.7	UDSL*	30.614	3.04830	0.20797	\$99.68	
06/06	15:29	556741	WOODS CLIN	35268	3.9	UDSL*	23.650	3.04860	0.20797	\$77.01	
06/10	15:25	556741	WOODS CLIN	35372	3.9	UDSL*	26.743	2.94770	0.20797	\$84.40	
06/11	15:39	556741	WOODS CLIN	35426	3.0	UDSL*	18.170	2.94770	0.20797	\$57.34	
06/12	15:33	556741	WOODS CLIN	35517	4.0	UDSL*	22.741	2.94750	0.20797	\$71.76	
06/13	15:15	556741	WOODS CLIN	35597	3.6	UDSL*	22.233	2.94790	0.20797	\$70.17	
06/17	13:25	556741	WOODS CLIN	35680	3.6	UDSL*	23.208	2.94810	0.20797	\$73.24	
06/17	13:28	556741	Matthew Mc	143307	0.0	UDSL*	28.015	2.94810	0.20797	\$88.41	
06/18	15:03	556741	WOODS CLIN	35754	0.0	UDSL*	22.026	2.94740	0.20797	\$69.51	11
06/19	15:04	556741	WOODS CLIN	35839	3.6	UDSL*	23.608	2.94820	0.20797	\$74.50	
06/21	09:11	556741	Matthew Mc	35928	3.2	UDSL*	27.559	3.04800	0.20797	\$89.73	
06/24	15:27	556741	WOODS CLIN	36021	3.9	UDSL*	23.815	3.04810	0.20797	\$77.54	
06/25	15:35	556741	WOODS CLIN	36113	3.7	UDSL*	24.916	3.04860	0.20797	\$81.13	
06/27	14:29	556741	WOODS CLIN	36212	3.1	UDSL*	32.290	3.04770	0.20797	\$105.13	
				Miles:	1313	3.7	408.783			\$1312.29	55
Unit 42 – 2017 Mack Garbage Truck											
06/03	13:21	556741	Brandan Ch	66279	2.5	UDSL*	30.951	3.04840	0.20797	\$100.78	
06/04	13:10	556741	Brandan Ch	66353	2.5	UDSL*	29.978	3.04820	0.20797	\$97.62	
06/05	13:16	556741	Brandan Ch	66426	2.7	UDSL*	27.046	3.04780	0.20797	\$88.06	
06/06	11:57	556741	Brandan Ch	66742	12.7	UDSL*	24.802	3.04810	0.20797	\$80.75	
06/10	12:38	556741	Brandan Ch	66546	0.0	UDSL*	28.467	2.94830	0.20797	\$89.84	11
06/11	13:18	556741	Brandan Ch	66618	2.3	UDSL*	31.081	2.94810	0.20797	\$98.10	
06/13	13:46	556741	Brandan Ch	66732	2.1	UDSL*	53.873	2.94820	0.20797	\$170.03	
06/17	12:20	556741	Brandan Ch	66806	2.5	UDSL*	29.039	2.94740	0.20797	\$91.64	
06/18	13:21	556741	Brandan Ch	66879	2.2	UDSL*	33.186	2.94820	0.20797	\$104.74	
06/19	13:25	556741	Brandan Ch	66987	3.3	UDSL*	32.379	2.94790	0.20797	\$102.19	55
				Miles:	981	3.6	320.802			\$1023.75	
Unit 44 – 2023 Autocar											
06/03	11:21	556741	BULLOCK M	18122	1.7	UDSL*	26.757	3.04820	0.20797	\$87.13	
06/04	13:06	556613	BULLOCK M	18211	2.2	UDSL*	40.664	3.04820	0.20797	\$132.41	
06/06	12:42	556741	Matthew Mc	18310	2.3	UDSL*	42.405	3.04800	0.20797	\$138.07	
06/10	14:06	556741	Matthew Mc	18387	2.3	UDSL*	34.078	2.94790	0.20797	\$107.55	
06/11	14:54	556741	Matthew Mc	18463	2.3	UDSL*	32.457	2.94820	0.20797	\$102.44	
06/13	08:38	556741	BULLOCK M	18535	1.8	UDSL*	40.906	2.94800	0.20797	\$129.10	
06/17	08:51	556741	BULLOCK M	18609	2.1	UDSL*	34.773	2.94860	0.20797	\$109.75	
06/18	14:18	556741	BULLOCK M	18722	2.2	UDSL*	52.534	2.94780	0.20797	\$165.79	
06/20	11:45	556741	BULLOCK M	18824	2.1	UDSL*	49.231	3.04810	0.20797	\$160.30	
06/24	12:43	556741	BULLOCK M	18906	2.0	UDSL*	40.811	3.04800	0.20797	\$132.88	
06/25	13:01	556613	BULLOCK M	18978	2.3	UDSL*	31.285	3.04780	0.20797	\$101.87	
06/27	09:08	556741	BULLOCK M	19062	2.1	UDSL*	39.917	3.04830	0.20797	\$129.97	55
				Miles:	986	2.1	465.818			\$1497.26	
Unit 45 – 2023 Autocar											
06/13	08:18	556741	CATHEY, PA	11725	4.6	UDSL*	45.402	2.94790	0.20797	\$143.29	
06/20	09:29	556741	Brandan Ch	11945	5.1	UDSL*	43.444	2.94790	0.20797	\$137.10	
06/24	12:48	556741	Brandan Ch	12056	2.5	UDSL*	44.804	3.04820	0.20797	\$145.88	
06/25	13:18	556741	Brandan Ch	12135	2.5	UDSL*	31.040	3.04770	0.20797	\$101.06	
06/26	12:53	556741	Brandan Ch	12208	2.8	UDSL*	26.479	3.04770	0.20797	\$86.22	
06/27	13:31	556741	Brandan Ch	12275	2.8	UDSL*	23.997	3.04830	0.20797	\$78.14	55
				Miles:	760	3.4	215.166			\$691.69	
UNIT 47 – 2021 FREIGHTLINER											
06/03	07:03	556741	PATE, WAYN	46054	3.2	UDSL*	27.127	3.04750	0.20797	\$88.32	
06/04	07:41	556613	PATE, WAYN	46135	3.1	UDSL*	26.176	3.04820	0.20797	\$85.23	
06/04	09:28	556613	PATE, WAYN	143226	0.0	UDSL*	32.747	3.04790	0.20797	\$106.62	
06/06	07:36	556741	PATE, WAYN	46218	0.0	UDSL*	26.913	3.04800	0.20797	\$87.63	11



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FLEET MANAGEMENT REPORT

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Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: 63- WATER PLANT

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
UNIT100 – 2015 F100											
06/10	09:54	556613	MOLBERT D	37435	0.0	UE10	14.533	2.56800	0.20797	\$40.34	
06/27	10:14	556613	MOLBERT D	37563	11.8	UE10	10.865	2.60930	0.20797	\$30.60	
				Miles:	128	11.8	25.398			\$70.94	63
Department: 63- WATER PLANT						UE10	25.398			\$70.94	
						Department Totals -	25.398			\$70.94	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
556613	Express Mart #27	3911 Pure Atlantic Rd	Groves	TX



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FLEET MANAGEMENT REPORT

Account # 217874
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Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: 64 - WASTEWATER PLANT

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
. – WASTE WATER MISC											
06/04	11:00	927808	FOSTER, DO	0	0.0	UE10	16.893	2.80770	0.20797	\$50.95	11
06/04	11:06	927808	FOSTER, DO	0	0.0	UE10	15.015	3.16820	0.20797	\$50.69	11
Miles:				-----			31.908			\$101.64	<i>64</i>
101 – 2019 Ford F150											
06/03	12:45	927808	SELTZEN, C	27710	13.6	UE10	13.858	2.80850	0.20797	\$41.80	
06/16	09:31	927808	PIPPIN, JA	27927	8.8	UE10	24.662	2.70860	0.20797	\$71.92	
06/29	09:57	927808	PIPPIN, JA	28107	10.7	UE10	16.891	2.80800	0.20797	\$50.95	
Miles:				586	11.0		55.411			\$164.67	<i>64</i>
Department: 64 - WASTEWATER PLANT						UE10	87.319			\$266.31	
Department Totals -							87.319			\$266.31	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
927808	B&b Mini Mart #2	3301 Cleveland Ave	Groves	TX



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FLEET MANAGEMENT REPORT

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Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: 66 - WATER BILLING

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
63 – 2008 FORD RANGER											
06/04	11:30	556741	Nick Tran	123169	13.3	UE10	11.913	2.56780	0.20797	\$33.07	
06/07	09:38	556741	Nick Tran	123307	12.0	UE10	11.505	2.56760	0.20797	\$31.93	
06/12	07:06	556613	Nick Tran	123456	13.5	UE10	11.060	2.56960	0.20797	\$30.71	
06/17	06:53	556613	Nick Tran	123564	9.7	UE10	11.178	2.56840	0.20797	\$31.03	
06/19	12:25	556613	Nick Tran	123712	12.9	UE10	11.492	2.56870	0.20797	\$31.91	
06/25	06:57	556613	Nick Tran	123848	11.7	UE10	11.609	2.60830	0.20797	\$32.69	
				Miles:	837	12.2		68.757		\$191.34	<i>67</i>
Department: 66 - WATER BILLING						UE10	68.757			\$191.34	
Department Totals -							68.757			\$191.34	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
556613	Express Mart #27	3911 Pure Atlantic Rd	Groves	TX
556741	Express Mart #26	5410 W Parkway St	Groves	TX



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FLEET MANAGEMENT REPORT

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Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: 67 - WATER DISTRIBUTION

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
55 – 2020 f-350 utilities											
06/10	07:07	556613	Anthony Gr	28961	7.3	UE10	40.605	2.56790	0.20797	\$112.72	3
06/13	13:37	556613	Brandt Whi	29184	6.9	UE10	32.190	2.56790	0.20797	\$89.36	3
06/19	07:55	556613	Brandt Whi	5048	0.0	UDSL*	5.275	2.94790	0.20797	\$16.65	11
06/21	14:06	556613	Corey Burt	40000	0.0	UE10	35.767	2.60800	0.20797	\$100.72	3
				Miles:	521	7.1				\$319.45	67
58 – 2012 Ford F350											
06/12	11:30	556613	Corey Burt	80419	0.0	UE10	27.064	2.56840	0.20797	\$75.14	11
06/25	14:51	556613	Corey Burt	81084	34.5	UE10	19.294	2.60760	0.20797	\$54.33	
				Miles:	665	34.5				\$129.47	67
Komatsu 35 – 67											
06/28	07:49	556613	Brandt Whi	5053	5.0	UDSL*	4.627	3.04950	0.20797	\$15.07	
				Miles:	23	5.0				\$15.07	67
unit 81 – 2020 F150 WATER BILLING											
06/25	08:31	556613	Nick Potte	21906	13.3	UE10	17.806	2.60760	0.20797	\$50.14	
				Miles:	237	13.3				\$50.14	67
UNIT51 – 2006 F-350 4 DOOR											
06/11	10:49	556613	Corey Burt	88716	0.0	UDSL*	10.685	3.04820	0.20797	\$34.79	
				Miles:	---	---				\$34.79	67
Unit57 – 2009 F150											
06/13	09:53	556613	SAWYER GRE	77121	11.2	UE10	25.381	2.56810	0.20797	\$70.46	
06/17	13:47	556613	Corey Burt	77612	47.6	UE10	10.317	2.56860	0.20797	\$28.64	
06/25	08:39	556613	SAWYER GRE	77410	0.0	UE10	18.085	2.60770	0.20797	\$50.93	11
				Miles:	775	29.4				\$150.03	67
UNIT70 – 2010 F150 P/U											
06/06	13:24	556741	Corey Burt	131260	0.0	UE10	20.163	2.56860	0.20797	\$55.98	
06/13	09:01	556613	Adrian And	121980	0.0	UE10	20.988	2.56810	0.20797	\$58.26	11
06/14	14:27	556613	Corey Burt	122001	2.4	UE10	8.585	2.56730	0.20797	\$23.83	
06/18	12:32	556613	Corey Burt	122077	7.1	UE10	10.726	2.56850	0.20797	\$29.78	
06/21	14:37	556613	Corey Burt	212203	0.0	UE10	8.195	2.60770	0.20797	\$23.08	
06/26	12:44	556613	Corey Burt	122822	0.0	UE10	11.674	2.60840	0.20797	\$32.87	11
06/27	13:51	556613	Corey Burt	122837	1.6	UE10	9.527	2.60730	0.20797	\$26.83	
06/28	14:07	556613	Corey Burt	122524	0.0	UE10	5.864	2.60910	0.20797	\$16.52	11
				Miles:	112	3.7				\$267.15	67
Department: 67 - WATER DISTRIBUTION						UE10	322.231			\$899.59	
						UDSL*	20.587			\$66.51	
						Department Totals -	342.818			\$966.10	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
556613	Express Mart #27	3911 Pure Atlantic Rd	Groves	TX
556741	Express Mart #26	5410 W Parkway St	Groves	TX



PO BOX 1239
COVINGTON, LA 70434

FLEET MANAGEMENT REPORT

Account # 217874
 FLEET # 228771
 Name: CITY OF GROVES
 MATCHING STATEMENT # NP66732330
 Page: 20 of 23

Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: 68 - WASTEWATER COLLECTION

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
VACUUM – 2012 VACUUM TRUCK											
06/05	14:11	556613	STEVE SANC	14216	0.5	UDSL*	29.813	3.04800	0.20797	\$97.07	
06/21	12:51	556613	STEVE SANC	14260	0.9	UDSL*	47.887	3.04800	0.20797	\$155.92	
06/26	08:19	556613	STEVE SANC	14244	0.0	UDSL*	49.428	3.04810	0.20797	\$160.94	11
				Miles:	59	.7	127.128			\$413.93	
Department: 68 - WASTEWATER COLLECTION						UDSL*	127.128			\$413.93	
Department Totals -							127.128			\$413.93	

SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
556613	Express Mart #27	3911 Pure Atlantic Rd	Groves	TX



PO BOX 1239
COVINGTON, LA 70434

FLEET MANAGEMENT REPORT

Account # 217874
FLEET # 228771
Name: CITY OF GROVES
MATCHING STATEMENT # NP66732330
Page: 21 of 23

Transaction Detail for Customer NO. 228771 – CITY OF GROVES; 6/1/2024 – 6/30/2024

Department: Garage

SubDepartment: No Sub-Department

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
Unit 103 – 2011 F 350											
06/03	08:15	556613	MOBLEY, MI	98922	0.0	UDSL*	13.900	3.04820	0.20797	\$45.26	11
06/17	07:34	556613	JUSTIN TRE	99148	10.0	UDSL*	22.657	2.94830	0.20797	\$71.51	
Miles:				226	10.0		36.557			\$116.77	46
Unit 92 – 08 FORD F-150											
06/13	08:18	556741	Corey Burt	60000	0.0	UE10	13.776	2.56820	0.20797	\$38.25	11
06/18	09:00	556741	CATHEY, PA	98400	0.0	UE10	14.011	2.56870	0.20797	\$38.90	
06/21	13:11	556613	CATHEY, PA	98682	17.5	UE10	16.144	2.60840	0.20797	\$45.46	
Miles:				282	17.5		43.931			\$122.61	42

SubDepartment: 42

DATE	TIME	SITE	DRIVER	ODOMETER	MPG	FUEL TYPE	QTY	NET PRICE	TAXES	TOTAL AMT	EXCEPT CODE**
93 – 04 FORD F350											
06/05	08:50	556613	Mark Berge	76749	9.3	UE10	27.494	2.56820	0.20797	\$76.33	
06/21	14:41	556613	Mark Berge	77037	10.8	UE10	26.620	2.60780	0.20797	\$74.96	
Miles:				544	10.1		54.114			\$151.29	42

SubDepartment: 42

UE10 54.114 \$151.29
SubDept Totals - 54.114 \$151.29

Department: Garage

UE10 98.045 \$273.90
UDSL* 36.557 \$116.77
Department Totals - 134.602 \$390.67

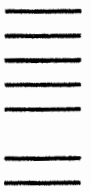
SITE LEGEND

SITE #	SITE NAME	ADDRESS	CITY	STATE
556613	Express Mart #27	3911 Pure Atlantic Rd	Groves	TX
556741	Express Mart #26	5410 W Parkway St	Groves	TX

OTHER CHARGES

07/01/2024	Extended Network Pricing	\$69.00
07/01/2024	Fraud Protector Fee	\$376.00
07/01/2024	Accelerator Rewards Elite	\$564.00
07/01/2024	Regular Package Fee	\$563.06
07/01/2024	Monthly Billing Cycle Fee	\$282.00
Total Other Charges		\$1,854.06

Site Updates



New Sites

Name	Address	City	State	Description	Fuel	Diesel	Maint.	Pay at Pump	Open 24 Hrs
West Shell	1445 Hwy 70 West	Alamogordo	NM	Shell	Y	Y		Y	
ackens	591 E Main St	Enterprise	UT	Unbranded	Y	Y		Y	
apitan Shell	420 W 1st	Capitan	NM	Shell	Y	Y		Y	
jith Shell	501 Candelaria Rd Ne	Albuquerque	NM	Shell	Y	Y		Y	
esta Shell	1725 S Canal	Carlsbad	NM	Shell	Y	Y		Y	
aberts Boudin & Crack	1822 Lake Arthur Ave	Jennings	LA	Valero	Y	Y		Y	
arrosa Shell	1304 S First St	Artesia	NM	Shell	Y	Y		Y	
oliday Shell	2645 S Valley Dr	Las Cruces	NM	Shell	Y			Y	
um & Go #1903	700 E Victory Way	Craig	CO	Kum & Go	Y	Y		Y	Y
um & Go #1904	230 W Jefferson Ave	Hayden	CO	Kum & Go	Y	Y		Y	Y
um & Go #901	895 Yampa Ave	Craig	CO	Kum & Go	Y	Y		Y	Y
um & Go #909	605 Park Ave	Kremmling	CO	Kum & Go	Y	Y		Y	Y
um & Go #914	7027 W 20th St	Greeley	CO	Kum & Go	Y	Y		Y	Y
um & Go #919	317 E Main St	Rangely	CO	Kum & Go	Y	Y		Y	
um & Go #928	80 Anglers Dr	Steamboat Springs	CO	Kum & Go	Y	Y		Y	Y
Huerta Shell	1401 N Canal	Carlsbad	NM	Shell	Y	Y		Y	
ano Shell	1700 St Michaels Dr	Santa Fe	NM	Shell	Y	Y		Y	
ving Shell	100 N 8th St	Loving	NM	Shell	Y	Y		Y	
averik Store #5136	366 N 71st Ave	Greeley	CO	Maverik	Y	Y		Y	Y
averik Store #5149	2901 37th St	Evans	CO	Maverik	Y	Y		Y	Y
averik Store #5150	8150 6th St	Wellington	CO	Maverik	Y	Y		Y	Y
averik Store #5165	30393 Kings Valley Dr	Conifer	CO	Maverik	Y	Y		Y	Y
averik Store #5167	2150 E Bridge St	Brighton	CO	Maverik	Y	Y		Y	Y
averik Store #5198	13799 Pacific Circle	Longmont	CO	Maverik	Y	Y		Y	Y
averik Store #5199	115 Knobcone Dr	Loveland	CO	Maverik	Y	Y		Y	Y
averik Store #5201	308 W Agate Ave	Granby	CO	Maverik	Y	Y		Y	Y
averik Store #5202	70 W Bridge St	Brighton	CO	Maverik	Y	Y		Y	Y
averik Store #5203	127 Laura Way	Dacono	CO	Maverik	Y	Y		Y	Y
averik Store #5260	6503 29th St	Greeley	CO	Maverik	Y	Y		Y	Y
averik Store #5261	1600 E Eisenhower Blvd	Loveland	CO	Maverik	Y	Y		Y	Y
averik Store #5264	2999 Bonanza Dr	Erie	CO	Maverik	Y	Y		Y	Y
averik Store #5275	5480 E 120th Ave	Thornton	CO	Maverik	Y	Y		Y	Y
averik Store #5279	3033 8th Ave	Evans	CO	Maverik	Y	Y		Y	Y
averik Store #5309	18465 W Colfax Ave	Golden	CO	Maverik	Y	Y		Y	Y
averik Store #5310	250 E 136th Ave	Thornton	CO	Maverik	Y	Y		Y	Y
averik Store #5317	5112 E Bromley Ln	Brighton	CO	Maverik	Y	Y		Y	Y
averik Store #5319	375 E Main St	Windsor	CO	Maverik	Y	Y		Y	Y
averik Store #5320	4330 Clydesdale Pkwy	Loveland	CO	Maverik	Y	Y		Y	Y
averik Store #5327	37 E 120th Ave	Thornton	CO	Maverik	Y	Y		Y	Y
averik Store #5329	16351 Green Valley Ranch Blvd	Denver	CO	Maverik	Y	Y		Y	Y
averik Store #5339	7450 Federal Blvd	Westminster	CO	Maverik	Y	Y		Y	Y
averik Store #5340	450 S Santa Fe Dr	Denver	CO	Maverik	Y	Y		Y	Y
averik Store #5341	4720 N Tower Rd	Denver	CO	Maverik	Y	Y		Y	Y
averik Store #5345	3253 S Parker Rd	Denver	CO	Maverik	Y	Y		Y	Y
averik Store #5346	7995 Sheridan Blvd	Arvada	CO	Maverik	Y	Y		Y	Y
averik Store #5350	14725 W 84th Place	Arvada	CO	Maverik	Y	Y		Y	Y
averik Store #5351		Wheat Ridge	CO	Maverik	Y	Y		Y	Y
averik Store #5352	2700 S Havana St	Aurora	CO	Maverik	Y	Y		Y	Y
averik Store #5371	10051 W Colfax Ave	Lakewood	CO	Maverik	Y	Y		Y	Y
averik Store #5372	11901 E Arapahoe Rd	Centennial	CO	Maverik	Y	Y		Y	Y
averik Store #5391	1265 Grand Market Ave	Berthoud	CO	Maverik	Y	Y		Y	Y
averik Store #5392	90 W Veterans Dr	Keenesburg	CO	Maverik	Y	Y		Y	Y
averik Store #5414	4931 Fountain Ford View	Colorado Springs	CO	Maverik	Y	Y		Y	Y
averik Store #717	3615 E Francis Ave	Spokane	WA	Maverik	Y	Y		Y	
averik Store #728	1906 South Main	Lovington	NM	Maverik	Y	Y		Y	
averik Store #729	1402 S Dogwood Ave	El Centro	CA	Maverik	Y	Y		Y	

ACCOUNTS RECEIVABLE

PO. Box 377
Brandon, FL 33509-0377
(813) 540 1919
ar@rtsallison.com



HOUSTON BRANCH

12209 Aldine Westfield Rd.
Houston, TX
(713) 742-9633
www.rtsallison.com

RELIABLE TRANSMISSION SERVICE - TEXAS, LLC
BECAUSE ALLISON IS ALL WE DO.™

Invoice: **40R3128**
Date / Hour: 6/10/2024 10:42:00AM
Repair Order: 3128
Customer: 10150
Branch: HOU
Total Invoice: \$10,577.48
Charge
Page 1 of 2

Bill To: CITY OF GROVES PUBLIC WORKS
4901 MCKINLEY AVE
GROVES, TX 77619

Ship To: CITY OF GROVES PUBLIC WORKS
4901 MCKINLEY AVE
GROVES, TX 77619
Office Phone: 409-728-3954

Work: 409-728-3954

Shop: 409-728-3954

Customer P/O: 09-37177 Open Date: 05/23/2024 Completion Date: 06/03/2024
Add User: jbanda Salesperson:

Unit Number: 48 Model Year: 2010 Make/Model: Ford F750
Type: Medium Duty Trucks VIN: 3FRXF7FE3AV274264 Meter: 0

Task: 1 SC Service Call Department: Field Svc
Correction: ROUND TRIP SERVICE CALL.

Supp.	Part	Description / Ref Number	U/M	Quantity	Price	Extended Price
	FSCSC	Fuel Surcharge Service Call		1.0	\$137.90	\$137.90
	SS	Shop Supplies		1.0	\$34.48	\$34.48
Task 1 Subtotals						
				Parts:		\$0.00
				Labor:		\$689.50
				Miscellaneous:		\$172.38
				Task 1 Subtotals		\$861.88

Task: 2 R&R Remove Or Replace Trans Department: Field Svc

Correction: AFTER GETTING APPROVAL FOR THE R&R THE TECH BROUGHT THE VEHICLE INTO AN AVAILABLE BAY AND BEGAN REMOVING THE TRANSMISSION. TECH REMOVED THE PTO PUMP AND THE REST OF THE SURROUNDING HARDWARE. THE TRANSMISSION WAS THEN REMOVED AND HAD THE ADAPTATION HARDWARE SWAPPED ONTO THE EXCHANGE. TECH FLUSHED THE VEHICLE BEFORE BEGINNING THE INSTALL.

ONCE THE FLUSH WAS COMPLETE THE TRANSMISSION WAS INSTALLED AND HAD ALL THE HARDWARE INSTALLED WITH IT. NEW OIL WAS ADDED AND THE VEHICLE HAD THE ADAPTIVE SHIFT POINTS RESET & TAKEN ON TEST DRIVE AFTER. THE VEHICLE PASSED WITH NO CODES RETURNING DURING THE TEST AND NO LEAKS WERE FOUND. THE VEHICLE WAS THEN STAGED FOR PICK-UP

Supp.	Part	Description / Ref Number	U/M	Quantity	Price	Extended Price
	15E2E1	Transynd TES-668 Gallon	EA	8.0	\$60.70	\$485.60
	SS	Shop Supplies		1.0	\$180.00	\$180.00
Task 2 Subtotals						
				Parts:		\$485.60
				Labor:		\$3,600.00
				Miscellaneous:		\$180.00
				Task 2 Subtotals		\$4,265.60

Task: 3 ETS Exchange Transmission Department: Field Svc

Supp.	Part	Description / Ref Number	U/M	Quantity	Price	Extended Price
	29557067-C	Transmission	EA	-1.0	\$3,000.00	\$-
	Stocking Number: 16090 29557067	Serial Number: 6510792666 Transmission	EA	1.0	\$5,450.00	\$5,450.00
	Stocking Number: 16084 29557067-C	Serial Number: 6510853497 Transmission	EA	1.0	\$3,000.00	\$-
Task 3 Subtotals						
				Parts:		\$5,450.00
				Labor:		\$0.00
				Task 3 Subtotals		\$5,450.00

** See Last Page for Invoice Total **

ACCOUNTS RECEIVABLE

P.O. Box 377
Brandon, FL 33509-0377
(813) 540 1919
ar@rtsallison.com



HOUSTON BRANCH

12209 Aldine Westfield Rd.
Houston, TX
(713) 742-9633
www.rtsallison.com

RELIABLE TRANSMISSION SERVICE - TEXAS, LLC
BECAUSE ALLISON IS ALL WE DO!

Invoice: 40R3128
Date / Hour: 6/10/2024 10:42:00AM
Repair Order: 3128
Customer: 10150
Branch: HOU
Total Invoice: \$10,577.48
Charge
Page 2 of 2

Bill To: CITY OF GROVES PUBLIC WORKS
4901 MCKINLEY AVE
GROVES, TX 77619

Ship To: CITY OF GROVES PUBLIC WORKS
4901 MCKINLEY AVE
GROVES, TX 77619
Office Phone: 409-728-3954

Work: 409-728-3954

Shop: 409-728-3954

Customer P/O: 09-37177

Open Date: 05/23/2024

Completion Date: 06/03/2024

Add User: jbanda

Salesperson:

Customer Tax ID: ON FILE

Detail Tax Info:

Sales Tax \$0.00
\$0.00

2.00

Total Parts: \$5,935.60
Total Labor: \$4,289.50
Total Miscellaneous: \$352.38
Invoice Subtotal: \$10,577.48
Total Tax: \$0.00
Total Invoice: \$10,577.48

Payment Method Terms Due Date
Charge Net 30 7/10/2024

PAID
JUL 03 2024
FINANCE

WARRANTY

This remanufactured transmission/repair is warranted against defects in parts or workmanship for a period of two year with unlimited mileage unless otherwise stated.

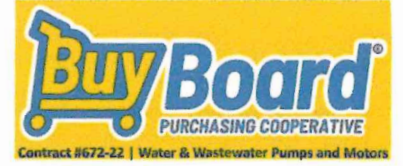
This charge represents costs and profits to the motor vehicle repair facility for miscellaneous shop supplies or waste disposal.

Please accept our appreciation and sincere "Thanks" for letting us serve you. Our goal is to attain 100% total customer satisfaction. Your comments about our performance are eagerly desired. Please advise us of how we may better serve you.

Signature: _____

City of Groves

Attn: Coby Doucett



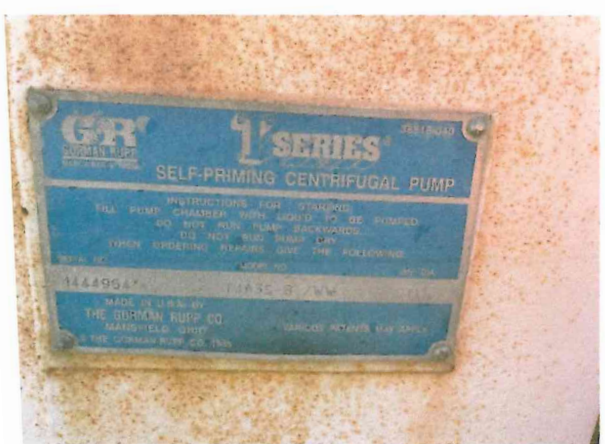
Note: This cost proposal is valid for 30 days and subject to change upon availability of material.

Representative	Scope of Work	Payment Terms	Due Date
Tenisha Hynes	Gorman-Rupp T4 Series pump	100%	Net30

General Terms:

#	Description	Scope of Work	U/M	Cost	Qty.	Sub-Total
01	Pump only	Gorman-Rupp Super T4 series pump, Serial # 1444964 T4A3S-B/WW, standard impeller Note: Quote is for pump only 5 year manufacturer warranty	1 ea		1	\$6,500.00
02	Pump Eradicator	Gorman-Rupp T4A3S-B/WW Eradicator #48223-201	1 ea		1	\$1,550.00
02		Lead time : 1- 2 weeks ARO				
					Total:	\$8,050.00

Thank You for Your Business



Terms are net 30, upon approved credit. No taxes are included. Prices firm for 30 days only. Note: Retainers are not considered as part of the terms of the quotation. ZONE INDUSTRIES will furnish Insurance Certificate upon request. The above quotation is subject to ZONE INDUSTRIES's standard conditions of sale and any party's acceptance to purchase items @ cost noted hereby signify that they have read and understand those conditions and agree to them. These said terms & conditions shall have absolute & overriding authority of any agreement between ZONE INDUSTRIES & other parties unless specifically noted otherwise by ZONE INDUSTRIES in writing. No verbal or handwritten changes to this proposal shall be acceptable, unless within revised written proposal provided. This offer is not a Bill of Sale. Customer must supply written notice of any order cancellation and is solely responsible for All cost associated with any order cancellation requested. There will be a 1% Interest per Month Charge on All Payments Past 60 Days. By Signing this Quote, means you have read and agree to all Terms and Conditions. This quote is not a Bill of Sale. Customer must supply written notice of any order cancellation and is solely responsible for All cost associated with any order cancellation requested.

BuyBoard BuyBoard Current Vendors - Texas

Vendor	Address Line 1	City	State	ZIP	Effective	Expiration	Contract
You Name It Specialties, Inc.(M)(E)(I)(T)	4730 College Park	San Antonio	TX	78249	7/1/2022	6/30/2025	Awards, Trophies, and Personal Recognition Products 671-22
Youngblood Auto & Tire, LLC(E)(I)(T)	375 W. Louis Henna Blvd.	Austin	TX	78728	3/1/2024	2/28/2027	Tires, Tubes, Supplies and Equipment 729-24
Youthlight, Inc.(E)(I)(T)	P.O. Box 115	Chapin	SC	29036	6/1/2023	5/31/2026	Library Books, Used Textbooks, and Other Books 702-23
Z Floor Co., Ltd.(E)(I)(T)	350 Betchan Ave.	Lake Dallas	TX	75065	6/1/2024	5/31/2027	Indoor and Outdoor Sports Surfaces, Repair and Renovation and Gym Floor Refinishing 737-24
Zaner-Bloser, Inc.(E)(I)(T)	1400 Goodale Blvd.	Columbus	OH	43212	11/1/2021	10/31/2024	Instructional Materials and Classroom Teaching Supplies and Equipment 653-21
Zaner-Bloser, Inc.(E)(I)(T)	1400 Goodale Blvd.	Columbus	OH	43212	6/1/2023	5/31/2026	Library Books, Used Textbooks, and Other Books 702-23
Zenner USA, Inc.(E)(I)(T)	15280 Addison Road, Suite 240	Addison	TX	75001	12/1/2023	11/30/2026	Water Utility Meters & Monitoring Systems 717-23
Zep Sales and Services(E)(I)(T)	3330 Cumberland Blvd Ste 700	Atlanta	GA	30339	10/1/2021	9/30/2024	Custodial Supplies and Equipment 649-21
Zimmerer Kubota & Equipment, Inc.	5165 Mark Parkway	Fort Worth	TX	76106	12/1/2022	11/30/2025	Ditching, Trenching, Debris/Scrap and Other Utility Equipment 684-22
Zimmerer Kubota & Equipment, Inc.	5165 Mark Parkway	Fort Worth	TX	76106	6/1/2023	5/31/2026	Grounds Maintenance Equipment, Parts, and Supplies 706-23
Zogo Technologies(M)(E)(I)(T)	4514 Cole Ave Suite #600	Dallas	TX	75205	1/1/2022	12/31/2024	Technology Equipment, Products, Services and Software 661-22
Zonar Systems, Inc.(E)(I)(T)	18200 Cascade Ave S	Seattle	WA	98188	4/1/2023	3/31/2026	Radio Communications and Video Recording Products and Services 696-23
Zona Industries /dba/ Precision Pump Systems(E)(I)(T)	3303 Cypresswood Dr. Spring,Tx 77388	Spring	TX	77388	7/1/2022	6/30/2025	Water and Wastewater Pumps and Motors 672-22
Zoo-phonics, Inc.(E)(I)(T)	995 Morning Star Dr. Ste. B	Sonora	CA	95370	11/1/2021	10/31/2024	Instructional Materials and Classroom Teaching Supplies and Equipment 653-21