

# Notice of Regular Meeting

## February 24, 2025, 5:00 p.m.

City Council Chamber, 3947 Lincoln Ave., Groves, TX



## City Council

Notice is given that the Groves City Council will hold a regular meeting in person on the date, time, and location listed above. Live streaming of the meeting is available for viewing at <https://us02web.zoom.us/j/81013248319> or by scanning the QR code to the right. The City Council welcomes citizen participation at all City Council meetings on any agenda items within the limitations of law and decorum. City Council may adjourn into Executive Session to deliberate any agenda item listed if the matter for discussion meets an exception for Executive Session under Texas Government Code Chapter 551. The City Council may also deliberate in public on any item that is listed on the agenda for Executive Session.



### Opening Agenda

1. Call meeting to order.
2. Prayer.
3. Pledge of Allegiance.
4. Roll Call.
5. Welcome and recognition of guests and news media.
6. Reports from Mayor, Council Members, or city staff.
7. Citizen comments.

### Regular Agenda

8. Deliberate and act to approve a contract for engineering and surveying services by Soutex Surveyors and Engineers and authorizing the City Manager to negotiate and execute all necessary documents.
9. Deliberate and act to approve the minutes of the February 10, 2025, City Council Meeting.
10. Deliberate and act to approve the minutes of the February 10, 2025, Joint Public Hearing.
11. Receive the minutes of the February 10, 2025, Planning and Zoning Meeting.
12. Hear and deliberate on Groves Fire Department 2024 Annual Report.
13. Presentation of the Groves Police Department 2024 Racial Profiling Report.
14. Presentation of the Groves Police Department 2024 UCR/NIBIRS Report.
15. Deliberate and act on Ordinance 2025-03 amending Chapter 2 – Administration to adopt a mandatory application for volunteer appointment for the GEDC, Planning and Zoning Commission, and Zoning Board of Adjustment.
16. Deliberate and act on Ordinance 2025-04, authorizing a specific use permit for a food truck located at 5509 E. Parkway.
17. Deliberate and act on the February 24, 2025, Invoice List.

### Executive Session

18. City Council will hold an executive session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:
  - a. Section 551.071 (2) – Consultation with Attorney on a matter in which the duty of the Attorney to the Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
19. Reconvene into open session.
20. Deliberate and act on Ordinance 2025-05 imposing a lien against an owner's property for delinquent utility bills for municipal utility service to the properties at 5401 Gulfway Drive, 5305 Gulfway Drive, 6775 25<sup>th</sup> Street, and ~~5899 West~~ Jefferson.

**Closing Agenda**

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- 21. Hear and deliberate on Council Member comments.
- 22. Adjourn.

**Special Accommodations**

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact City Clerk Clarissa Thibodeaux at (409) 960-5773 or [cthibodeaux.cigrovestx.com](mailto:cthibodeaux.cigrovestx.com) at least three days before the meeting.

**Certification**

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I certify that the above notice of meeting was posted on the bulletin board and front door of City Hall, 3947 Lincoln Avenue, on February 21, 2025, at \_\_\_\_\_AM/PM.

\_\_\_\_\_  
City of Groves

**City of Groves**  
**Agenda Item Information Form**

Council Meeting Date: 2/24/2024 Department: City Manager Agenda Item No. 8

Title for Item (same as to be placed on Agenda): Deliberate and act to approve a contract for engineering and surveying services by Soutex Surveyors and Engineers and authorizing the City Manager to negotiate and execute all necessary documents.

Party(ies) requesting placement of this item on the agenda: Kevin Carruth, City Manager

Submitted to City Manager's Office on: Date: 2/20/25 Time: 9:00 a.m. By: C THIBODEAUX

Explanation of Item: Based on deliberations at the February 10<sup>th</sup> council meeting, Soutex presented three options to address the sewer main bottleneck on 25<sup>th</sup> Street and Cleveland Ave. The City Manager concurred with their recommendation of Option 3 as the quickest, least expensive, and most effective option and asked them to draft the accompanying proposal to conduct field survey, develop preliminary engineering, and opinion of cost.

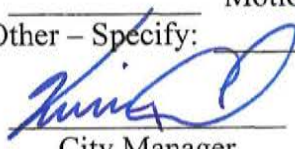
Deadline for Approval: As soon as possible.

Staff Recommendation: Staff recommends the Council approve the proposed contract for engineering and surveying services by Soutex Surveyors and Engineers and authorize the City Manager to negotiate and execute all necessary documents.

Alternative (if any) for consideration: Options 1 or 2.

Identify any attachments to this document: February 11, 2025, proposal letter from Soutex; sewer line map; Proposed contract.

Specific Council Action Requested: None (Information item only)                      Motion     X      
Ordinance – Number              Resolution – Number              Other – Specify:                     

Signed:                                      Date:              Approved:  Date: 02/20/25  
Department Head City Manager

**FUNDING (IF APPLICABLE)**

Are sufficient funds specifically designated and currently available for this purpose? YES ☒ NO ☐  
If yes, specify account no. 11-5-99-09-520 If no, explain and identify intended funding source:                                     

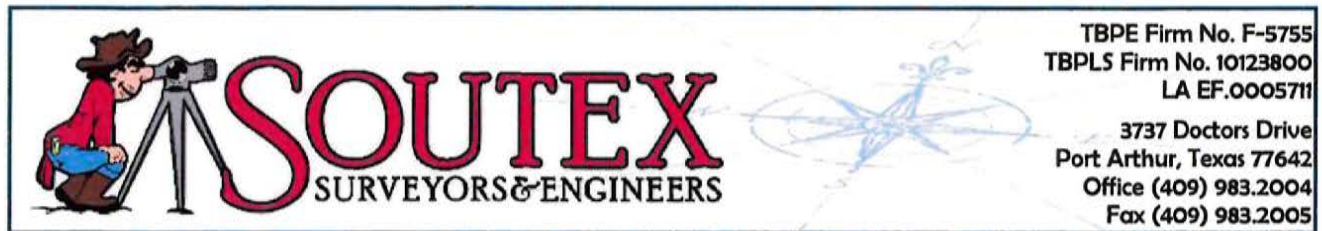
**PAYMENT REQUEST**

Amount of requested payment \$                                      Cumulative total of payments to date for this project/item (if applicable): \$                                       
Balance due for this project/purchase (if applicable): \$                                     

**ACTION TAKEN BY COUNCIL**

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐  
If yes, explain





February 11, 2025

Mr. Kevin Carruth, City Manager  
City of Groves  
3749 Lincoln Avenue  
Groves, Texas 77619

Re: Proposal to Eliminate Wastewater System Bottleneck

Dear Mr. Carruth:

The City of Groves wastewater collection system can be expressed in four major collection areas. All four of the collection areas convey their flow to the Taft Ave. Lift Station which pumps all the City's wastewater to the Groves Wastewater Treatment Plant. The wet weather design capacity of the Taft Lift Station is 25 MGD which matches the permitted wet weather capacity of the wastewater treatment plant.

For years Collection Areas 2 and 3 have performed poorly in wet weather. These two collection areas discharge their flow to a large sewer at the intersection of 25<sup>th</sup> St. and Cleveland Ave near Highway 73. This large sewer was originally constructed as a 30" diameter line. Later it was slip lined with a nominal 24" inch diameter line with actual inside diameter of 22.58 inches. When you do the math the large sewer lost 53% of its capacity when its diameter was reduced by the slip liner from 30" to 22.58".

**Most if not all the lost capacity is needed to convey the flow from Collection Areas 2 and 3 to the Taft Ave. Lift Station.**

Soutex Surveyors and Engineers has identified three options for eliminating this bottleneck. Option 1 would be to construct a lift station and force main at the 25<sup>th</sup> Street and Cleveland Ave, intersection to pump the flow not conveyed from Collection Areas 2 & 3 by the large sewer to the Taft Ave, Lift Station. Option 2 would be remove the slip liner from the large sewer and replace it with a cured in place epoxy liner that would only minimally reduce the diameter of the large sewer. Option 3 is to construct a new 24" sewer more or less directly above the existing large sewer in 25<sup>th</sup> Street from Cleveland to the Taft Ave. Lift Station.

We believe Option 3 to be the best of the three options. We are proposing the City of Groves hire us to perform engineering work to confirm the feasibility of Option 3, to develop a good Opinion of Probable Cost for the work and if feasible to design, bid and assist the City in having Option 3 constructed.



Soutex Surveyors and Engineers will perform the field surveys and preliminary engineering including the opinion of probable cost needed within 150 days of authorization for a fee of \$37,500.00.

Should this proposal meet with your approval, Soutex Surveyors and Engineers will prepare an Agreement for this project.

Should you have any questions or require additional information please let us know.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary C. Graham". The signature is fluid and cursive, with the first name "Gary" and last name "Graham" clearly distinguishable.

Gary C. Graham, P.E.  
Project Engineer





**CONTRACT FOR ENGINEERING / SURVEYING SERVICES**  
**SOUTEX NO. 25-0067**

THIS AGREEMENT, between Soutex, Inc., dba Soutex Surveyors & Engineers (SOUTEX) and the City of Groves, Texas (OWNER):

WITNESSETH

WHEREAS SOUTEX has entered into an agreement with OWNER to provide Engineering/Surveying services for the **Elimination of the 25<sup>th</sup> St Bottleneck** in the wastewater collection system (project), and,

NOW THEREFORE, in consideration of the promises contained in this agreement, SOUTEX and OWNER agree as follows:

ARTICLE I – EFFECTIVE DATE

The effective date of this agreement shall be **February 24, 2025**.

ARTICLE II – GOVERNING LAW

This agreement shall be governed by the Laws of Texas.

ARTICLE III – SERVICES TO BE PERFORMED BY SOUTEX

SOUTEX shall perform the services described in Attachment A, Scope of Services. Specifications, drawing, schedules, and other material pertinent to SOUTEX Services under this agreement.

ARTICLE IV – COMPENSATION

4.1 METHOD OF PAYMENT – OWNER shall pay SOUTEX for services on a monthly basis beginning 30 days after the EFFECTIVE DATE of agreement SOUTEX will submit to OWNER on a monthly basis itemized invoices (according to Schedule B) for review and payment, if OWNER has not advised SOUTEX of any objection of charges within fourteen days of such Invoice the statement will be considered acceptable by OWNER.

ARTICLE V – LIABILITY & INDEMNIFICATION

5.1 INDEMNIFICATION – SOUTEX shall indemnify and hold harmless OWNER from and against all claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are caused or alleged to be caused by any negligent act, error or omission of SOUTEX or any person or organization for whom SOUTEX is legally liable.

5.2 EMPLOYEE CLAIMS – SOUTEX shall indemnify OWNER against liability for damages arising out of claims by SOUTEX.

5.3 SURVIVAL – Upon completion of all services, obligations, and duties provided for in this agreement, or in the event of termination of this agreement for any reason the terms and conditions of this article shall survive.

5.4 INSURANCE – SOUTEX shall procure and maintain insurance as set forth in Attachment C “Insurance”, for protection from claims of Bodily Injury or Property Damage directly resulting from work performed by SOUTEX. SOUTEX shall list OWNER as an Additional Insured on SOUTEX’s General Liability and Automobile Liability insurance policies and provide Waivers of Subrogation in favor of OWNER on the General Liability, Automobile Liability and Workers’ Compensation policies.

#### ARTICLE VI – INDEPENDENT CONTRACTOR

SOUTEX shall be wholly responsible for any Sub-Contract work and performance. SOUTEX shall be the general administrator and coordinator of any such sub-contract work, and shall facilitate the exchange of information among the Sub-Contract or an OWNER as necessary for the coordination of their services, OWNER shall have the right to observe performance of the services. All communications shall be through SOUTEX.

#### ARTICLE VII – OWNERS RESPONSIBILITIES

1. Arrange and provide for access to and make all provisions for SOUTEX to enter upon public and private property as required for SOUTEX to perform the services under this agreement.
2. Give prompt notice to SOUTEX whenever OWNER observes or otherwise becomes aware of any development that effects the scope or timing of SOUTEX.

This information and services to be provided by OWNER under this article will be without cost to SOUTEX.

#### ARTICLE VIII – TERMINATION AND SUSPENSION

8.1 This agreement may be terminated by SOUTEX or OWNER upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this agreement through no fault of the party initiating the termination, SOUTEX will be paid for the services performed in accordance with this agreement to the date of termination

8.2 OWNER may terminate or suspend performance of the agreement for OWNER’s convenience upon written notice to SOUTEX. Upon receipt of notice, SOUTEX shall terminate or suspend performance of the services on a schedule acceptable to OWNER and may submit a statement for the services performed and reasonable termination or suspension expenses.



## ARTICLE IX – DELAY IN PERFORMANCE

SOUTEX shall not be considered in default of this agreement for delays in performance caused by circumstances beyond the reasonable control of the non performing party for purposes of this agreement; such circumstances include, but are not limited to abnormal weather conditions, floods, earth quakes, fire, epidemics, war, riots, and other civil disturbances, strikes lockouts, work slowdowns, and other labor disturbances, sabotage, judicial restraint, and inability to procure permits, licenses, or authorizations from any Local, State or Federal Agency for any of the supplies, materials, accesses, or services required to be provided by SOUTEX.

Should such circumstances occur, either the OWNER or SOUTEX shall within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and efforts being made to resume performance of this agreement.

## ARTICLE X – WAIVER

A waiver by either SOUTEX or OWNER of any breach of this agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

## ARTICLE XI – INTEGRATION

This agreement represents the entire and integrated agreement between SOUTEX and OWNER. It supersedes all prior and contemporaneous communications, representations, and agreement, whether oral or written, relating to the subject matter of this agreement. This agreement may be amended only by a written instrument signed by both the OWNER and SOUTEX.

## ARTICLE XII – SECOND PARTY RIGHTS

Nothing in this agreement shall be construed to give any rights or benefits to anyone other than SOUTEX and OWNER

*IN WITNESS WHEREOF*, SOUTEX and OWNER have executed this *AGREEMENT*.

SOUTEX, INC.  
SOUTEX

CITY OF GROVES  
OWNER

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

## **ATTACHEMENT A SCOPE OF SERVICES**

### **SCOPE**

Phase I of the project is for performance of a Preliminary Engineering Report to determine the feasibility and probable cost for constructing a new sewer now thought to be 24" in diameter to provide additional capacity to the sewer located in 25<sup>th</sup> Street from Hwy 73 to Taft Lift Station.

Phase II of the project is Final Design, Bidding, and Construction of the Project. If the Preliminary Engineering Report shows Option 3 to be feasible Phase II of the work project will be authorized.

### **I. FIELDWORK**

A. SOUTEX will collect surveying data as needed. This data may consist of GPS data collection, and direct measurements of structures.

B. SOUTEX will take pictures of all areas to be affected by construction.

C. SOUTEX to verify with the Public Works Director the work to be done prior to preparation of the plans and specifications.

### **II. PRELIMINARY ENGINEERING REPORT**

A. SOUTEX will determine the feasible routing if any for the additional sewer in 25<sup>th</sup> Street and confirm the diameter the new sewer needs to be in order to provide the additional capacity needed.

B. SOUTEX will develop an Opinion of Probable Cost for the additional sewer in 25<sup>th</sup> Street determined to be needed and feasible.

C. SOUTEX will compose a report documenting the work performed and clearly stating the recommendations for the construction of needed improvements to provide additional capacity to convey wastewater from collection areas 2 and 3 to the Taft Ave. Lift Station for it to operate at its design capacity of 25 MGD.



### **III. FINAL DESIGN**

- A. Soutex will prepare the final design drawings for construction of the improvements recommended in the Preliminary Engineering Report. The drawings will be made available to the Owner when 60%, 90%, and 95% complete for review and comment.
- B. Soutex will prepare the contract documents including technical specifications for bidding the project in accordance with the laws of the State of Texas and the requirements of the City of Groves. If required by the source of funding, the funding requirements will be included in the contract documents as required.

### **IV. BIDDING**

- A. SOUTEX will prepare the bid advertisement for the OWNER. The OWNER will place the advertisement in the official paper at the OWNERS expense.
- B. SOUTEX will conduct / attend Pre-Bid Conference.
- C. SOUTEX will answer all Contractor's questions in writing.
- D. SOUTEX to conduct / attend the Bid Opening.
- E. SOUTEX to prepare a Bid Tabulation to present to City Council for approval. This will include SOUTEX recommendation for award of the contract for construction.
- F. SOUTEX to prepare ten (10) sets of Contract Documents (City Manager, Public Works Director, City Attorney, Contractor, Contractors bonding company, SOUTEX plus four extras).
- G. SOUTEX to prepare any letters or attend meetings deemed necessary by the OWNER.

### **V. CONSTRUCTION MANAGEMENT**

- A. SOUTEX Project Engineer to visit the job site at critical points during the construction.
- B. SOUTEX to prepare and present the Contractors monthly pay estimates (requests) to the OWNER for payment.
- C. SOUTEX to prepare Contract Change Orders if required.
- D. SOUTEX to follow up on all Citizen complaints.

## **V. CONSTRUCTION OBSERVATION (PERIODIC INSPECTION)**

SOUTEX to provide periodic Construction Inspector for the project. The Inspector will be on site periodically to monitor progress at key points during the project to ensure compliance with plan set and specifications. Pictures of the construction will be taken. Reports will be written on progress.

## **VI. RECORD DRAWINGS and FINAL DOCUMENTS**

SOUTEX will provide the OWNER with a final set of drawings indicating the work done. The final drawings shall be provided as one hard copy, an ArcGIS compatible TIFF file, and an ArcGIS compatible MRF file. The ArcGIS files shall be provided on appropriate storage media. The following additional final documents shall also be provided:

- A. Certificate of Guarantee for a one-year period from the Contractor
- B. Certificate of Release of Debts and Liens
- C. Certificate of Completion
- D. Certificate of Acceptance
- E. Other documents required by the OWNER or OWNERS Attorney



**ATTACHMENT B  
COMPENSATION & SCHEDULE**

SOUTEX will invoice OWNER on a monthly basis relative to the amount of work done during the billing period. The following is a breakdown of the currently authorized services for this assignment:

I. Preliminary Planning	\$20,000
II. Fieldwork	\$17,500
III. Final Design	TBD based on findings of PER
IV. Bidding	TBD based on findings of PER
V. Construction Management	TBD based on findings of PER
VI. Construction Observation	TBD based on findings of PER
VII. Record Drawings & Final Documents	TBD based on findings of PER
<b>Total (PER &amp; Fieldwork)</b>	<b>\$37,500</b>

Attached is a Rate Schedule for any work over and above the scope covered by this contract.

**SCHEDULE**

I. Preliminary Planning	Complete May 10, 2025
II. Fieldwork	Complete March 26, 2025
III. Final Design	Complete August 29, 2025
IV. Award Contract	Complete October 13, 2025
V. Start Construction	December 1, 2025
VI. Complete Construction	April 2, 2026

Schedule assumes PER confirms feasibility of Option 3.

**City of Groves**  
**Agenda Item Information Form**

Council Meeting Date: 2/24/2025 Department: City Manager Agenda Item No. 9

Title for Item (same as to be placed on Agenda): Deliberate and act to approve the minutes of the February 10, 2025, City Council Meeting.

Party(ies) requesting placement of this item on the agenda: Kevin Carruth, City Manager

Submitted to City Manager's Office on: Date: 2/14/25 Time: 11:00 a.m. By: C THIBODEAUX

Explanation of Item: \_\_\_\_\_

Deadline for Approval: Immediately.

Staff Recommendation: Approval of minutes, as presented.

Alternative (if any) for consideration: \_\_\_\_\_

Identify any attachments to this document: February 10, 2025, Council Minutes.

Specific Council Action Requested: None (Information item only) Motion X

Ordinance – Number \_\_\_\_\_ Resolution – Number \_\_\_\_\_ Other – Specify: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Approved:  Date: 02/18/25  
Department Head City Manager

**FUNDING (IF APPLICABLE)**

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐  
If yes, specify account no. \_\_\_\_\_ If no, explain and identify intended funding source: \_\_\_\_\_

**PAYMENT REQUEST**

Amount of requested payment \$ \_\_\_\_\_ Cumulative total of payments to date for this project/item (if applicable): \$ \_\_\_\_\_ Balance due for this project/purchase (if applicable): \$ \_\_\_\_\_

**ACTION TAKEN BY COUNCIL**

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐  
If yes, explain \_\_\_\_\_

A regular meeting of the Groves City Council was held on February 10, 2025, in the Groves City Council Chamber. Mayor Chris Borne, Mayor Pro Tem Pete Konidis, Councilmember Mark McAdams, Councilmember Brandon Holmes, and Councilmember Rae Shauna Gay were in attendance. Mayor Borne called the meeting to order and welcomed the attendees. A representative from VFW 4820 then led the opening prayer and pledge of allegiance.

Mayor Borne asked for reports, and City Manager Kevin Carruth informed the Council that the chamber air conditioning was out again. The Activity Building will be closed for the next two weeks for the ceiling replacement project. Fire Chief Lance Billeaud introduced the new Fireman, Turner Hart, to the Council.

Ken Lofton from the local VFW 4820 then reported on the U.S.S. Maine and the Spanish-American War. The U.S.S. Maine was sunk in Havana Harbor on February 15, 1898, which contributed to the outbreak of the Spanish-American War. There were no other reports.

Mayor Borne then asked for citizen comments, and there were none.

The Joint Public Hearing started at 5:09 p.m. See Joint Public Hearing Minutes.

The City Council Meeting resumed at 5:22 p.m.

DELIBERATE AND ACT TO APPROVE THE MINUTES OF THE JANUARY 27, 2025, CITY COUNCIL MEETING: Councilmember McAdams moved to approve the minutes of the January 27, 2025, City Council meeting as written, and Councilmember Gay seconded. Mayor Borne asked for questions, but there were none. The motion passed unanimously.

DELIBERATE AND ACT ON THE APPROVAL OF A REQUEST BY THE GROVES CHAMBER OF COMMERCE TO USE LIONS PARK FROM 8:00 A.M. THROUGH 10:00 P.M. MONDAY, MAY 26, 2025, FOR A FALLEN, NOT FORGOTTEN FAMILY AND FIREWORKS DAY: Mayor Pro Tem Konidis made a motion to deliberate and act on the approval of a request by the Groves Chamber of Commerce to use Lions Park from 8:00 a.m. through 10:00 p.m. Monday, May 26, 2025, for a Fallen, Not Forgotten Family and Fireworks Day. Councilmember Holmes seconded. Groves Chamber of Commerce President Letha Knaus informed the Council that a Groves resident, Kirk Gillespie, approached her with the idea for this celebration. Mrs. Knaus stated that she has met with the Fire Department several times to ensure the fireworks would be done safely. Mrs. Knaus also informed the Council that there will



be food vendors, craft vendors, bounce houses, VFW members, and DJ Beau Wilson. Mr. Gillespie informed the Council that fireworks would be residential grade, not commercial. He also stated that the fireworks would be set up inside the pee wee baseball field, and he has already received approval from the board to do so. Mr. Gillespie then went over the safety plans for this event. Fire Chief Lance Billeaud stated they would have to have a permit for the event. Mayor Pro Tem Konidis asked Chief Billeaud if he would have off-duty firefighters there, and Chief Billeaud stated yes. Mayor Borne suggested a metal container to put the fireworks in after use and to soak them in water. There were no further questions, and the motion passed unanimously.

DELIBERATE AND ACT ON AMENDING ORDINANCE 2024-26 CITY OF GROVES CODE OF ORDINANCES CHAPTER 10 – FIRE PROTECTION AND PREVENTION, ARTICLE I, ADDING SECTION 10-3 OBSTRUCTION OF FIRE APPARATUS ACCESS ROAD, 10-4 REMOVAL OF UNLAWFULLY PARKED VEHICLE, AND 10-5 OPEN BURNING PRESUMPTION: Councilmember McAdams made a motion to deliberate and act on amending Ordinance 2024-26 and Councilmember Gay seconded. Fire Chief Billeaud stated that when Fire Marshal Paul Washburn realized that when we first passed the Ordinance a few months ago, these three sections were left out, he did discuss them, but they were just left out of the signed copy of the Ordinance. Chief Billeaud then went over these three sections again with the Council. There were no questions, and the motion passed unanimously.

DELIBERATE AND ACT ON RESOLUTION 2025-01 AUTHORIZING THE SUBMITTAL OF A FY2025 CRIMINAL JUSTICE GRANT PROGRAM APPLICATION TO CONTINUE THE PURCHASE OF HANDHELD RADIOS AND DESIGNATING THE CITY MARSHAL AS THE AUTHORIZED OFFICIAL: Mayor Pro Tem Konidis made a motion to deliberate and act on Resolution 2025-01 and Councilmember McAdams seconded. Marshal Robin informed the Council that this is a continuation grant and a repeat of the grant filed in a previous cycle for additional Motorola radios. Marshal Robin stated that all the grants discussed tonight have a zero-city match. Mayor Pro Tem Konidis asked Marshal Robin if they are stuck on using Motorola radios with this grant, and Marshal Robin stated we are not, but we would like to use what we have the best access to. Mayor Borne asked if the grant was approved and how long it would take to get the money, and Marshal Robin stated 3-8 weeks. There were no further questions, and the motion passed unanimously.

DELIBERATE AND ACT ON RESOLUTION 2025-02 AUTHORIZING THE SUBMITTAL OF A FY2025 RIFLE-RESISTANT BODY ARMOR GRANT APPLICATION TO PURCHASE BODY ARMOR AND DESIGNATING THE CITY MARSHAL AS THE AUTHORIZED OFFICIAL: Councilmember Gay made a motion to deliberate and act on Resolution 2025-02 and Mayor Pro Tem Konidis seconded. Marshal Robin informed the Council that this specific grant is focused on personnel safety and is specific to rifle-resistant body armor. Marshal Robin then stated that although we provide vests to our personnel here, we would like to make this request and application to the state. Marshal Robin also noted that this would help them purchase 23 level 4 rifle-resistant body armor for all our officers. Mayor Borne asked if these would replace the current vests, and Marshal Robin stated that these would be supplemental and would go over the current vests if needed. There were no further questions, and the motion passed unanimously.

DELIBERATE AND ACT ON RESOLUTION 2025-03 AUTHORIZING THE SUBMITTAL OF AN FY2025 STATE HOMELAND SECURITY PROGRAM GRANT APPLICATION TO PURCHASE AUTOMATED LICENSE PLATE READERS AND DESIGNATING THE CITY MARSHAL AS THE AUTHORIZED OFFICIAL: Mayor Pro Tem Konidis made a motion to deliberate and act on Resolution 2025-03 and Councilmember McAdams seconded. Marshal Robin informed the council that they hope to utilize this Homeland Security grant for automated license plate readers. Marshal Robin then informed the Council that license plate readers can be mobile, but the ones we specifically hope to request are stationary and attached to a pole. Marshal Robin then stated that what this would allow us to do was access the regional real-time system not only for our benefit but also for the benefit of the entire region. For example, if there is an Amber Alert and the vehicle used passes by one of these license plate readers, we would know about it in real-time. Mayor Pro Tem Konidis asked Marshal Robin how many cameras they would get if approved, and Marshal Robin stated that it would be for six cameras. Councilmember Holmes asked if these cameras could read license plates at night, and Marshal Robin stated they could do so at night and during the day. There were no further questions, and the motion passed unanimously.

DELIBERATE AND ACT ON THE APPROVAL OF A MANDATORY APPLICATION FOR VOLUNTEER APPOINTMENT FOR GEDC, PLANNING AND ZONING COMMISSION, AND ZONING BOARD OF ADJUSTMENT: Councilmember McAdams made a motion to deliberate and act on the approval of a mandatory Application for Volunteer Appointment for GEDC, Planning and Zoning Commission, and Zoning Board of Adjustment and Councilmember Holmes seconded. City

Manager Kevin Carruth stated that the Council recommended a couple of changes last week in the Workshop, which were made and ready for the Council's approval. Mayor Borne asked where this application would be available, and Mr. Carruth stated it would be on the city website and copies would also be available at City Hall. There were no further questions, and the motion passed unanimously.

INVOICES: City Manager Kevin Carruth presented invoices for payment totaling \$134,003.19 as follows:

1. Chameleon Industries	Polymer for water plant.	\$32,680.00
2. Citibank	Credit card payment.	\$11,885.46
3. Heil of Texas	Hand gun hose reel.	\$6,226.02
4. Jefferson County Clerk	11/5/24 Election and 12/14/24 Runoff.	\$31,416.73
5. Lower Neches Valley Authority	Raw water purchased for January 2025.	\$32,806.75
6. Motorola Solutions	Radio for animal control.	\$8,428.60
7. Sunbelt Rentals, Inc.	Rental of skid steer loader for asphalt planner.	\$5,559.63
8. T.R.E.S. Machine, Inc.	Gearbox and Motor Installation	\$5,000.00

Mayor Pro Tem Konidis moved to approve payment of the invoices totaling \$134,003.19, and Councilmember McAdams seconded. City Manager Kevin Carruth informed the Council that the regular election, because of our agreement with the County, is capped at \$10,000, and the Runoff Election because no other entities had an election, the City had to bear the entire cost. Mayor Borne asked how much we had budgeted for this year's election, and City Clerk Clarissa Thibodeaux stated it was \$30,000.00. There were no further questions. The motion passed unanimously.



CITY COUNCIL WILL HOLD AN EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- A. SECTION 551.01 (1) (A) – CONSULTATION WITH ATTORNEY WHEN THE GOVERNMENTAL BODY SEEKS THE ADVICE OF ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION.
- B. SECTION 551.071 (2) – CONSULTATION WITH ATTORNEY ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER.
- C. SECTION 551.076 (1) – THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION, OF SECURITY PERSONNEL OR DEVICES.

The council went into Executive Session at 5:59 p.m.

The council reconvened into an Open Session at 6:52 p.m.

Mayor Borne then stated that no action would be taken on the Executive Session at this time.

Mayor Borne then asked for Councilmember comments, and Mayor Pro Tem Konidis congratulated the new Fireman and thanked Marshal Robin for bringing all of these grants in. Mayor Borne thanked the VFW for everything they do, and Councilmember Holmes thanked them for teaching the history of our Country.

There being no further business, the meeting was adjourned at 6:55 p.m.

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Mayor Borne

ATTEST:

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City Clerk

**City of Groves**  
**Agenda Item Information Form**

Council Meeting Date: 2/24/2024 Department: City Manager Agenda Item No. 10

Title for Item (same as to be placed on Agenda): Deliberate and act to approve the minutes of the February 10, 2025, Joint Public Hearing.

Party(ies) requesting placement of this item on the agenda: Kevin Carruth, City Manager

Submitted to City Manager's Office on: Date: 2/13/25 Time: 9:00 a.m. By: C. THIBODEAUX

Explanation of Item: \_\_\_\_\_

Deadline for Approval: Immediately.


Staff Recommendation: Approval of minutes, as presented.

Alternative (if any) for consideration: \_\_\_\_\_

Identify any attachments to this document: February 10, 2025, Joint Public Hearing Minutes.

Specific Council Action Requested: None (Information item only) \_\_\_\_\_ Motion X

Ordinance – Number \_\_\_\_\_ Resolution – Number \_\_\_\_\_ Other – Specify: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Approved:  Date: 02/18/25  
Department Head City Manager

**FUNDING (IF APPLICABLE)**

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐  
If yes, specify account no. \_\_\_\_\_ If no, explain and identify intended funding source: \_\_\_\_\_

**PAYMENT REQUEST**

Amount of requested payment \$ \_\_\_\_\_ Cumulative total of payments to date for this project/item  
(if applicable): \$ \_\_\_\_\_ Balance due for this project/purchase (if applicable): \$ \_\_\_\_\_

**ACTION TAKEN BY COUNCIL**

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐  
If yes, explain \_\_\_\_\_

A Public Hearing was held on February 10, 2025, in the Groves City Council Chamber with Mayor Chris Borne, Mayor Pro Tem Pete Konidis, Councilmember Mark McAdams, Councilmember Brandon Holmes, and Councilmember Rae Shauna Gay in attendance.

Mayor Borne called the meeting to order at 5:09 p.m. and read the notice of the meeting as follows: "Notice is hereby given that a Joint Public Hearing between City Council Members and the Planning and Zoning Commissioners will be held on Monday, February 10, 2025, at 5:00 p.m. at 3947 Lincoln Avenue, Groves, Texas request by business owners for listed herein:

To consider a request of a Specific Use Permit for a Food Truck from Terry Hampton @ 5509 E Parkway, legal description: LT 3 TR 5 SPT & LT 4 TR 4 SPT BLK 7 RG E PALCO 3.17 AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-49 PARKWAY."

Mayor Borne asked if Terry Hampton was present, and she was. Mrs. Hampton explained that a couple came to her wanting to start a new food truck business, and they rented a space at this location to do so.

Mayor Borne asked the Council if they had any questions. He also asked Mrs. Hampton if she had spoken to any of the other tenants to see if they had issues with this food truck opening. Mrs. Hampton stated that the barber shop was very excited. Councilmember McAdams asked Building Official Don Pedraza if everything looked okay to him, and Mr. Pedraza stated it does. There were no further questions from the City Council.

Mayor Borne then asked the Planning and Zoning Commissioners questions, and Mr. Pacetti addressed the Council, stating that he had met with the food truck operator, Richie Wolfe, and that the commissary and food truck were in top-notch shape. Mr. Pacetti then discussed the location of the food truck with the council and that there was one issue regarding the distance to the nearest restroom. The Ordinance stated the food truck must be within 100 feet of the nearest restroom and Mr. Wolfe would be about 130 feet. Mr. Pacetti suggested a variance for the distance. Mayor Borne asked City Attorney Brandon P. Monk about how to go about granting the variance for the distance to the restrooms. Mr. Monk stated that could be a joint decision of Council and Planning and Zoning then adding it to the Specific Use Ordinance. Mayor Borne then asked if the food truck would need a letter from the businesses for written permission to be there, and Mr. Pacetti stated that it is only required if they are within 250 feet of said business and Mr. Wolfe is at 279 feet. Councilmember Holmes asked if the food truck would be permanent or move, and Mr. Wolfe stated that it would move every night.

Mayor Borne then asked for property owners within 200 feet who wished to speak in support of the request. There were none.

Mayor Borne then asked for property owners within 200 feet who wished to speak against the request. There were none.

Mayor Borne then asked if any Groves citizens would speak in support of the request, and none did.

Mayor Borne then asked if any Groves citizens wished to speak against the request, and none did.



Mayor Borne then stated that no action would be taken at this meeting. The Planning and Zoning Commission would meet independently and submit a recommendation to the City Council, and the final determination of the request would be made at a future City Council meeting.

There were no other comments, and the meeting was adjourned at 5:22 p.m.

ATTEST:

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Mayor

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City Clerk

**City of Groves**  
**Agenda Item Information Form**

Council Meeting Date: 2/24/2025 Department: City Manager Agenda Item No. 11

Title for Item (same as to be placed on Agenda): Receive the minutes of the February 10, 2025, Planning and Zoning Meeting.

Party(ies) requesting placement of this item on the agenda: Building Official Don Pedraza

Submitted to City Manager's Office on: Date: 2/13/25 Time: 8:45 a.m. By: C. THIBODEAUX

Explanation of Item: \_\_\_\_\_

Deadline for Approval: Not an action item.

Staff Recommendation: Not an action item.

Alternative (if any) for consideration: \_\_\_\_\_

Identify any attachments to this document: Copy of the February 10, 2025, Planning and Zoning Meeting.

Specific Council Action Requested: None (Information item only) ☒ Motion \_\_\_\_\_

Ordinance – Number \_\_\_\_\_ Resolution – Number \_\_\_\_\_ Other – Specify: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: [Signature] Date: 02/18/25  
Department Head City Manager

**FUNDING (IF APPLICABLE)**

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐  
If yes, specify account no. \_\_\_\_\_ If no, explain and identify intended funding source: \_\_\_\_\_

**PAYMENT REQUEST**

Amount of requested payment \$ \_\_\_\_\_ Cumulative total of payments to date for this project/item  
(if applicable): \$ \_\_\_\_\_ Balance due for this project/purchase (if applicable): \$ \_\_\_\_\_

**ACTION TAKEN BY COUNCIL**

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐  
If yes, explain \_\_\_\_\_

**CITY OF GROVES  
PLANNING AND ZONING COMMISSIONERS MEETING  
FEBRUARY 10, 2025  
MINUTES**

The City of Groves Planning and Zoning Commissioners Met in The Public Works Building, 4925 McKinley, Monday, February 10, 2025 at 6:00 PM To Consider the Request for The Property Listed Herein.

**TO CONSIDER A REQUEST FOR A SPECIFIC USE PERMIT FOR A FOOD TRUCK FROM TERRY HAMPTON @ 5509 EAST PARKWAY DRIVE, LEGAL DESCRIPTION: LOT 3 TR 5 SPT & LOT 4 TR 4 SPT BLK 7 RG E PALCO 3.17 AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-49 PARKWAY.**

Chairman Pacetti Called the Meeting to Order at 6:12 PM and Called for a Roll Call. Let the Records Show a Quorum Was Met.

1. Act To Approve the Planning and Zoning Commissioners Minutes of January 17, 2024 as written.
2. To Consider a Request for a Specific Use Permit for a Food Truck from Terry Hampton @ 5509 East Parkway Drive, Legal Description: LOT 3 TR 5 SPT & LOT 4 TR 4 SPT BLK 7 RG E PALCO 3.17 AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-49 PARKWAY.

**Members Present:** Rodney Pacetti, Craig Plokhooy, Chris Crain, Michael Campise (Alt), Don Pedraza (Building Official)

**Absent:** Lynnette Baaheth, Pete Konidis (Ex Officio)

**Guest Present:** Richie Wolford (Operator)

**ITEM OF NEW BUSINESS**

Chairman Pacetti Called for a Motion and Second to Approve the Planning and Zoning Commissioners Minutes of January 17, 2025 as written.

Commissioner Crain made a Motion to Accept the January 17, 2025 Planning & Zoning Commissioners Meeting Minutes as Written. Commissioner Plokhooy Second. Chairman Pacetti called for a Vote, Vote Was Unanimous, Motion Carried.

**ITEM OF OLD BUSINESS**

Chairman Pacetti Called for a Motion and Second to Deliberate and Act to Consider a Request for a Specific Use Permit for a Food Truck from Terry Hampton @ 5509 East Parkway Drive, Legal Description: LOT 3 TR 5 SPT & LOT 4 TR 4 SPT BLK 7 RG E PALCO 3.17 AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-49 PARKWAY.

Commissioner Crain Made a Motion to Deliberate and Act to Consider a Request for a Specific Use Permit for a Food Truck from Terry Hampton @ 5509 East Parkway Drive, Legal Description: LOT 3 TR 5 SPT & LOT 4 TR 4 SPT BLK 7 RG E PALCO 3.17 AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-49 PARKWAY. Commissioner Craig Plokhooy Second. Chairman Pacetti called for A Vote, Vote Was Unanimous, Motion Carried.



**Chairman Pacetti called for a Motion and Second to Accept a Request for a Specific Use Permit for a Food Truck from Terry Hampton @ 5509 East Parkway Drive, Legal Description: LOT 3 TR 5 SPT & LOT 4 TR 4 SPT BLK 7 RG E PALCO 3.17 AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-49 PARKWAY and send it to the City Council for their Approval.**

**Commissioner Plokhooy made a Motion to Accept a Request for a Specific Use Permit for a Food Truck from Terry Hampton @ 5509 East Parkway Drive, Legal Description: LOT 3 TR 5 SPT & LOT 4 TR 4 SPT BLK 7 RG E PALCO 3.17 AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-49 PARKWAY and send it to the City Council for their Approval. Commissioner Chris Crain Second.**

- ARTICLE IV. - REGULATIONS FOR THE OPERATION OF FOOD TRUCKS IN THE CITY.**

**Section 11-40 - (5n) Location Standards. Shall Be Located Within 100 Feet of a Restroom Available for Food Truck/Trailer Staff.**

**P & Z Commissioners Are Recommending That for This Specific Location the Specific Use Permit Be Approved with A Slight Modification Allowing the Food Truck to Be Located No More Than 130 Feet to Allow for A Safer Ingress/Egress.**

**Chairman Pacetti Asked If There Was Any New Business or Old Business. None Was Given.**

**With No Further Business, Adjourn At 6:25 Pm.**

# City of Groves

## Agenda Item Information Form

Council Meeting Date: 2/24/25 Department: FIRE Agenda Item No.: 12

Title for Item (same as to be placed on Agenda): Hear and deliberate on 2024 fire department annual report

Party(ies) requesting placement of this item on the agenda: Fire Chief Lance Billeaud

Submitted to City Manager's Office on: Date: 2/18/25 Time: \_\_\_\_\_ By: Lance Billeaud

Explanation of item: The annual fire department report on incidents responded to presented by Fire Chief Lance Billeaud

Staff Recommendation: N/A

Alternative (if any) for consideration: N/A

Identify any attachments to this document: 2024 Fire Department annual report

Specific Council Action Requested: None (Information item only) Motion \_\_\_\_\_  
Ordinance-Number \_\_\_\_\_ Resolution-Number \_\_\_\_\_ Other-Specify: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: [Signature] Date: 02/20/25  
Department Head City Manager

### FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES \_\_\_\_\_ NO \_\_\_\_\_  
If yes, specify account no. \_\_\_\_\_. If no, explain and identify intended funding source: \_\_\_\_\_

### ACTION TAKEN BY COUNCIL

APPROVED: \_\_\_\_\_ NOT APPROVED: \_\_\_\_\_ Any follow-up action required? YES \_\_\_\_\_ NO \_\_\_\_\_  
If yes, explain: \_\_\_\_\_

# GROVES FIRE DEPARTMENT

## ANNUAL REPORT



2024



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## INTRODUCTION

The Groves Fire Department consists of one centrally located station which houses 3 pumpers (1 - 2005 Pierce and 2 - 2012 Pierce), 1 utility pickup truck (2020 Ford F250), 1 rescue truck (2008 Ford F550), a Chief's truck (2025 RAM 1500), and an Assistant Chief's truck (2025 RAM 1500). These apparatuses carry the necessary equipment needed for fire suppression activities, rescue, first responder emergency medical calls, salvage operations, and various other equipment associated with the services provided by the Fire Department. The Groves Fire Department utilizes Central Dispatch for 911 communication of emergency calls. They also handle radio traffic for all incidents. Our department is a combination department. There are 14 paid Firefighters and 12 active Volunteer Firefighters. At the time of this report, there are 2 vacancies for the 14 paid Firefighter positions. The Fire Department operates 24/7 with 3 shifts comprising a Captain, a Lieutenant, and 2 Firefighters. The Fire Chief and Assistant Fire Chief's hours of operation are Monday – Thursday, 7 – 5, and Friday, 7 – 11. Volunteers are called in to assist with fires, wrecks, and hazardous materials, and any time paid personnel are taxed with call volume. The department's standard operating procedures govern all emergency and non-emergency activities. Fire Department duties include fire suppression, first responder medical assistance calls, rescue, salvage and overhaul, hazardous materials incidents, fire and arson investigation, inspections, and other times citizens need assistance. We currently have 3 arson investigators, 1 fire investigator, and 3 inspectors. The staff of the Groves Fire Department is dedicated to meeting the needs of the citizens of Groves.

## GROVES FIRE DEPARTMENT PERSONNEL

### PAID STAFF

Lance Billeaud – Fire Chief/EMC

27 years as a paid firefighter

Started in 1994 as a volunteer firefighter

TCFP Master Structure Firefighter

TCFP Instructor II

TCFP Fire Officer II

TCFP Head of Department Certification

Paul Washburn – Assistant Fire Chief/Fire Marshal

9 months with the City of Groves

32 years as a paid firefighter with the Port Arthur Fire Department

TCFP Advanced Structure Firefighter

TCFP Advanced Fire Investigator

TCFP Advanced Arson Investigator

TCOL Master Peace Officer

TCFP Master Fire Inspector

TCFP Instructor II

TCFP Haz Mat Technician

TCFP Plan Examiner I

TCFP Master ARFF

TCFP Fire and Life Safety Educator I

TCFP Basic Marine Firefighter

C.J. Trahan – Captain B Shift

23 years as a paid firefighter

Started as a part-time firefighter in 2001

TCFP Master Structure Firefighter

TCFP Instructor II

TCFP Fire Officer II

TCFP Driver/Pump Operator

Associate degree in Fire Science



**Jason Sheppard – Lieutenant C Shift**

20 years as a paid firefighter  
Started in 1986 as a volunteer  
TCFP Advanced Structure Firefighter  
TCFP Instructor I  
TCFP Intermediate Aircraft Rescue Firefighter  
TCFP Driver/Pump Operator  
TCFP Fire Officer II

**Dustin Montijo – Captain C Shift**

18 years as a paid firefighter  
TCFP Instructor I  
TCFP Advanced Structure Firefighter  
TCFP Fire Officer II  
TCFP Driver/Pump Operator

**Josh Hidalgo - Captain A Shift**

17 years as a paid firefighter  
TCFP Advanced Structure Firefighter  
TCFP Instructor I  
TCFP Fire Officer II  
TCFP Driver/Pump/Aerial Operator

**Haden Grove – Lieutenant A Shift**

10 years as a paid firefighter  
Started 2010 as a volunteer  
TCFP Instructor II  
TCFP Advanced Structure Firefighter  
TCFP Haz Mat Technician  
TCFP Advanced Arson Investigator  
TCOL Certified Peace Officer  
TCFP Driver/Pump/Aerial Operator  
TCFP Advanced Fire Inspector  
TCFP Fire Officer II  
TCFP Plan Examiner I  
TCFP Incident Safety Officer  
TCFP Haz Mat Incident Commander  
TCFP Basic Fire Marshal

**Josh Nelson – Lieutenant B Shift**

10 years as a paid firefighter  
Started in 2007 as a volunteer  
TCFP Master Structure Firefighter  
TCFP Instructor I  
TCFP Fire Officer I  
TCFP Master Fire Investigator  
TCFP Incident Safety Officer  
TCFP Master Fire Inspector  
TCFP Driver/Pump Operator

**Ryan Williams – Firefighter C Shift**

4 years as a paid firefighter  
TCFP Intermediate Structure Firefighter  
TCFP Intermediate Fire Investigator

**Daniel Callesto – Firefighter B Shift**

4 years as a paid firefighter  
TCFP Intermediate Structure Firefighter  
TCFP Intermediate Aircraft Rescue Firefighter  
TCFP Instructor I  
TCFP Fire Officer I

**Cole White – Firefighter C Shift**

1 year as a paid firefighter  
TCFP Basic Structure Firefighter

**Justin Journey – Firefighter A Shift**

10 months as a paid firefighter  
TCFP Basic Structure Firefighter  
TCFP Driver/Pump Operator  
TCFP Driver-Aerial

## **VOLUNTEER STAFF**

Dwayne Austin – Secretary/Treasurer  
19 years of service

James Borello  
6 years of service

Kaden Flores  
5 years of service

Kris Hayes  
8 years of service  
Firefighter at Nederland Fire Department

Ryan Hearn - President  
4 years of service

Hunter Isbell  
9 years of service  
Captain at Orange Fire Department

Jacob Monceaux  
18 years of service  
Captain at Port Neches Fire Department

Ashley Parr – Assistant Drill Coordinator  
3 years of service

Billy Rich Jr.  
49 years of service

Matt Slagle  
7 years of service  
Captain at Orange Fire Department



Jay Spikes  
25 years of service

Ben Wolfe  
17 years of service  
Captain at Port Arthur Fire Department

## EMERGENCY RESPONSES FOR 2024

INCIDENT TYPE	CALLS
False Alarm & False Calls	97
Fires	70
Good Intent Calls	90
Emergency Medical Calls	1484
Service Calls	46
Overpressure Rupture, Explosion, Overheat (no fire)	1
Special Incident Type	5
<b>Total</b>	<b>1884</b>

Estimated fire loss for 2024	\$551,802
Automatic Aid Given to Nederland & Port Neches	19
Automatic Aid Received from Nederland & Port Neches	10
Mutual Aid Received	0
Mutual Aid Given (2 – Port Arthur, 1 – Bridge City)	0
Fire-Related Deaths (Civilian)	0
Fire-Related Injuries (Fire Service)	0
Average response time (Dispatched to arrival)	3:49

Additional response and incident information are attached in the Charts and Graphs section.

## **SPECIAL ACTIVITIES AND EVENTS**

2024 was a good year for the fire department and the City of Groves.

In February, the department held its annual Fireman of the Year Banquet. Haden Grove was selected by the committee for this honor. Haden is a Lieutenant with our department who puts in many hours each year helping our department and our community. He is a tremendous asset to our department and was well deserving of this honor.

Hurricane season was an inactive season for us. We were lucky not to have any major storms impact our area.

In October, the firefighters hit the schools in Groves to promote fire safety education to the youth of our community. Groves Intermediate and Groves Primary kids came and toured the station. The guys on shift enjoyed it as much as the students did. The department also held our annual Fire Prevention Open House. Hundreds of families attended the event. City of Groves Special Events personnel, Beaumont Fire Department, Port Neches Fire Department, Nederland Fire Department, Bridge City Fire Department, and Chick-fil-A all helped to make it a great evening.

In 2024, the department saw the departure of four personnel. Asst. Chief/Fire Marshal Kelley Moore retired after 29 years of service to the department as a paid firefighter. Tyler Silcox, Dustin Porter, and Brian Velez also left the department to pursue other job opportunities. Paul Washburn was hired as the new Asst. Chief/ Fire Marshal and Justin Journeay was hired to fill 1 of the three open firefighter positions.

Over the last three years, the fire department has committed to not only preparing its members to be ready for any type of emergency, but we have also committed to educating all city employees to be ready for emergencies. We have installed AEDs in all City of Groves buildings as well as certified all employees in CPR. This is a training that will take place every 2 years to make sure everyone is renewed in CPR. We are also training all personnel in Stop The Bleed annually. This is a class that trains how to quickly respond to major injuries whether it is a work-related accident in the field or a mass casualty incident in the city. In February 2025, Stop The Bleed kits will be installed in city buildings by the AEDs. Small kits are already in Public Works vehicles, police vehicles, and we have had them in service with fire department equipment for several years.



## **FIRE DEPARTMENT GOALS**

A fire Department must constantly evaluate its needs and programs to maintain a high level of service to the community. In this evaluation, a fire department should establish short and long-term goals aimed at improving services to the community. These goals may require fiscal actions, administrative actions, or a combination of the two, to meet the future operational needs of the department. The following goals are aimed at outlining future operational needs in the fire department.

### **SHORT TERM GOALS**

- The radios that the department uses have reached their end of life. Motorola will no longer be able to repair or replace the existing radios and the batteries are not being manufactured. Previously, we had been receiving grant funds from the Homeland Security (SHSP) grant program to replace the old radios, but they are no longer funding communication equipment. I have been able to replace some of them in our annual budget, but there are still approximately 14 radios that need to be replaced.
- We have a new pumper on order to replace an aging Engine 36 (2005) with the remaining funds from the bond to finance the construction of the new fire station. This is a 48-month build process and the department will need to continue to budget for the remainder of the cost of the apparatus upon delivery. We are expecting delivery sometime in the first quarter of the 2027 – 2028 fiscal year budget.
- With a new reporting system that will begin in 2025, we will be able to conduct commercial building inspections in a lot less time. This will help us reach our goal of inspecting all commercial buildings annually.
- Continuing to further the education of all department personnel in all aspects of the job, but advancing our knowledge in emergency medical services and mass casualty incidents.

## LONG TERM GOALS

- The department will need to start replacing the 2, 2012 engines in about 2030 as the life expectancy of front-line engines is 20 years, as recommended by NFPA and ISO. I believe it would be best for the City of Groves if we could stagger the purchases and replace them at different times.
- New hydraulic rescue tools will need to be purchased to replace an aging inventory. Advancements have been made in the tools and the battery-operated models would be best to suit our needs.
- The APX 6000 portable radios that the department currently uses will become obsolete in 5-7 years. We are currently looking at our options for a less expensive, but just as reliable radio.

## FIRE CHIEF'S SUMMARY

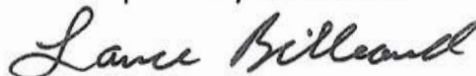
The information contained in this report is not inclusive of all activities performed by the Fire Department on an annual basis, however, it should be able to provide the reader with a general overview of the programs and services offered by the department during the year 2024. The report also defines short- and long-term goals that address the operations of the department, as well as future project needs to maintain a high level of service to the community. Contained in this summary are references to highlights of the year 2024.

Emergency calls were down from previous years, with the highest volume continuing to be EMS response, 78%. Fires and other type of incidents had a slight decrease. We are still seeing a significant amount of overlapping calls. In 2024, the department had 337 calls that overlapped. This is another reason why we must keep an active group of volunteer firefighters. The members we have at this time are a tremendous asset to our department and this community. I have attached a more detailed breakdown of the calls to this report.

2024 was a great year for the City of Groves and the Fire Department. Fire Department personnel have continued to provide excellent service to the citizens of Groves with honor, integrity, courage, compassion, and dedication. I am proud of the way our department and the rest of the city continue to step up and come together to meet the challenges head-on.

The department continues to strive to maintain good training programs that provide personnel with the knowledge to meet the challenges of the fire service. It also provides up-to-date technology and strives to obtain the tools necessary to perform their duties safely and efficiently. Since 2020, the department has gone to great lengths to further the certifications of its firefighters and keep up with the ever-changing dynamics of the fire service. The paid and volunteer staff stand ready to meet the future needs of the citizens for emergency and non-emergency activities that the Fire Department provides.

Respectfully Submitted



Lance Billeaud  
Fire Chief/EMC  
Groves Fire Department

# **CHARTS AND GRAPHS**



## INCIDENT STATISTICS 2024

This is a general statistical look into the incidents overall for the year 2024

# Groves Fire Department

Groves, TX

This report was generated on 1/2/2025 1:32:44 PM



## Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 12/31/2024

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		1484	
FIRE		400	
TOTAL		1884	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$1,130,237.00		\$551,802.00	
CO CHECKS			
424 - Carbon monoxide incident		5	
736 - CO detector activation due to malfunction		3	
TOTAL		8	
MUTUAL AID			
Aid Type		Total	
Aid Given		19	
Aid Received		10	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
337		17.89	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Groves Fire Department	0:03:51	0:03:52	
AVERAGE FOR ALL CALLS		0:03:49	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Groves Fire Department	0:00:20	0:00:04	
AVERAGE FOR ALL CALLS		0:00:17	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Groves Fire Department		18:38	

Only Reviewed Incidents included. EMS for incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

# Groves Fire Department

Groves, TX

This report was generated on 1/10/2025 7:09:28 AM



## Total Incidents per Personnel for Date Range

Personnel: All Personnel | Sort By: Personnel | Start Date: 01/01/2024 | End Date: 12/31/2024

PERSONNEL	COUNT	PERCENTAGE
<u>Austin, Dwayne</u>	91	4.83 %
<u>Billeaud, Lance</u>	254	13.48 %
<u>Borello, James</u>	85	4.51 %
<u>Callesto, Daniel</u>	569	30.20 %
<u>Flores, Kaden</u>	27	1.43 %
<u>Grove, Haden</u>	587	31.16 %
<u>Hayes, Kris</u>	51	2.71 %
<u>Hearn, Ryan</u>	181	9.61 %
<u>Hidalgo, Joshua</u>	551	29.25 %
<u>Hoyt, Caleb</u>	23	1.22 %
<u>Isbell, Hunter</u>	37	1.96 %
<u>Journey, Justin</u>	493	26.17 %
<u>Monceaux, Jacob</u>	42	2.23 %
<u>Montijo, Dustin</u>	512	27.18 %
<u>Nelson, Josh</u>	531	28.18 %
<u>Paniagua, Joel</u>	28	1.49 %
<u>Parr, Ashley</u>	164	8.70 %
<u>Rich JR, Billy B</u>	161	8.55 %
<u>Sheppard, Jason</u>	609	32.32 %
<u>Slagle, Matthew W</u>	12	0.64 %
<u>Spikes, Michael J</u>	73	3.87 %
<u>Trahan JR, Curtis J</u>	602	31.95 %
<u>Washburn, Paul</u>	165	8.76 %
<u>White, Cole</u>	631	33.49 %
<u>Williams, Ryan</u>	652	34.61 %
<u>Wolfe, Benjamin</u>	42	2.23 %
Total Incidents for Date Range	1884	

## **MAJOR INCIDENTS FOR 2024**

These charts show a breakdown of the incident types by month for the year 2024. I have also included the same breakdown for 2022, 2023, and 2024.



# Groves Fire Department

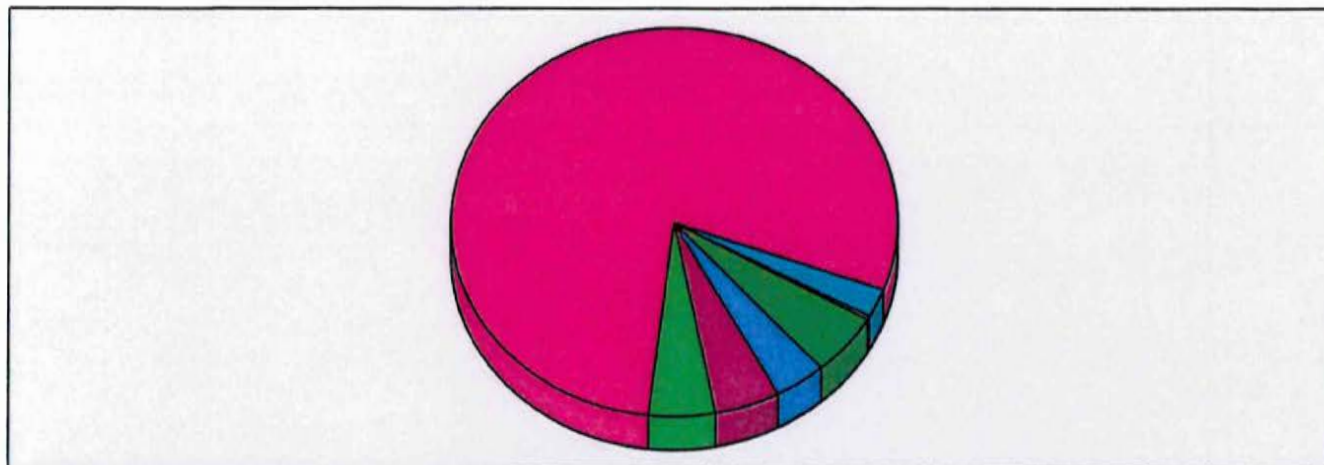
Groves, TX

This report was generated on 1/2/2025 1:37:30 PM



## Major Incident Types by Month for Date Range

Start Date: 01/01/2024 | End Date: 12/31/2024



False Alarm & False Call	Hazardous Condition (No Fire)	Service Call
Fire	Rescue & Emergency Medical Service Incident	Special Incident Type
Good Intent Call		Overpressure Rupture, Explosion, Overheat(no fire)

INCIDENT TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
False Alarm & False Call	11	7	12	5	15	6	5	4
Fire	7	5	11	6	5	6	4	3
Good Intent Call	8	13	12	5	12	8	4	6
Hazardous Condition (No Fire)	5	6	9	7	15	5	15	7
Overpressure Rupture, Explosion, Overheat(no fire)			1					
Rescue & Emergency Medical Service Incident	109	84	126	132	122	140	145	123
Service Call	2	2	4	3	4	4	1	3
Special Incident Type		1		1	1			1
<b>Total</b>	<b>142</b>	<b>118</b>	<b>175</b>	<b>159</b>	<b>174</b>	<b>169</b>	<b>174</b>	<b>147</b>

Only REVIEWED incidents included

INCIDENT TYPE	SEP	OCT	NOV	DEC	TOTAL
False Alarm & False Call	3	3	11	15	97
Fire	7	8	3	5	70
Good Intent Call	2	9	6	5	90
Hazardous Condition (No Fire)	4	7	3	8	91
Overpressure Rupture, Explosion, Overheat(no fire)					1
Rescue & Emergency Medical Service Incident	120	139	117	127	1484
Service Call	5	7	5	6	46
Special Incident Type				1	5
<b>Total</b>	<b>141</b>	<b>173</b>	<b>145</b>	<b>167</b>	<b>1884</b>

Only REVIEWED incidents included



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# Groves Fire Department

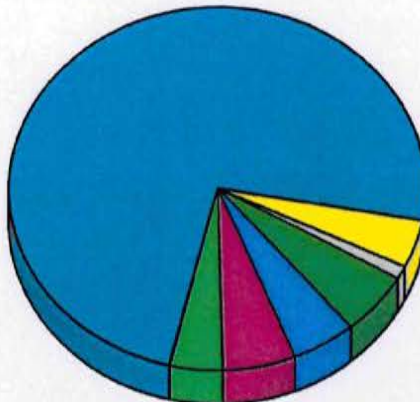
Groves, TX

This report was generated on 1/10/2025 7:19:22 AM



## Major Incident Types by Month for Date Range

Start Date: 01/01/2023 | End Date: 12/31/2023



False Alarm & False Call	Hazardous Condition (No Fire)	Service Call
Fire	Overpressure Rupture, Explosion, Overheat(no fire)	Special Incident Type
Good Intent Call	Rescue & Emergency Medical	
	Service Incident	

INCIDENT TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
False Alarm & False Call	13	2	10	9	8	13	6	11
Fire	7	6	7	4	9	3	11	14
Good Intent Call	12	6	6	6	17	13	12	11
Hazardous Condition (No Fire)	5	7	5	9	6	7	6	6
Overpressure Rupture, Explosion, Overheat(no fire)	1			1				
Rescue & Emergency Medical Service Incident	149	138	126	105	127	115	105	140
Service Call	9	8	10	4	5	4	14	8
Special Incident Type		1	2	4	5	1		2
<b>Total</b>	<b>196</b>	<b>168</b>	<b>166</b>	<b>142</b>	<b>177</b>	<b>156</b>	<b>154</b>	<b>192</b>

Only REVIEWED incidents included



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INCIDENT TYPE	SEP	OCT	NOV	DEC	TOTAL
False Alarm & False Call	14	4	14	11	115
Fire	18	8	8	8	103
Good Intent Call	11	9	6	8	117
Hazardous Condition (No Fire)	11	6	10	6	84
Overpressure Rupture, Explosion, Overheat(no fire)					2
Rescue & Emergency Medical Service Incident	144	117	123	138	1527
Service Call	10	4	3	9	88
Special Incident Type	2		4	3	24
<b>Total</b>	<b>210</b>	<b>148</b>	<b>168</b>	<b>183</b>	<b>2060</b>

Only REVIEWED incidents included



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# Groves Fire Department

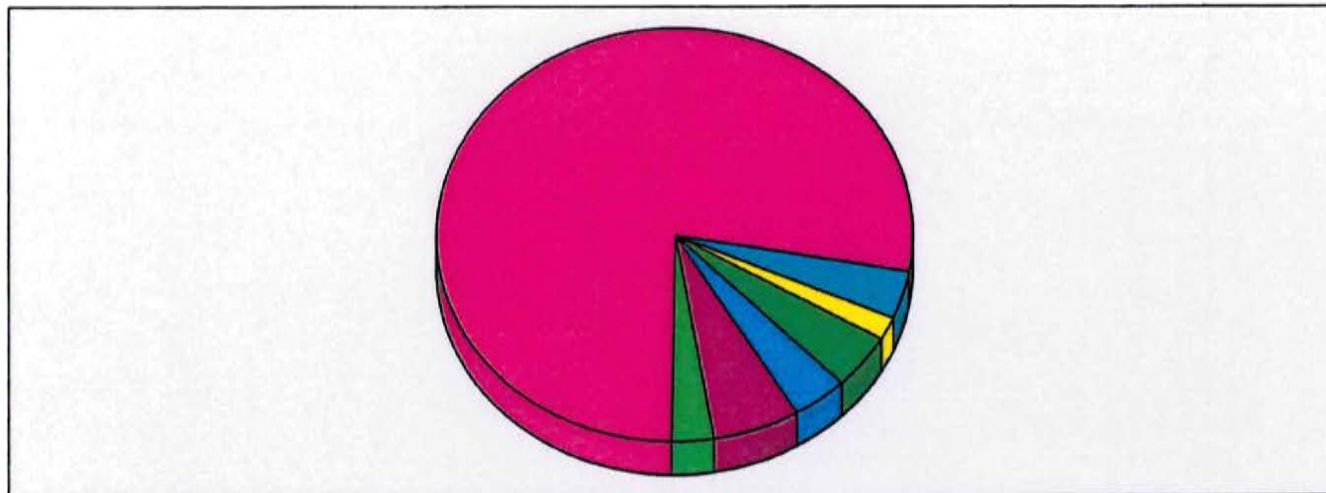
Groves, TX

This report was generated on 1/10/2025 7:19:58 AM



## Major Incident Types by Month for Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022



False Alarm & False Call	Hazardous Condition (No Fire)	Service Call
Fire	Rescue & Emergency Medical	Special Incident Type
Good Intent Call	Service Incident	

INCIDENT TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
False Alarm & False Call	9	4	6	5	13	7	5	5
Fire	10	4	7	8	8	6	4	3
Good Intent Call	10	13	14	6	8	9	8	12
Hazardous Condition (No Fire)	4	3	4	4	9	4	2	3
Rescue & Emergency Medical Service Incident	152	94	99	130	124	130	127	120
Service Call	4	4	4	11	4	11	3	7
Special Incident Type	3	3	1	7	4	6	2	4
<b>Total</b>	<b>192</b>	<b>125</b>	<b>135</b>	<b>171</b>	<b>170</b>	<b>173</b>	<b>151</b>	<b>154</b>

Only REVIEWED incidents included



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INCIDENT TYPE	SEP	OCT	NOV	DEC	TOTAL
False Alarm & False Call	2	6	8	13	83
Fire	3	6	5	8	72
Good Intent Call	9	9	5	11	114
Hazardous Condition (No Fire)	6	2	7	7	55
Rescue & Emergency Medical Service Incident	115	122	127	143	1483
Service Call	5	9	6	4	72
Special Incident Type	1	1		2	34
<b>Total</b>	<b>141</b>	<b>155</b>	<b>158</b>	<b>188</b>	<b>1913</b>

Only REVIEWED incidents included



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## BREAKDOWN BY MAJOR INCIDENT TYPES 2024

This graph is a more thorough breakdown of the incidents for 2024.

# Groves Fire Department

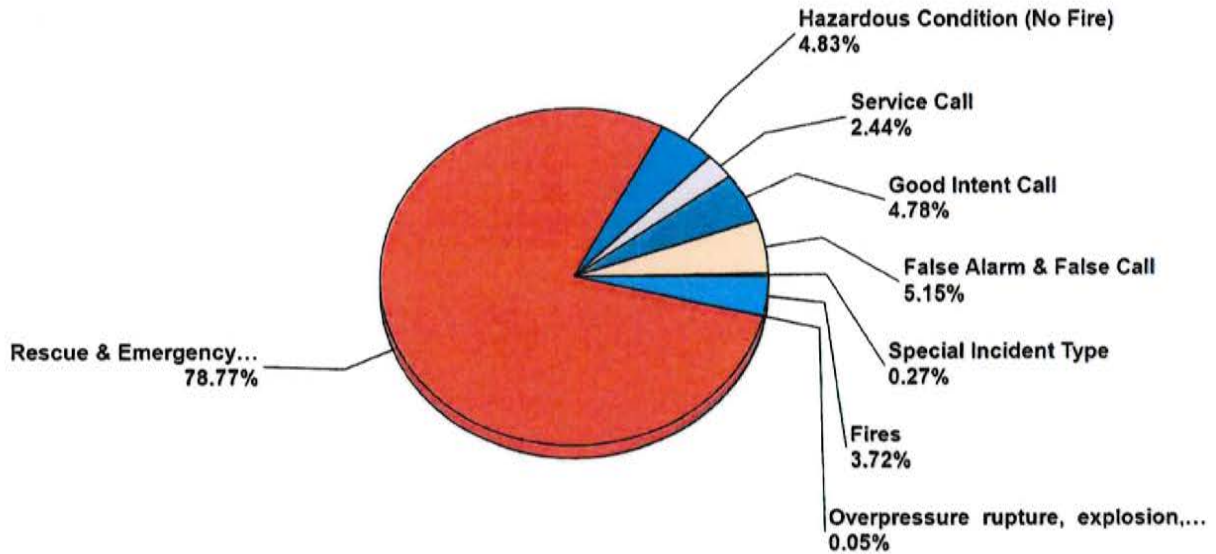
Groves, TX

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 12/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	70	3.72%
Overpressure rupture, explosion, overheating - no fire	1	0.05%
Rescue & Emergency Medical Service	1484	78.77%
Hazardous Condition (No Fire)	91	4.83%
Service Call	46	2.44%
Good Intent Call	90	4.78%
False Alarm & False Call	97	5.15%
Special Incident Type	5	0.27%
<b>TOTAL</b>	<b>1884</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	0.11%
111 - Building fire	26	1.38%
113 - Cooking fire, confined to container	5	0.27%
118 - Trash or rubbish fire, contained	10	0.53%
131 - Passenger vehicle fire	4	0.21%
132 - Road freight or transport vehicle fire	1	0.05%
137 - Camper or recreational vehicle (RV) fire	1	0.05%
140 - Natural vegetation fire, other	2	0.11%
142 - Brush or brush-and-grass mixture fire	1	0.05%
143 - Grass fire	3	0.16%
150 - Outside rubbish fire, other	7	0.37%
151 - Outside rubbish, trash or waste fire	7	0.37%
154 - Dumpster or other outside trash receptacle fire	1	0.05%
251 - Excessive heat, scorch burns with no ignition	1	0.05%
311 - Medical assist, assist EMS crew	1394	73.99%
320 - Emergency medical service, other	7	0.37%
321 - EMS call, excluding vehicle accident with injury	1	0.05%
322 - Motor vehicle accident with injuries	42	2.23%
323 - Motor vehicle/pedestrian accident (MV Ped)	3	0.16%
324 - Motor vehicle accident with no injuries.	34	1.8%
331 - Lock-in (if lock out , use 511 )	2	0.11%
352 - Extrication of victim(s) from vehicle	1	0.05%
400 - Hazardous condition, other	8	0.42%
412 - Gas leak (natural gas or LPG)	23	1.22%
420 - Toxic condition, other	1	0.05%
423 - Refrigeration leak	1	0.05%
424 - Carbon monoxide incident	5	0.27%
440 - Electrical wiring/equipment problem, other	6	0.32%
441 - Heat from short circuit (wiring), defective/worn	3	0.16%
442 - Overheated motor	4	0.21%
444 - Power line down	31	1.65%
445 - Arcing, shorted electrical equipment	9	0.48%
500 - Service Call, other	7	0.37%
511 - Lock-out	10	0.53%
520 - Water problem, other	1	0.05%
531 - Smoke or odor removal	1	0.05%
541 - Animal problem	1	0.05%
550 - Public service assistance, other	4	0.21%
551 - Assist police or other governmental agency	2	0.11%
552 - Police matter	2	0.11%
553 - Public service	2	0.11%
554 - Assist invalid	4	0.21%
561 - Unauthorized burning	12	0.64%
600 - Good Intent call, other	29	1.54%
611 - Dispatched & cancelled en route	44	2.34%
621 - Wrong location	1	0.05%
622 - No incident found on arrival at dispatch address	4	0.21%
651 - Smoke scare, odor of smoke	12	0.64%
700 - False alarm or false call, other	8	0.42%
711 - Municipal alarm system, malicious false alarm	2	0.11%
730 - System malfunction, other	5	0.27%
733 - Smoke detector activation due to malfunction	10	0.53%
734 - Heat detector activation due to malfunction	1	0.05%
735 - Alarm system sounded due to malfunction	11	0.58%
736 - CO detector activation due to malfunction	3	0.16%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
740 - Unintentional transmission of alarm, other	1	0.05%
743 - Smoke detector activation, no fire - unintentional	29	1.54%
744 - Detector activation, no fire - unintentional	10	0.53%
745 - Alarm system activation, no fire - unintentional	17	0.9%
900 - Special type of incident, other	2	0.11%
911 - Citizen complaint	3	0.16%
<b>TOTAL INCIDENTS:</b>	<b>1884</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

## INCIDENT BREAKDOWN BY TIME OF DAY AND DAY OF THE WEEK

The two charts show an analysis of the busiest times of the day and days of the week for the department.

# Groves Fire Department

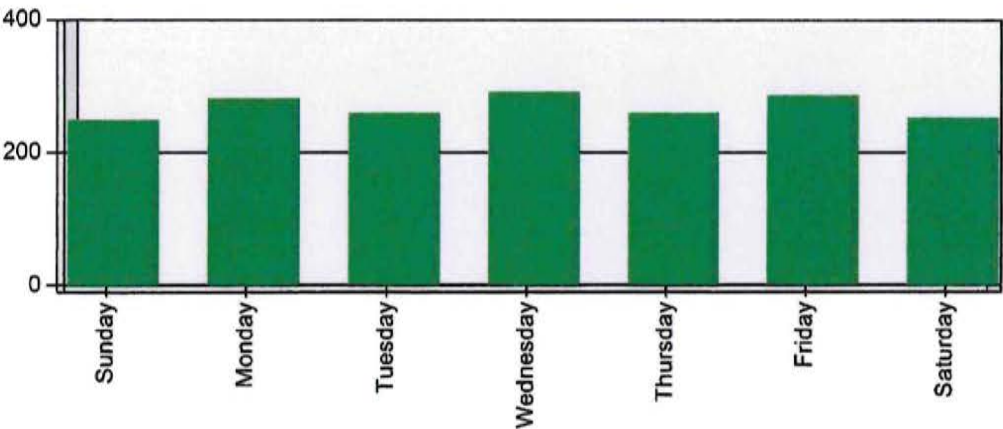
Groves, TX

This report was generated on 1/2/2025 1:38:36 PM



## Incidents by Day of the Week for Date Range

Start Date: 01/01/2024 | End Date: 12/31/2024



DAY OF THE WEEK	# INCIDENTS
Sunday	250
Monday	282
Tuesday	260
Wednesday	292
Thursday	260
Friday	287
Saturday	253
TOTAL	1884

Only REVIEWED incidents included



# Groves Fire Department

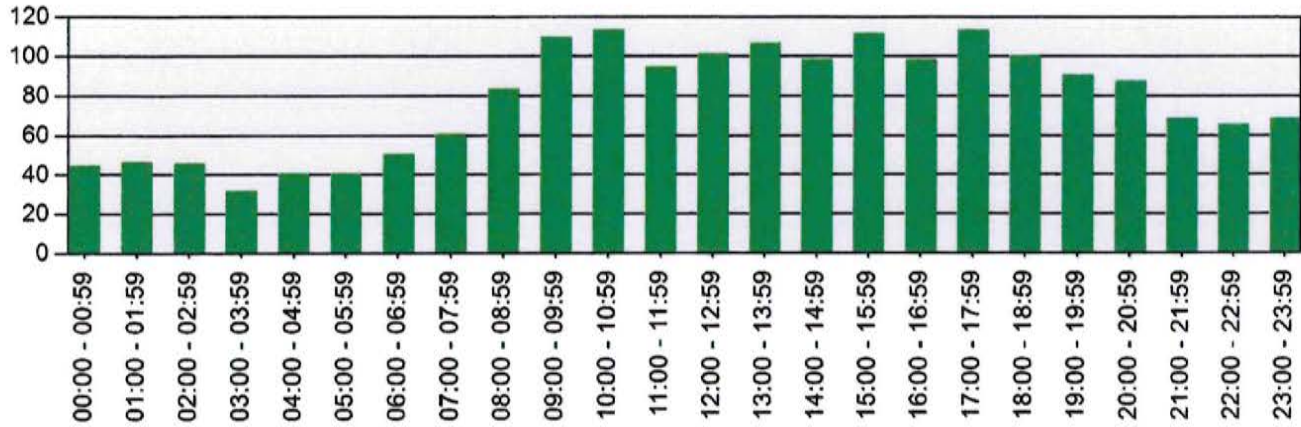
Groves, TX

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## Incidents by Hour for Date Range

Start Date: 01/01/2024 | End Date: 12/31/2024



Hour	# of Calls
00:00 - 00:59	45
01:00 - 01:59	47
02:00 - 02:59	46
03:00 - 03:59	32
04:00 - 04:59	41
05:00 - 05:59	41
06:00 - 06:59	51
07:00 - 07:59	61
08:00 - 08:59	84
09:00 - 09:59	110
10:00 - 10:59	114
11:00 - 11:59	95
12:00 - 12:59	102
13:00 - 13:59	107
14:00 - 14:59	99
15:00 - 15:59	112
16:00 - 16:59	99
17:00 - 17:59	114
18:00 - 18:59	101
19:00 - 19:59	91
20:00 - 20:59	88
21:00 - 21:59	69
22:00 - 22:59	66
23:00 - 23:59	69

Only REVIEWED incidents included



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## **YEARS OF SERVICE**

These reports show the length of service for employees and volunteers. They are broken down by each shift and by the members of the volunteer fire department.

# Groves Fire Department

Groves, TX

This report was generated on 1/2/2025 1:33:57 PM



## SHIFT: Administration

Shift: Administration

ID	PERSONNEL	RANK	START DATE	DURATION
301	Billeaud, Lance	Chief	10/16/1997	27 Years, 3 Months
302	Washburn, Paul	Assistant Chief	04/29/2024	0 Years, 9 Months

AVERAGE EMPLOYMENT LONGEVITY:

14.0 Years

Does not include personnel without a provided START DATE



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# Groves Fire Department

Groves, TX

This report was generated on 1/2/2025 1:33:34 PM



## SHIFT: A Shift

Shift: A Shift

ID	PERSONNEL	RANK	START DATE	DURATION
307	Grove , Haden	Lieutenant	08/27/2014	10 Years, 5 Months
304	Hidalgo , Joshua	Captain	11/19/2007	17 Years, 2 Months
314	Journeay, Justin	Firefighter	03/18/2024	0 Years, 10 Months

**AVERAGE EMPLOYMENT LONGEVITY:**

**9.5 Years**

Does not include personnel without a provided START DATE



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# Groves Fire Department

Groves, TX

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**SHIFT: B Shift**

Shift: B Shift

ID	PERSONNEL	RANK	START DATE	DURATION
310	Callesto, Daniel	Firefighter	01/04/2021	4 Years, 0 Months
308	Nelson, Josh	Lieutenant	09/02/2014	10 Years, 4 Months
303	Trahan JR, Curtis J	Captain	04/16/2002	22 Years, 9 Months

**AVERAGE EMPLOYMENT LONGEVITY:**

**12.4 Years**

Does not include personnel without a provided START DATE



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# Groves Fire Department

Groves, TX

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**SHIFT: C Shift**

Shift: C Shift

ID	PERSONNEL	RANK	START DATE	DURATION
305	Montijo , Dustin	Captain	03/05/2007	17 Years, 10 Months
306	Sheppard , Jason	Lieutenant	04/24/2005	19 Years, 9 Months
313	White, Cole	Firefighter	04/17/2023	1 Years, 9 Months
309	Williams, Ryan	Firefighter	06/23/2020	4 Years, 7 Months

**AVERAGE EMPLOYMENT LONGEVITY:**

**11.0 Years**

Does not include personnel without a provided START DATE



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# Groves Fire Department

Groves, TX

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## SHIFT: Volunteer

Shift: Volunteer

ID	PERSONNEL	RANK	START DATE	DURATION
V333	Austin , Dwayne	VN	05/04/2005	19 Years, 8 Months
V339	Borello, James	VN	05/02/2018	6 Years, 8 Months
V341	Flores, Kaden	VN	02/21/2020	4 Years, 11 Months
V337	Hayes, Kris	VN	02/01/2017	7 Years, 11 Months
V342	Hearn, Ryan	VN	08/05/2020	4 Years, 5 Months
V336	Isbell , Hunter	VN	03/15/2015	9 Years, 10 Months
V332	Monceaux , Jacob	VN	12/13/2006	18 Years, 1 Months
V344	Paniagua, Joel	VN	05/01/2024	0 Years, 8 Months
V343	Parr, Ashley	VN	07/07/2021	3 Years, 6 Months
V330	Rich JR, Billy B	VN	10/06/1975	49 Years, 3 Months
V338	Slagle , Matthew W	VN	03/07/2018	6 Years, 10 Months
V331	Spikes , Michael J	VN	11/07/1999	25 Years, 2 Months
V334	Wolfe , Benjamin	VN	05/02/2007	17 Years, 8 Months

**AVERAGE EMPLOYMENT LONGEVITY:**

**13.4 Years**

Does not include personnel without a provided START DATE



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## TRAINING HOURS

Paid personnel are required by TCFP, Texas Commission on Fire Protection, to obtain a minimum of 20 hours of continuing education each year. This chart shows the amount of training our firefighters participated in during 2024. As you can see, they go above and beyond when it comes to their education. I have also included the volunteer firefighters to show their dedication to education as well.



# Groves Fire Department

Groves, TX

This report was generated on 1/10/2025 7:31:54 AM



## Total Training Hours per Personnel by Date Range

Personnel: All Personnel | Station(s): All Stations | Start Date: 01/01/2024 | End Date: 12/31/2024

Personnel Name	Total hours
Austin, Dwayne	42:15
Billeaud, Lance	77:30
Borello, James	26:00
Bourgeois, Mike	16:00
Callesto, Daniel	87:45
Flores, Kaden	15:00
Grove, Haden	43:15
Hayes, Kris	3:00
Hearn, Ryan	52:30
Hidalgo, Joshua	30:45
Hoyt, Caleb	35:45
Isbell, Hunter	28:45
Journeay, Justin	39:15
Monceaux, Jacob	31:45
Montijo, Dustin	26:15
Nelson, Josh	44:30
Paniagua, Joel	5:30
Parr, Ashley	53:30
Rich JR, Billy B	39:15
Sheppard, Jason	30:15
Slagle, Matthew W	10:30
Spikes, Michael J	21:45
Trahan JR, Curtis J	27:00
Washburn, Paul	22:45
White, Cole	47:45
Williams, Ryan	65:15
Wolfe, Benjamin	4:15
Total hours	924

## **SPECIAL EVENTS**

This page is a list of special events that the fire department participated in for 2024.

# Groves Fire Department

Groves, TX

This report was generated on 1/2/2025 1:48:35 PM



## Personnel and Events for Event Type for Event Category for Date Range

Event Categories: All Event Categories | Event Type(s): All Event Types | Start Date: 01/01/2024 | End Date: 12/31/2024

DATE	EVENT NAME	CATEGORY	LOCATION	HOURS
02/05/2024	Community Service	Public Relations / Education	5911 W.Washington	2
	Cole White, Dustin Montijo , James Borello, Jason Sheppard , Josh Nelson , Ryan Williams			
02/08/2024	Career Fair	Public Relations / Education	Ford Park	6
	Lance Billeaud			
02/11/2024	tour	Public Relations / Education	fire station	0.5
	Cole White, Jason Sheppard , Ryan Williams			
02/13/2024	CPR TRAINING	Public Relations / Education	Groves Fire Station	8
	Curtis Trahan JR, Daniel Callesto, Haden Grove , Josh Nelson , Lance Billeaud , Tyler Silcox			
02/16/2024	CPR TRAINING	Public Relations / Education	Groves Fire Station	3
	Curtis Trahan JR, Daniel Callesto, Haden Grove , Josh Nelson , Lance Billeaud , Tyler Silcox			
02/20/2024	CPR TRAINING	Public Relations / Education	Groves Fire Station	4
	Cole White, Dustin Montijo , Haden Grove , Jason Sheppard , Josh Nelson , Lance Billeaud			
02/22/2024	New Hire Physical Agility Test	Other	Groves Fire Station	1
	Daniel Callesto, Haden Grove , Josh Nelson			
02/23/2024	New Hire Physical Agility Test	Other	5911 W. Washington	1.5
	Daniel Callesto, Daniel Reyes, Dustin Montijo , Haden Grove , Jason Sheppard , Josh Nelson , Lance Billeaud , Ryan Williams			
02/26/2024	New Hire Physical Agility Test	Other	Groves Fire Station	0.5
	Daniel Callesto, Haden Grove , Josh Nelson			
02/28/2024	CPR TRAINING	Public Relations / Education	Groves Fire Station	4
	Brian Velez, Daniel Callesto, Dustin Montijo , Joshua Hidalgo , Lance Billeaud , Tyler Silcox			
02/29/2024	CPR TRAINING	Public Relations / Education	Groves Fire Station	3
	Daniel Callesto, Haden Grove , Josh Nelson			
03/05/2024	CPR TRAINING	Public Relations / Education	Groves Fire Station	8
	Curtis Trahan JR, Daniel Callesto, Dustin Montijo , Haden Grove , Jason Sheppard , Josh Nelson , Tyler Silcox			
03/05/2024	CPR TRAINING	Public Relations / Education	Groves Knights of Columbus Hall	2
	Haden Grove , Lance Billeaud , Ryan Hearn			
04/06/2024	Fill dunking booth for Avery Day ata Bruces	Public Relations / Education	Bruces market basket	0.5
	Jason Sheppard , Justin Journeay, Ryan Williams			
05/08/2024	Station tour	Public Relations / Education	Groves Fire Station	1.25
09/14/2024	Community Event	Public Relations / Education	Pizza Artista	2
	Dustin Montijo , Jason Sheppard , Justin Journeay			

List of events in chronological order for given Category and Type. Displays participants, location, and duration.



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DATE	EVENT NAME	CATEGORY	LOCATION	HOURS
09/21/2024	Pecan Festival Parade	Public Relations / Education	City of Groves	1.5
	Caleb Hoyt, Cameron Dale , Dustin Montijo , James Borello, Jason Sheppard , Joel Paniagua, Justin Journeay, Kaden Flores, Michael Spikes , Ryan Hearn			
09/21/2024	Groves Employees family fun day	Public Relations / Education	Groves Library	2
	Caleb Hoyt, Dustin Montijo , James Borello, Jason Sheppard , Joel Paniagua, Justin Journeay, Ryan Hearn			
10/09/2024	Fire Prevention Open House	Public Relations / Education	Groves Fire Station	2
	Cole White, Haden Grove , Jason Sheppard , Josh Nelson , Joshua Hidalgo , Michael Spikes , Paul Washburn, Ryan Hearn, Ryan Williams			
10/16/2024	Station Tour	Public Relations / Education	Groves Fire Station	7
	Curtis Trahan JR, Daniel Callesto, Josh Nelson , Lance Billeaud , Michael Spikes , Paul Washburn, Ryan Hearn			
10/17/2024	Fire Prevention	Public Relations / Education	Groves Fire Station	6
	Cole White, Dustin Montijo , Jason Sheppard , Josh Nelson , Lance Billeaud , Paul Washburn, Ryan Williams			
10/18/2024	Stop The Bleed Training	Public Relations / Education	Erhart School, Beaumont, TX	4
	Daniel Callesto, Josh Nelson , Lance Billeaud			

List of events in chronological order for given Category and Type. Displays participants, location, and duration.



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## INSPECTIONS

This chart is a list of the inspections of commercial occupancies performed by our Fire Marshal and Inspectors for the year.

# Groves Fire Department

Groves, TX

This report was generated on 1/10/2025 7:50:28 AM



## Inspection Results by Inspection and Occupancy Types for Date Range

Inspection Type: All Inspection Types | Inspection Result: All Inspection Results | Occupancy Type: All Occupancy Types | Start Date: 01/01/2024 | End Date: 12/31/2024

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	OCCUPANCY TYPE	SQUARE FOOTAGE	NOTES
Inspection Type: 2nd Inspection								
3484	Brown Plaza Vape Shop	4101 Main AVE #A GROVES, TX 77619	01/10/2024	Grove , Haden	Second Correction Notice	Mercantile	0	
VALV01	Val Verde Child Care	3900 CLEVELAND AVE Groves, TX 77619	08/13/2024	Grove , Haden	Passed	Day Care	0	

Total # Inspections for 2nd Inspection: 2

## Inspection Type: 3rd and any additional

04-261	The Donut Shop	5100 Hwy 347 GROVES, TX 77619	01/30/2024	Grove , Haden	Correction Notice Issued	Mercantile	0	After my initial inspection was completed, the store closed during the holidays. My second inspection was days after they opened back up. I educated them on what needed to be fixed and gave them a couple more weeks to complete. The hood appeared clean and operational to me. It was just lacking an updated inspection tag. The owner said it had been done recently. I advised him to contact the company he paid to discuss the old tag.
04-029	Timber Creek Church	4400 LINCOLN AVE Groves, TX 77619	04/03/2024	Nelson , Josh	Passed	Assembly - other	0	
	Test occupancy	Main AVE GROVES, TX 77619	05/14/2024	Washburn, Paul	Correction Notice Issued	Not Assigned	0	

Total # Inspections for 3rd and any additional: 3

Includes LOCKED inspections for both archived and unarchived occupancy records; report includes square footage.



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ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	OCCUPANCY TYPE	SQUARE FOOTAGE	NOTES
<b>Inspection Type: Alarm System Test</b>								
04-029	Timber Creek Church	4400 LINCOLN AVE Groves, TX 77619	03/04/2024	Nelson , Josh	Passed	Assembly - other	0	
04-209	Milaglo Mexican Restaurant	5600 39 TH ST Groves, TX 77619	10/22/2024	Nelson , Josh	Passed	Restaurant / Cafeteria (A-2 or B)	0	Ansul and fire alarm system tested and approved.

Total # Inspections for Alarm System Test: 2

<b>Inspection Type: Annual</b>								
10-013	PHILLIPS FLORIST	5235 39 TH ST Groves, TX 77619	01/02/2024	Nelson , Josh	Correction Notice Issued	Mercantile	0	
04-055	TONY FALGOUT STATE FARM INSURANCE	5788 39 TH ST Groves, TX 77619	01/02/2024	Nelson , Josh	Correction Notice Issued	Business Office (B)	0	
04-024	GROVES VETERINARY CLINIC	5998 39 TH ST Groves, TX 77619	01/02/2024	Nelson , Josh	Correction Notice Issued	Animal Hospital, Vet, Kennels, Pounds (B)	0	
04-091	H.E.B.	5000 32 ND ST Groves, TX 77619	01/02/2024	Nelson , Josh	Correction Notice Issued	Mercantile	0	
WALG01	Walgreens	4746 Hwy 347 GROVES, TX 77619	02/01/2024	Nelson , Josh	Passed with Comments	Mercantile	0	Please have the FDC sign hung. If you have any questions please email me at jnelson@cigrovestx.com
04-246	Stacked Cake and Cofection	4318 LINCOLN AVE Groves, TX 77619	02/07/2024	Nelson , Josh	Passed	Mercantile	0	
3488	Centerstage Dancewear	4321 Lincoln AVE #A GROVES, TX 77619	02/07/2024	Nelson , Josh	Passed	Mercantile	0	
VALV01	Val Verde Child Care	3900 CLEVELAND AVE Groves, TX 77619	02/26/2024	Grove , Haden	Correction Notice Issued	Day Care	0	Please call us at 281-671-5149 or email hgrove@cigrovestx.com when issues are fixed, and we will come back out and re-inspect.
10-011	VAL VERDE CHRISTIAN ACADEMY	3900 CLEVELAND AVE Groves, TX 77619	02/26/2024	Grove , Haden	Passed with Comments	Middle School	0	
04-079	VAL VERDE BAPTIST CHURCH	3900 CLEVELAND AVE Groves, TX 77619	02/26/2024	Grove , Haden	Passed with Comments	Assembly - other	0	

Includes LOCKED inspections for both archived and unarchived occupancy records; report includes square footage.



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ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	OCCUPANCY TYPE	SQUARE FOOTAGE	NOTES
Inspection Type: Annual								
15-004	365 Home Health Care	4090 CLEVELAND AVE Groves, TX 77619	02/26/2024	Grove , Haden	Passed with Comments	Medical/Dental Office	0	
3338	Bonus Room	5130 Hwy 347 GROVES, TX 77619	04/03/2024	Nelson , Josh	Passed with Comments	Gaming site (A-2)	0	Please have the address installed on the front door.
3445	Ivy Lane Portraits	3814 main #C Groves, TX 77619	05/22/2024	Nelson , Josh	Correction Notice Issued	Business Office (B)	0	
10-005	FASTENAL	5221 East Parkway GROVES, TX 77619	06/10/2024	Nelson , Josh	Passed with Comments	Mercantile	6000	Please have the exit lighting repaired at the rear exit.
04-005	GOLDEN TRIANGLE F. C. U.	5211 East Parkway GROVES, TX 77619	06/10/2024	Nelson , Josh	Correction Notice Issued	Bank (B)	0	
04-326	ALAMO GLASS	5220 West Parkway GROVES, TX 77619	06/10/2024	Nelson , Josh	Passed with Comments	Mercantile	11564	Please install exit sign above door exiting the warehouse to the exterior.
04-137	Troop Industrial	4330 N Link GROVES, TX 77619	06/10/2024	Nelson , Josh	Passed with Comments	Mercantile	0	
3443	Starbucks	3990 Hwy 347 GROVES, TX 77619	06/18/2024	Nelson , Josh	Correction Notice Issued	Mercantile	0	
04-262	GULF EMPLOYEES CREDIT UNION	5140 West Parkway GROVES, TX 77619	06/18/2024	Nelson , Josh	Passed with Comments	Bank (B)	0	Please discontinue us of the extension cord in the janitor's closet. Also please have the open electrical repaired in the parking lot. Thanks, if you have any questions please call me at 281-671-5149.
3483	Wells Fargo	4000 Hwy 347 GROVES, TX 77619	06/18/2024	Nelson , Josh	Correction Notice Issued	Bank (B)	0	Mr. Raul, Please see attached fire inspection results, if you have any questions please call me at 281-671-5149.
04-085	OAK GROVE NURSING HOME	6230 WARREN ST Groves, TX 77619	06/27/2024	Washburn, Paul	Passed with Comments	Nursing Home (I-2)	21000	Passed with minor corrections noted
3483	Wells Fargo	4000 Hwy 347 GROVES, TX 77619	06/27/2024	Nelson , Josh	Passed	Bank (B)	0	

Includes LOCKED inspections for both archived and unarchived occupancy records; report includes square footage.





ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	OCCUPANCY TYPE	SQUARE FOOTAGE	NOTES
Inspection Type: Annual								
04-085	OAK GROVE NURSING HOME	6230 WARREN ST Groves, TX 77619	07/01/2024	Washburn, Paul	Passed	Nursing Home (I-2)	21000	
04-092	KIDS HARBOR DAY CARE	6000 Terrell ST GROVES, TX 77619	07/16/2024	Washburn, Paul	Passed	Day Care	0	
15-008	Kids Harbor NO 2	3515 Main AVE GROVES, TX 77619	07/16/2024	Washburn, Paul	Passed	Day Care	0	
04-162	J.M.B WAREHOUSE	5030 32 ND ST Groves, TX 77619	07/18/2024	Nelson , Josh	Passed with Comments	Moderate Hazard Storage	0	Mr. Ricky, We conducted the annual fire inspection at your warehouse on 32nd street. Upon inspection we noticed that the sprinkler system has been inspected and tested. This inspection was done as a vacant building. Just make not that before it becomes an occupied building again, it will need to have things done to bring it up to code. Thank you for your cooperation.
04-163	Taxx Tyme	5700 32 ND ST Groves, TX 77619	10/01/2024	Washburn, Paul	Passed	Business Office (B)	2500	Josh Nelson
	test	Main Groves, TX 77619	11/19/2024	Washburn, Paul	New Business walk-thru	Assembly - other	0	

Total # Inspections for Annual: 28

Inspection Type: Complaint								
04-265	MCDONALD'S	4500 Hwy 347 GROVES, TX 77619	02/05/2024	Grove , Haden	Correction Notice Issued	Mercantile	0	
04-341	DOLLAR GENERAL	3800 MAIN AVE Groves, TX 77619	04/05/2024	Nelson , Josh	Citation Issued	Mercantile	0	
04-341	DOLLAR GENERAL	3800 MAIN AVE Groves, TX 77619	04/05/2024	Nelson , Josh	Correction Notice Issued	Mercantile	0	

Total # Inspections for Complaint: 3

Includes LOCKED inspections for both archived and unarchived occupancy records; report includes square footage.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	OCCUPANCY TYPE	SQUARE FOOTAGE	NOTES
<b>Inspection Type: Daycare Annual</b>								
04-089	GROVES RED APPLE LEARNING EXPRESS	6286 32 ND ST Groves, TX 77619	05/14/2024	Washburn, Paul	Passed	Day Care	0	
Total # Inspections for Daycare Annual: 1								
<b>Inspection Type: Fire Protection System Inspection</b>								
3484	Brown Plaza Vape Shop	4101 Main AVE #A GROVES, TX 77619	01/09/2024	Nelson , Josh	Correction Notice Issued	Mercantile	0	
04-085	OAK GROVE NURSING HOME	6230 WARREN ST Groves, TX 77619	05/29/2024	Washburn, Paul	Passed	Nursing Home (I-2)	21000	Above ground cover up inspection passed.
Total # Inspections for Fire Protection System Inspection: 2								
<b>Inspection Type: First Inspection</b>								
04-314	Reeb Rigging	3101 MAIN AVE Groves, TX 77619	04/03/2024	Nelson , Josh	Passed with Comments	Business Office (B)	0	New Building will need a monitored fire alarm system. As well as a knox box for site access.
	Wild Flower Design and Events	4320 Lincoln AVE GROVES, TX 77619	05/07/2024	Washburn, Paul	Correction Notice Issued	Mercantile	0	Certificate of Occupancy will be approved when all items are complete: with the exception of indicating dead bolt installation. Indicating dead bolt must be installed within 30 days of certificate of occupancy being issued.
Total # Inspections for First Inspection: 2								
<b>Inspection Type: Game site</b>								
04-287	SUPER STORE #3	2600 MAIN AVE Groves, TX 77619	08/08/2024	Washburn, Paul	Correction Notice Issued	Mercantile	0	
04-333	E - Puff & Smoke	2610 MAIN AVE Groves, TX 77619	08/08/2024	Washburn, Paul	Correction Notice Issued	Mercantile	0	
04-149	SUPER STOP # 2	6900 32 ND ST Groves, TX 77619	08/08/2024	Washburn, Paul	Correction Notice Issued	Mercantile	0	
04-004	FOOD SPOT #2	5011 MONROE ST Groves, TX 77619	10/03/2024	Washburn, Paul	Correction Notice Issued	Mercantile	0	

Includes LOCKED inspections for both archived and unarchived occupancy records; report includes square footage.



ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	OCCUPANCY TYPE	SQUARE FOOTAGE	NOTES
Inspection Type: Game site								
04-088	B&B MINI MART	6850 25 TH ST Groves, TX 77619	11/21/2024	Washburn, Paul	Passed	Mercantile	2100	
Total # Inspections for Game site: 5								
Inspection Type: General								
3470	Lady Luck RV Resort	6579 Hwy 87 Groves, TX 77619	01/30/2024	Grove, Haden	Passed	RV Park	0	The the four hydrants were flowed and had adequate pressure to pass. I gave the building official the ok to grant a Certificate of Occupancy.
04-321	Groves Primary School	3901 Cleveland AVE GROVES, TX 77619	05/28/2024	Washburn, Paul	Passed	Elementary School	0	Duct detectors installed, smoke vents are now operational.
Total # Inspections for General: 2								
Inspection Type: Institution (100-199) beds/patient rooms								
04-054	MAGNOLIA MANOR	4400 GULF AVE Groves, TX 77619	02/07/2024	Grove, Haden	Passed with Comments	Nursing Home (I-2)	0	
Total # Inspections for Institution (100-199) beds/patient rooms: 1								
Inspection Type: New Business Final								
04-267	Doxie Coffee	4233 LINCOLN AVE Groves, TX 77619	07/11/2024	Washburn, Paul	Passed with Comments	Restaurant / Cafeteria (A-2 or B)	2280	Place sign to remain unlocked on patio gate. Call when deadbolts are installed.
04-201	Lavish Lifestyle Salon	3522 Hwy 347 GROVES, TX 77619	07/15/2024	Washburn, Paul	Passed	Medical, Surgical, Psychiatric	0	
	Treasures	5235 39th ST GROVES, TX 77619	07/15/2024	Washburn, Paul	Passed with Comments	Gaming site (A-2)	0	Call when sign, deadbolts, and knobbox are installed.
	Value Motors	2649 Main AVE GROVES, TX 77619	08/23/2024	Washburn, Paul	Passed	Auto Sales no showroom	0	
	Bella Ink Studio	3500 Main AVE GROVES, TX 77619	08/30/2024	Washburn, Paul	Passed	Hair Salon	0	
04-209	Milaglo Mexican Restaurant	5600 39 TH ST Groves, TX 77619	11/21/2024	Washburn, Paul	Passed with Comments	Restaurant / Cafeteria (A-2 or B)	0	Business approved for certificate of occupancy and opening. Knob box is on order.

Includes LOCKED inspections for both archived and unarchived occupancy records; report includes square footage.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	OCCUPANCY TYPE	SQUARE FOOTAGE	NOTES
<b>Inspection Type: New Business Final</b>								
04-085	OAK GROVE NURSING HOME	6230 WARREN ST Groves, TX 77619	12/03/2024	Washburn, Paul	Passed with Comments	Nursing Home (I-2)	21000	Approved for CO. Knox padlock needs to be installed on gate accessing electrical equipment.
	Hungry Wolf	5519 East Parkway GROVES, TX 77619	12/10/2024	Washburn, Paul	Passed with Comments	Food Processing <2500 sq. ft. (B)	0	Food prep area approved for certificate of occupancy.
3467	Main Avenue Fitness	3814 Main AVE #G GROVES, TX 77619	12/19/2024	Washburn, Paul	Passed	Business Office (B)	0	

Total # Inspections for New Business Final: 9

<b>Inspection Type: New Business Initial Consultation</b>								
3486	Car Star	3648 Main AVE GROVES, TX 77619	01/10/2024	Grove , Haden	Pre-Plan Only	Auto Sales Showroom (B)	0	The Building Officials, Code Enforcement, and Fire Marshals completed an initial walkthrough of the building with the seller's real estate agent. She advised they were fixing to close with the buyer, who plans to put an automotive body shop in the two buildings shortly. The Building Official deemed that the power could be temporarily turned on for them to remodel the building. The fire marshal's office advised that any new occupant occupying the building must install a monitored fire alarm system, emergency lighting, exit lighting, fire extinguishers, and a Knox box.
04-233	K-9 DOG OBEDIENCE	6154 Jefferson BLVD GROVES, TX 77619	03/27/2024	Grove , Haden	Pre-Plan Only	Animal Hospital, Vet, Kennels, Pounds (B)	0	All items must be completed before I can allow the building official to give a certificate of occupancy.
04-337	Top Maintenance Services #2	6249 Hwy 87 Groves , TX 77619	04/03/2024	Nelson , Josh	Correction Notice Issued	Business Office (B)	0	
15-020	Vacant	6900 39th ST GROVES, TX 77619	04/24/2024	Grove , Haden	Pre-Plan Only	Day Care	0	All violations need to be remedied before certificate of occupancy being issued.
04-267	Doxie Coffee	4233 LINCOLN AVE Groves, TX 77619	05/15/2024	Washburn, Paul	Correction Notice Issued	Restaurant / Cafeteria (A-2 or B)	2280	

Includes LOCKED inspections for both archived and unarchived occupancy records; report includes square footage.



ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	OCCUPANCY TYPE	SQUARE FOOTAGE	NOTES
Inspection Type: New Business Initial Consultation								
	Bella Ink Studio	3500 Main AVE GROVES, TX 77619	05/15/2024	Washburn, Paul	Correction Notice Issued	Hair Salon	0	
04-201	Lavish Lifestyle Salon	3522 Hwy 347 GROVES, TX 77619	05/17/2024	Washburn, Paul	Pre-Plan Only	Medical, Surgical, Psychiatric	0	
	Treasures	5235 39th ST GROVES, TX 77619	05/17/2024	Washburn, Paul	Correction Notice Issued	Gaming site (A- 2)	0	
	Holmes Cabinet Specialties	3330 Pure Atlantic RD Groves, TX 77619	06/20/2024	Washburn, Paul	Correction Notice Issued	Woodworking (cabinet) (F-1)	0	
	Red Rover Buildings	6133 39th ST GROVES, TX 77619	06/25/2024	Washburn, Paul	New Business walk-thru	Business Office (B)	0	
04-083	Vacant	6031 MONROE ST Groves, TX 77619	06/28/2024	Washburn, Paul	New Business walk-thru	Barber / beauty shop (B)	0	
04-277	Goodwill	5901 39 TH ST Groves, TX 77619	07/17/2024	Washburn, Paul	New Business walk-thru	Mercantile	0	After walls are moved another inspection will need to be done for extinguisher placement. A designated area for upholstered furniture to be displayed which limits amount will be required to avoid a sprinkler system requirement.
	This and That	3720 Main AVE GROVES, TX 77619	07/22/2024	Washburn, Paul	New Business walk-thru	Mercantile	0	
	Value Motors	2649 Main AVE GROVES, TX 77619	08/12/2024	Washburn, Paul	New Business walk-thru	Auto Sales no showroom	0	
04-105	Passion church	6200 39 TH ST Groves, TX 77619	09/23/2024	Washburn, Paul	Correction Notice Issued	Church/Places of Worship A-3	0	Call Fire Department when items are completed or for questions.
	Holmes Cabinet Specialties	3330 Pure Atlantic RD Groves, TX 77619	10/03/2024	Washburn, Paul	Passed	Woodworking (cabinet) (F-1)	0	
04-180	New Wonderland Gameroom	5301 39th ST GROVES, TX 77619	10/24/2024	Washburn, Paul	New Business walk-thru	Gaming site (A- 2)	0	

Includes LOCKED inspections for both archived and unarchived occupancy records; report includes square footage.



ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	OCCUPANCY TYPE	SQUARE FOOTAGE	NOTES
<b>Inspection Type: New Business Initial Consultation</b>								
	Classic Finds	6111 39th ST GROVES, TX 77619	11/14/2024	Washburn, Paul	New Business walk-thru	Mercantile	0	
04-209	Milaglo Mexican Restaurant	5600 39 TH ST Groves, TX 77619	11/18/2024	Washburn, Paul	New Business walk-thru	Restaurant / Cafeteria (A-2 or B)	0	
	Hungry Wolf	5519 East Parkway GROVES, TX 77619	12/04/2024	Washburn, Paul	New Business walk-thru	Food Processing <2500 sq. ft. (B)	0	
Total # Inspections for New Business Initial Consultation: 20								
<b>Inspection Type: Plan Review - Fire Alarm</b>								
	Carstar	3654 Main AVE GROVES, TX 77619	06/26/2024	Washburn, Paul	Passed with Comments	Motor Vehicle Repair S-1	0	Fire alarm plan review. Added comment to connect paint booth suppression system to alarm system.
Total # Inspections for Plan Review - Fire Alarm: 1								
<b>Inspection Type: Plan Review - sprinkler/automatic extinguishing sys</b>								
04-029	Timber Creek Church	4400 LINCOLN AVE Groves, TX 77619	01/16/2024	Grove , Haden	Passed	Assembly - other	0	
3452	The Kid's Empire	3814 Main #E Groves, TX 77619	02/05/2024	Grove , Haden	Correction Notice Issued	Assembly - other	0	Monitored Fire Alarm and Detection system will be required. Knox Box will be required. ABC Extinguishers of at least 20 lbs with walking distance no greater than 50 ft. Fees will need to be paid prior to passing plans review/inspections/acceptance tests.
3489	Valvoline Instant Oil Change	3998 Hwy 347 GROVES, TX 77619	02/20/2024	Grove , Haden	Pre-Plan Only	Motor Vehicle Repair S-1	0	
3452	The Kid's Empire	3814 Main #E Groves, TX 77619	03/07/2024	Grove , Haden	Passed	Assembly - other	0	
	Tony Figueroa	3330 Hwy 366 GROVES, TX 77619	03/07/2024	Grove , Haden	Passed	Low Hazard Storage	0	
Total # Inspections for Plan Review - sprinkler/automatic extinguishing sys: 5								
Includes LOCKED inspections for both archived and unarchived occupancy records; report includes square footage.								



ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	OCCUPANCY TYPE	SQUARE FOOTAGE	NOTES
Inspection Type: Pre-Plan								
04-120	Figueroa, Tony	3328 Hwy 366 GROVES, TX 77619	02/02/2024	Grove , Haden	Pre-Plan Only	Business Office (B)	0	The violations mentioned in this report must all be remedied before a certificate of occupancy can be granted. I reviewed the inspection done in 2021 and it stated same things.
	Tony Figueroa	3330 Hwy 366 GROVES, TX 77619	02/02/2024	Grove , Haden	Pre-Plan Only	Low Hazard Storage	0	All of the items mentioned in this report will need to be addressed prior to a Certificate of Occupancy can be granted.
3422	Vacant	6050 39th ST GROVES, TX 77619	02/05/2024	Grove , Haden	Pre-Plan Only	Business Office (B)	0	
	Test occupancy	Main AVE GROVES, TX 77619	05/14/2024	Washburn, Paul	Citation Issued	Not Assigned	0	

Total # Inspections for Pre-Plan: 4

Inspection Type: Reinspection								
05-001	The Donut Palace	4610 Main AVE GROVES, TX 77619	01/05/2024	Grove , Haden	Passed with Comments	Mercantile	0	The hood system and extinguishers were both inspected in December 2023. The hood system must be inspected every six months, and fire extinguishers must be inspected annually. I would also like to remind you to ensure fire extinguishers are mounted in conspicuous locations and not blocked by anything.
04-330	THE MISSIONS ATTIC	3300 Hwy 347 GROVES, TX 77619	01/05/2024	Nelson , Josh	Passed	Mercantile	0	
3480	Donut Holes	3324 Hwy 366 GROVES, TX 77619	01/05/2024	Grove , Haden	Passed	Mercantile	0	
04-200	DEARCARE	3700 East Parkway GROVES, TX 77619	01/08/2024	Nelson , Josh	Passed	Business Office (B)	0	
04-214	Neighborhood Veterinary Center	3548 East Parkway GROVES, TX 77619	01/08/2024	Nelson , Josh	Passed	Animal Hospital, Vet, Kennels, Pounds (B)	0	
3346	P & P Pump Rentals and Maintenance	5225 39th ST GROVES, TX 77619	01/08/2024	Nelson , Josh	Passed	Business Office (B)	0	

Includes LOCKED inspections for both archived and unarchived occupancy records; report includes square footage.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	OCCUPANCY TYPE	SQUARE FOOTAGE	NOTES
Inspection Type: Reinspection								
04-055	TONY FALGOUT STATE FARM INSURANCE	5788 39 TH ST Groves, TX 77619	01/23/2024	Nelson , Josh	Passed	Business Office (B)	0	
04-218	TWFG Villa Insurance	4316 LINCOLN AVE Groves, TX 77619	02/01/2024	Nelson , Josh	Passed with Comments	Business Office (B)	0	
15-007	Dressin Up	4242 LINCOLN AVE Groves, TX 77619	02/01/2024	Nelson , Josh	Passed	Mercantile	0	
3485	Merle Norman Cosmetics & Bella Boutique	4300 Lincoln AVE #2 GROVES, TX 77619	02/01/2024	Nelson , Josh	Passed	Mercantile	0	
04-310	LINCOLN PLACE	4300 LINCOLN AVE Groves, TX 77619	02/01/2024	Nelson , Josh	Passed	Mercantile	0	
	Wild Flower Design and Events	4320 Lincoln AVE GROVES, TX 77619	05/14/2024	Washburn, Paul	Passed with Comments	Mercantile	0	CO approved. Must complete failed items within 30 days.
	Wild Flower Design and Events	4320 Lincoln AVE GROVES, TX 77619	06/06/2024	Washburn, Paul	Passed	Mercantile	0	Front door locks were verified to meet fire code.
04-005	GOLDEN TRIANGLE F. C. U.	5211 East Parkway GROVES, TX 77619	06/18/2024	Nelson , Josh	Passed	Bank (B)	0	

Total # Inspections for Reinspection: 14

**TOTAL # INSPECTIONS:**

**104**

Includes LOCKED inspections for both archived and unarchived occupancy records; report includes square footage.



**City of Groves**  
**Agenda Item Information Form**

Council Meeting Date: Feb 24th, 2025 Department: Police Agenda Item No. 13

Title for Item (same as to be placed on Agenda): Presentation of the 2024 Racial Profiling Report – City Marshal Christopher Robin

Party(ies) requesting placement of this item on the agenda: City Marshal

Submitted to City Manager's Office on: Date: 2/19/2025 Time: 10:30 AM By: Marshal

Explanation of Item: Each agency in the State of Texas is required by law to file an annual Racial Profiling Report to the state and to its governing body.

Deadline for Approval: Immediately

Staff Recommendation: Not an action item, deliberation only.

Alternative (if any) for consideration: None

Identify any attachments to this document: Memo, attached reports

Specific Council Action Requested: None (Information item only) ☒ Motion ☐  
Ordinance – Number \_\_\_\_\_ Resolution – Number \_\_\_\_\_ Other – Specify: \_\_\_\_\_

Signed: Christopher Robin Date: 2/19/25 Approved: [Signature] Date: 02/19/25  
Department Head City Manager

**FUNDING (IF APPLICABLE)**

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐  
If yes, specify account no. \_\_\_\_\_ If no, explain and identify intended funding source: \_\_\_\_\_

**PAYMENT REQUEST**

Amount of requested payment \$ N/A Cumulative total of payments to date for this project/item (if applicable): \$ \_\_\_\_\_  
Balance due for this project/purchase (if applicable): \$ \_\_\_\_\_

**ACTION TAKEN BY COUNCIL**

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐  
If yes, explain \_\_\_\_\_

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## MEMORANDUM FOR CITY COUNCIL

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To: Kevin Carruth, City Manager  
From: Christopher Robin, City Marshal  
Date: February 19th, 2025  
Re: Review of 2024 Racial Profiling Report

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Each agency in Texas must file an annual Racial Profiling Report to their governing body. The first of these reports was submitted to the city council in 2003. In 2011, we also began submitting the data online to the Texas Commission on Law Enforcement (TCOLE), the regulatory state agency that establishes and enforces Texas law enforcement standards. During those years, the numbers collected by the Groves Police Department verify there has never been a disproportionate number of stops, searches, or arrests of minorities. Racism is not tolerated in this agency and the Groves Police Department does not condone selective enforcement of any kind. These reports can be accessed on the commission's website ([www.tcole.texas.gov](http://www.tcole.texas.gov)) for public review.

Attached to this memo is the 2024 Groves Police Department Racial Profiling Report submitted to TCOLE. The report contains data collected from traffic/pedestrian stops conducted by the Groves Police Department. Data must be collected by every law enforcement agency in Texas that makes routine traffic stops and has working audio-visual equipment in every motor vehicle regularly used to make traffic stops.

Data collected by the Groves Police Department includes the race or ethnicity of the individual detained (African American, Asian, Caucasian, Hispanic, or Native American) and whether a search was conducted (consent or custodial). An online racial profiling report of this agency's general public contact information was submitted to TCOLE, as seen in the attachment.

As has been presented in previous years, a comparison of the demographics between Jefferson County as a whole and our city can be referenced below. This table demonstrates that officers can come into contact with a diverse ethnic population.

### **Traffic Stops – Groves Demographics vs. Jefferson County Demographics**

Race/Ethnicity	Stops/Percentage	Groves/Jefferson County
African American	808 / 20.40%	9% / 32.9%
Asian / Pacific Islander	99 / 2.50%	6.5% / 4.2%
Caucasian	1838 / 46.41%	52.6% / 37.4%
Hispanic	1185 / 29.92%	30.4% / 23.5%
Native American / Alaskan	30 / 0.76%	1.5% / 2.0%

The department remains committed to fair and impartial policing and will continue to monitor racial profiling data to ensure compliance with state and federal standards.



# Racial Profiling Report | Full

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Agency Name: GROVES POLICE DEPT.  
Reporting Date: 02/18/2025  
TCOLE Agency Number: 245204

Chief Administrator: CHRISTOPHER G. ROBIN

Agency Contact Information:  
Phone: (409) 962-0244  
Email: crobin@cigrovestx.com

Mailing Address:  
4201 Main Avenue  
GROVES, TX 77619

This Agency filed a full report

GROVES POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the GROVES POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the GROVES POLICE DEPT. if the individual believes that a peace officer employed by the GROVES POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the GROVES POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the GROVES POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
  - a. the race or ethnicity of the individual detained;
  - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
  - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
  - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
  - e. the location of the stop;
  - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
  - a. the Commission on Law Enforcement; and
  - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The GROVES POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: Christopher Robin  
City Marshal

Date: 02/18/2025



# Total stops: 3960

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## Street address or approximate location of the stop

City street	3898
US highway	1
County road	5
State highway	53
Private property or other	3

## Was race or ethnicity known prior to stop?

Yes	293
No	3667

## Race / Ethnicity

Alaska Native / American Indian	30
Asian / Pacific Islander	99
Black	808
White	1838
Hispanic / Latino	1185

## Gender

<b>Female</b>	<b>1622</b>
Alaska Native / American Indian	6
Asian / Pacific Islander	39
Black	337
White	799
Hispanic / Latino	441
<b>Male</b>	<b>2338</b>
Alaska Native / American Indian	24
Asian / Pacific Islander	60
Black	471
White	1039
Hispanic / Latino	744

## Reason for stop?

<b>Violation of law</b>	<b>46</b>
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	19
White	14

Hispanic / Latino	12
Preexisting knowledge	2
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	2
Hispanic / Latino	0
Moving traffic violation	3519
Alaska Native / American Indian	25
Asian / Pacific Islander	91
Black	672
White	1651
Hispanic / Latino	1080
Vehicle traffic violation	393
Alaska Native / American Indian	4
Asian / Pacific Islander	8
Black	117
White	171
Hispanic / Latino	93
Was a search conducted?	
Yes	61
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	26
White	24
Hispanic / Latino	11
No	3899
Alaska Native / American Indian	30
Asian / Pacific Islander	99
Black	782
White	1814
Hispanic / Latino	1174
Reason for Search?	
Consent	15
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	5
White	9

Hispanic / Latino	1			
<b>Contraband</b>	<b>4</b>			
Alaska Native / American Indian	0			
Asian / Pacific Islander	0			
Black	1			
White	3			
Hispanic / Latino	0			
<b>Probable</b>	<b>37</b>			
Alaska Native / American Indian	0			
Asian / Pacific Islander	0			
Black	17			
White	11			
Hispanic / Latino	9			
<b>Inventory</b>	<b>2</b>			
Alaska Native / American Indian	0			
Asian / Pacific Islander	0			
Black	1			
White	0			
Hispanic / Latino	1			
<b>Incident to arrest</b>	<b>3</b>			
Alaska Native / American Indian	0			
Asian / Pacific Islander	0			
Black	2			
White	1			
Hispanic / Latino	0			
<b>Was Contraband discovered?</b>				
<b>Yes</b>	<b>36</b>	<b>Did the finding result in arrest?</b>		
		(total should equal previous column)		
Alaska Native / American Indian	0	Yes 0	No 0	
Asian / Pacific Islander	0	Yes 0	No 0	
Black	15	Yes 0	No 15	
White	13	Yes 2	No 11	
Hispanic / Latino	8	Yes 0	No 8	
<b>No</b>	<b>25</b>			
Alaska Native / American Indian	0			
Asian / Pacific Islander	0			
Black	11			
White	11			
Hispanic / Latino	3			

<b>Description of contraband</b>	
<b>Drugs</b>	<b>28</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	14
White	10
Hispanic / Latino	4
<b>Weapons</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
<b>Currency</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Alcohol</b>	<b>2</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	1
<b>Stolen property</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
<b>Other</b>	<b>10</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	3
White	2
Hispanic / Latino	5
<b>Result of the stop</b>	
Verbal warning	<b>0</b>



Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Written warning</b>	<b>2972</b>
Alaska Native / American Indian	20
Asian / Pacific Islander	74
Black	587
White	1489
Hispanic / Latino	802
<b>Citation</b>	<b>981</b>
Alaska Native / American Indian	10
Asian / Pacific Islander	25
Black	219
White	346
Hispanic / Latino	381
<b>Written warning and arrest</b>	<b>6</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	2
Hispanic / Latino	2
<b>Citation and arrest</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
<b>Arrest</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Arrest based on</b>	
<b>Violation of Penal Code</b>	<b>6</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0

Black	2
White	3
Hispanic / Latino	1
<b>Violation of Traffic Law</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Violation of City Ordinance</b>	<b>0</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
<b>Outstanding Warrant</b>	<b>1</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	1

**Was physical force resulting in bodily injury used during stop?**

<b>Yes</b>	<b>2</b>
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
<b>Resulting in Bodily Injury To:</b>	
Suspect	0
Officer	0
Both	1
<b>No</b>	<b>3958</b>
Alaska Native / American Indian	30
Asian / Pacific Islander	99
Black	807
White	1837
Hispanic / Latino	1185

**Number of complaints of racial profiling**

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

**Comparative Analysis**

Use TCOLE's auto generated analysis	<input checked="" type="checkbox"/>
Use Department's submitted analysis	<input type="checkbox"/>

**Optional Narrative**

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

**City of Groves**  
**Agenda Item Information Form**

Council Meeting Date: Feb 24th, 2025 Department: Police Agenda Item No. 14

Title for Item (same as to be placed on Agenda): Presentation of the 2024 UCR/NIBIRS Report – City Marshal Christopher Robin

Party(ies) requesting placement of this item on the agenda: City Marshal

Submitted to City Manager's Office on: Date: 2/19/2025 Time: 10:30 AM By: Marshal

Explanation of Item: This is an annual presentation of the yearly Uniform Crime Report statistics. Multiple previous years of data are also included for reference and comparison.


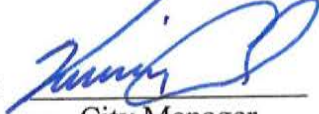
Deadline for Approval: Immediately

Staff Recommendation: Not an action item, deliberation only.

Alternative (if any) for consideration: None

Identify any attachments to this document: Memo, attached reports

Specific Council Action Requested: None (Information item only) ☒ Motion ☐  
Ordinance – Number ☐ Resolution – Number ☐ Other – Specify: ☐

Signed:  Date: 2/19/25 Approved:  Date: 02/19/25  
Department Head City Manager

**FUNDING (IF APPLICABLE)**

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐  
If yes, specify account no. ☐ If no, explain and identify intended funding source: ☐

**PAYMENT REQUEST**

Amount of requested payment \$ N/A Cumulative total of payments to date for this project/item (if applicable): \$ ☐  
Balance due for this project/purchase (if applicable): \$ ☐

**ACTION TAKEN BY COUNCIL**

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐  
If yes, explain ☐



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## MEMORANDUM FOR CITY COUNCIL

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To: Kevin Carruth, City Manager  
From: Christopher Robin, City Marshal  
Date: February 18th, 2025  
Re: Review of the 2024 Uniform Crime Report

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The 2024 Uniform Crime Report (UCR) statistics for our jurisdiction remained generally consistent with previous years, with some crime categories experiencing marginal increases or decreases. While no significant crime trends emerged, fluctuations were observed in specific offenses, reflecting the ongoing challenges and dynamics within our community.

• Murder	1
• Rape	12
• Robbery	6
• Aggravated Assault	47
• Burglary	36
• Theft	129
• Auto Theft	13

I have attached a UCR comparison chart which contains data from 2002 and continues through 2024. In 2024, the total number of UCR crimes decreased slightly from 2023. This was a difference of 21 crimes committed.

### Key Findings:

- Overall crime rates remained stable, with minor variations in certain categories.
- Violent crime rates showed a slight increase, though within expected statistical margins.
- Property crimes, including theft and burglary, saw slight decreases influenced by both local economic factors and targeted enforcement efforts.

The total of 244 is our lowest reported number since 2002 when considering UCR data. In addition, our clearance rate (crimes solved) continues to remain at an acceptable level. We still seek to prioritize proactive policing versus reactive policing.

### Conclusion & Next Steps:

The department continues to monitor crime trends closely and adjust operational strategies accordingly. Recruitment and retention efforts remain a top priority to restore staffing levels, which will enhance proactive policing and community engagement. Continued grant initiatives and potential specialization efforts will also assist. Continued support from the City Council in resource allocation and officer retention initiatives will be crucial in maintaining public safety.



## Groves Crime Summary from 2002 to 2024

<b>2024</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	1	12	6	47	36	129	13	244
<b>2023</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	0	10	5	48	35	142	25	265
<b>2022</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	1	7	5	43	44	130	21	251
<b>2021</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	0	17	11	65	41	135	32	301
<b>2020</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	1	6	12	75	54	232	35	415
<b>2019</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	0	7	9	68	58	215	31	389
<b>2018</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	0	7	13	51	63	231	20	385
<b>2017</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	0	13	10	54	85	268	31	461
<b>2016</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	0	8	13	62	86	281	20	470
<b>2015</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	0	9	13	69	107	282	14	494
<b>2014</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	1	10	19	66	92	370	34	592
<b>2013</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	0	8	17	54	130	364	29	602
<b>2012</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	1	7	8	57	124	399	15	611
<b>2011</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	1	3	14	42	153	462	29	628
<b>2010</b>	<b>Murder</b>	<b>Rape</b>	<b>Robbery</b>	<b>Agg. Assault</b>	<b>Burglary</b>	<b>Theft</b>	<b>Auto Theft</b>	<b>Total</b>
	0	2	12	38	148	333	22	555

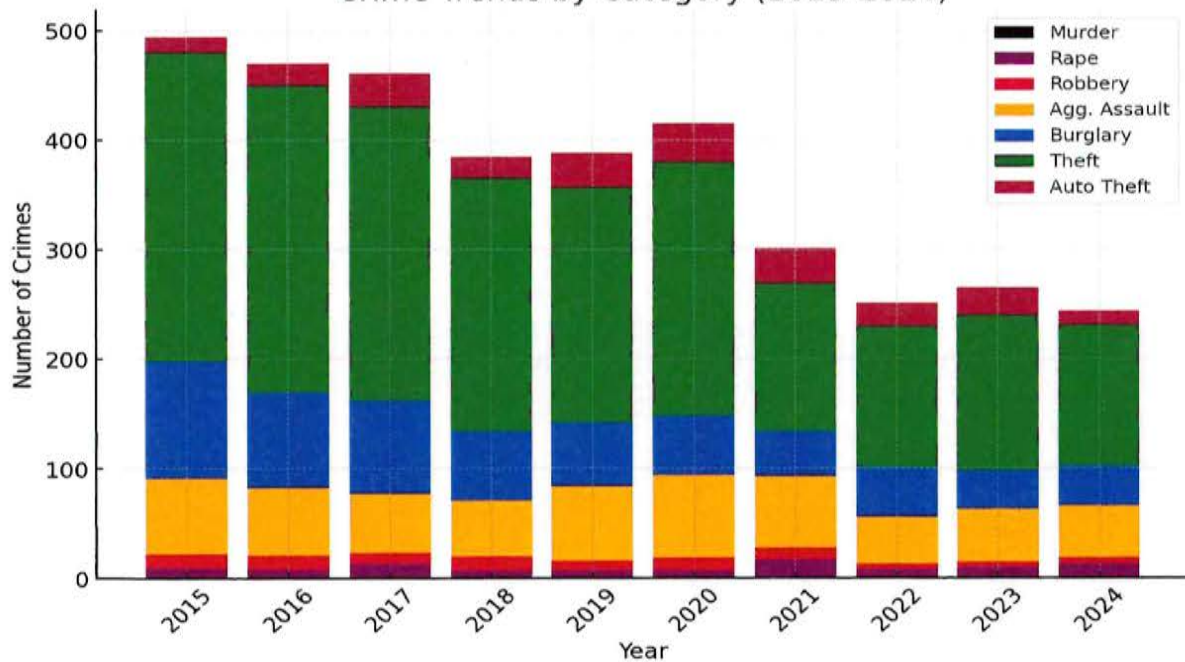




## Groves Crime Summary from 2002 to 2024

2009	Murder	Rape	Robbery	Agg. Assault	Burglary	Theft	Auto Theft	Total
	1	1	18	33	139	305	31	528
2008	Murder	Rape	Robbery	Agg. Assault	Burglary	Theft	Auto Theft	Total
	0	6	16	21	133	330	41	547
2007	Murder	Rape	Robbery	Agg. Assault	Burglary	Theft	Auto Theft	Total
	0	4	20	16	147	332	44	563
2006	Murder	Rape	Robbery	Agg. Assault	Burglary	Theft	Auto Theft	Total
	1	0	20	17	135	330	35	538
2005	Murder	Rape	Robbery	Agg. Assault	Burglary	Theft	Auto Theft	Total
	0	0	8	14	140	379	56	597
2004	Murder	Rape	Robbery	Agg. Assault	Burglary	Theft	Auto Theft	Total
	0	1	6	13	139	424	50	633
2003	Murder	Rape	Robbery	Agg. Assault	Burglary	Theft	Auto Theft	Total
	1	0	17	7	167	409	45	646
2002	Murder	Rape	Robbery	Agg. Assault	Burglary	Theft	Auto Theft	Total
	0	1	28	13	157	487	59	745
All	Murder	Rape	Robbery	Agg. Assault	Burglary	Theft	Auto Theft	Total
Avg	0.39	6.04	13.04	42.30	104.91	303	31.83	498.26

Crime Trends by Category (2015-2024)



**City of Groves**  
**Agenda Item Information Form**

Council Meeting Date: 2/24/2025 Department: City Manager Agenda Item No. 15

Title for Item (same as to be placed on Agenda): Deliberate and act on Ordinance 2025-03 amending Chapter 2 – Administration to adopt a mandatory application for volunteer appointment for the GEDC, Planning and Zoning Commission, and Zoning Board of Adjustment.

Party(ies) requesting placement of this item on the agenda: Kevin Carruth, City Manager

Submitted to City Manager's Office on: Date: 2/14/25 Time: 9:00 a.m. By: C. THIBODEAUX

Explanation of Item: City Council discussed the need to utilize a mandatory application form for its three standing volunteer committees, at its February 5, 2025, workshop. The accompanying application form incorporates all of the elements reviewed by the Council.

Deadline for Approval: February 24, 2025.

Staff Recommendation: Staff recommends City Council adopt Ordinance 2025-03 amending Section 2-20 of the Code of Ordinances by requiring the completion of an Application for Volunteer Appointment, as presented.

Alternative (if any) for consideration: Do not require an application.

Identify any attachments to this document: Ordinance 2025-03 and a copy of the mandatory application.

Specific Council Action Requested: None (Information item only) \_\_\_\_\_ Motion X  
Ordinance – Number 2025-03 Resolution – Number \_\_\_\_\_ Other – Specify: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Department Head City Manager

**FUNDING (IF APPLICABLE)**

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐  
If yes, specify account no. \_\_\_\_\_ If no, explain and identify intended funding source: \_\_\_\_\_

**PAYMENT REQUEST**

Amount of requested payment \$ \_\_\_\_\_ Cumulative total of payments to date for this project/item (if applicable): \$ \_\_\_\_\_  
Balance due for this project/purchase (if applicable): \$ \_\_\_\_\_

**ACTION TAKEN BY COUNCIL**

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐  
If yes, explain \_\_\_\_\_



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**CITY OF GROVES**

**ORDINANCE NO. 2025-03**

**AN ORDINANCE AMENDING CHAPTER 2 –  
ADMINISTRATION, SECTION 2-20 OF THE CODE  
OF ORDINANCES, CITY OF GROVES, TEXAS, AND  
PART III – APPENDICES, APPENDIX A- ZONING,  
ARTICLE XI - BOARD OF ADJUSTMENT;  
PROCEDURE, SEC. 11-100 – [GENERALLY],  
PROVIDING FOR PUBLICATION; PROVIDING FOR  
CODIFICATION AND PROVIDING AN EFFECTIVE  
DATE**

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**WHEREAS**, the City of Groves has an interest in adopting a mandatory application for volunteer appointment for the Groves Economic Development Corporation, Planning and Zoning Commission, and Zoning Board of Adjustment; and

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**WHEREAS**, selecting the most qualified volunteers to serve on boards, commissions, and committees is critical to their success; and,

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**WHEREAS**, the City Council reviewed a draft application form as part of its review of the volunteer committee process at its February 5, 2025, workshop;

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**WHEREAS**, the revised proposed Application for Volunteer Appointment is attached as Exhibit “A”;

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**WHEREAS**, the appointment of the Groves Economic Development Corporation’s Board of Directors shall be appointed by the Mayor and City Council of the City of Groves consistent with the criteria expressed in the Groves Economic Development Corporation’s Corporate Bylaws and this process shall require any volunteer seeking appointment to complete the Application for Volunteer Appointment;

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**WHEREAS**, Chapter 2 – Administration, Sec. 2-20 addresses the filling of vacancies on the Planning and Zoning Commission and is in need of amendment to adopt the mandatory application as part of the process;

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**WHEREAS**, Part III – Appendices, Appendix A- Zoning, Article XI - Board of Adjustment; Procedure, Sec. 11-100 – [Generally], provides for the procedure for filling vacancies on the Zoning Board of Adjustment and is in need of amendment to adopt the mandatory application as part of the process.

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**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GROVES:**

46           **CHAPTER 2 – ADMINISTRATION, SECTION 2-20, ARE HEREBY AMENDED**  
47 **AS FOLLOWS:**

48                           **Chapter 2 – Administration**

49 **Sec. 2-20. - Vacancies**

50           All vacancies on the commission shall be filled for the unexpired term in the same manner  
51 as provided in this article for the original appointments. All expired terms shall be filled for  
52 terms as provided for the original appointments and in the same manner. All applicants must  
53 complete the Application for Volunteer Appointment which may be found on the City of Groves  
54 website or requested from the City Clerk.

55           **Part III – Appendices, Appendix A- Zoning, Article XI - Board of Adjustment; Procedure**

56 **Sec. 11-100 – [Generally]**

57           [(11-100.01) *Established; composition; appointment, term, qualifications, removal of*  
58 *members, filling of vacancies.*] A board of adjustment is hereby established which shall consist  
59 of five (5) members to be appointed by the city council, each for a term of two (2) years. The  
60 members of the board of adjustment shall be citizens of the United States of America, qualified  
61 voters of the State of Texas and the City of Groves. Each shall have resided within the corporate  
62 limits of the city for at least six (6) months prior to their appointment. Any member of the board  
63 of adjustment ceasing to possess any of these qualifications, or convicted of a felony while in  
64 office, shall immediately forfeit his/her position on the board. He/she must meet the same  
65 qualifications as a candidate for mayor and councilmember. Members of the board of adjustment  
66 may be removed from office by the city council for cause upon written charges and after public  
67 hearing. Vacancies shall be filled by resolution of the city council for the unexpired term of the  
68 member affected. Provided, further, there shall be four (4) alternate members appointed to the  
69 board of adjustment who shall serve in the absence of one or more regular members when  
70 requested to do so. All cases to be heard by the board of adjustment will always be heard by a  
71 minimum number of four (4) members. These alternate members shall possess the same  
72 qualifications and serve for the same period as the regular members and any vacancies shall be  
73 filled in the same manner and shall be subject to removal as the regular members. All applicants  
74 must complete the Application for Volunteer Appointment which may be found on the City of  
75 Groves website or requested from the City Clerk.

76 **SECTION II: EFFECTIVE DATE, CODIFICATION, AND PUBLICATION:**

77           This Ordinances shall be codified and become effective after their approval, adoption, and  
78 publication pursuant to law. All other portions of the ordinances remain in full force and effect. The  
79 Ordinances shall be published by publishing the caption hereof, within ten days after the passage  
80 hereof, in The Examiner.

81  
82           **PASSED, APPROVED AND ADOPTED** by the City Council of Groves, Texas, at a  
83 regular meeting this, the 24th day of February, A.D., 2025.  
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**Chris Borne, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Clarissa Thibodeaux, City Clerk**

The foregoing ordinance, including all the provisions thereof, is hereby approved as to form  
and legality.

\_\_\_\_\_  
**Brandon P. Monk, City Attorney**



# Application for Volunteer Appointment

GEDC, Planning & Zoning Commission, and  
Zoning Board of Adjustment



## City Council

The City of Groves relies on and benefits from engaged citizens. A constructive way for citizens to impact their community is to volunteer to serve on the Groves Economic Development Corporation, the Planning and Zoning Commission, or the Zoning Board of Adjustment. Descriptions of each entity and the requirements to serve can be found on the reverse side. If interested in serving, please complete this form and return it to the City Clerk.

ALL INFORMATION MUST BE FURNISHED TO BE CONSIDERED

### Area of Interest

<input type="checkbox"/> Economic Development Corporation	<input type="checkbox"/> Zoning Board of Adjustment
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Other _____ <i>(please specify)</i>

I have previously served on one or more of these committees: ☐ No ☐ If yes, which one(s)?:

<input type="checkbox"/> Economic Development Corporation	<input type="checkbox"/> Zoning Board of Adjustment
<input type="checkbox"/> Planning and Zoning Commission	<input type="checkbox"/> Other _____ <i>(please specify)</i>

I have previously attended one or more meetings of the entity for which I have applied: ☐ Yes ☐ No

### Applicant Information

Name: \_\_\_\_\_ Age (Optional): \_\_\_\_\_  
Home Address: \_\_\_\_\_ Ward No: ☐ 1 ☐ 2 ☐ 3 ☐ 4  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_  
Resident of City for \_\_\_\_\_ years and \_\_\_\_\_ months Occupation: \_\_\_\_\_  
Are You Registered to Vote? ☐ Yes – Voter Registration No.: \_\_\_\_\_ ☐ Not Registered  
Education: ☐ High School ☐ Technical ☐ Undergraduate ☐ Graduate/Professional ☐ Other: \_\_\_\_\_  
Special Knowledge or Experience Applicable to Volunteer Function *(attach additional information if needed)*:

<input type="checkbox"/> Banking/Finance	<input type="checkbox"/> Manufacturing/Industrial Operations
<input type="checkbox"/> Building/Construction	<input type="checkbox"/> Promotion/Marketing
<input type="checkbox"/> Business Development	<input type="checkbox"/> Real Estate/Development
<input type="checkbox"/> Industrial Training	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Law/Contract Administration	

**Certification:** I certify that I am qualified to serve on the selected entity and will attend, participate, and be a good steward and fiduciary for the City of Groves.

Date: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_



## **Statement of Interest**

Briefly explain your interest in serving on the selected entity and why you would be a good choice.

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## **Descriptions of Volunteer Entities**

**Groves Economic Development Corporation (GEDC)** – As stated in its Bylaws, GEDC is organized exclusively for the purpose of benefitting and accomplishing public purposes of the City of Groves by promoting, assisting, and enhancing the economic development activities for the City. Directors are fiduciaries and act in good faith, taking actions they reasonably believe to be in the best interests of the Corporation. There are seven Directors serving two-year terms and selected for the following qualifications:

1. Must have an interest in the work of the GEDC, special expertise, and civic service;
2. Must be residents of the City;
3. Each City Council Ward shall have at least one Director representing that Ward; and
4. A minimum of three Directors cannot be employees, officers, or members of the City Council.

The GEDC Board meets regularly once a month. Failure to attend three consecutive meetings may lead to resignation or removal.

**Planning and Zoning Commission** – This commission was established in Article II of the Home Rule Charter. It consists of five regular members and two alternate members with two-year terms who meet monthly in addition to joint public hearings with the City Council, as needed. As required by Sec. 2-17 of the Code of Ordinances, members of the Commission shall:

1. Be citizens of the United States of America;
2. Be qualified voters of the State of Texas and the City of Groves;
3. Cannot be convicted of a felony while in office;
4. Shall have resided within the corporate limits of the city for at least six months prior to appointment; and
5. Must meet the same qualifications as a candidate for mayor and councilmember.

The commission's purpose is to make and recommend a master plan, as a whole or in parts, for the future development and redevelopment of the City. It also has the duty to review all current and proposed ordinances and amendments pertaining to planning and zoning and make recommendations to the City Council for action.

**Zoning Board of Adjustment (ZBA)** – This committee is authorized by Sec. 11-100 of the Code of Ordinances and consists of five members and four alternates for terms of two years. Members of the ZBA shall:

1. Be citizens of the United States of America;
2. Be qualified voters of the State of Texas and the City of Groves;
3. Cannot be convicted of a felony while in office; and
4. Shall have resided within the corporate limits of the city for at least six months prior to appointment.

The ZBA's purpose is to hear any person aggrieved, or any official or department of the government body of the city affected by any decision or judgment of the building official concerning the interpretation or administration of the zoning ordinance. The ZBA meets very infrequently on an as-needed basis.

**PLEASE RETURN THE COMPLETED FORM TO THE CITY CLERK'S OFFICE**

Email to: [cthibodeaux@cigrovestx.com](mailto:cthibodeaux@cigrovestx.com) or drop off/mail to 3947 Lincoln Avenue, TX, 77619.

**City of Groves**  
**Agenda Item Information Form**

Council Meeting Date: 2/24/2025 Department: Building Official Agenda Item No. 16

Title for Item (same as to be placed on Agenda): Deliberate and act on Ordinance 2025-04, authorizing a specific use permit for a food truck located at 5509 E. Parkway.

Party(ies) requesting placement of this item on the agenda: Building Official, Don Pedraza

Submitted to City Manager's Office on: Date: 2/18/2025 Time: 11:00 a.m. By: \_\_\_\_\_

Explanation of Item: The Planning and Zoning Commission met on February 10, 2025, and recommends approval of the request for a specific use permit for 5509 E. Parkway. Property owners within 200 feet were notified of their opportunities to comment. No one other than the property owner commented at the Public Hearing and no correspondence has been received either for or against the SUP. Staff concurs with P&Z's recommendation.

Deadline for Approval: Immediately

Staff Recommendation: Staff recommends Council approve Ordinance 2025-04 authorizing a specific use permit for a Food Truck located at 5509 E. Parkway, as presented.

Alternative (if any) for consideration: None

Identify any attachments to this document: Ordinance No. 2025-04; Application; Notice of Public Hearing; Property Owners within notification zone; location aerial; site plan; floor plans.

Specific Council Action Requested: None (Information item only) Motion X

Ordinance – Number 2025-04 Resolution – Number \_\_\_\_\_ Other – Specify: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Department Head City Manager

**FUNDING (IF APPLICABLE)**

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐  
If yes, specify account no. \_\_\_\_\_ If no, explain and identify intended funding source: \_\_\_\_\_

**PAYMENT REQUEST**

Amount of requested payment \$ N/A Cumulative total of payments to date for this project/item (if applicable): \$ \_\_\_\_\_ Balance due for this project/purchase (if applicable): \$ \_\_\_\_\_

**ACTION TAKEN BY COUNCIL**

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐  
If yes, explain \_\_\_\_\_

**ORDINANCE NO. 2025-04**

**AN ORDINANCE AUTHORIZING A SPECIFIC USE PERMIT FOR A FOOD TRUCK IN C-2 DISTRICT AT 5509 E PARKWAY TO TERRY HAMPTON FOR A PART OF LT3 TR 5 SPT & LT 4 TR 4 SPT BLK 7 RG E PALCO 3.17 AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-499 PARKWAY; PROVIDING THAT NO OTHER PORTIONS OF THE ZONING ORDINANCE SHALL BE AFFECTED HEREBY; PROVIDING FOR PUBLICATION BY PUBLISHING THE CAPTION ONLY; AND PROVIDING AN EFFECTIVE DATE**

**BE IT ORDAINED BY THE CITY OF GROVES, TEXAS:**

WHEREAS notice was given to the citizens and property owners of The City of Groves, as required by law, notifying said citizens and property owners of a public hearing to be held jointly by the Planning and Zoning Commission and the City Council of The City of Groves on the 10th day of February, 2025, to determine whether or not the hereinafter described specific use should be permitted as hereinafter set forth; and

WHEREAS, such notice was duly published in one issue of The Examiner, at least fifteen (15) days before said hearing, and notice in writing was given to all property owners of property or persons rendering the same for city taxes in The City of Groves within two hundred feet (200') of the property affected, as hereinafter described; such notice being mailed not less than ten (10) days before the public hearing held on February 10, 2025; and

WHEREAS, the City Council, pursuant to such publication and notice, did on the 10th day of February, 2025, hold a public hearing in the City Council Chamber, Groves City Hall, for the purpose of hearing protests, if any, against such proposed specific use permit, as well as hearing parties in interest favoring the specific use permit; and

WHEREAS, the City Council, after a full and complete hearing is of the opinion that said specific use permit should be authorized as herein set forth; now, therefore,

BE IT ORDAINED BY THE CITY OF GROVES:

**SECTION 1:** - That the specific use requested by TERRY HAMPTON granting a Specific Use Permit for operation of a food truck within C-2 District at 5509 E Parkway, A PART OF LT3 TR 5 SPT & LT 4 TR 4 SPT BLK 7 RG E PALCO 3.17 AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-499 PARKWAY is authorized by Council. For this specific location, the use of a food truck is approved allowing the food truck to be located no more than 130 feet to allow for safer ingress/egress at this specific location.

**SECTION 2:** - That the remaining parts or portions of The City of Groves Zoning Ordinance shall not be affected hereby.

**SECTION 3:** - The Ordinance shall be published by publishing the caption hereof within ten days after the passage hereof, in The Examiner.

**SECTION 4:** - This Ordinance shall be in effect from and after its passage and publication as required by the City Charter.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Groves held on the 24th day of February, 2025.

\_\_\_\_\_  
Chris Borne, Mayor

ATTEST:

\_\_\_\_\_  
Clarissa Thibodeaux, City Clerk



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63           The foregoing ordinance, including all the provisions thereof, is hereby approved as to  
64 form and legality.

65

66

67 **\_\_\_\_\_  
Brandon P. Monk, City Attorney**

## City of Groves





# CITY OF GROVES

## APPLICATION TO THE PLANNING & ZONING COMMISSION

Date: 12-19 2024

Application is hereby made to the City of Groves Planning and Zoning Commission to hold a meeting for the purpose of discussing a Specific Use Permit for Food Truck Usage

to be located on Lot No. 4 Block No. 7

Addition DALCO Cambridge Shopping center Lot Size 3.17 Acres

Property Zoned C-2

Property Owner Jon Hampton Telephone No. \_\_\_\_\_

Address 5509 E Parkway St Groves TX 77619

This application for a Specific Use Permit shall be accompanied by proof of ownership or verification as a certified agent, a fee of \$250.00 to cover administrative and processing costs, and two (2) sets of site plans, drawings and necessary data required by the City of Groves Zoning Ordinance. The site plan shall show the planned development of the property drawn to scale, showing the location and arrangement of the buildings, (proposed and existing), the building setbacks and yards, the landscaping and/or walls and fences for screening purposes, the off-street parking and design of ingress and egress to and from the abutting street.

If the applicant withdraws his application prior to publication of public hearing by the City Council, half of the fee will be refunded.

The Planning and Zoning Commission shall reserve the right to refuse to examine any incomplete, unintelligible or indefinite drawings or plans that do not comply with the provisions of the City of Groves Zoning Ordinance.

CITY OF GROVES  
(409) 962-4471

  
Signature of Applicant (Owner/ Agent)

REC#: 01571502 12/19/2024 2:04 PM  
OPER: PM TERM: 013  
REF#: FOOD TRUCK  
PAID BY: JON HAMPTON

PI TRAN: 195.0000 BOARD MEETING :  
P & Z MEETING  
SPECIFIC USE PERMIT  
BOARD MEETING 350.00CR

City of Groves Inspection Department  
4925 McKinley  
Groves, Texas 77619

TENDERED: 350.00 CREDIT CARD  
APPLIED: 350.00-

CHANGE: 0.00





This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable

Enter Map Title...  
Web Print: 01/09/2025



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This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.



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## NOTICE TO PUBLIC

**NOTICE IS HEREBY GIVEN THAT THE PLANNING & ZONING COMMISSION WILL BE MEETING ON MONDAY, FEBRUARY 10, 2025, DIRECTLY FOLLOWING THE JOINT PUBLIC HEARING, STARTING @ 5 PM, AT 4925 MCKINLEY BLVD. REQUEST BY OWNER FOR THE PROPERTY LISTED HEREIN.**

**To vote granting the Specific Use Permit for a Food Truck permit request from Mr. Jon Hampton @ 5509 E Parkway, LT 3 TR 5 SPT & LT 4 TR4 SPT BLK 7 RG E PALCO 3.17 AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-49 PARKWAY.**

FOR ADDITIONAL INFORMATION CONTACT DON PEDRAZA, BUILDING OFFICIAL, AT (409) 960-5707.

ACCORDANCE WITH THE TEXAS OPEN MEETING ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, THIS NOTICE IS HEREBY POSTED FEBRUARY 06, 2025.

Director of Neighborhood Services

DON PEDRAZA



## NOTICE TO PUBLIC

**NOTICE IS HEREBY GIVEN THAT THE PLANNING & ZONING COMMISSION WILL BE MEETING ON MONDAY, FEBRUARY 10, 2025, DIRECTLY FOLLOWING THE JOINT PUBLIC HEARING, STARTING @ 5 PM, AT 4925 MCKINLEY BLVD. REQUEST BY OWNER FOR THE PROPERTY LISTED HEREIN.**

**To vote granting the Specific Use Permit for a Food Truck permit request from Mr. Jon Hampton @ 5509 E Parkway, LT 3 TR 5 SPT & LT 4 TR4 SPT BLK 7 RG E PALCO 3.17 AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-49 PARKWAY.**

FOR ADDITIONAL INFORMATION CONTACT DON PEDRAZA, BUILDING OFFICIAL, AT (409) 960-5707.

ACCORDANCE WITH THE TEXAS OPEN MEETING ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, THIS NOTICE IS HEREBY POSTED FEBRUARY 06, 2025.

Director of Neighborhood Services

DON PEDRAZA

**PUBLIC NOTICE  
THE CITY OF  
GROVES, TX**

The City of Groves, TX, City Council members, and the Planning and Zoning Commissioners will hold a Joint Public Hearing @ 3947 Lincoln Ave, Groves, TX on Monday, February 10, 2025, starting at 5:00 PM. Item of discussion is a Specific Use Permit request from Terry Hampton, for Food Truck at her place of business at 5509 E Parkway, legal description: LT3 TR5 SPT&LT4 SPTBLK7 RG E PALCO 3.17AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-49





# CITY OF GROVES

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Don Pedraza

Building Official

[dpedraza@cigrovestx.com](mailto:dpedraza@cigrovestx.com)

Public Works Department

4925 McKinley

Groves, Texas 77619

Phone (409) 960-5707

Fax (409) 962-9433

January 15, 2025

RE: SPECIFIC USE PERMIT- Jon Hampton; property owner of Cambridge Shopping Center, Legal Description: LT 3 TR 5 SPT & LT 4 TR 4 SPT BLK 7 RG E PALCO 3.17 AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-49 PARKWAY.

Dear Property/Business Owner:

Mr. Jon Hampton, the owner of said property, requests a Joint Public hearing with the Groves City Council members and the Planning & Zoning commissioners to hear the request for a Specific Use Permit, for the business of a Food Truck named Hungry Wolf at the above address. The property will be used for commercial purposes only.

As an interested property owner, you may express your views by attending the Joint Public hearing scheduled for, February 10, 2025, @ 3947 Lincoln Avenue, starting at 5:00 PM. For more information, contact Don Pedraza at 409-960-5707 or e-mail at [dpedraza@cigrovestx.com](mailto:dpedraza@cigrovestx.com).

Building Official  
Don Pedraza

Arham Development LLC  
6850 25<sup>th</sup> St  
Groves, TX 77619

JB Double D LLC  
6440 Garner St.  
Groves, TX 77619

V & D Properties LLC  
135 Suncrest Dr  
Orange, TX 77630-8257

Nefertity Hernandez  
6840 25<sup>th</sup> St  
Groves, TX 77619

Joseph Marc Grado  
4906 Atlantic Road  
Port Arthur, TX 77642-0165

Harley Richard  
1801 Grandview Dr  
Nederland, TX 77627-4629

Karim Ayed  
2450 Gilbert Ave  
Groves, TX 77619-4945





# LEGALS

## INVITATION TO BID

Sealed bids will be received by the City of Beaumont, Beaumont, Texas, until **2:00 P.M. (CT), THURSDAY, JANUARY 30, 2025**, and all bids will be opened and publicly read in the City Council Chambers on that date for:

### ANNUAL CONTRACT FOR MACHINE SHOP AND REPAIR SERVICES

Questions about the bid must be submitted by 10:00 A.M. (CT) on Thursday, January 23, 2025. Answers to the questions may be provided through an Addendum.

Bidding forms, specifications and all necessary information may be downloaded from the City's e-bids platform at: <https://beaumont.texaslonwave.net/Login.aspx>.

Bids must be submitted through the City's e-bids platform at: <https://beaumont.texaslonwave.net/Login.aspx>. Vendors must register to submit a bid.

The City reserves the right to reject any or all bids, or to accept any bid or combination of bids deemed advantageous to it.

Please make reference to Bid Number: MF0125-21

Bid Closing Date: JANUARY 30, 2025

Tina Broussard  
City Clerk

## INVITATION TO BID

BID NO. WU1025-10

Sealed bids will be received online until **2:00 P.M. (CST), THURSDAY, FEBRUARY 6, 2025**, for furnishing all plans, administration, superintendence, labor, services, materials, tools, equipment, supplies, transportation, utilities, and all other items and facilities necessary therefore, as provided in the Contract Documents for the construction of:

**CITY OF BEAUMONT  
HIGHWAY 124  
12-INCH WATER MAIN  
REPLACEMENT  
(FROM PHELPS RD TO  
DOWNS RD)  
BID NO. WU1025-10**

Bids will be opened and publicly read in the City Council Chambers at City Hall. The City reserves the right to reject any or all bids, or to accept any bid or combination of bids deemed advantageous to it.

Bidders must submit an original Bid Bond, Cashier's Check, Certified Check or irrevocable Letter of Credit issued by a bank satisfac-

tory to the Owner, payable without recourse to the order of the City of Beaumont in an amount not less than five (5) percent of the largest possible bid amount as a guaranty that the Bidder will enter into contract and execute bond and guaranty in the form provided within fourteen (14) calendar days after date of Notice of Award of the contract. Bids without the required financial security deposit will not be considered.

**A MANDATORY Pre-Bid Conference will be held at 11:00 A.M. (CST), on WEDNESDAY, JANUARY 23, 2025**, in-person at 1350 Lenghem Road, Beaumont, TX and virtually on Microsoft Teams. Attendees may join in-person, by internet, or phone call:

<https://bit.ly/2CaUhmH>  
+1 903-405-2009  
Passcode: 620 556 2368

Attendance at the Pre-bid meeting is a prerequisite to bidding. Prior to the pre-bid conference, interested bidders should obtain forms of proposal, contract, bond, and specifications. **No one will be allowed to enter the pre-bid virtually or in-person if arrival is later than 5 minutes after the designated time.** Calls for any technical difficulties must be made prior to the meeting.

Bidding forms, specifications and all necessary information may be downloaded from the City's e-bids platform at: <https://beaumont.texaslonwave.net/Login.aspx> and on cdivasusa.com. There is no cost to view the plans, and printing can be done through the websites. Sets of hard copies of bidding Documents will not be sold.

Bids must be submitted through the City's e-bids platform at: <https://beaumont.texaslonwave.net/Login.aspx>. Vendors must register to submit a bid. Be advised, e-bids is the only option to submit bids to the City of Beaumont effective 8/1/23.

Please make sure to reference to Bid Number: WU1025-10

**CITY OF BEAUMONT,  
TEXAS, OWNER  
By: Tina Broussard  
City Clerk**

## LEGAL NOTICE

Advertisement for Invitation for Bids

January 7, 2025

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for Invitation for Bid (IFB 24-054/CQ), Term Con-

tract for Gray Limestone (Commonly Referred to as 610 Base) for Jefferson County. Specifications for this project may be obtained from the Jefferson County website, <https://www.co.jefferson.tx.us/Purchasing/> or by calling 409-835-8593.

Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope or box. Bidders shall forward an original and one (1) copy of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Engineering Department Conference Room (5th Floor, Historic Courthouse) 1149 Pearl Street, Beaumont, Texas 77701, at the time and date below. Bidders are invited to attend the sealed bid opening.

**BID NAME:** Term Contract for Gray Limestone (Commonly Referred to as 610 Base) for Jefferson County.

**BID NUMBER:** IFB 24-054/CQ

**DUE BY TIME/DATE:** 11:00 AM CT, Wednesday, February 12, 2025

**MAIL OR DELIVER TO:** Jefferson County Purchasing Department 1149 Pearl Street, 1st Floor Beaumont, Texas 77701

Any questions relating to these bid requirements should be directed to Cindy Greene, Contract Specialist at 409-835-8593 or via email at: [Cynthia.greene@jeffco.us](mailto:Cynthia.greene@jeffco.us).

Jefferson County encourages Disadvantaged Business Enterprises (DBEs), Minority/Women Business Enterprises (MWBEs), and Historically Underutilized Businesses (HUBs) to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment, or the provisions of services. Individuals requiring special accommodations are requested to contact our office at least seven (7) days prior to the bid due date at 409-835-8593.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

Bidders are strongly encouraged to carefully read the entire invitation, as failure

to return and/or complete all required documentation will result in a response being declared as non-responsive.

*Deborah L. Clark*

Deborah L. Clark,  
Purchasing Agent  
Jefferson County, Texas

## LEGAL NOTICE

Advertisement for Invitation for Bids

January 7, 2025

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for Invitation for Bid (IFB 24-068/CQ), Automobile Rental Concessions at the Jack Brooks Regional Airport. Specifications for this project may be obtained from the Jefferson County website, <https://www.co.jefferson.tx.us/Purchasing/> or by calling 409-835-8593.

Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope or box. Bidders shall forward an original and two (2) copies of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Engineering Department Conference Room (5th Floor, Historic Courthouse) 1149 Pearl Street, Beaumont, Texas 77701, at the time and date below. Bidders are invited to attend the sealed bid opening.

**BID NAME:** Automobile Rental Concessions at the Jack Brooks Regional Airport

**BID NUMBER:** IFB 24-068/CQ

**DUE BY TIME/DATE:** 11:00 AM CT, Wednesday, February 19, 2025

**MAIL OR DELIVER TO:** Jefferson County Purchasing Department 1149 Pearl Street, 1st Floor Beaumont, Texas 77701

There will be a Non-Mandatory Pre-Bid Conference and Walk-Through at 2:00 PM, CT on Tuesday, January 28, 2025, at the Jack Brooks Regional Airport - Ware Terminal Conference Room, located at 5000 Jerry Ware Drive, Beaumont, Texas 77705.

Any questions relating to these bid requirements should be directed to Cindy Greene, Contract Specialist at 409-835-8593 or via email at: [Cynthia.greene@jeffco.us](mailto:Cynthia.greene@jeffco.us).

*Don Pedraza*

Jefferson County encourages Disadvantaged Business Enterprises (DBEs), Minority/Women Business Enterprises (MWBEs), and Historically Underutilized Businesses (HUBs) to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment, or the provisions of services. Individuals requiring special accommodations are requested to contact our office at least seven (7) days prior to the bid due date at 409-835-8593.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

Bidders are strongly encouraged to carefully read the entire invitation, as failure to return and/or complete all required documentation will result in a response being declared as non-responsive.

*Deborah L. Clark*

Deborah L. Clark,  
Purchasing Agent  
Jefferson County, Texas

## LEGAL NOTICE

Advertisement for Invitation for Bids

January 7, 2025

Notice is hereby given that sealed bids will be accepted by the Jefferson County Purchasing Department for Invitation for Bid (IFB 24-073/CQ), Emulsion Storage Tank for Jefferson County. Specifications for this project may be obtained from the Jefferson County website, <https://www.co.jefferson.tx.us/Purchasing/> or by calling 409-835-8593.

Bids are to be sealed and addressed to the Purchasing Agent with the bid number and name marked on the outside of the envelope or box. Bidders shall forward an original and one (1) copy of their bid to the address shown below. Jefferson County does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Jefferson County Engineering Department Conference Room (5th Floor, Historic Courthouse) 1149 Pearl Street, Beaumont, Texas 77701, at the time and date below. Bidders are invited to attend the sealed bid opening.

**BID NAME:** Emulsion Storage Tank for Jefferson County

**BID NUMBER:** IFB 24-073/CQ

**DUE BY TIME/DATE:** 11:00 AM CT, Wednesday, February 12, 2025

**MAIL OR DELIVER TO:** Jefferson County Purchasing Department 1140 Pearl Street, 1st Floor Beaumont, Texas 77701

Any questions relating to these bid requirements should be directed to Cindy Greene, Contract Specialist at 409-835-8593 or via email at: [Cynthia.greene@jeffco.us](mailto:Cynthia.greene@jeffco.us).

Jefferson County encourages Disadvantaged Business Enterprises (DBEs), Minority/Women Business Enterprises (MWBEs), and Historically Underutilized Businesses (HUBs) to participate in the bidding process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment, or the provisions of services. Individuals requiring special accommodations are requested to contact our office at least seven (7) days prior to the bid due date at 409-835-8593.

All interested firms are invited to submit a bid in accordance with the terms and conditions stated in this bid.

Bidders are strongly encouraged to carefully read the entire invitation, as failure to return and/or complete all required documentation will result in a response being declared as non-responsive.

*Deborah L. Clark*

Deborah L. Clark,  
Purchasing Agent  
Jefferson County, Texas

## LEGAL NOTICE

Advertisement for Invitation for Bids

January 16, 2024

Notice is hereby given that sealed bids will be accepted by Jefferson County Drainage District No. 6 for a (IFB 25-002/SC) Re-Bid East China Materials for Jefferson County Drainage District No. 6. Specifications for this project may be obtained from the Jefferson County Drainage District No. 6 webpage <https://d6.org/departments/purchasing/notices-for-bid/>

Bids are to be sealed and addressed to Jefferson County Drainage District No. 6 and marked "Administrative Sealed Bid" with (IFB 25-002/SC) Re-Bid East China Materials, for Jefferson County Drainage District No. 6 on the outside of the envelope. Bidders shall forward an original and one (1) copy of their bid to the address shown below. The District does not accept bids submitted electronically. Late bids will be rejected as non-responsive. Administrative bids will be publicly opened and read aloud in the Jefferson County Drainage District No. 6 boardroom.

**BID NAME:** Emulsion Storage Tank for Jefferson County

**BID NUMBER:** IFB 24-073/CQ

**DUE BY TIME/DATE:** 11:00 AM CT, Wednesday, February 12, 2025

at the time and date below. Bidders are invited to attend the administrative sealed bid opening.

Any contract(s) awarded under this solicitation is/are subject to the United States Iron and Steel (U.S. I&S) requirements of Texas Government Code Chapter 2252, Subchapter G, as applicable. All materials used in this project, including iron and steel, manufactured products, and construction materials, must comply with the requirements of the Build America, Buy America Act (BABAA) and be produced in the United States.

**BID NAME:** Re-Bid East China Materials

**BID NUMBER:** IFB 25-002/SC

**DUE DATE/TIME:** 2:00 PM, January 30, 2025

**MAIL OR DELIVER TO:** Jefferson County Drainage District No. 6 6550 Walden Rd. Beaumont, Texas 77707

Any questions relating to these requirements should be directed to Karen J. Stewart, Chief Business Officer, at 409-842-1818 or [kstewart@d6.org](mailto:kstewart@d6.org).

Jefferson County Drainage District No. 6 reserves the right to accept or reject any or all bids, to waive technicalities and to take whatever action is in the best interest of the District.

All interested vendors are invited to submit a bid in accordance with the terms and conditions stated in this bid.

**RESPONDENTS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE INVITATION.**

*Karen J. Stewart*

Karen J. Stewart, MBA,  
CTCO, CTCM Chief Business Officer  
Jefferson County Drainage District No. 6, Texas

## PUBLIC NOTICE FOR CITY OF GROVES

The City of Groves, TX, City Council members, and the Planning and Zoning Commissioners will hold a Joint Public Hearing @ 3:47 PM on Monday, February 10, 2025, starting at 5:00 PM. Item of discussion is a Specific Use Permit request from Terry Hampton, for Food Truck at her place of business at 5509 E Parkway, legal description: L73 TRS SPT & L74 SPTBLK7 RG E PAL-CO 3.17AC CAMBRIDGE SHOPPING CENTER 5509-19-29-39-41-49

## THE STATE OF TEXAS

No. 24DCCV0899

ALLY BANK

VS.  
KYLE D. SIMMONS, ET AL

**CITATION BY PUBLICATION - KYLE D. SIMMONS**

**58th JUDICIAL DISTRICT COURT OF JEFFERSON COUNTY, TEXAS**

To: Kyle D. Simmons  
DEFENDANT:

2015 GMC SIERRA 1500 VIN #3GTP1UEC-3FG493645

**NOTICE:** You have been sued. You may employ an attorney. If you or your attorney do not file a written answer with the clerk who issued this citation by 10:00 a.m. on the Monday next following the expiration of 42 days after the date this citation was issued, a default judgment may be taken against you, the answer date being at or before 10 o'clock A.M. on Monday, February 03, 2025. In addition to filing a written answer with the clerk, you may be required to make initial disclosures to the other parties of this suit. These disclosures generally must be made no later than 30 days after you file your answer with the clerk. Find out more at [www.LawHelp.org](http://www.LawHelp.org). Said answer may be filed by mailing same to: District Clerk's Office, 1085 Pearl, Room 203, Beaumont, TX 77701, or by bringing it to the office. The case is presently before the 58th District Court of Jefferson County sitting in Beaumont, Texas, and was filed on the 21st day of May 2024. It bears case number 24DCCV0899 and is styled:

**ALLY BANK vs. Kyle D. Simmons, et al.**

The name and address of the attorney for plaintiff (or plaintiff if pro se) is:

**KIMBERLY P. HARRIS  
QUILLING, SELANDER,  
LOWNDS, WINSLETT &  
MOSER, P.C.  
2001 BRYAN STREET  
SUITE 1800  
DALLAS, TX 75201**

The lawsuit concerns a specific motor vehicle: a 2015 GMC Sierra 1500. VIN 3GTP1UEC3FG493645 (the "Vehicle"). The claim against Defendant Kyle Simmons is non-monetary in nature; it involves a request that the current bonded Texas Certificate of Title for the Vehicle be rescinded, revoked and/or cancelled. Per Texas Transportation Code § 501.073, title to the Vehicle did not pass to Defendant Simmons since he received the Vehicle through a sale made in violation of Chapter 501 of the Texas Transportation Code. Specifically Texas Transportation Code § 501.072 requires a person who sells or transfers a vehicle to deliver a properly assigned title (or other evidence of title) to the purchaser at the time of delivery. The Texas Certificate of Title for the Vehicle was not transferred to Defendant Simmons. Thus, the sale and/or transfer of the Vehi-



**City of Groves**  
**Agenda Item Information Form**

Council Meeting Date: 2/24/2025 Department: City Manager Agenda Item No. 17

Title for Item (same as to be placed on Agenda): Deliberate and act on the February 24, 2025, Invoice List.

Party(ies) requesting placement of this item on the agenda: City Manager Kevin Carruth

Submitted to City Manager's Office on: Date: 2/20/25 Time: 11:30 a.m. By: C. THIBODEAUX

Explanation of Item: Approval of the invoices for the City that are above \$5,000.

Deadline for Approval: Immediately

Staff Recommendation: Approval of the list, as presented.

Alternative (if any) for consideration: \_\_\_\_\_

Identify any attachments to this document: Invoice approval list.

Specific Council Action Requested: None (Information item only) \_\_\_\_\_ Motion X  
Ordinance – Number \_\_\_\_\_ Resolution – Number \_\_\_\_\_ Other – Specify: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: [Signature] Date: 02/20/25  
Department Head City Manager

**FUNDING (IF APPLICABLE)**

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐  
If yes, specify account no. \_\_\_\_\_ If no, explain and identify intended funding source: \_\_\_\_\_

**PAYMENT REQUEST**

Amount of requested payment \$ \_\_\_\_\_ Cumulative total of payments to date for this project/item  
(if applicable): \$ \_\_\_\_\_ Balance due for this project/purchase (if applicable): \$ \_\_\_\_\_

**ACTION TAKEN BY COUNCIL**

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐  
If yes, explain \_\_\_\_\_



**Invoice Approval List - February 24, 2025**

Vendor	Description	Amount
1. Environmental Improvements, Inc	Replacement of current grit pump	\$ 18,809.00
2. Heil of Texas	Broken paddle in #45 garbage truck	\$ 5,846.12
3. Motion Industries	Gearbox and Motor for clarifier #2	\$ 5,099.97
4. PVS DX, INC	Chlorine for Water Plant	\$ 6,861.60
5. PVS DX, INC	CL2 and SO2 for Waste Water Plant	\$ 9,646.20
6. Republic Services	Sludge disposal for January 2025	\$ 10,328.90
<b>Total</b>		<b>\$ 56,591.79</b>



# environmental EI<sup>2</sup> improvements, inc.

1183 Brittmore Rd, Suite 100 Houston, TX 777043  
L 713-461-1111 F 713-461-1821

## QUOTE

QUOTE #: 1266

DATE: 1/2/2025

BILL TO	SHIP TO	SALES CONTACT
CITY OF GROVES HAYWARD GORDON XR3(8) 340825 Phone: Fax:	CITY OF GROVES COBY DOUCHET  Phone: Email:	KIMON LYMBERRY 713-253-3749 <a href="mailto:KIMON@EI2WATER.COM">KIMON@EI2WATER.COM</a>

SHIP VIA	PAYMENT TERMS	ESTIMATED SHIP DATE	EXPIRATION DATE
Best Way	Net 30	18-20 WEEKS	30 Days

ITEM	QTY	MFR	DESCRIPTION	UNIT PRICE	EXT. PRICE
1	1	HAYWARD GORDON	HAYWARD GORDON XR3(8) BARE PUMP	\$ 18,809.00	\$ 18,809.00
				SUBTOTAL	
				TAX	
				TOTAL	

shipping is not included unless stated above. If not stated above, freight charges will  
PREPAID & ADDED to invoice at time of shipment

IF AN ORDER IS PLACED, PLEASE VERIFY THAT THE "BILL TO" AND "SHIP TO" ADDRESSES LISTED ABOVE ARE CORRECT. ENVIRONMENTAL IMPROVEMENTS, INC. MUST HAVE A NAME AND PHONE NUMBER OF A JOB SITE CONTACT THAT WILL ACCEPT THE SHIPMENT; IN ADDITION TO 1 OF 3 OPTIONS LISTED BELOW BEFORE THE ORDER CAN BE PROCESSED.

1. CREDIT CARD ORDER - CUSTOMER MUST SUPPLY CARD NUMBER, SECURITY CODE ON BACK OF CARD, EXPIRATION DATE, NAME ON CARD, BILLING ADDRESS, PHONE NUMBER AND EMAIL. CUSTOMER MUST SIGN AND DATE QUOTE THEN RETURN FOR PROCESSING.
2. VERBAL PURCHASE ORDER - CUSTOMER MUST SIGN AND DATE QUOTE THEN RETURN FOR PROCESSING.
3. PURCHASE ORDER NUMBER - CUSTOMER MUST SUPPLY SIGNED AND DATED HARD COPY OF PURCHASE ORDER OR WRITE PURCHASE ORDER NUMBER ON ORIGINAL EI2 QUOTE. CUSTOMER MUST SIGN AND DATE QUOTE THEN RETURN FOR PROCESSING.

Acknowledged By

Date

**Sabine Equipment, L.L.C.**

PO Box 8608  
Lumberton, TX 77657  
409-333-1140  
sabine@sabineequipment.com

**QUOTE**

Date	Quote #
1/7/2025	24-1416-E

Bill To
City of Groves Wastewater Plant P.O. Box 846 Groves, TX 77619

Ship To
City of Groves Wastewater Plant P.O. Box 846 Groves, TX 77619

Freight	Writer
Allowed	JL

LINE	ITEM DESCRIPTION	QTY	UNIT PRICE	EXT PRICE
1	Two options offered bellow per materials of construction  SHD 4x4x9 1/2x2 Duplex SS Horizontal pump Pump 1 Casing: Duplex SS Impeller: Duplex SS Shaft: Duplex SS Impeller WR: Duplex SS Casing WR: Duplex SS Shaft Sealing 1 Non-Cartridge Type 1 Single Seal (SC/SC) , John Crane or equal, RP choice of vendor. Seal Plans 1 Plan 7332 piping - injection to seal from external source of clean cool/ fluid. Plan material SS tubing Driver 1 Driver not included Baseplate 1 Baseplate not included Coupling 1 Coupling not included Testing 1 Non-witnessed hydrotest Paint 1 No coating on SS parts, Standard RP epoxy coating on non-SS parts Delivery 18 Weeks ARO -- Full freight allowed	1	15,824.00	15,824.00
2	SHD 4x4x9 1/2x2 Cast iron / Duplex SS	1	9,898.00	9,898.00
<b>Total</b>				



**Sabine Equipment, L.L.C.**

PO Box 8608  
Lumberton, TX 77657  
409-333-1140  
sabine@sabineequipment.com

**QUOTE**

Date	Quote #
1/7/2025	24-1416-E

Bill To
City of Groves Wastewater Plant P.O. Box 846 Groves, TX 77619

Ship To
City of Groves Wastewater Plant P.O. Box 846 Groves, TX 77619

Freight	Writer
Allowed	JL

LINE	ITEM DESCRIPTION	QTY	UNIT PRICE	EXT PRICE
	Horizontal pump Pump 1 Casing: Cast iron Impeller: Duplex SS Shaft: 416SS Impeller WR: Duplex SS Casing WR: Cast iron Shaft Sealing 1 Non-Cartridge Type 1 Single Seal (SC/SC) , John Crane or equal, RP choice of vendor. Seal Plans 1 Plan 7332 piping - injection to seal from external source of clean cool/ fluid. Plan material SS tubing Driver 1 Driver not included Baseplate 1 Baseplate not included Coupling 1 Coupling not included Testing 1 Non-witnessed hydrotest Paint 1 No coating on SS parts, Standard RP epoxy coating on non-SS parts Delivery 18 Weeks ARO -- Full freight allowed			
<b>Total</b>				<b>\$25,722.00</b>



Pump Solutions

18594 US Hwy. 59  
New Caney, Texas 77357  
Phone: 281-399-9400  
Fax: 281-399-4901

THIS TRANSMITTAL CONSISTS OF \_1\_ PAGE(S) INCLUDING THIS PAGE.

TO: Bidding Estimator  
FROM: Chris Bradberry  
DATE: 2 /5/25  
RE: C.O. Grove WWTP Sludge Pump Rehabilitation

Pump Solutions Inc., is pleased to offer the following equipment for the subject project:

**Pumps & Accessories**

- Two (2) KSB Non-Clog Pumps, Recessed Vortex Impeller, 3HP motor, 1200rpm, TEFC, premium efficiency, 230/460V, NEMA frame 213TC.
- One (1) Set of Piping & Valves as needed for New Pumps.
- One (1) Lot of Labor for Installation and Startup Services.

<b>TOTAL NET PRICE FOR THE EQUIPMENT LISTED ABOVE</b> .....	<b>\$90,750.00</b>
---	--------------------

**NOTES**

- Existing Controls to be utilized. If new controls are required, a new quote will need to be provided.

**Submittals: N/A**

**Estimated Delivery: 20-22 Weeks ARAD**

1. No piping, valves, fittings, or any other equipment specifically listed above will be included.
2. The price quoted is F.O.B. Jobsite
3. Federal taxes, state taxes, or local taxes are NOT included.
4. Terms are Net 30 Days, Standard Terms and Conditions Apply.
5. Quote Valid for 90 Days

Thank you for your consideration of the proposed equipment.

Sincerely,  
Chris Bradberry  
Outside Sales Representative  
Pump Solutions, Inc







09-35089

# HEIL OF TEXAS

5900 Wheeler  
Houston, Texas 77023  
Phone (713) 923-7600  
Fax: (713) 923-5522

**Remit To:** Interstate Billing Service  
PO Box 2208  
Decatur, AL 35609-2208

## DISCLAIMERS OF WARRANTIES

Any warranties on the product sold hereby are those made by the manufacturer. The seller, HEIL OF TEXAS, hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller, HEIL OF TEXAS, neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

DATE ENTERED	YOUR ORDER NO.	DATE SHIPPED	INVOICE DATE	INVOICE NUMBER
12 FEB 25	EDDIE	12 FEB 25		Q56646

**\*\*ESTIMATE\*\***

S  
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ACCT. NO. 403527  
CITY OF GROVES  
PO BOX 846  
GROVES, TX 77619-0846

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IBS ACCT. # (099)040-3527 PAGE 1 OF 1  
CITY OF GROVES  
PO BOX 846  
GROVES, TX 77619-0846

SHIP VIA		SLSM.	B/L NO.	TERMS	F.O.B. POINT		
DELIVERY		AG	CHARGE NON TAXABLE		HOUSTON, TX		
QTY	QUANTITY SHIP	DIN	PART NO.	DESCRIPTION	LIST	NET	AMOUNT
1	1	TEST	372-5614	CTUATOR KIT	6558.08	5771.12	5771.12
* * ABOVE PART IS NON RETURNABLE * *							
THANK YOU EDDIE							
BS#RR8321282							
PARTS PARTS SURCHARGE							
\\\\\\\\ PARTS / SERVICE E-S-T-I-M-A-T-E ONLY \\\\\\\							
75.00							
WARRANTY PARTS MUST BE RETURNED WITHIN 14 CALENDAR DAYS TO BE ELIGIBLE FOR WARRANTY CONSIDERATION.							
THANK YOU FOR YOUR BUSINESS				PARTS		5,846.12	
BUSINESS HOURS: 7:00-5:00 MON-FRI				SUBLET			
QUOTES VALID FOR 30 DAYS!!!				FREIGHT		0.00	
				SALES TAX		0.00	
CUSTOMER'S SIGNATURE				TOTAL		\$5,846.12	
X							
16:19							

**ALL BILLS DUE AND PAYABLE IN OUR OFFICES - Interstate Billing Service · PO Box 2208 · Decatur, AL 35609-2208**

**TERMS** Due and payable on receipt of invoice subject to a late charge at the highest rate permitted by law, but not to exceed two (2%) per month if unpaid by the last day of month following the statement date. The late charge is not intended as an alternative to payment when due. ALL RETURNED PARTS ARE SUBJECT TO A RESTOCKING CHARGE. PARTS MUST BE RETURNED ALONG WITH INVOICE WITHIN 30 DAYS OR CREDIT WILL NOT BE RETURNED. NO RETURNS ON ELECTRICAL ITEMS.

# PURCHASING DOCUMENT FOR QUOTES ONLY

City of Groves, Dept. of Public Works and Engineering

DATE: February 5, 2025

P.O. NUMBER: 09-39017

TO: Kevin Carruth

FROM: Chris Cropper

## Purchase Recommendation

**Recommended Company:** Motion Industries

**Items to be Purchased:** Gearbox and Motor for Clarifier #2. Plus Hot Shot Delivery

ITEM DESC.	QTY	UNIT COST	TOTAL COST
Gearbox	1	\$2,392.02	\$2,392.02
Motor	1	\$907.95	\$907.95
Hot Shot Delivery-From Atlanta, Georgia	1	\$1,800.00	\$1,800.00
			\$0.00
* Note: Purchases greater than \$5000.00 Require Council approval <u>before</u> ordering!			\$5,099.97*

### REASONS FOR PURCHASE:

Gearbox failure for clarifier #2 on 1/17/2025. Emergency replacement due to winter storm 1/20/2025. Expected high demands on water system. Closest parts in Atlanta, Georgia. Emergency hot shot delivery.

FEB 12 2025

### FIN QUOTES

	COMPANY NAME	COST
1.	MOTION INDUSTRIES (GEARBOX & MOTOR)	\$ 3,299.97
2.	SABINE EQUIPMENT (GEARBOX ONLY)	\$ 4,820.00
3.		\$
4.		\$
5.		\$

CHARGE NUMBER: 11-5-63-09-880

VENDOR NUMBER: 12957

Requested by: Chris Cropper

Date: 2-6-25

Approved by: [Signature]  
(PW Director)

Date: 2-12-2025

Approved by: \_\_\_\_\_  
(City Manager)

Date: \_\_\_\_\_

Date Council Approved \_\_\_\_\_



# PURCHASING DOCUMENT FOR QUOTES ONLY

City of Groves, Dept. of Public Works and Engineering

DATE: January 10, 2025

P.O. NUMBER: 09-39035

TO: Kevin Carruth

FROM: Chris Cropper

## Purchase Recommendation

<b>Recommended Company:</b> PVS DX, INC			
<b>Items to be Purchased:</b> Chlorine			
ITEM DESC.	QTY	UNIT COST	TOTAL COST
CHLORINE	1	\$6,840.00	\$6,840.00
8,000 LB at \$0.8550			\$0.00
Super Fund	1	\$21.60	\$21.60
			\$0.00
* Note: Purchases greater than \$5000.00 Require Council approval <u>before</u> ordering!			<b>\$6,861.60*</b>

### REASONS FOR PURCHASE:

Chlorine used for disenfection

### QUOTES

COMPANY NAME		COST
1.	SOLE SOURCE	\$
2.		\$
3.		\$
4.		\$
5.		\$

CHARGE NUMBER: 11-5-63-02-120 VENDOR NUMBER: 23739

Requested by: Chris Cropper Date: 2-10-25

Approved by: [Signature] Date: 2-12-2025  
(PW Director)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
(City Manager)

Date Council Approved \_\_\_\_\_



# PURCHASING REQUISITION /QUOTES

City of Groves, Dept. of Public Works

DATE: February 15, 2025  
TO: Kevin Carruth

P.O. NUMBER: 09-39058  
FROM: Coby Doucet

## Purchase Recommendation

**Recommended Company:** PVS DX,INC(34616)

**Items to be Purchased:** CL2 AND SO2

CHARGE ACCOUNT	ITEM DESC.	QTY	UNIT COST	TOTAL COST
11-5-64-02-140	CL2	3	\$1,710.00	\$5,130.00
11-5-64-02-140	SO2	3	\$1,500.00	\$4,500.00
11-5-64-02-140	SUPER FUND TAX	1	\$16.20	\$16.20
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
* Note: Purchases greater than \$5000.00 Require Council approval <u>before</u> ordering!				\$9,646.20

## REASONS FOR PURCHASE:

CL2 AND SO2 FOR DISINFECTION AND DECHLORINATION OF TREATED WASTEWATER.

RECEIVED

FEB 18 2025

## QUOTES

COMPANY NAME		COST
1.		\$
2.		\$
3.		\$
4.		\$
5.		\$

Approved by: [Signature]  
(PW Director)

Date: 2-18-2025

Approved by: \_\_\_\_\_  
(City Manager)

Date: \_\_\_\_\_

Date Council Approved \_\_\_\_\_







6425 Highway 347  
Beaumont TX 77705

Customer Service (409) 724-2371  
RepublicServices.com/Support

#### Important Information

An upcoming invoice will reflect a rate adjustment.  
Please contact us with any questions.

Account Number	3-0862-1266188
Invoice Number	0862-001231021
Invoice Date	January 31, 2025
Past Due on 01/31/25	\$20,986.85
Payments/Adjustments	-\$10,770.45
Current Invoice Charges	\$10,328.90

Total Amount Due	Payment Due Date
<b>\$20,545.30</b>	<b>Past Due</b>

#### PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 01/29	81152	-\$10,770.45

#### CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Groves Water Reclaim Ctr>fel 4925 Mckinley Ave CSA SAG052501 Groves, TX 1 Waste Container 2 Cu Yd, 1 Lift Per Week Pickup Service 01/01-01/31			\$182.31	\$182.31
Fuel Recovery Fee				\$32.10
Location Total				\$214.41

Groves Water Reclaim Ctr>fel 1222 Taft Ave CSA S034997R01  
Port Arthur, TX

2 Waste Container 2 Cu Yd, 2 Lifts Per Week Waste/Recycling Overage 01/28 Pickup Service 01/01-01/31	1.0000	\$66.00 \$305.85	\$66.00 \$305.85
Fuel Recovery Fee			\$65.48
Location Total			\$437.33

Groves Water Reclaim Ctr>rol 1222 Taft Ave PO Robert Harding  
Port Arthur, TX

1 Waste Container 20 Cu Yd, 5 Lifts Per Week Special Waste Pickup Service 12/27 St 151639 M 3227340 Wt 47729 Pickup Service 12/30 St 150741 M 3227339 Wt 477328 Pickup Service 12/31 St 151644 M 3227338 Wt 477409 Pickup Service 01/02 St 152852 M 3227337 Wt 477680 Pickup Service 01/03	1.0000 1.0000 1.0000 1.0000 1.0000 1.0000 1.0000	\$457.12 \$457.12 \$457.12 \$457.12 \$457.12 \$457.12 \$457.12	\$457.12 \$457.12 \$457.12 \$457.12 \$457.12 \$457.12 \$457.12
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RECEIVED  
FEB 11 2025  
FINANCE

Past Due	30 Days \$10,216.40	60 Days \$0.00	90+ Days \$0.00
----------	------------------------	-------------------	--------------------



6425 Highway 347  
Beaumont TX 77705

Please Return This  
Portion With Payment

Total Enclosed

Return Service Requested

Total Amount Due	<b>\$20,545.30</b>
Payment Due Date	<b>Past Due</b>
Account Number	<b>3-0862-1266188</b>
Invoice Number	<b>0862-001231021</b>



CITY OF GROVES ATTN A/P  
GULF COAST WATER RECLAIM CTR  
3947 LINCOLN AVE  
GROVES TX 77619-4604

Make Checks Payable To:



REPUBLIC SERVICES #862  
PO BOX 677156  
DALLAS TX 75267-7156

30862126618800000012310210010328900020545307





6425 Highway 347  
Beaumont TX 77705

Account Number  
Invoice Number  
Invoice Date

3-0862-1266188  
0862-001231021  
January 31, 2025

**CURRENT INVOICE CHARGES**

<u>Description</u>	<u>Reference</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
St 150747 M 3227336 Wt 477932				
Pickup Service 01/06		1.0000	\$457.12	\$457.12
St 152854 M 3227335 Wt 478469				
Pickup Service 01/07		1.0000	\$457.12	\$457.12
St 152858 M 3227334 Wt 478754				
Pickup Service 01/08		1.0000	\$457.12	\$457.12
St 152091 M 3227333 Wt 479008				
Pickup Service 01/09		1.0000	\$457.12	\$457.12
St 152095 M 3227332 Wt 479303				
Pickup Service 01/10		1.0000	\$457.12	\$457.12
St 142258 M 3227331 Wt 479377				
Pickup Service 01/13		1.0000	\$457.12	\$457.12
St 142700 M 3227330 Wt 479452				
Pickup Service 01/14		1.0000	\$457.12	\$457.12
St 142650 M 3227329 Wt 479529				
Pickup Service 01/15		1.0000	\$457.12	\$457.12
St 142654 M 3227328 Wt 479784				
Pickup Service 01/16		1.0000	\$457.12	\$457.12
St 142612 M 3227327 Wt 479869				
Pickup Service 01/17		1.0000	\$457.12	\$457.12
St 142715 M 3227326 Wt 4779960				
Pickup Service 01/27		1.0000	\$457.12	\$457.12
St 142666 M 3227325 Wt 480257				
Pickup Service 01/28		1.0000	\$457.12	\$457.12
St 142669 M 3227324 Wt 480368				
Pickup Service 01/29		1.0000	\$457.12	\$457.12
St 142673 M 3227323 Wt 480468				
<b>Fuel Recovery Fee</b>				\$1,449.00
<b>Location Total</b>				\$9,677.16
<b>Total Fuel Recovery Fee</b>				\$1,546.58
<b>CURRENT INVOICE CHARGES, Due by February 20, 2025</b>				<b>\$10,328.90</b>

**City of Groves**  
**Agenda Item Information Form**

Council Meeting Date: 2/24/2025 Department: City Manager Agenda Item No. 20

Title for Item (same as to be placed on Agenda): Deliberate and act on Ordinance 2025-05 imposing a lien against an owner's property for delinquent utility bills for municipal utility service to the properties at 5401 Gulfway Drive, 5305 Gulfway Drive, 6775 25<sup>th</sup> Street, and 5899 West Jefferson.

Party(ies) requesting placement of this item on the agenda: City Manager Kevin Carruth

Submitted to City Manager's Office on: Date: 2/21/25 Time: 10:30 a.m. By: C. THIBODEAUX

Explanation of Item: Following consultation with City Attorney.

Deadline for Approval: As soon as possible.

Staff Recommendation: \_\_\_\_\_

Alternative (if any) for consideration: \_\_\_\_\_

Identify any attachments to this document: Ordinance 2025-05

Specific Council Action Requested: None (Information item only) \_\_\_\_\_ Motion X

Ordinance – Number 2025-05 Resolution – Number \_\_\_\_\_ Other – Specify: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: [Signature] Date: 02/21/25

Department Head

City Manager

**FUNDING (IF APPLICABLE)**

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐

If yes, specify account no. \_\_\_\_\_ If no, explain and identify intended funding source: \_\_\_\_\_

**PAYMENT REQUEST**

Amount of requested payment \$ \_\_\_\_\_ Cumulative total of payments to date for this project/item

(if applicable): \$ \_\_\_\_\_ Balance due for this project/purchase (if applicable): \$ \_\_\_\_\_

**ACTION TAKEN BY COUNCIL**

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐

If yes, explain \_\_\_\_\_

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**CITY OF GROVES**

**ORDINANCE NO. 2025-05**

**AN ORDINANCE IMPOSING A LIEN AGAINST AN  
OWNER'S PROPERTY FOR DELINQUENT UTILITY  
BILLS FOR MUNICIPAL UTILITY SERVICE TO THE  
PROPERTY PURSUANT TO ARTICLE 552.0025(d) OF  
THE TEXAS LOCAL GOVERNMENT CODE.**

10           **WHEREAS**, Article 552.0025 of the Texas Local Government Code authorizes  
11 the City of Groves to impose a lien against an owner's property for delinquent municipal  
12 utility bills provided that the property is not a homestead property as protected by the Texas  
13 Constitution, and that the proposed liens are not associated with utility charges directly  
14 connected in a tenant's name prior to the effective date of the ordinance imposing the lien;  
15 and

16           **WHEREAS**, the City of Groves has determined that it is in the public interest to  
17 ensure the payment of delinquent utility bills; and

18  
19           **WHEREAS**, the City of Groves, pursuant to Article 552.0025(d), Texas Local  
20 Government Code, did pass Ordinance 2024-01 on or about January 8, 2024 which  
21 authorized the imposition of liens pursuant to the same Texas Local Government Code  
22 provisions referenced herein by amending CHAPTER 27 – UTILITIES, ARTICLE II –  
23 RATES AND CHARGES, SECTION 27-6.1 – Delinquent Account Procedures of the  
24 Code of Ordinances, City of Groves, Texas; and

25           **WHEREAS**, the City of Groves deems it in the public interest to authorize a lien  
26 for the properties commonly known in the City of Groves as: (Property 1) 5401 Gulfway;  
27 (Property 2) 5305 Gulfway; (Property 3) 6775 25<sup>th</sup>; (Property 4) 5899 W. Jefferson  
28 (“Properties 1-4”);

29           **WHEREAS**, the City of Groves has determined the record owners of the property  
30 are: (Property 1) Jefferson 5 LLC, a Texas limited liability company, whose address is 1  
31 old Middletown Road, Suite 201, Pearl River, New York 10965 as set forth in the deed  
32 records; (Property 2) Same Owner; (Property 3) Same Owner; (Property 4) Same Owner.  
33 The same owner and address is identified with the Jefferson County Appraisal District as  
34 of February 21, 2025. Further, the same owner has been identified as the owner of the  
35 utility account for Properties 1-4 described in Exhibits A-D. The balances for the accounts  
36 are described in Exhibits E-H with the totals as of February 10, 2025 being: (Property 1):  
37 \$28,423.65; (Property 2): \$86,785.83 ; (Property 3): \$48,042.99 ; (Property 4): \$40,784.07.

38           **WHEREAS**, the City of Groves has determined the legal descriptions of the  
39 properties which are set forth as Exhibits A-D attached to this Ordinance and incorporated  
40 by reference;  
41



42           **NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY**  
43 **OF GROVES:**

44  
45           The City of Groves hereby imposes a utility lien as authorized by Article 552.0025 of the  
46 Texas Local Government Code and by CHAPTER 27 – UTILITIES, ARTICLE II – RATES AND  
47 CHARGES, SECTION 27-6.1 – Delinquent Account Procedures of the Code of Ordinances, City  
48 of Groves, Texas on Properties 1-4 described in Exhibits A-D and with the running balances  
49 accounted for in Exhibits E-H.

50  
51           The lien amounts for each property as of February 10, 2025 are as follows:

52  
53           (Property 1): \$28,423.65;  
54           (Property 2): \$86,785.83;  
55           (Property 3): \$48,042.99;  
56           (Property 4): \$40,784.07.

57  
58           **SECTION II: EFFECTIVE DATE, CODIFICATION, AND PUBLICATION:**

59           This Ordinance shall be codified and become effective after its approval and adoption. The  
60 City Clerk is authorized and shall be provided to the record owner of the real property as follows:

61  
62           Properties 1-4: (1) Notice by delivery to the common addresses of Properties 1-4; (2) Notice  
63 by recording this Ordinance as a lien in the real property records of Jefferson County, Texas for the  
64 properties described in Exhibits A-D; (3) Notice to the owner at the address shown on the utility  
65 account and on the Jefferson County tax roll for said property.

66  
67           Notice of the recorded lien shall be provided from the City Clerk within thirty days of  
68 the filing of the lien to:

69  
70                           **Addresses Shown on the Utility Accounts/Common Addresses:**

71  
72                           (Property 1): Jefferson 5, LLC, 5401 Gulfway Dr.,  
73                           Groves, Texas 77619;

74  
75                           (Property 2): Jefferson 5, LLC 5305 Gulfway Dr., Groves,  
76                           Texas 77619;

77  
78                           (Property 3): Jefferson 5, LLC 6775 25<sup>th</sup> St., Groves, Texas 77619;

79  
80                           (Property 4): Jefferson 5, LLC 5899 W. Jefferson,  
81                           Groves, Texas 77619

82  
83                           **Properties 1-4 Jefferson County Tax Roll Owner:**

84  
85                           Jefferson 5, LLC  
86                           1 Old Middletown Rd Ste 201

Pearl River, NY 10965

The City Attorney is authorized to record this Ordinance as a lien in the real property records of Jefferson County, Texas.

The Mayor is authorized to sign the Ordinance before a notary public in order to record the lien in the real property records of Jefferson County, Texas.

**PASSED, APPROVED AND ADOPTED** by the City Council of Groves, Texas, at a regular meeting this, the 24th day of February, A.D., 2025.

\_\_\_\_\_  
**Chris Borne, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Clarissa Thibodeaux, City Clerk**

The foregoing ordinance, including all the provisions thereof, is hereby approved as to form and legality.

\_\_\_\_\_  
**Brandon P. Monk, City Attorney**

**JURAT**

The State of Texas  
County of Jefferson

Subscribed and sworn to before me on this 24th day of February, 2025 by Chris Borne, Mayor, City of Groves, Texas.

(Seal)

\_\_\_\_\_  
**Clarissa Thibodeaux**  
Notary Public, State of Texas