

Notice of Regular Meeting

January 26, 2026, 5:00 p.m.

City Council Chamber, 3947 Lincoln Ave., Groves, TX



City Council

Notice is given that the Groves City Council will hold a regular meeting in person on the date, time, and location listed above. Live streaming of the meeting is available for viewing at <https://us02web.zoom.us/j/88448992075> or by scanning the QR code to the right. The City Council welcomes citizen participation at all City Council meetings on any agenda items within the limitations of law and decorum. City Council may adjourn into Executive Session to deliberate any agenda item listed if the matter for discussion meets an exception for Executive Session under Texas Government Code Chapter 551. The City Council may also deliberate in public on any item that is listed on the agenda for Executive Session.



Opening Agenda

1. Call meeting to order.
2. Prayer.
3. Pledge of Allegiance.
4. Roll Call.
5. Welcome and recognition of guests and news media.
6. Reports from Mayor, Council Members, or city staff.
7. Citizen comments.

Regular Agenda

8. Receive the minutes of the January 13, 2026, Planning and Zoning Meeting.
9. Hear and discuss the annual review of businesses with beer and wine permits for on-premise consumption.
10. Hear and deliberate on a Mutual-Aid Agreement for Cooperation on Law Enforcement Efforts between Mid-County Law Enforcement Agencies.
11. Deliberate and act to proclaim April as Fair Housing Month.
12. Deliberate and act on Resolution 2026-03, authorizing signatories for the GLO Resilient Communities Program Grant (23-160-138-F544).
13. Deliberate and act on Resolution 2026-04, to adopt the required CDBG Civil Rights policies.
14. Deliberate and act on Hotel Occupancy Tax funding request by the Groves Chamber of Commerce for the Christmas Tree Trail.
15. Deliberate and act on additional Hotel Occupancy Tax funding request by Groves Pecan Festival.
16. Deliberate and act on the January 26, 2026, Invoice List.

Executive Session

17. City Council will hold an executive session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:
 - a. Section 551.071 (1) (A) – Consultation with Attorney when the governmental body seeks the advice of its attorney about pending or contemplated litigation.
18. Reconvene into open session.

Closing Agenda

19. Hear and deliberate on Council Member comments.
20. Adjourn.

City of Groves
Agenda Item Information Form

Council Meeting Date: 1/26/2026 Department: City Manager Agenda Item No. 8

Title for Item (same as to be placed on Agenda): Receive the minutes of the January 13, 2026, Planning and Zoning Meeting.

Party(ies) requesting placement of this item on the agenda: Building Official Don Pedraza

Submitted to City Manager's Office on: Date: 1/16/26 Time: 9:30 a.m. By: C. THIBODEAUX

Explanation of Item: Minutes of the January 13, 2026, P&Z Meeting. Commissioners acted to recommend to City Council to rezone 3910 Dunn Street from an R-1 Single Family Residence Zone to a C-1 Retail Business District Zone.

Deadline for Approval: Not an action item.

Staff Recommendation: Not an action item.

Alternative (if any) for consideration: _____

Identify any attachments to this document: Copy of the January 16, 2026, Planning and Zoning Minutes.

Specific Council Action Requested: None (Information item only) X Motion _____
Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: _____ Date: _____ Approved: [Signature] Date: 01/20/26
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item
(if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐
If yes, explain _____

**CITY OF GROVES
THE PLANNING AND ZONING COMMISSION**

The City of Groves Planning and Zoning Commission met in City Council Chamber, 3947 Lincoln Avenue, Tuesday, January 13, 2026, at 6:00PM.

Commissioner Campise led the Prayer and the Pledge of Allegiance.

Chairman Plokhooy asked for citizen comments, and there were none.

Members Present: Chairman Craig Plokhooy, Co-Chairman Chris Crain, Secretary Michael Campise, Commissioner Rodney Pacetti, Commissioner Brette Hagedorn (Alt), Building Official Don Pedraza, Ex Officio Charles Chelette, City Manager Kevin Carruth.

DELIBERATE AND ACT TO APPROVE THE PLANNING & ZONING COMMISSION MINUTES OF DECEMBER 1, 2025, AS WRITTEN. Commissioner Pacetti moved to approve the minutes of December 1, 2026, as written and Commissioner Crain Seconded. Chairman Plokhooy asked for questions or comments, and there were none. The motion passed unanimously.

DELIBERATE AND ACT TO ACCEPT THE REZONING REQUEST FROM MAGNA PROPERTIES LTD. @ 3910 DUNN STREET FROM AN R-1 SINGLE FAMILY RESIDENCE ZONE TO A C-1 RETAIL BUSINESS DISTRICT ZONE, ATLANTIC HEIGHTS NUMBER 1 LOT 4 S 11.5 & LOT 5 ALL BLOCK 2 AND Send It to City Council for Their Approval. Commissioner Campise made the motion to deliberate and act to accept the Rezoning Request from Magna Properties Ltd. @ 3910 Dunn Street from an R-1 Single Family Residence Zone to a C-1 Retail Business District Zone, Atlantic Heights Number 1 Lot 4 S 11.5 & Lot 5 All Block 2 and send It to City Council for their approval. Commissioner Crain Seconded and the motion passed unanimously. After the Planning and Zoning Commission's meeting December 1, 2025, MAGNA PROPERTIES addressed the citizens' concerns of the driveway entrance off Dunn Street. They eliminated the driveway. Only driveway entrance from Dunn Street will be the employee parking entrance driveway. Commissioners revisited the employee parking, privacy fence, underground fuel tanks, drainage, and noise from trucks emptying the dumpster. MAGNA PROPERTIES addressed these concerns and made changes where needed. There was no further discussion, and the motion passed unanimously.

There was no further business, and Chairman Plokhooy adjourned the meeting at 6:20pm p.m.

City of Groves
Agenda Item Information Form

Council Meeting Date: Jan 26, 2026 Department: Police Agenda Item No. 9

Title for Item (same as to be placed on Agenda): Hear and discuss the annual review of businesses with beer and wine permits for on-premise consumption

Party(ies) requesting placement of this item on the agenda: City Marshal

Submitted to City Manager's Office on: Date: 1/16/26 Time: 8:30 AM By: Marshal

Explanation of Item: See the accompanying memo and documents

Deadline for Approval: Not an action item.

Staff Recommendation: Not an action item.

Alternative (if any) for consideration: None

Identify any attachments to this document: 1/16/26 Memo and CFS logs from 2025 from City Marshal

Specific Council Action Requested: None (Information item only) ☒ Motion ☐
Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: [Signature] Date: 1/16/25 Approved: [Signature] Date: 01/18/26
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ N/A Cumulative total of payments to date for this project/item (if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐
If yes, explain _____

MEMORANDUM FOR CITY COUNCIL

To: Kevin Carruth, City Manager
From: Christopher Robin, City Marshal
Date: January 16th, 2026
Re: Annual Review of Beer and Wine On-Premise Consumption



This memorandum is to formally request an agenda item for an upcoming City Council meeting to present the annual informational review of businesses within the City that hold beer and wine permits for on-premise consumption. The presentation will provide Council with a brief overview of currently active permit holders; no action is requested.

The current list of businesses with active permits includes Baytown Seafood, Colichia's Italian Village, Columbus Club of Groves, Larry & Rita's Mexican Cajun Bar & Grill, Tony's Barbecue, Milagro's Tex-Mex Restaurant, and Maison D'Amis. Burrito Bar currently holds a permit but is not yet open for business.

Thank you for your consideration. I look forward to discussing this item with Council.

Calls For Service Report - GROVES POLICE DEPARTMENT

Sorted by Call_Number, Call_Date, Call_Time

Call_Date : 01/01/2025 00:00 - 12/31/2025 23:59

Block_Number : 3701, 3701

Street : PURE

AddressCategory : LOCAL ADDRESS

Agency : GROVES POLICE DEPARTMENT

Call Number Case Number	Date	Time	Agency	Call Type	Callers	Address	Zone	District	Disposition	Officer / Unit Role	Racial Profile Data
25-03666	01/30/2025	21:24:22	GROVES POLICE DEPARTMENT	DIST- DOMESTIC	[REDACTED]	3701 PURE ATLANTIC ROAD GROVES, TX 77619			RE-ASSIGNED TO NEW CALL	53 - STANSBURY, MICHAEL Primary	NO
	Sent To Dispatch- 01/30/2025 21:25:37								RE-ASSIGNED TO NEW CALL	43 - THIBODEAUX, ALEX Secondary	
									GONE ON ARRIVAL	51 - BERRY, JOSHUA Primary	
25-04321	02/04/2025	10:28:05	GROVES POLICE DEPARTMENT	FLAGGED DOWN	[REDACTED]	3701 PURE ATLANTIC ROAD GROVES, TX 77619			ADVISED	PIPPIN, LARANDA Primary	NO
	Sent To Dispatch- 02/04/2025 10:28:12										
25-11256	03/23/2025	16:29:36	GROVES POLICE DEPARTMENT	THEFT	[REDACTED]	3701 PURE ATLANTIC ROAD GROVES, TX 77619			ADVISED	PIPPIN, LARANDA Primary	NO
	Sent To Dispatch- 03/23/2025 16:31:03										
25-16479	04/26/2025	20:46:43	GROVES POLICE DEPARTMENT	911 OPEN LINE	<Caller 1>	3701 PURE ATLANTIC ROAD GROVES, TX 77619			ASSIGNMENT COMPLETED	GROVES POLICE DEPARTMENT, GRVS Primary	NO
	Sent To Dispatch- 04/26/2025 20:47:44										
25-25152	06/27/2025	15:07:49	GROVES POLICE DEPARTMENT	MINOR ACCIDENT	[REDACTED]	3701 PURE ATLANTIC ROAD GROVES, TX 77619			CHECKS OK	42 - HUDSON, JOHN Primary	NO
	Sent To Dispatch- 06/27/2025 15:08:04										
25-27158	07/11/2025	19:58:24	GROVES POLICE DEPARTMENT	BURG- ALARM(BUS/RES)	[REDACTED]	3701 PURE ATLANTIC ROAD GROVES, TX 77619			CHECKS OK	54 - MILLER, WREN Primary	NO
	Sent To Dispatch- 07/11/2025 19:59:25								CHECKS OK	45 - DOTSON, KYLE Secondary	
25-29514	07/30/2025	12:30:55	GROVES POLICE DEPARTMENT	FIRE ALARM	[REDACTED]	3701 PURE ATLANTIC ROAD GROVES, TX 77619			ASSIGNMENT COMPLETED	GROVES POLICE DEPARTMENT, GRVS Primary	NO
	Sent To Dispatch- 07/30/2025 12:31:56										
25-30095	08/04/2025	09:49:07	GROVES POLICE DEPARTMENT	BURG- ALARM(BUS/RES)	[REDACTED]	3701 PURE ATLANTIC ROAD GROVES, TX 77619			CHECKS OK	47 - GUERRERO, RUDY Primary	NO
	Sent To Dispatch- 08/04/2025 09:50:37										
25-31020	08/10/2025	15:06:24	GROVES POLICE DEPARTMENT	MOTORIST ASSIST/STRANDE D MOTORIST	[REDACTED]	3701 PURE ATLANTIC ROAD GROVES, TX 77619			ASSIGNMENT COMPLETED	47 - GUERRERO, RUDY Primary	NO
	Sent To Dispatch- 08/10/2025 15:09:04										
25-32420	08/19/2025	22:14:10	GROVES POLICE DEPARTMENT	NOISE COMPLAINT	<Caller 1>	3701 PURE ATLANTIC ROAD GROVES, TX 77619			UNABLE TO LOCATE	45 - DOTSON, KYLE Primary	NO
	Sent To Dispatch- 08/19/2025 22:15:26										
25-34892	09/06/2025	00:12:00	GROVES POLICE DEPARTMENT	NOISE COMPLAINT	[REDACTED]	3701 PURE ATLANTIC ROAD GROVES, TX 77619			ADVISED	53 - STANSBURY, MICHAEL Primary	NO
	Sent To Dispatch- 09/06/2025 00:12:47										
25-35026	09/07/2025	01:10:41	GROVES POLICE DEPARTMENT	NOISE COMPLAINT	[REDACTED]	3701 PURE ATLANTIC ROAD GROVES, TX 77619			ADVISED	53 - STANSBURY, MICHAEL Primary	NO
	Sent To Dispatch- 09/07/2025 01:11:30										

Call Number Case Number	Date	Time	Agency	Call Type	Callers	Address	Zone	District	Disposition	Officer / Unit Role	Racial Profile Data
<u>25-37125</u>	09/22/2025	13:46:21	GROVES POLICE DEPARTMENT	BURG- ALARM(BUS/RES)	[REDACTED]	3701 PURE ATLANTIC ROAD			CHECKS OK	50 - POSS, RICHARD	NO
	Sent To Dispatch- 09/22/2025 13:47:32					GROVES, TX 77619				Primary	
<u>25-37804</u>	09/27/2025	09:18:42	GROVES POLICE DEPARTMENT	BURG- ALARM(BUS/RES)	[REDACTED]	3701 PURE ATLANTIC ROAD			CHECKS OK	51 - BERRY, JOSHUA	NO
	Sent To Dispatch- 09/27/2025 09:19:14					GROVES, TX 77619				Primary	
<u>25-45678</u>	11/20/2025	19:56:53	GROVES POLICE DEPARTMENT	REPO	[REDACTED]	3701 PURE ATLANTIC ROAD			ASSIGNMENT COMPLETED	GROVES POLICE DEPARTMENT, GRVS	NO
	Sent To Dispatch- 11/20/2025 20:00:20					GROVES, TX 77619				Primary	
<u>25-45689</u>	11/20/2025	21:09:37	GROVES POLICE DEPARTMENT	911 HANG UP	<Caller 1>	3701 PURE ATLANTIC ROAD			ASSIGNMENT COMPLETED	GROVES POLICE DEPARTMENT, GRVS	NO
	Sent To Dispatch- 11/20/2025 21:10:15					GROVES, TX 77619				Primary	
<u>25-45794</u>	11/21/2025	14:54:55	GROVES POLICE DEPARTMENT	911 HANG UP	[REDACTED]	3701 PURE ATLANTIC ROAD			ASSIGNMENT COMPLETED	GROVES POLICE DEPARTMENT, GRVS	NO
	Sent To Dispatch- 11/21/2025 14:55:37					GROVES, TX 77619				Primary	
<u>25-46581</u>	11/27/2025	06:37:37	GROVES POLICE DEPARTMENT	BURG- ALARM(BUS/RES)	[REDACTED]	3701 PURE ATLANTIC ROAD			CHECKS OK	55 - WHITE, KEVIN	NO
	Sent To Dispatch- 11/27/2025 06:38:28					GROVES, TX 77619				Primary	
									CHECKS OK	55 - WHITE, KEVIN	
										Primary	
<u>25-47265</u>	12/03/2025	00:10:25	GROVES POLICE DEPARTMENT	BURG- ALARM(BUS/RES)	[REDACTED]	3701 PURE ATLANTIC ROAD			CHECKS OK	53 - STANSBURY, MICHAEL	NO
	Sent To Dispatch- 12/03/2025 00:11:32					GROVES, TX 77619				Primary	
<u>25-49640</u>	12/19/2025	06:39:07	GROVES POLICE DEPARTMENT	BURG- ALARM(BUS/RES)	[REDACTED]	3701 PURE ATLANTIC ROAD			CHECKS OK	51 - BERRY, JOSHUA	NO
	Sent To Dispatch- 12/19/2025 06:40:12					GROVES, TX 77619				Primary	
<u>25-50329</u>	12/24/2025	05:03:10	GROVES POLICE DEPARTMENT	BURG- ALARM(BUS/RES)	[REDACTED]	3701 PURE ATLANTIC ROAD			CHECKS OK	52 - HOWLAND, KEVIN	NO
	Sent To Dispatch- 12/24/2025 05:03:51					GROVES, TX 77619				Primary	

21 Records Selected

Calls For Service Report - GROVES POLICE DEPARTMENT

Sorted by Call_Number, Call_Date, Call_Time

Call_Date : 01/01/2025 00:00 - 12/31/2025 23:59

Block_Number : 3749, 3749

Street : LINCOLN

AddressCategory : LOCAL ADDRESS

Agency : GROVES POLICE DEPARTMENT

Call Number Case Number	Date	Time	Agency	Call Type	Callers	Address	Zone	District	Disposition	Officer / Unit Role	Racial Profile Data
<u>25-12205</u>	03/29/2025	18:56:57	GROVES POLICE DEPARTMENT	ILLEGAL PARKING	<Caller 1>	3749 LINCOLN AVENUE			ASSIGNMENT COMPLETED	45 - DOTSON, KYLE	NO
	Sent To Dispatch- 03/29/2025 18:58:12					GROVES, TX 77619				Primary	
<u>25-16494</u>	04/26/2025	22:43:47	GROVES POLICE DEPARTMENT	NOISE COMPLAINT	<Caller 1>	3749 LINCOLN AVENUE			QUIETED	51 - BERRY, JOSHUA	NO
	Sent To Dispatch- 04/26/2025 22:44:59					GROVES, TX 77619				Primary	

2 Records Selected

Calls For Service Report - GROVES POLICE DEPARTMENT

Sorted by Call_Number, Call_Date, Call_Time

Call_Date : 01/01/2025 00:00 - 12/31/2025 23:59

Block_Number : 4343, 4343

Street : LINCOLN

AddressCategory : LOCAL ADDRESS

Agency : GROVES POLICE DEPARTMENT

Call Number Case Number	Date	Time	Agency	Call Type	Callers	Address	Zone	District	Disposition	Officer / Unit Role	Racial Profile Data
<u>25-08018</u>	03/02/2025	00:19:31	GROVES POLICE DEPARTMENT	BUSINESS CHECK	[REDACTED]	4343 LINCOLN			CHECKS OK	51 - BERRY, JOSHUA	NO
	Sent To Dispatch- 03/02/2025 00:19:39					GROVES, TX 77619			CHECKS OK	Primary JUSTICE, JUSTIN Primary	
<u>25-08551</u>	03/05/2025	10:46:51	GROVES POLICE DEPARTMENT	INFORMATION	[REDACTED]	4343 LINCOLN A			INFORMATION RECEIVED NO REPORT	53 - STANSBURY, MICHAEL	NO
	Sent To Dispatch- 03/05/2025 10:48:29					GROVES, TX 77619			INFORMATION RECEIVED NO REPORT	Primary 44 - HANCOCK, ROBERT Secondary	

2 Records Selected

Calls For Service Report - GROVES POLICE DEPARTMENT

Sorted by Call_Number, Call_Date, Call_Time

Call_Date : 01/01/2025 00:00 - 12/31/2025 23:59

Block_Number : 4700, 4700

Street : TWIN

AddressCategory : LOCAL ADDRESS

Agency : GROVES POLICE DEPARTMENT

Call Number Case Number	Date	Time	Agency	Call Type	Callers	Address	Zone	District	Disposition	Officer / Unit Role	Racial Profile Data
<u>25-03791</u>	01/31/2025	15:52:00	GROVES FIRE DEPARTMENT	MAJOR ACCIDENT	[REDACTED]	4700 TWIN CITY			NOT NEEDED	PIPPIN, LARANDA	NO
	Sent To Dispatch- 01/31/2025 15:52:18					GROVES, TX 77619			SEE WRECK REPORT	Primary 52 - HOWLAND, KEVIN	
									SEE WRECK REPORT	Primary 44 - HANCOCK, ROBERT	
										Secondary	
<u>25-09117</u>	03/09/2025	04:09:35	GROVES POLICE DEPARTMENT	TRAFFIC STOP	[REDACTED]	4700 TWIN CITY			SEE REPORT	MENARD, JENNIFER	NO
<u>25-00253G</u>	Sent To Dispatch- 03/09/2025 04:09:58					GROVES, TX 77619			SEE SUPPLEMENT REPORT	Primary 46 - BERGERON, MACIE	
									SEE SUPPLEMENT REPORT	Primary 45 - DOTSON, KYLE	
									SEE SUPPLEMENT REPORT	Primary 45 - DOTSON, KYLE	
										Primary	
<u>25-10314</u>	03/17/2025	11:11:59	GROVES POLICE DEPARTMENT	FOLLOW-UP	[REDACTED]	4700 TWIN CITY			ASSIGNMENT COMPLETED	49 - BOUDREAUX, STEVEN	NO
	Sent To Dispatch- 03/17/2025 11:12:09					GROVES, TX 77619				Primary	
<u>25-13172</u>	04/04/2025	21:23:38	GROVES FIRE DEPARTMENT	SMOKE INVESTIGATION	[REDACTED]	4700 TWIN CITY			DEASSIGNED	50 - POSS, RICHARD	NO
	* Sent To Dispatch- 04/04/2025 21:24:22					GROVES, TX 77619				Primary	
									ASSIGNMENT COMPLETED	52 - HOWLAND, KEVIN	
										Primary	
									ASSIGNMENT COMPLETED	45 - DOTSON, KYLE	
										Primary	
									ASSIGNMENT COMPLETED	50 - POSS, RICHARD	
										Primary	
<u>25-23175</u>	06/13/2025	10:20:21	GROVES POLICE DEPARTMENT	MOTORIST ASSIST/STRANDE D MOTORIST	[REDACTED]	4700 TWIN CITY			ASSIGNMENT COMPLETED	42 - HUDSON, JOHN	NO
	Sent To Dispatch- 06/13/2025 10:22:36					GROVES, TX 77619				Primary	
									ASSIGNMENT COMPLETED	50 - POSS, RICHARD	
										Primary	

01/20/2026 10:03

* There is more than one case number.

1 of 2

Call Number Case Number	Date	Time	Agency	Call Type	Callers	Address	Zone	District	Disposition	Officer / Unit Role	Racial Profile Data
									ASSIGNMENT COMPLETED	SILVA, JOHN	
										Secondary	
<u>25-23349</u>	06/14/2025	18:49:44	GROVES POLICE DEPARTMENT	MINOR ACCIDENT	██████	4700 TWIN CITY			SEE REPORT	52 - HOWLAND, KEVIN	NO
<u>25-00628G</u>	Sent To Dispatch- 06/14/2025 18:50:07					GROVES, TX 77619			SEE SUPPLEMENT REPORT	Primary 45 - DOTSON, KYLE	
										Primary	
<u>25-28112</u>	07/21/2025	02:19:20	GROVES POLICE DEPARTMENT	SUSP/ SUBJECT/VEH	██████████████	4700 TWIN CITY			ADVISED	52 - HOWLAND, KEVIN	NO
Sent To Dispatch- 07/21/2025 02:19:35						GROVES, TX 77619				Primary	
<u>25-29009</u>	07/26/2025	17:39:46	GROVES POLICE DEPARTMENT	SUSP/ SUBJECT/VEH	<Caller 1>	4700 TWIN CITY			UNABLE TO LOCATE	50 - POSS, RICHARD	NO
Sent To Dispatch- 07/26/2025 17:42:55						GROVES, TX 77619				Primary	
<u>25-44885</u>	11/15/2025	18:10:42	GROVES FIRE DEPARTMENT	EMS REQUESTED	<Caller 1>	4700 TWIN CITY			DEASSIGNED	54 - MILLER, WREN	NO
Sent To Dispatch- 11/15/2025 18:11:41						GROVES, TX 77619				Primary	
<u>25-49443</u>	12/17/2025	23:34:28	GROVES POLICE DEPARTMENT	911 OPEN LINE	██████	4700 TWIN CITY			ADVISED	47 - GUERRERO, RUDY	NO
Sent To Dispatch- 12/17/2025 23:35:08						GROVES, TX 77619				Primary	

10 Records Selected

Calls For Service Report - GROVES POLICE DEPARTMENT

Sorted by Call_Number, Call_Date, Call_Time

Call_Date : 01/01/2025 00:00 - 12/31/2025 23:59

Block_Number : 4830, 4830

Street : TWIN CITY

AddressCategory : LOCAL ADDRESS

Agency : GROVES POLICE DEPARTMENT

Call Number Case Number	Date	Time	Agency	Call Type	Callers	Address	Zone	District	Disposition	Officer / Unit Role	Racial Profile Data
25-02530	01/22/2025	16:06:35	GROVES POLICE DEPARTMENT	THEFT	[REDACTED]	4830 TWIN CITY HIGHWAY			SEE REPORT	44 - HANCOCK, ROBERT	NO
25-00087G	Sent To Dispatch- 01/22/2025 16:07:15					GROVES, TX 77619			SEE REPORT	Primary 52 - HOWLAND, KEVIN Secondary	
25-06589	02/20/2025	15:52:00	GROVES POLICE DEPARTMENT	MINOR ACCIDENT		4830 TWIN CITY HIGHWAY			ASSIGNMENT COMPLETED	GROVES POLICE DEPARTMENT, GRVS	NO
	Sent To Dispatch- 02/20/2025 15:53:45					GROVES, TX 77619				Primary	
25-09569	03/12/2025	14:21:11	GROVES POLICE DEPARTMENT	PUBLIC INTOXICATION	[REDACTED]	4830 TWIN CITY HIGHWAY			CHECKS OK	46 - BERGERON, MACIE	NO
	Sent To Dispatch- 03/12/2025 14:23:28					GROVES, TX 77619			CHECKS OK	Primary 53 - STANSBURY, MICHAEL Primary	
					<Caller 1>				CHECKS OK	44 - HANCOCK, ROBERT Secondary	
25-10972	03/21/2025	16:22:40	GROVES POLICE DEPARTMENT	MINOR ACCIDENT	<Caller 2>	4830 TWIN CITY HIGHWAY			SETTLED	53 - STANSBURY, MICHAEL	NO
	Sent To Dispatch- 03/21/2025 16:24:38					GROVES, TX 77619			SETTLED	Primary 48 - FERRELL, ALEX Secondary	
25-26879	07/09/2025	16:43:26	GROVES POLICE DEPARTMENT	UNATTENDED VEHICLE	[REDACTED]	4830 TWIN CITY HIGHWAY			DEASSIGNED	47 - GUERRERO, RUDY	NO
	Sent To Dispatch- 07/09/2025 16:47:29					GROVES, TX 77619			ADVISED	Primary 47 - GUERRERO, RUDY Primary	
25-51212	12/30/2025	21:14:15	GROVES POLICE DEPARTMENT	911 HANG UP	[REDACTED]	4830 TWIN CITY HIGHWAY			ASSIGNMENT COMPLETED	GROVES POLICE DEPARTMENT, GRVS	NO
	Sent To Dispatch- 12/30/2025 21:14:50					GROVES, TX 77619				Primary	

6 Records Selected

Calls For Service Report - GROVES POLICE DEPARTMENT

Sorted by Call_Number, Call_Date, Call_Time

Call_Date : 01/01/2025 00:00 - 12/31/2025 23:59

Block_Number : 5600, 5600

Street : 39TH

AddressCategory : LOCAL ADDRESS

Agency : GROVES POLICE DEPARTMENT

Call Number Case Number	Date	Time	Agency	Call Type	Callers	Address	Zone	District	Disposition	Officer / Unit Role	Racial Profile Data
<u>25-04834</u>	02/22/2025	12:15:21	GROVES POLICE DEPARTMENT	TRAFFIC STOP	[REDACTED]	5600 39TH STREET			CITATION /CHARGES FILED IN MUNICIPAL COURT	41 - PHILLIPS, ROBERT	NO
	Sent To Dispatch- 02/22/2025 12:15:34					GROVES, TX 77619				Primary	
<u>25-35848</u>	09/12/2025	20:37:46	GROVES POLICE DEPARTMENT	UNWANTED SUBJECT	[REDACTED]	5600 39TH STREET			ASSIGNMENT COMPLETED	51 - BERRY, JOSHUA	NO
	Sent To Dispatch- 09/12/2025 20:40:31					GROVES, TX 77619				Primary	
<u>25-00962G</u>									SEE REPORT	42 - HUDSON, JOHN	
									ASSIGNMENT COMPLETED	52 - SOLIS, GEORGE	
										Primary	

2 Records Selected

Calls For Service Report - GROVES POLICE DEPARTMENT

Sorted by Call_Number, Call_Date, Call_Time
Call_Date : 01/01/2025 00:00 - 12/31/2025 23:59
Block_Number : 5601, 5601
Street : PARKWAY
AddressCategory : LOCAL ADDRESS
Agency : GROVES POLICE DEPARTMENT

Call Number Case Number	Date	Time	Agency	Call Type	Callers	Address	Zone	District	Disposition	Officer / Unit Role	Racial Profile Data
25-211303	05/30/2025	17:57:36	GROVES POLICE DEPARTMENT	RECOVERY/PRO PERTY	[REDACTED]	5601 E PARKWAY			INFORMATION RECEIVED NO REPORT	80 - WENGER, WESLEY	NO
		Sent To Dispatch- 05/30/2025 18:00:20				GROVES, TX 77619			INFORMATION RECEIVED NO REPORT	Primary 45 - DOTSON, KYLE	
									ASSIGNMENT COMPLETED	Secondary 52 - SOLIS, GEORGE	
										Primary	

1 Records Selected

City of Groves
Agenda Item Information Form

Council Meeting Date: Jan 26, 2026 Department: Police Agenda Item No. 10

Title for Item (same as to be placed on Agenda): Hear and deliberate on a Mutual-Aid Agreement for Cooperation on Law Enforcement Efforts between Mid-County Law Enforcement Agencies

Party(ies) requesting placement of this item on the agenda: City Marshal

Submitted to City Manager's Office on: Date: 1/16/26 Time: 8:30 AM By: Marshal

Explanation of Item: See the accompanying January 16, 2026 memo from Marshal Robin.

Deadline for Approval: None.

Staff Recommendation: Staff recommends the City Council approve the Mutual-Aid Agreement for Cooperation on Law Enforcement Efforts between Mid-County Law Enforcement Agencies, as presented.

Alternative (if any) for consideration: _____

Identify any attachments to this document: Memo from Marshal, Mutual-Aid Agreement

Specific Council Action Requested: None (Information item only) ☒ Motion _____
Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: [Signature] Date: 1/16/26 Approved: [Signature] Date: 01/20/26
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ N/A Cumulative total of payments to date for this project/item (if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐
If yes, explain _____

MEMORANDUM TO CITY COUNCIL

To: Kevin Carruth
From: Christopher Robin, City Marshal
Date: January 16th, 2026
Re: Mid-County Mutual Aid Agreement for Law Enforcement



Purpose

The purpose of this memorandum is to request City Council consideration and approval of a proposed multi-agency Mutual-Aid Agreement between the Groves Police Department and neighboring Mid-County law enforcement agencies and their respective cities. The agreement establishes formal guidelines governing interagency cooperation, officer authority, supervision, and liability when officers operate outside their home jurisdictions during coordinated law-enforcement efforts.

Background

For many years, our department has worked closely with surrounding agencies on narcotics investigations, major crimes, traffic enforcement initiatives, vehicle pursuits, special operations, and large-scale events. These cooperative efforts are routine and essential to effective public safety operations in the Mid-County area.

While this cooperation has long existed in practice, Texas law and evolving legal standards increasingly emphasize the importance of clearly documented interagency authority when officers operate outside their primary jurisdiction. This agreement formalizes long-standing operational practices by placing them into a clear, consistent, and legally defensible framework.

The proposed agreement was developed collaboratively with neighboring agencies and is intended to ensure consistency across participating jurisdictions.

Discussion / Key Benefits

The agreement provides the following core benefits:

- Establishes cross-jurisdictional authority for officers engaged in officially coordinated incidents and investigations
- Defines supervision, reporting, evidence handling, and operational responsibility during joint efforts
- Clarifies employment status, liability, and indemnification to protect participating agencies and their personnel
- Enhances officer safety and operational efficiency by eliminating uncertainty during time-sensitive incidents

By adopting this agreement, the City ensures that officers are able to act decisively and lawfully during joint operations, while maintaining clear lines of responsibility and accountability.

Fiscal Impact

There is no financial cost associated with adopting this agreement. Each participating agency remains responsible for its own personnel, equipment, and expenses.

Recommendation

I recommend that the City Council approve the proposed Mutual-Aid Agreement for Cooperation on Law Enforcement Efforts between Mid-County Law Enforcement Agencies and authorize the Mayor to execute the agreement on behalf of the City.

Approval of this agreement will provide legal clarity, support effective regional cooperation, and enhance safety for officers and the communities they serve.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Christopher Robin", is written over a light blue horizontal line.

Christopher Robin
Groves City Marshal

**Mutual-Aid Agreement for Regional
Law Enforcement Cooperation**

1. Purpose and Authority.

By their authority, the City of Groves and the City of Nederland, through their respective Police Departments (collectively, the “Members”), form a Mutual Aid Agreement (the “Agreement”) to assist each other in the protection of their respective communities. The Members shall cooperate and support each other in criminal investigations, law enforcement, and training. The Members intend to extend to the deputies and officers employed by the other municipalities the authority to investigate possible crimes and to make arrests throughout the region or area covered by this Agreement. The Members may also assist the other Members in times of civil emergency.

2. Joint Efforts, the Lead Agency, and Cooperation

The basic unit of cooperation between agencies under this Agreement is the joint effort.

The Lead Agency shall be the agency with jurisdiction over the incident.

Each agency will provide reports in a form acceptable to the Office of the District Attorney or City Prosecutor to host a prosecution or other proceedings.

3. Supervision

For each joint effort, the lead agency will designate a lead deputy/officer. While a deputy/officer is engaged in the actual performance of official duties as part of the joint effort, the deputy/officer will be under the lead deputy/officer’s supervision and the higher supervision of the lead deputy/officer’s chain of command

4. A Deputy’s/Officer’s Authority and Obligations

While performing duties under this Agreement, a deputy/officer may exercise all the authority and fulfill all of the obligations of a peace officer, under the law, within the jurisdictions of all agencies that are Members to this Agreement. This includes the authority to investigate possible or suspected crimes, including traffic violations, and to arrest persons throughout the region or area covered by this Agreement. A deputy’s/officer’s qualification for office in the deputy’s/officer’s home jurisdiction constitutes qualification for office with the other agencies that are Members of this Agreement, and no additional cost, bond, or compensation is required.

5. Responsibilities

a. Deputies/Officers and Personnel

Despite the personnel and resource commitments in section 2, each agency has the final authority and discretion in assigning its deputies/officers and other personnel or resources to a joint effort. An agency is not obligated to join each joint effort.

Each agency will remain the sole employer of all its deputies/officers and employees who participate in efforts under this Agreement. Each agency alone will be responsible for all compensation, benefits, insurance, or coverage for its deputies/officers.

Each agency will be responsible for the defense and indemnification of its deputies/officers and employees under its usual insurance or coverage for general liability and law-enforcement claims.

A deputy's/officer's or employee's assignment to a specific joint effort, or performance of duties, under this Agreement, will not constitute service to another agency to make the assigned deputy/officer or employee a borrowed servant of another agency.

Each agency's deputies/officers and employees will not become, nor act, as the employees, agents, or representatives of another agency. The jurisdictions and agencies will not be joint or co-employed.

Each agency alone is responsible for its deputies'/officers' fitness for duty and for taking all acts necessary to maintain its deputies'/officers' licenses and appointments, including training, continuing education, and firearms qualification. Each agency alone is responsible for ensuring that its deputies/officers meet its physical-fitness policies. Each agency alone is responsible for its deputies'/officers' discipline.

b. Vehicles and Equipment

Each agency has the final authority and discretion in assigning its vehicles, equipment, and other resources to a joint effort under this Agreement.

Each agency will be responsible for all costs associated with its vehicles and other equipment used in joint efforts, including fuel and maintenance. Each agency alone is responsible for the safekeeping, care, and maintenance of its vehicles and equipment, as well as protecting them with insurance or warranty coverage.

c. Expenses

Each agency will bear all expenses and costs of providing its deputies, vehicles, equipment, supplies, and resources for joint efforts under this Agreement

d. Citations and Cite-and-Release Programs

Each agency will follow state law and its own agency's policies and procedures with respect to any decision to issue a citation in lieu of an arrest. An agency may permit the deputies/officers it assigns to a specific joint effort to follow the policy of the lead agency on the effort in this regard.

8. Policies

Deputies/officers of Member agencies shall follow their agency's policies and procedures.

9. Video and Audio Recordings

Any video or audio recording, such as a recording made by a body-worn camera, in-vehicle camera, or other recording device, will remain the sole property of the agency that owns the camera or recording device.

Each agency's policy will require deputies/officers to record all traffic stops, including traffic violations, CMVE stops, stranded-motorist assistance, and vehicle pursuits, and to retain all recordings as potential evidence for a reasonable time and in accordance with applicable law. *See, e.g.,* Occupation Code, § 1701.660.

The agencies will confer about the handling and public release, if any, of a recording or related information that is, or may be, relevant to a joint effort or incident under this Agreement. *See, e.g.,* Occupation Code, §§ 1701.661–1701.663; Gov't Code, chapter 552 (Public Information Act); Code of Crim. Proc., art. 2.139 (recordings of arrests for intoxication offenses). The agency owning the recording will provide to the supervisors, deputies, county officials, attorneys, and experts of other Member agencies under this Agreement with reasonable viewing of any relevant recording. **The agency that owns a recording will have the final authority regarding a decision to release the recording.**

10. Press and Social Media

The agencies will reasonably cooperate in communicating with the press, issuing press releases, and using social media.

11. Civil Liability

a. Duties and Risks

Each jurisdiction and agency will be responsible for its own defense and liability—and for those of its Chiefs and Marshals, supervisors, deputies, officers, and other employees—in the event of any claim, dispute, or lawsuit related to a joint effort under this Agreement.

If a deputy/officer is a named defendant or other party to a claim or lawsuit related to a joint effort under this Agreement or the deputy's/officer's acts or omissions as part of a joint effort, then the deputy/officer is entitled to the same defense, indemnification, and other services and benefits to which the deputy/officer would be entitled had the claim or lawsuit arisen out of the deputy's/officer's acts or omissions in the deputy's/officer's home jurisdiction in the absence of this Agreement.

The agency that assigns a deputy, officer, or other employee to participate in a joint effort under this Agreement will remain solely responsible and liable for the deputy, officer, or employee's actions, omissions, and violations of the law, including violations of statutes, civil rights, and the Tort Claims Act, Civil Practice & Remedies Code, chapter 101.

The assigning agency will also be solely responsible and liable for the deputy, officer, or employee's health and safety and for providing workers' compensation, disability, or similar coverage or insurance for the deputy/officer or employee.

A Member (including its agency) will not bring a claim or lawsuit against another Member (including its agency) for any type of damage or injury to its personnel or property related to a joint effort under this Agreement. In the event that a Member brings an action against another Member in violation of this paragraph and a court or other authority determines that the Member is liable for any type of damage or injury to another Member's personnel or property related to a joint effort, then the Member who is the beneficiary of the determination, agrees to indemnify, and hold harmless, the other Member(s) for the type and amount of liability determined. This paragraph does not prevent a city from fully litigating the question of proportionate responsibility or liability, especially as it may arise in the proceedings on a claim by a person who is not a party to this Agreement.

A Member will not request reimbursement from another Member for compensation or other benefits paid to the county's deputies, officers, or employees, including under Tex. Local Gov't Code § 362.003(c). Nonetheless, if a Member provides another Member with emergency assistance under Tex. Local Gov't Code § 362.002(a), then the Member may request reimbursement from the other under section Texas Local Gov't Code § 362.003(c).

"Person" means all legal entities, including an individual, corporation, or other artificial entity, state or federal government, a governmental department or agency, or a political subdivision.

"Claim or lawsuit" means any type of claim, including a demand, dispute, or claim in a lawsuit, arbitration, or other proceeding.

"Any type of damage or injury" means all types of damages and injuries, regardless of nature, including property damage, personal injury, civil-rights violation, economic loss, and loss or infringement of privacy, intellectual-property, or contract rights. In the context of a duty to be responsible for liability or to indemnify or hold harmless, "damage" and "liability" also include attorneys' fees and costs, including expert and other litigation costs.

The terms "acts or omissions" should be interpreted broadly to include all manner of actionable conduct, including intentional acts or omissions, gross negligence, negligence, inadvertence, and other acts or omissions sufficient for liability.

Phrases like "claim," "any type of damage," "any type of injury," and "related to" do not require a determination before a related duty applies or is triggered and should be interpreted broadly as if they read "alleged claim," any type of "alleged damage" or "alleged injury," or "allegedly related to, or arising out of, in whole or in part."

b. Cooperation

Each Member will reasonably cooperate with the other Members in defending a claim or lawsuit, including providing access to, and copies of, documents or data, evidence, reports, or recordings, and access to witnesses or other persons with discoverable knowledge, such as deputies, officers, employees, or other persons under the Member's supervision or control. The agencies will also enter into a joint defense agreement where appropriate to protect confidential information.

No Member waives any immunity, heightened liability requirement, liability limit, or liability cap available under any law or statute, including the Texas Tort Claims Act, Civil Practice & Remedies Code, chapter 101, or other applicable state or federal law.

c. Limitation of Extraordinary Remedies

Each Member is entitled only to its benefit of the bargain under this Agreement. The Members are not liable to each other for consequential, incidental, indirect, special, punitive, or exemplary damage or damage that arises from special circumstances. This provision does not affect either party's rights to a defense or indemnification, or any other amount under section 11.

12. Records

Each Member will maintain the required records for its participation in activities under this Agreement, including reports required for motor-vehicle stops, *see* Code of Crim. Proc., art. 2.133–2.135, 2.139, and incident-based crime statistics, *see* Gov't Code, § 411.054.

The Members will reasonably cooperate on exchanging information or keeping joint records of their activities under this Agreement. A Member will reasonably cooperate with the others in responding to audits.

13. New Members

Upon written approval by the then-current Members to this Agreement, a new county and/or city and its agency may join the mutual aid created by this Agreement by a resolution or order of its governing body, within the meaning of section Tex. Local Gov't Code § 362.002(b), which agrees to the terms of this Agreement in a form substantially similar to that in Exhibit "A," including execution by an authorized representative of the new county or city.

14. Other

a. Term

This Agreement shall become effective on the date when the second party executes the Agreement. The Agreement's first term will end on November 1, 2026, and will automatically renew for successive two-year terms every two (2) years thereafter on November 1 of the applicable year), unless otherwise terminated or notice of nonrenewal is provided by any Member.

b. Withdrawal and Termination

A Member may withdraw or terminate their participation in this Agreement for any reason by providing the other parties with thirty (30) days' written notice. Withdrawal or termination of this Agreement does not affect a withdrawing Member's obligations to be the employer of its own deputies/officers and personnel, to be responsible for its own expenses, or to be responsible for its obligations under section 11. For so long as at least two (2) cities and/or counties are Members of this Agreement, this Agreement will remain effective between those Members.

c. Notice, Opportunity to Cure, Alternative Dispute Resolution

180 If a Member believes that another Member has not complied with a duty under this
181 Agreement or has a dispute related to a joint effort, then the Member will notify the other
182 Member(s) in writing of the default and/or dispute, and the parties will attempt to resolve the
183 dispute. The parties agree that they shall provide a reasonable time for such attempted informal
184 resolution, as reasonably determined under the circumstances.

185 Before a Member may file a claim or lawsuit, the Members must meet in person in an
186 informal conference to attempt to resolve the dispute(s). If the parties are unable to resolve the
187 dispute(s), the Members will submit the dispute(s) to mediation as set out in section Tex. Civ.
188 Practice & Rem. Code §154.023. Information exchanged and communicated will be confidential
189 under sections Tex. Civ. Practice & Rem. Code §§ 154.053 and 154.073 and Tex. and Tex. Gov't
190 Code § 2009.054.

191 This section does not affect a Member's right to file a claim in a lawsuit or proceeding
192 initiated by a person who is not a party to this Agreement. If a Member files a claim in
193 contravention of this section, a court or other authority may stay the case or proceeding to permit
194 the Members to comply with this provision.

195 d. **Notices**

196 A party may send a written notice under this Agreement by email or U.S. Postal
197 Service, Certified Mail, to:

198	Marshal Christopher Robin	Chief Rod Carroll
199	City of Groves	City of Nederland
200	4201 Main Ave	1400 Boston Ave
201	Groves, Texas 77619	Nederland, Texas 77627
202	409.962.0244	409.723.1525
203		

204 A party may change the address or individual for notice by providing such change to the
205 other Members, which will be effective three (3) days after such notice.

206
207 e. **Interpretation**

208 In general, this Agreement should be interpreted: (a) to extend to the deputies/officers from
209 each Member the authority to enforce all applicable laws in all cities who are Members of this
210 Agreement, including the authority to investigate possible or suspected crimes and to arrest
211 persons; (b) so that each Member is responsible for its own chiefs, officers, deputies, and other
212 employees and agents, as well as its own vehicles, equipment, and resources, including, being
213 responsible for paying all of their compensation of whatever nature and for being responsible for
214 any liability arising from their conduct; and (c) so that the Members share the costs and benefits
215 of joint efforts equitably throughout the term of this Agreement.

216 If any part of this Agreement is held to be invalid, illegal, or unenforceable in any
217 respect, such determination shall not affect any other provision of this Agreement, and this
218 Agreement shall then be construed as if the invalid, illegal, or unenforceable provision had not

219 been included in this Agreement. Further, the failure of either party in any one or more
220 instances to insist upon strict performance of any of the terms and provisions of this Agreement
221 or to exercise any option herein conferred shall not be construed as a waiver or relinquishment
222 to any extent of the right to assert or rely upon any such terms, provisions, or options on any
223 future occasion

224 f. **Governing Law**

225 This Agreement is governed by and is to be construed and enforced in accordance with the
226 laws of the State of Texas and of the United States. The parties agree and consent to the jurisdiction
227 of and venue in the District Courts of Jefferson County, Texas, and of the United States District
228 Court for the Eastern District of Texas, and acknowledge that such courts shall constitute proper
229 and convenient forums for the resolution of any actions among the parties with respect to the
230 subject matter hereof.

231 g. **Entirety**

232 This Agreement constitutes the full and complete Agreement of the parties, and all other
233 prior and/or contemporaneous Agreements between the parties have been merged herein. Any
234 future amendment of this Agreement shall be in writing and shall require the written consent of
235 both parties.

236 h. **Headings.** All section headings or other titles used in this Agreement are used
237 solely for convenience and shall not affect or be used in connection with the interpretation or
238 construction of this Agreement.

239 i. **Amendments.** This Agreement may be changed or modified at the request of a
240 Member, provided all parties agree to the requested change, and a written amendment or
241 modification of this Agreement is prepared and executed by the parties.

242 j. **Assignment:** A Member may not assign or transfer its interest in this Agreement
243 without the written consent of the other Members.

244 15. **Definitions**

245 a. Each city's **authority** under chapter 362 of the Local Government Code refers to
246 the authority to form a mutual-aid law-enforcement task force under section Tex. Local Gov't
247 Code §362.002(b). Where the conditions for an emergency are met, the cities also intend to draw
248 on their authority under section 362.002(a). *See* Tex. Att'y Gen. Op. No. JC-0532, at 1 (2002)
249 (concluding that subsections (a) and (b) operate independently).

250 b. References to **Codes**, such as the Local Government Code, Code of Criminal
251 Procedure, Civil Practice & Remedies Code, Government Code, Occupations Code, and Penal
252 Code, are to these Texas Codes.

253 c. **Deputy, law-enforcement officer, or officer** means a licensed peace officer under
254 article 2.12 of the Code of Criminal Procedure or section 362.001(2) of the Local Government
255 Code, including a deputy, city police officer, and city marshal. Generally, the parties expect

deputies or officers who hold a permanent peace officer's license to participate in joint efforts under this Agreement. But a city or county may assign a deputy/officer who holds another license or who serves under an appointment as a reserve deputy/officer under Tex. Local Gov't Code § 85.004.

d. The phrase "**all tasks related to a joint effort**" includes training, making appropriate reports to TCOLE, investigating possible crimes, conducting surveillance, applying for warrants, conducting searches, issuing citations, arresting persons, seizing vehicles or property, taking custody of arrested persons and observing their rights, handling seized vehicles or property, preparing reports, keeping records, handling evidence, providing testimony or evidence, cooperating in prosecutions or other proceedings, and cooperating in audits or reviews.

f. The phrase "**cooperate in taking custody of arrested persons and meeting the legal obligations for presenting the person before a magistrate**" means taking custody of arrested persons and meeting the obligations set out in provisions like articles 14.03(d), 14.03(g)(3), 14.06, 15.06, 15.08, 15.16–15.20 of the Code of Criminal Procedure and Tex. Local Gov't Code § 362.002(c).

g. The phrase "**exercise all of the authority and fulfill all of the obligations of a peace officer**" includes (i) preserving the peace, preventing or suppressing crime, and summoning aid, (ii) enforcing all laws applicable to or in the cities, including chapter 644 of the Transportation Code, (iii) investigating suspected or possible crimes, including traffic violations, (iv) pursuing persons and vehicles, (v) stopping and searching persons, vehicles, trailers, containers, and other property with and without warrants, (vi) issuing citations, including citations for traffic violations, (vii) conducting surveillance, (viii) applying for warrants, (ix) serving or executing warrants, writs, or other processes, (x) arresting persons, (xi) using force, (xii) seizing vehicles or other property, (xiii) initiating or participating in forfeiture proceedings, and (xiv) assisting in the prosecution of criminal cases, forfeiture proceedings, or other proceedings. *See* Code of Criminal Procedure; Tex. Local Gov't Code, § 85.004(d); Penal Code, chapter 9; Transportation Code, title 7, subtitle C (rules of the road), and subtitle F (commercial motor vehicles); 37 Tex. Admin. Code, Part 1, chapter 4 (commercial vehicle regulations); Occupations Code, chapter 1701; Tex. Civ. Practice & Rem. Code, chapters 34 and 61–66; and the Texas Rules of Civil Procedure.

h. The phrase "**all compensation, benefits, and insurance or coverage**" means all forms of compensation, including employment-related benefits or rights under the FLSA or civil-service rules, if any, including salary, overtime, and other benefits; pension contributions or payments; workers compensation payments or benefits; disability payments; medical-expense payments; uniform, firearm, and equipment allowances; insurance or other coverage to its employees and deputies; and all forms of vacation or leave time, including paid time off, compensatory time, and FMLA leave. The clause is designed to meet the requirements of Tex. Gov't Code §362.002(b), and includes all rights and benefits set out in section Tex. Gov't Code §362.003(b).

i. **Lead Agency** is the agency with the primary responsibility and authority for a specific joint effort. The agencies that are Members of a joint effort will designate the lead agency for the joint effort.

j. **Host Agency** is the agency that, in the absence of this Agreement, would have state-law authority over the city or county where a specific event, such as a traffic stop, a search, an arrest, or a seizure, occurs. Also, one city may be the Lead Agency in a particular joint effort, while another agency is the Host Agency with respect to a particular event.

k. **Home Agency** is the agency that regularly employs a particular deputy/officer and carries the deputy's/officer's regular appointment or commission under section Tex. Local Gov't Code §85.003. If a deputy/officer has a regular appointment under Tex. Local Gov't Code §85.003 in one jurisdiction and a reserve appointment under Tex. Local Gov't Code §85.004 in another jurisdiction; then, the deputy's or officer's home agency is the one that carries the deputy's or officer's regular appointment.

l. **Region and area** mean the geographic or jurisdictional area in which a deputy or officer may exercise the authority set out in section 4 of this Agreement, as "region" is used in Tex. Local Gov't Code §362.002(b) and as "area" is used in Tex. Gov't Code §362.002(c).

m. **TCOLE** means the Texas Commission on Law Enforcement under Chapter 1701 of the Occupations Code.

n. The phrase "**any decision to issue a citation in lieu of an arrest**" refers to citation options set out in statutes, such as article 14.06(b), (c), and (d) of the Code of Criminal Procedure. In light of House Bill 2391, 80th Texas Legislature, R.S. (2007), which amended article 14.06.

o. **Vehicles and equipment** mean the motor vehicles and other equipment used by the agency in the performance of its duties. Vehicles and equipment may include, without limitation, SUVs, sedans, motorcycles, canines, density meters, automated license-plate readers, crime-scene reconstruction or analysis equipment, equipment for rapid DNA analysis, gun scanners, and UASs (unmanned aerial systems) or drones.

AGREED TO:

CITY OF Groves

Mayor Chris Borne
3947 Lincoln Avenue
Groves, TX 77619

Date

City of Groves
Agenda Item Information Form

Council Meeting Date: 1/26/2026 Department: City Manager Agenda Item No. 11

Title for Item (same as to be placed on Agenda): Deliberate and act to proclaim April as Fair Housing Month.

Party(ies) requesting placement of this item on the agenda: Kevin Carruth, City Manager

Submitted to City Manager's Office on: Date: 1/15/26 Time: 2:00 p.m. By: C. THIBODEAUX

Explanation of Item: CDBG funds require grantees to prohibit discrimination (race, color, national origin, sex, disability, familial status, religion) and to "Affirmatively further Fair Housing." Proclaiming April as Fair Housing Month is one action to further fair housing.

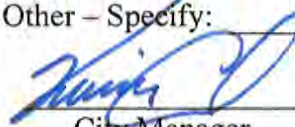
Deadline for Approval: 1/26/26

Staff Recommendation: Staff recommends the City Council proclaim April as Fair Housing Month, as presented.

Alternative (if any) for consideration: None – required for grant.

Identify any attachments to this document: Proclamation

Specific Council Action Requested: None (Information item only) ☒ Motion ☐
Ordinance – Number ☐ Resolution – Number ☐ Other – Specify: ☐

Signed: _____ Date: _____ Approved:  Date: 01/20/26
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item
(if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐
If yes, explain _____

City of Groves, Texas

Office of the Mayor

PROCLAMATION

WHEREAS, Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, with constitutional limits, for fair housing in the United States; and

WHEREAS, the principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS, the National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Council of the City of Groves, do proclaim April as Fair Housing Month in the City of Groves and do hereby urge all citizens of this locality to become aware of and support the Fair Housing Law.

“Fair Housing Month”

Passed and adopted by the City of Groves, State of Texas, on the 26th day of January, 2026.

Chris Borne, Mayor

ATTEST:

Clarissa Thibodeaux, City Clerk

City of Groves
Agenda Item Information Form

Council Meeting Date: 1/26/2026 Department: City Manager Agenda Item No. 12

Title for Item (same as to be placed on Agenda): Deliberate and act on Resolution 2026-03, authorizing signatories for the GLO Resilient Communities Program Grant (23-160-138-F544).

Party(ies) requesting placement of this item on the agenda: City Manager, Kevin Carruth

Submitted to City Manager's Office on: Date: 1/15/26 Time: 11:25 a.m. By: C. THIBODEAUX

Explanation of Item: Designating signatories is needed to process paperwork throughout the life of the Grant.

Deadline for Approval: 1/26/26

Staff Recommendation: Staff recommends the City Council adopt Resolution 2026-03 authorizing the Mayor and City Manager as signatories for the GLO Resilient Communities Program Grant, as presented.

Alternative (if any) for consideration: None.

Identify any attachments to this document: Resolution 2026-03.

Specific Council Action Requested: None (Information item only) _____ Motion X
Ordinance – Number _____ Resolution – Number 2026-03 Other – Specify: _____

Signed: _____ Date: _____ Approved:  Date: 01/20/26
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item
(if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐
If yes, explain _____

RESOLUTION NO. 2026-03
CITY OF GROVES, TEXAS

A RESOLUTION BY THE CITY OF GROVES DESIGNATING
AUTHORIZED SIGNATORIES FOR CONTRACTUAL
DOCUMENTS AND DOCUMENTS FOR REQUESTING
FUNDS PERTAINING TO THE COMMUNITY DEVELOPMENT
BLOCK GRANT – MITIGATION, (CDBG-MIT) GENERAL
LAND OFFICE (GLO) STATE CONTRACT NUMBER 23-160-131-F509

WHEREAS, City of Groves has received a Community Development Block Grant – Mitigation award to provide Planning Activities; and

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the Texas General Land Office and;

WHEREAS, an original signed copy of the CDBG-MIT Depository/Authorized Signatories Designation Form is to be submitted with a copy of this Resolution, and;

WHEREAS, City of Groves acknowledges that in the event that an authorized signatory changes (elections, illness, resignations, etc.) the following will be required:

- a resolution stating the new authorized signatory (A new resolution is not required if this original resolution names only the title and not the name of the signatory); and
- a revised CDBG-MIT *Depository/ Authorized Signatories Designation Form*.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GROVES, TEXAS, AS FOLLOWS:

SECTION 1: The Mayor and City Manager be authorized to execute contractual documents between the Texas General Land Office and the City for the Community Development Block Grant - Mitigation.

SECTION 2: The Mayor and City Manager be authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the Community Development Block Grant - Mitigation.

SECTION 3: The City Manager be authorized to execute environmental review and related documents as the responsible entity (RE) for the Community Development Block Grant – Mitigation.

PASSED AND APPROVED BY THE CITY OF GROVES, TEXAS, on _____, 2026.

APPROVED:

Mayor

ATTEST:

City Secretary

City of Groves
Agenda Item Information Form

Council Meeting Date: 1/26/2026 Department: City Manager Agenda Item No. 13

Title for Item (same as to be placed on Agenda): Deliberate and act on Resolution 2026-04, to adopt the required CDBG Civil Rights policies.

Party(ies) requesting placement of this item on the agenda: City Manager, Kevin Carruth

Submitted to City Manager's Office on: Date: 1/15/26 Time: 11:25 a.m. By: C. THIBODEAUX

Explanation of Item: CDBG funds require grantees to prohibit discrimination (race, color, national origin, sex, disability, familial status, religion). The proposed Resolution adopts policies and procedures that prohibit discrimination.

Deadline for Approval: 1/26/26

Staff Recommendation: Staff recommends the City Council adopt Resolution 2026-04 regarding Civil Rights, as presented.

Alternative (if any) for consideration: None – required for grant.

Identify any attachments to this document: Resolution 2026-04.

Specific Council Action Requested: None (Information item only) Motion X

Ordinance – Number Resolution – Number 2026-04 Other – Specify:

Signed: Date: Approved:  Date: 01/20/26
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐
If yes, specify account no. If no, explain and identify intended funding source:

PAYMENT REQUEST

Amount of requested payment \$ Cumulative total of payments to date for this project/item
(if applicable): \$ Balance due for this project/purchase (if applicable): \$

ACTION TAKEN BY COUNCIL

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐
If yes, explain

RESOLUTION NO. 2026-04
CITY OF GROVES, TEXAS

Whereas, City of Groves, Texas, (hereinafter referred to as "City of Groves") has been awarded a Community Development Block Grant – Mitigation (CDBG-MIT) grant from the Texas General Land Office (hereinafter referred to as "GLO");

Whereas, City of Groves, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG-MIT activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, City of Groves, in consideration for the receipt and acceptance of federal funding for the Contract, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, City of Groves, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135 is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the CDBG-MIT project area;

Whereas, City of Groves, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, City of Groves, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with Limited English Proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each CDBG-MIT project;

Whereas, City of Groves, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, City of Groves, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period, to affirmatively further fair housing;

48 Whereas, City of Groves, has designated an overseer and will maintain
49 written standards of conduct covering conflicts of interest and governing the
50 actions of its employees engaged in the selection, award and administration
51 of contracts.

52 NOW, THEREFORE, BE IT RESOLVED BY The City of Groves, TEXAS,
53 THAT City of Groves ADOPTS THE FOLLOWING:

- 54
55 1. Citizen Participation Plan and Grievance Procedures;
56 2. Excessive Force Policy;
57 3. Section 504 Policy and Grievance Procedures;
58 4. Code of Conduct Policy;

- 59 5. Fair Housing Policy; and
60 6. Section 3 Policy.
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63 The City of Groves affirms its commitment to conduct a project-specific
64 analysis and take all appropriate action necessary to comply with program
65 requirements for the following:

- 66 1. Limited English Proficiency (LEP) Standards Plan; and
67 2. Affirmatively Further Fair Housing
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71 **Passed and approved this _____ day of _____, 2026.**

72 _____
73 Signature of Elected Official
74 City of Groves

Chris Borne
Printed Name of Elected Official

**GROVES
CITIZEN PARTICIPATION PLAN
TEXAS GENERAL LAND OFFICE (GLO)
COMMUNITY DEVELOPMENT BLOCK GRANT – MITIGATION (CDBG-MIT)**

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas General Land Office's Community Development Block Grant – Mitigation (CDBG-MIT) and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at Groves offices, 3947 Lincoln Ave, Groves, TX 77619 (Address), (409) 543-7625 (Phone), during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the CDBG-MIT project.

1. A person who has a complaint or grievance about any services or activities with respect to the CDBG-MIT project(s), whether it is a proposed, ongoing, or completed CDBG-MIT project(s), may during regular business hours submit such complaint or grievance, in writing to the Mayor of Groves at 3947 Lincoln Ave, Groves, TX 77619 or may call (409) 543-7625.
2. A copy of the complaint or grievance shall be transmitted by the Mayor to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The Mayor shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3. above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the CDBG-MIT for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

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When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of CDBG-MIT funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

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PUBLIC OUTREACH EFFORTS

In instances of a change in scope or impact to beneficiaries that result in a 15% increase or decrease in quantities, a 25% variance in number of beneficiaries, addition or subtraction of a targeted beneficiary area, or addition or subtraction of a HUD activity, the City shall provide for reasonable public notice, appraisal, examination and comment on the activities proposed for the use of CDBG-MIT funds. These efforts shall include:

1. Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in slum or blighted areas and areas in which CDBG-MIT funds are proposed to be used;
2. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to an entity's proposed and actual use of CDBG-MIT funds;
3. Furnish citizens information, including but not limited to:
 - a) the amount of CDBG-MIT funds expected to be made available
 - b) the range of activities that may be undertaken with the CDBG-MIT funds
 - c) the estimated amount of the CDBG-MIT funds proposed to be used for activities that will meet the national objective of benefit to low and moderate income persons
 - d) if applicable, the proposed CDBG-MIT activities likely to result in displacement and the entity's anti-displacement and relocation plan;
4. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in an application to the state and, for grants already made, activities which are proposed to be added, deleted, or substantially changed from the entity's application to the state. Substantially changed means changes made in terms of purpose, scope, location, or beneficiaries as defined by criteria established by the state. Additional criteria may include:
 - a) A variance in quantity (ies) by more than 15%;
 - b) A variance in total beneficiaries by more than 25%;
 - c) Addition or deletion of a defined target benefit area;
 - d) Addition or deletion of a HUD activity (ex. water improvements, sewer improvements);or
 - e) Addition of acquisition activities or activity within a floodplain or floodway
5. These outreach efforts may be accomplished through one or more of the following methods:
 - a) Publication of notice in a local newspaper—a published newspaper article may be used so long as it provides

- 177 sufficient information regarding program activities and
178 relevant dates;
179 b) Notices prominently posted in public buildings and
180 distributed to local Public Housing Authorities and other
181 interested community groups;
182 c) Posting of notice on the local entity website (if available);
183 d) Public Hearing; or
184 e) Individual notice to eligible cities and other entities as
185 applicable using one or more of the following methods:
186 i. Certified mail
187 ii. Electronic mail or fax
188 iii. First-class (regular) mail
189 iv. Personal delivery (e.g., at a Council of Governments [COG]
190 meeting).

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192 PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by a CDBG-MIT applicant or recipient, the following public hearing provisions shall be observed:

1. Public notice of any hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice MUST include the DATE, TIME, LOCATION and TOPICS to be considered at the public hearing. A published newspaper article may also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and an applicant must make arrangements for individuals who require auxiliary aids or services if contacted at least two (2) days prior to each hearing.
3. When a significant number of non-English speaking residents are part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.
5. City may conduct a public hearing via webinar if they also follow the provisions above. If the webinar is used to conduct a public hearing, a physical location with associated reasonable accommodations must be made available for citizens to participate so as to ensure that those individuals without necessary technology are able to participate.
6. If applicable, the locality must retain documentation of the hearing notice(s), attendance lists, minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three years after the project is closed out. Such records must be made available to the public in accordance with Chapter 552, Government Code.

Chris Borne, Mayor

239 Signature

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Date

Name, Title

DRAFT

GROVES

PLAN DE PARTICIPACIÓN CIUDADANA

PROGRAMA DE RECUPERACIÓN DE DESASTRES EN

ASIGNACIONES EN BLOQUES DE DESARROLLO COMUNITARIO - MITIGACIÓN, (CDBG-MIT)

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del La Oficina General de Tierras de Texas de Recuperación de Desastres en Asignaciones en Bloques de Desarrollo Comunitario Mitigación, (CDBG-MIT) y los requisitos del gobierno local de Texas que se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en Groves, 3947 Lincoln Ave, Groves, TX 77619 (Dirección postal), (409) 543-7625, (teléfono) durante el horario de oficina.

A continuación se presentan los procedimientos formales de quejas y reclamos relacionados con los servicios prestados en el marco del proyecto CDBG-MIT.

1. Una persona que tiene una queja o reclamo sobre cualquier servicios o actividad en relación con el proyecto CDBG-MIT, ya sea un proyecto propuesto, en curso o completado de CDBG-MIT, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito al Mayor, a Groves, 3947 Lincoln Ave, Groves, TX 77619, o por llamada al (409) 543-7625.
2. Una copia de la queja o reclamo se transmitirá por Mayor a la entidad que es encargada de la queja o reclamo y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que el reclamo fue recibida.
3. Mayor completará una investigación de la queja o reclamo, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la queja o reclamo dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de diez (10) días hábiles, la persona que hizo la queja o reclamo será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o reclamo y detallará cuando se deberá completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la CDBG-MIT para su posterior revisión y comentarios.
6. Se proporcionara copias de los procedimientos de queja y las respuestas a las quejas, tanto en inglés y español, u otro lenguaje apropiado.

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ASISTENCIA TÉCNICA

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Cuando se solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de ingresos bajos y moderados en el desarrollo de propuestas para el uso de los fondos CDBG-MIT. la Ciudad, basándose en las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

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ESFUERZOS PUBLICOS

En casos de un cambio en el alcance o impacto para los beneficiarios que resulte en un aumento o

disminución del 15% en las cantidades, una variación del 25% en el número de beneficiarios, aumento o disminución de un área beneficiaria específica, o suma o resta de una actividad de HUD, la Ciudad proporcionará un aviso público razonable para la evaluación, examinación y comentarios sobre las actividades propuestas para el uso de fondos de CDBG-MIT. Estos esfuerzos incluirán:

1. Proveer y fomentar la participación ciudadana, en particularmente por personas de ingresos bajos y moderados que residen en áreas marginales o deterioradas y áreas en las cuales se proponen utilizar fondos de CDBG-MIT;
2. Asegurar que los ciudadanos tendrán acceso razonable y oportuno a las reuniones locales, información y registros relacionados con el uso propuesto y real de fondos de CDBG-MIT por parte de la entidad;
3. Proporcionar información a los ciudadanos, incluyendo pero no limitado a:
 - a) la cantidad de fondos CDBG-MIT que se espera estén disponibles
 - b) la gama de actividades que se pueden emprender con los fondos CDBG-MIT
 - c) La cantidad estimada de los fondos CDBG-MIT que se propone utilizar para actividades que cumplan el objetivo nacional de beneficio para personas de ingresos bajos y moderados
 - d) si corresponde, las actividades propuestas de CDBG-MIT que puedan resultar en desplazamiento y el plan de anti-desplazamiento y reubicación de la entidad;
4. Proporcionar a los ciudadanos un aviso anticipado razonable y la oportunidad de comentar sobre las actividades propuestas en una solicitud al estado y, para las subvenciones ya realizadas, las actividades que se proponen agregar, eliminar o cambiar sustancialmente de la aplicación de la entidad al estado. Cambios sustanciales significa cambios hechos en términos de propósito, alcance, ubicación o beneficiarios según lo definido por los criterios establecidos por el estado. Criterios adicionales pueden incluir:
 - a) Una variación en cantidad(es) de más del 15%;
 - b) Una variación en el total de beneficiarios de más del 25%;
 - c) Adición o eliminación de una zona de beneficio objetivo definida;
 - d) Adición o eliminación de una actividad de HUD (ej. mejoras del agua, mejoras de alcantarillado); o
 - e) Adición de actividades de adquisición o actividad dentro de una llanura aluvial o vía de inundación
5. Estos esfuerzos de divulgación pueden lograrse a través de uno o más de los siguientes métodos:
 - a) Publicación de un aviso en un periódico local: se puede utilizar un artículo de periódico publicado siempre que

347 proporcione información suficiente sobre las
348 actividades del programa y las fechas pertinentes;
349 b) Avisos destacados en edificios públicos y distribuidos a
350 las Autoridades Locales de Vivienda ya otros grupos
351 comunitarios interesados;
352 c) Publicación de aviso en el sitio web de la entidad local (si está
353 disponible);
354 d) Audiencia pública; o
355 e) Notificación individual a ciudades elegibles y otras
356 entidades según sea aplicable usando uno o más de
357 los siguientes métodos:
358 i. Correo certificado
359 ii. Correo electrónico o fax
360 iii. Correo de primera clase (regular)

- iv. Entrega personal (por ejemplo, en una reunión del Consejo de Gobiernos [COG].

DISPOSICIONES PARA LA AUDIENCIA PÚBLICA

Para cada audiencia pública programada y conducida por un solicitante o receptor de CDBG-MIT, se observarán las siguientes disposiciones de audiencia pública:

1. El aviso público de cualquier audiencia debe ser publicado por lo menos setenta y dos (72) horas antes de la audiencia programada. El aviso público debe ser publicado en un periódico local. Cada aviso público DEBE incluir la FECHA, TIEMPO, LOCALIZACIÓN y TEMAS a ser considerados en la audiencia pública. Un artículo de periódico publicado también puede usarse para cumplir este requisito, siempre y cuando cumpla con todos los requisitos de contenido y tiempo. Los avisos también deben ser destacados en los edificios públicos y distribuidos a las Autoridades Locales de Vivienda ya otros grupos comunitarios interesados.
2. Cada audiencia pública se celebrará en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidades. Las personas con discapacidades deben ser capaces de asistir a las audiencias y el solicitante debe hacer arreglos para las personas que requieren ayudas o servicios auxiliares si se ponen en contacto por lo menos dos días antes de cada audiencia.
3. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
4. Cuando un número significativo de residentes que no hablan inglés puede ser razonablemente esperado para participar en una audiencia pública, un intérprete debe ser presente para acomodar las necesidades de los residentes que no hablan inglés.
5. La Ciudad puede conducir una audiencia pública a través de un seminario si también siguen las disposiciones anteriores. Si el seminario web se utiliza para llevar a cabo una audiencia pública, debe ponerse a disposición de los ciudadanos un lugar físico con adaptaciones razonables asociadas para garantizar que los individuos sin la tecnología necesaria puedan participar.
6. Si es aplicable, la localidad debe conservar la documentación

407 de los avisos de audiencia, las listas de asistencia, las actas
408 de las audiencias y cualquier otro registro referente al uso real
409 de los fondos por un período de tres años después del cierre
410 del proyecto. Dichos registros deben ponerse a disposición del
411 público de conformidad con el Capítulo 552, Código del
412 Gobierno.
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Chris Borne, Alcalde

416 Firma

Nombre, Título

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Limited English Proficiency Plan – 23-160-138-F544
Texas General Land Office
Community Development Block Grant-Mitigation

Grant Subrecipient:	City of Groves
Community Population:	15,899
LEP Population:	1,028 6.5%
Languages spoken: 1) by more than 5% of the eligible population or beneficiaries and has more than 50 in number 2) by more than 5% of the eligible population or beneficiaries but has 50 or less in number 3) by 1,000 or more individuals in the eligible population in the market area or among current beneficiaries	Spanish

Program activities to be accessible to LEP persons:	
<input checked="" type="checkbox"/>	Public Notices and hearings regarding applications for grant funding, amendments to project activities, and of grant-funded project
<input checked="" type="checkbox"/>	Publications regarding CDBG-MIT application, grievance procedures, <i>complaint procedures, complaint answers to complaints, notices, notices of rights and disciplinary action</i> , and other vital hearings, document program requirements
<input checked="" type="checkbox"/>	Other program documents: Documents available in Spanish for directly assisted beneficiaries, if applicable.

Resources available to Grant Recipient:	
<input checked="" type="checkbox"/>	Translation services: available upon request
<input checked="" type="checkbox"/>	Interpreter services: available upon request with prior notice
	Other resources: _____

Language Assistance to be provided:	
<input checked="" type="checkbox"/>	Translation (oral and/or written) of advertised notices and vital documents for: <u>Public hearing, Complaint and Grievance, Equal Opportunity, Policy of Non-discrimination Based on Disability and Fair Housing notices are available in Spanish. Other CDBG required program notices are available in Spanish upon request.</u>
<input checked="" type="checkbox"/>	Referrals to community liaisons proficient in the language of LEP persons <u>Spanish-speaking liaisons are available upon request.</u>
<input checked="" type="checkbox"/>	Public meetings conducted in multiple languages: <u>Available upon request with two (2) days advance notice.</u>
<input checked="" type="checkbox"/>	Notices to recipients of the availability of LEP services: <u>Included in translated notices.</u>
	Other services: _____

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459 Signature - Chief Elected Official or Civil Rights Officer

Date

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See also: [http://www.lep.gov/resources/2011 Language Access Assessment and Planning Tool.pdf](http://www.lep.gov/resources/2011_Language_Access_Assessment_and_Planning_Tool.pdf)

**Section 504 Policy against Discrimination based on
Handicap and Grievance
Procedures**

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Groves hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. City of Groves does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. City of Groves's recruitment materials or publications shall include a statement of this policy in 1. above.
4. City of Groves shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the CDBG-MIT program, City of Groves shall ensure that they are provided with the information necessary to understand and participate in the CDBG-MIT program.
6. Grievances and Complaints
 - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Groves to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
 - b. Complaints should be addressed to the Mayor, 3947 Lincoln Ave, Groves, TX 77619 or call (409) 543-7625, who has been designated to coordinate Section 504 compliance efforts.

- 510 c. A complaint should be filed in writing or verbally, contain the
511 name and address of the person filing it, and briefly describe
512 the alleged violation of the regulations.
- 513 d. A complaint should be filed within thirty (30) working days after
514 the complainant becomes aware of the alleged violation.
- 515 e. An investigation, as may be appropriate, shall follow a filing of
516 a complaint. The investigation will be conducted by the Mayor.
517 Informal but thorough investigations will afford all interested
518 persons and their representatives, if any, an opportunity to
519 submit evidence relevant to a complaint.
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- f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by Mayor, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
- g. The Section 504 coordinator shall maintain the files and records of City of Groves relating to the complaint files.
- h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to City of Groves within ten (10) working days after the receipt of the written determination/resolution.
- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that City of Groves complies with Section 504 and HUD regulations.

Code of Conduct Policy of City of Groves

558 As a Grant Recipient of a CDBG-MIT contract City of Groves shall avoid, neutralize
559 or mitigate actual or potential conflicts of interest so as to prevent an unfair
560 competitive advantage or the existence of conflicting roles that might impair the
561 performance of the CDBG-MIT contract or impact the integrity of the procurement
562 process.

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564 For procurement of goods and services, no employee, officer, or agent of City of
565 Groves shall participate in the selection, award, or administration of a contract
566 supported by CDBG-MIT funds if he or she has a real or apparent conflict of interest.
567 Such a conflict could arise if the employee, officer or agent; any member of his/her
568 immediate family; his/her partner; or an organization which employs or is about to
569 employ any of the parties indicated herein, has a financial or other interest in or a
570 tangible personal benefit from a firm considered for a contract.

571 No officer, employee, or agent of City of Groves shall solicit or accept gratuities,
572 favors or anything of monetary value from contractors or firms, potential contractors
573 or firms, or parties to sub-agreements, except where the financial interest is not
574 substantial, or the gift is an unsolicited item of nominal intrinsic value.

575
576 Contractors that develop or draft specifications, requirements, statements of work, or
577 invitations for bids or requests for proposals must be excluded from competing for
578 such procurements.

579
580 For all other cases, no employee, agent, consultant, officer, or elected or appointed
581 official of the state, or of a unit of general local government, or of any designated
582 public agencies, or subrecipients which are receiving CDBG-MIT funds, that has any
583 CDBG-MIT function/responsibility, or is in a position to participate in a decision-
584 making process or gain inside information, may obtain a financial interest or benefit
585 from the CDBG-MIT activity.

586 The conflict of interest restrictions and procurement requirements identified herein
587 shall apply to a benefitting business, utility provider, or other third party entity that is
588 receiving assistance, directly or indirectly, under a CDBG-MIT contract or award, or
589 that is required to complete some or all work under the CDBG-MIT contract in order to
590 meet the National Program Objective.

591
592 Any person or entity including any benefitting business, utility provider, or other third
593 party entity that is receiving assistance, directly or indirectly, under a CDBG-MIT
594 contract or award, or that is required to complete some or all work under the CDBG-
595 MIT contract in order to meet a National Program Objective, that might potentially
596 receive benefits from CDBG-MIT awards may not participate in the selection, award,
597 or administration of a contract supported by CDBG-MIT funding.

598
599 Any alleged violations of these standards of conduct shall be referred to the City of
600 Groves Attorney. Where violations appear to have occurred, the offending employee,
601 officer or agent shall be subject to disciplinary action, including but not limited to
602 dismissal or transfer; where violations or infractions appear to be substantial in
603 nature, the matter may be referred to the appropriate officials for criminal
604 investigation and possible prosecution.

605

606

Chris Borne, Mayor

608

Signature

Name, Title

609

610

611

612

Date

613

614

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the Community Development Block Grant – Mitigation (CDBG-MIT). The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) &(h), and 2 CFR 200.318

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Fair Housing Policy

In accordance with Fair Housing Act, City of Groves hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Groves agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of Groves agrees to plan at least one activity during the contract term to affirmatively further fair housing.
3. City of Groves will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Groves, we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

Signature

Chris Borne, Mayor
Name, Title

Date

SECTION 3 POLICY

In accordance with 12 U.S.C. 1701u, (Section 3), City of Groves agrees to implement the following steps, which, to the *greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

- A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.
- B. Assign duties related to implementation of this plan to the designated Section 3 Coordinator.
- C. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by CDBG-MIT grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; local HUD offices; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.
- D. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in CDBG-MIT funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.
- E. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.
- F. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by HUD or GLO to the Grant Recipient.
- G. Submit reports as required by HUD or GLO regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of federal fiscal year end (by October 20) which identify and quantify Section 3 businesses and employees.
- H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

As officers and representatives of the City of Groves, we the undersigned

Signature Chris Borne, Mayor Name, Title

Date _____

Name, Title

57

City of Groves
Agenda Item Information Form

Council Meeting Date: 1/26/2026 Department: City Manager Agenda Item No. 14

Title for Item (same as to be placed on Agenda): Deliberate and act on Hotel Occupancy Tax funding request by the Groves Chamber of Commerce for the Christmas Tree Trail.

Party(ies) requesting placement of this item on the agenda: Groves Chamber of Commerce.

Submitted to City Manager's Office on: Date: 1/13/26 Time: 11:25 a.m. By: C. THIBODEAUX

Explanation of Item: The Chamber is requesting \$240.00 in HOT Funds to reimburse for the entertainment Expense at the 2025 Christmas Tree Trail. The previous expense for this 2025 event was \$439.02 for advertising, the HOT Fund Balance is \$359,841.39.

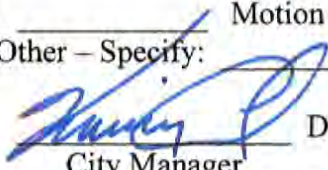
Deadline for Approval: _____

Staff Recommendation: Staff recommends the City Council approve the request by the Groves Chamber of Commerce for \$240.00 in HOT funds for the 2025 Christmas Tree Trail, as presented.

Alternative (if any) for consideration: _____

Identify any attachments to this document: HOT application for funds.

Specific Council Action Requested: None (Information item only) _____ Motion X
Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: _____ Date: _____ Approved:  Date: 01/20/26
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES ☒ NO ☐
If yes, specify account no. 01-5-99-06-260 If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item (if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐
If yes, explain _____

2025-2026 Fiscal Year
APPLICATION FOR FUNDS
HOTEL OCCUPANCY TAX REVENUE

NAME OF APPLICANT/ORGANIZATION: Groves Chamber of Commerce

INFORMATION – See attachment for more detailed information.

The organization is required to provide a “break-down” by categories (1 thru 6 below) of the total amount requested. Categories for which funds are not requested shall be filled in with “-0-”.

- | | | |
|----|--|------------------|
| 1. | Funding the establishment, improvement, or maintenance of a convention center or visitor information center. | \$ <u>0</u> |
| 2. | Paying the administrative costs for facilitating convention registration, tournament, etc. | \$ <u>0</u> |
| 3. | Paying for tourism-related advertising and promotions of the City or its vicinity. | \$ _____ |
| 4. | Funding programs that enhance the arts. | \$ <u>240.00</u> |
| 5. | Funding historical restoration or preservation programs. | \$ <u>0</u> |
| 6. | Sporting and other events in which a majority of participants are tourists. | \$ <u>0</u> |

TOTAL AMOUNT REQUESTED: \$ 240.00

List location and type of project/event for which funds are requested:

EVENT: These promotions for ALL businesses located within the city limits of Groves
(Advertising plan and cost are attached to this document.)

PROJECT/EVENT Christmas Tree Trail to Groves & Small Business Saturday

1st DATE: Sunday, November 23, 2025 **2nd DATE:** Saturday, November 30, 2025

Time: 1:00 – 5:00 PM on November 23, 2025 & ALL DAY on Saturday, November 30, 2025

Print or type name of Officer or Authorized Representative of Organization:

On behalf of the

Letha Knaus
NAME

Groves Chamber Executive Manager
TITLE

Letha Knaus
SIGNATURE

January 26, 2026
DATE

(409) 962-3631 or (409)718-1564
PHONE NUMBER

////////////////////////////////////
THIS SECTION FOR CITY USE ONLY CITY COUNCIL ACTION Date: _____

FUNDS REQUESTED: \$ _____

ADVISORY BOARD RECOMMENDATION: \$ _____

CITY COUNCIL ACTION (GRANT AMOUNT): \$ _____
////////////////////////////////////



Amount due

\$0.00

Billed to
le***@groveschamberofcommerce.ccsend.com
Invoice #0302 | Received on Nov 23, 2025

Invoice details

Character Entertainment For **\$240.00**
Nov.23rd

1 X \$240.00

November 23rd, 2025 1-4 p.m. 1 character: Grinch
Total: \$240

Subtotal **\$240.00**

Shipping **\$0.00**

Total **\$240.00**

Payment activity

Payment - 11/23/25 **\$240.00**



paypal.com

City of Groves
Agenda Item Information Form

Council Meeting Date: 1/26/2026 Department: City Manager Agenda Item No. 15

Title for Item (same as to be placed on Agenda): Deliberate and act on additional Hotel Occupancy Tax funding request by Groves Pecan Festival.

Party(ies) requesting placement of this item on the agenda: Groves Pecan Festival

Submitted to City Manager's Office on: Date: 1/13/26 Time: 11:25 a.m. By: C. THIBODEAUX

Explanation of Item: The Groves Pecan Festival (GPF) is requesting an additional \$12,620.00 in HOT funds for the four days of entertainment. GPF has previously received \$18,249.27 in HOT funds for the 2025 event. The HOT fund balance is \$359,841.39.

Deadline for Approval: _____

Staff Recommendation: Staff recommends the City Council approve GPF's \$12,620.00 request for HOT funds, as presented.

Alternative (if any) for consideration: _____

Identify any attachments to this document: HOT application for funds.

Specific Council Action Requested: None (Information item only) _____ Motion X
Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: _____ Date: _____ Approved:  Date: 01/20/26
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES ☒ NO ☐
If yes, specify account no. 01-5-99-06-260 If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item (if applicable): \$ _____
Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐
If yes, explain _____

2025-2026 Fiscal Year
APPLICATION FOR FUNDS
HOTEL OCCUPANCY TAX REVENUE

NAME OF APPLICANT/ORGANIZATION: Groves Pecan Festival

INFORMATION – See attachment for more detailed information.

The organization is required to provide a “break-down” by categories (1 thru 6 below) of the total amount requested. Categories for which funds are not requested shall be filled in with “-0-”.

1. Funding the establishment, improvement, or maintenance of a convention center or visitor information center. \$ 0
2. Paying the administrative costs for facilitating convention registration, tournament, etc. \$ 0
3. Paying for tourism-related advertising and promotions of the City or its vicinity. \$
4. Funding programs that enhance the arts. \$ 12,620
5. Funding historical restoration or preservation programs. \$ 0
6. Sporting and other events in which a majority of participants are tourists. \$ 0

TOTAL AMOUNT REQUESTED:

\$12,620

List location and type of project/event for which funds are requested:

EVENT: Annual Groves Pecan Festival was hosted October 9-12, 2025 at Lions Park, 6200 Jackson St. in Groves. 4 Days of entertainment was presented, with a live DJ and MC and Sound Team.

PROJECT/EVENT Groves Pecan Festival

START DATE: Thursday, October 9, 2025 **END DATE:** Sunday, October 12, 2025

Time: Festival-5:00p.m. Thursday, October 09, 2025 to 6:00p.m. on Sunday, October 12, 2025.

PAGE 2

Print or type name of Officer or Authorized Representative of Organization:

***On behalf of the
Groves Pecan Festival***

Letha Knaus
NAME


SIGNATURE

Groves Chamber Executive Manager &
Groves Pecan Festival Executive Director
TITLE

January 26, 2026
DATE

(409) 962-3631
PHONE NUMBER

////////////////////////////////////
THIS SECTION FOR CITY USE ONLY CITY COUNCIL ACTION Date: _____

FUNDS REQUESTED: \$ _____

ADVISORY BOARD RECOMMENDATION: \$ _____

CITY COUNCIL ACTION (GRANT AMOUNT): \$ _____

////////////////////////////////////

Fwd: Letha KNAUS paid for your invoice # 0284

From Jillian Fontenot <jackandjillsstorybookco@gmail.com>

Date Thu 1/8/2026 3:03 PM

To groveschamber@outlook.com <groveschamber@outlook.com>



----- Forwarded message -----

From: **service@paypal.com** <service@paypal.com>

Date: Wed, Oct 15, 2025, 1:09 PM

Subject: Letha KNAUS paid for your invoice # 0284

To: Jillian Fontenot <jackandjillsstorybookco@gmail.com>

Hello, Jack and Jills Storybook Co.



**You received a \$320.00 USD
payment for your invoice**

Thanks for using PayPal. Payment details will appear in your invoice.

Please check the transaction details to see if you're covered by PayPal Seller Protection. Learn more about Seller Protection.

The address Letha KNAUS provided hasn't been confirmed.

Transaction ID
0FX69361XF924783K

Invoice #
0284

PayPal Seller Protection – Eligible

[View Your Invoice](#)

Customer

Letha KNAUS
letha@groveschamberofcommerce.ccsend.com
4399 Main
Groves, TX
US 77619

1 x Character Entertainment For Oct 11. \$320.00 USD

\$320.00 USD

October 11th, 2025 12-4 p. m 2 characters : The Wayfinder & Scarlett
SPEEDSTER Discount price: \$320

Total	\$320.00 USD
Discount	\$0.00 USD
Shipping	\$0.00 USD
Invoice total	\$320.00 USD
Amount paid	\$320.00 USD
Amount due	\$0.00 USD

Fee/tax collected by PayPal

\$10.06 USD



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PayPal RT000610:en_US(en-US):1.2.0:f6667759e5582

1968		BALANCE BROUGHT FORWARD	
DATE 10/11/25			
PAY TO Jason Touchette			
FOR GPF Set: Band		DEPOSITS	
Sugarland	TOTAL	3500	
	THIS CHECK	3500	
	OTHER TRANS +/-		
TAX DEDUCTIBLE <input type="checkbox"/>	BALANCE		

1978		BALANCE BROUGHT FORWARD	
DATE 10/12/25			
PAY TO Beau			
FOR Justin Wilson		DEPOSITS	
GPF Ent.	TOTAL	1500	
2025	THIS CHECK	1500	
	OTHER TRANS +/-		
TAX DEDUCTIBLE <input type="checkbox"/>	BALANCE		

1961		BALANCE BROUGHT FORWARD	
DATE 10/9/25			
PAY TO Perry's Music			
FOR Sound Crew		DEPOSITS	
	TOTAL	4000	
	THIS CHECK	4000	
	OTHER TRANS +/-		
TAX DEDUCTIBLE <input type="checkbox"/>	BALANCE		

1963		BALANCE BROUGHT FORWARD	
DATE 10/10/25			
PAY TO Ron Queneau			
FOR Band		DEPOSITS	
	TOTAL	800	
	THIS CHECK	800	
	OTHER TRANS +/-		
TAX DEDUCTIBLE <input type="checkbox"/>	BALANCE		

2500 Geno
 800 MoonDogs
 1500 Beau
 3500 Sugarland
 4,000 Perry's Music
 Sound 4
 DJ Assistance

1976		BALANCE BROUGHT FORWARD	
DATE 10/12/25			
PAY TO Geno			
FOR Delafosse		DEPOSITS	
	TOTAL	2500	
	THIS CHECK	2500	
	OTHER TRANS +/-		
TAX DEDUCTIBLE <input type="checkbox"/>	BALANCE		

12,300
 + 320
 12,620

FOR 2 Character Performers
 for Set 4 HRS. Flash & Mular

City of Groves
Agenda Item Information Form

Council Meeting Date: 1/26/2026 Department: City Manager Agenda Item No. 16

Title for Item (same as to be placed on Agenda): Deliberate and act on the January 26, 2026, Invoice List.

Party(ies) requesting placement of this item on the agenda: City Manager, Kevin Carruth

Submitted to City Manager's Office on: Date: 1/20/25 Time: 2:00 p.m. By: C. THIBODEAUX

Explanation of Item: Approval of the invoices for the City that are above \$5,000.

Deadline for Approval: Immediately

Staff Recommendation: Approval of the list, as presented.

Alternative (if any) for consideration: _____

Identify any attachments to this document: Invoice approval list.

Specific Council Action Requested: None (Information item only) _____ Motion X

Ordinance – Number _____ Resolution – Number _____ Other – Specify: _____

Signed: _____ Date: _____ Approved: [Signature] Date: 01/20/26
Department Head City Manager

FUNDING (IF APPLICABLE)

Are sufficient funds specifically designated and currently available for this purpose? YES ☐ NO ☐
If yes, specify account no. _____ If no, explain and identify intended funding source: _____

PAYMENT REQUEST

Amount of requested payment \$ _____ Cumulative total of payments to date for this project/item
(if applicable): \$ _____ Balance due for this project/purchase (if applicable): \$ _____

ACTION TAKEN BY COUNCIL

APPROVED: ☐ NOT APPROVED: ☐ Any follow-up action required? YES ☐ NO ☐
If yes, explain _____

Invoice Approval List - January 26, 2026

Vendor	Description	Amount
1. City of Port Arthur	Garbage and trash collection 10/27/25-11/25/25 and 11/26/25-12/22/25.	\$ 35,925.00
2. Enterprise	Vehicle lease payment.	\$ 12,217.31
3. Frakes Construction	Demolitions of four houses from the 3-25-25 C.O.D.E.S. Hearing.	\$ 67,174.00
4. Lower Neches Valley Authority	Raw water purchased for December 2025.	\$ 26,509.11
Total		\$ 141,825.42

KE
01/20/26

P U R C H A S E O R D E R

City of Groves

PURCHASE ORDER # 09-41383

12/29/2025

ISSUED TO: VEND #: 01-3600
CITY OF PORT ARTHUR
PO BOX 1089
PORT ARTHUR, TX 77640

SHIP TO:
City of Groves Public Works
4925 McKinley Street
Groves, TX 77619
Purchasing Department

UNITS	DESCRIPTION	G/L ACCOUNT	PRICE	AMOUNT
0.00	GARBAGE AND TRASH COLLECT GARBAGE AND TRASH COLLECTION 10/27/25-11/25/25	05 -5-55-05-020	LANDFILL & DISPOSAL	0.00 20,105.00

RECEIVED

JAN 12 2026

FINANCE**RECEIVED**

JAN 15 2026

FINANCE

*** TOTAL ***

20,105.00

ORDERED BY: GLEN BOUDOIN

APPROVED BY: TROY W. FOXWORTH



CITY OF PORT ARTHUR
PO BOX 1089
PORT ARTHUR, TX 77641-1089

PO# 0941383
Packet# 36803

Invoice

Customer Copy

Payment will be applied to the oldest unpaid invoice

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE		
CITY OF GROVES	12/03/2025	11404	\$0.00	01/02/2026	\$20,105.00		
DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
LANDFILL MUN SER FOR THE MONTH OF NOVEMBER 2025	1.00	\$20105.000000	EACH	\$20,105.00	\$0.00	\$0.00	\$20,105.00
Invoice Total:					\$20,105.00		

RECEIVED

JAN 15 2026

FINANCE

CITY OF PORT ARTHUR LANDFILL
PO Box 1089
Port Arthur, TX 77641
(409) 736-7341

INVOICE

Printed 12/01/25	
DATE	PAGE
11/25/25	1
INVOICE NUMBER	
3566	
AMOUNT DUE	AMOUNT PAID
25565.00	\$

City of Groves
Gala Brown
3947 Lincoln Ave.
Groves TX 77619

20,165.-

ACCOUNT NO.
12

21 Wask x \$260 = 5460.00

DETACH AND RETURN TOP PORTION WITH REMITTANCE

DATE	TICKET	VEHICLE	REFERENCE	DESCRIPTION	QUANTITY	AMOUNT
10/27/25	02-525162		REPUBLIC	Wastewater Sludge	20.00	260.00
10/27/25	02-525199	G59 ✓		Mixed Trash	30.00	150.00
10/27/25	02-525200	G47 ✓		Mixed Trash	30.00	150.00
10/27/25	02-525204	G42 ✓		MSW	28.00	140.00
10/27/25	02-525208	G45 ✓		MSW	32.00	160.00
10/27/25	02-525234	G48 ✓		Mixed Trash	26.00	130.00
10/27/25	02-525267	G45 ✓		MSW	32.00	160.00
10/27/25	02-525268	G59 ✓		Mixed Trash	30.00	150.00
10/27/25	02-525270	G42 ✓		MSW	28.00	140.00
10/28/25	02-525295		REPUBLIC	Wastewater Sludge	20.00	260.00
10/28/25	02-525337	G48 ✓		Mixed Trash	26.00	130.00
10/28/25	02-525340	G44 ✓		MSW	31.00	155.00
10/28/25	02-525345	G45 ✓		MSW	32.00	160.00
10/28/25	02-525346	G59 ✓		Mixed Trash	30.00	150.00
10/28/25	02-525358	G47 ✓		Mixed Trash	30.00	150.00
10/28/25	02-525382	G44 ✓		MSW	31.00	155.00
10/28/25	02-525385	G45 ✓		MSW	32.00	160.00
10/29/25	02-525490			Wastewater Sludge	20.00	260.00
10/29/25	02-525524	G44 ✓		MSW	31.00	155.00
10/29/25	02-525534	G45 ✓		MSW	32.00	160.00
10/29/25	02-525543	G47 ✓		Mixed Trash	30.00	150.00
10/29/25	02-525545	G48 ✓		Mixed Trash	26.00	130.00
10/29/25	02-525546	G59 ✓		Mixed Trash	30.00	150.00
10/29/25	02-525566	G44 ✓		MSW	31.00	155.00
10/29/25	02-525570	G45 ✓		MSW	32.00	160.00
10/30/25	02-525676			Wastewater Sludge	20.00	260.00
10/30/25	02-525719	G45 ✓		MSW	32.00	160.00
10/30/25	02-525726	G47 ✓		Mixed Trash	30.00	150.00
10/30/25	02-525740	G59 ✓		Mixed Trash	30.00	150.00
10/30/25	02-525747	G42 ✓		MSW	28.00	140.00

RECEIVED

JAN 15 2026

FINANCE

CITY OF PORT ARTHUR LANDFILL
PO Box 1089
Port Arthur, TX 77641
(409) 736-7341

INVOICE

Printed 12/01/25

DATE	PAGE
11/25/25	2
INVOICE NUMBER	

AMOUNT DUE	AMOUNT PAID
25565.00	\$

City of Groves
Gala Brown
3947 Lincoln Ave.
Groves TX 77619

ACCOUNT NO
12

DETACH AND RETURN TOP PORTION WITH REMITTANCE

DATE	TICKET	VEHICLE	REFERENCE	DESCRIPTION	QUANTITY	AMOUNT
10/30/25	02-525752	G45 ✓	REPUBLIC	MSW	32.00	160.00
10/30/25	02-525767	G44 ✓		MSW	31.00	155.00
10/31/25	02-525879			Wastewater Sludge	20.00	260.00
10/31/25	02-525901	G47 ✓		Mixed Trash	30.00	150.00
11/03/25	02-526202			Wastewater Sludge	20.00	260.00
11/03/25	02-526300	G44 ✓		MSW	31.00	155.00
11/03/25	02-526304	G59 ✓		Mixed Trash	30.00	150.00
11/03/25	02-526315	G47 ✓		Mixed Trash	30.00	150.00
11/03/25	02-526320	G45 ✓		MSW	32.00	160.00
11/03/25	02-526326	G48 ✓		Mixed Trash	26.00	130.00
11/03/25	02-526348	G59 ✓	REPUBLIC	Mixed Trash	30.00	150.00
11/03/25	02-526361	G44 ✓		MSW	31.00	155.00
11/03/25	02-526366	G45 ✓		MSW	32.00	160.00
11/04/25	02-526512			Wastewater Sludge	20.00	260.00
11/04/25	02-526543	G44 ✓		MSW	31.00	155.00
11/04/25	02-526560	G45 ✓		MSW	32.00	160.00
11/04/25	02-526563	G47 ✓		Mixed Trash	30.00	150.00
11/04/25	02-526572	G48 ✓		Mixed Trash	26.00	130.00
11/04/25	02-526574	G59 ✓		Mixed Trash	30.00	150.00
11/04/25	02-526599	G45 ✓		MSW	32.00	160.00
11/04/25	02-526603	G44 ✓	REPUBLIC	MSW	31.00	155.00
11/04/25	02-526607	G47 ✓		Mixed Trash	30.00	150.00
11/05/25	02-526688			Wastewater Sludge	20.00	260.00
11/05/25	02-526778	G45 ✓		MSW	32.00	160.00
11/05/25	02-526780	G59 ✓		Mixed Trash	30.00	150.00
11/05/25	02-526786	G42 ✓		MSW	28.00	140.00
11/05/25	02-526788	G47 ✓		Mixed Trash	30.00	150.00
11/05/25	02-526797	G48 ✓		Mixed Trash	26.00	130.00
11/05/25	02-526825	G42 ✓		MSW	28.00	140.00
11/05/25	02-526827	G47 ✓		Mixed Trash	30.00	150.00

RECEIVED
JAN 15 2026
FINANCE

CITY OF PORT ARTHUR LANDFILL
 PO Box 1089
 Port Arthur, TX 77641
 (409) 736-7341

INVOICE

Printed 12/01/25

DATE	PAGE
11/25/25	3
INVOICE NUMBER	

AMOUNT DUE	3566	AMOUNT PAID
25565.00		\$

City of Groves
 Gala Brown
 3947 Lincoln Ave.
 Groves TX 77619

ACCOUNT NO
12

DETACH AND RETURN TOP PORTION WITH REMITTANCE

DATE	TICKET	VEHICLE	REFERENCE	DESCRIPTION	QUANTITY	AMOUNT
11/06/25	02-526960		REPUBLIC	Wastewater Sludge	20.00	260.00
11/06/25	02-526979	G45✓		MSW	32.00	160.00
11/06/25	02-527006	G48✓		Mixed Trash	26.00	130.00
11/06/25	02-527007	G59✓		Mixed Trash	30.00	150.00
11/06/25	02-527015	G44✓		MSW	31.00	155.00
11/06/25	02-527028	G47✓		Mixed Trash	30.00	150.00
11/07/25	02-527208		REPUBLIC	Wastewater Sludge	20.00	260.00
11/07/25	02-527221	G45✓		MSW	32.00	160.00
11/10/25	02-527455			Wastewater Sludge	20.00	260.00
11/10/25	02-527492	G44✓		MSW	31.00	155.00
11/10/25	02-527497	G45✓		MSW	32.00	160.00
11/10/25	02-527498	G59✓		Mixed Trash	30.00	150.00
11/10/25	02-527504	G47✓		Mixed Trash	30.00	150.00
11/10/25	02-527654	G59✓		Mixed Trash	30.00	150.00
11/10/25	02-527659	G45✓		MSW	32.00	160.00
11/10/25	02-527666	G44✓		MSW	31.00	155.00
11/10/25	02-527668	G47✓		Mixed Trash	30.00	150.00
11/11/25	02-527739	G44✓	9:54	MSW	31.00	155.00
11/11/25	02-527741	G59✓	10:32	Mixed Trash	30.00	150.00
11/11/25	02-527742	G45✓	10:34	MSW	32.00	160.00
11/11/25	02-527745	G47✓		Mixed Trash	30.00	150.00
11/11/25	02-527748	G45✓		MSW	32.00	160.00
11/11/25	02-527749	G44✓		MSW	31.00	155.00
11/12/25	02-527759			Wastewater Sludge	20.00	260.00
11/12/25	02-527786	G48✓		Mixed Trash	26.00	130.00
11/12/25	02-527793	G59✓		Mixed Trash	30.00	150.00
11/12/25	02-527880	G44✓		MSW	31.00	155.00
11/12/25	02-527895	G45✓		MSW	32.00	160.00
11/12/25	02-527921	G48✓		Mixed Trash	26.00	130.00
11/12/25	02-527931	G44✓		MSW	16.00	80.00

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JAN 15 2026
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CITY OF PORT ARTHUR LANDFILL
PO Box 1089
Port Arthur, TX 77641
(409) 736-7341

INVOICE

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DATE	PAGE
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3566	
AMOUNT DUE	AMOUNT PAID
25565.00	\$

City of Groves
Gala Brown
3947 Lincoln Ave.
Groves TX 77619

ACCOUNT NO

12

DETACH AND RETURN TOP PORTION WITH REMITTANCE

DATE	TICKET	VEHICLE	REFERENCE	DESCRIPTION	QUANTITY	AMOUNT
11/12/25	02-527934	G45 ✓	REPUBLIC	MSW	32.00	160.00
11/12/25	02-527942	G59 ✓		Mixed Trash	30.00	150.00
11/13/25	02-528023			Wastewater Sludge	20.00	260.00
11/13/25	02-528081	G45 ✓		MSW	32.00	160.00
11/13/25	02-528086	G48 ✓		Mixed Trash	26.00	130.00
11/13/25	02-528087	G44 ✓		MSW	31.00	155.00
11/13/25	02-528089	G47 ✓		Mixed Trash	30.00	150.00
11/13/25	02-528095	G59 ✓		Mixed Trash	30.00	150.00
11/13/25	02-528119	G45 ✓		MSW	32.00	160.00
11/13/25	02-528121	G44 ✓		MSW	31.00	155.00
11/14/25	02-528218			Wastewater Sludge	20.00	260.00
11/14/25	02-528231	G47 ✓		Mixed Trash	30.00	150.00
11/17/25	02-528387			Wastewater Sludge	20.00	260.00
11/17/25	02-528401	G59 ✓		Mixed Trash	30.00	150.00
11/17/25	02-528418	G44 ✓		MSW	31.00	155.00
11/17/25	02-528426	G45 ✓	REPUBLIC	MSW	32.00	160.00
11/17/25	02-528434	G47 ✓		Mixed Trash	30.00	150.00
11/17/25	02-528478	G45 ✓		MSW	32.00	160.00
11/17/25	02-528479	G59 ✓		Mixed Trash	30.00	150.00
11/17/25	02-528480	G47 ✓		Mixed Trash	30.00	150.00
11/17/25	02-528482	G42 ✓		MSW	28.00	140.00
11/18/25	02-528554			Wastewater Sludge	20.00	260.00
11/18/25	02-528598	G59 ✓		Mixed Trash	30.00	150.00
11/18/25	02-528600	G42 ✓		MSW	28.00	140.00
11/18/25	02-528605	G47 ✓		Mixed Trash	30.00	150.00
11/18/25	02-528607	G45 ✓		MSW	32.00	160.00
11/18/25	02-528643	G47 ✓		Mixed Trash	30.00	150.00
11/18/25	02-528644	G49 ✓		MSW	30.00	150.00
11/18/25	02-528648	G42 ✓		MSW	28.00	140.00
11/18/25	02-528653	G45 ✓		MSW	32.00	160.00

RECEIVED
JAN 15 2026
FINANCE

CITY OF PORT ARTHUR LANDFILL
PO Box 1089
Port Arthur, TX 77641
(409) 736-7341

INVOICE

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DATE	PAGE
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AMOUNT DUE	AMOUNT PAID
25565.00	\$

City of Groves
Gala Brown
3947 Lincoln Ave.
Groves TX 77619

ACCOUNT NO
12

DETACH AND RETURN TOP PORTION WITH REMITTANCE

DATE	TICKET	VEHICLE	REFERENCE	DESCRIPTION	QUANTITY	AMOUNT
11/19/25	02-528679		REPUBLIC	Wastewater Sludge	20.00	260.00
11/19/25	02-528708	G48 ✓		Mixed Trash	26.00	130.00
11/19/25	02-528724	G47 ✓		Mixed Trash	30.00	150.00
11/19/25	02-528766	G44 ✓		MSW	31.00	155.00
11/19/25	02-528770	G59 ✓		Mixed Trash	30.00	150.00
11/19/25	02-528785	G46 ✓		Mixed Trash	24.00	120.00
11/19/25	02-528786	G45 ✓		MSW	32.00	160.00
11/19/25	02-528792	G47 ✓		Mixed Trash	30.00	150.00
11/20/25	02-528884		REPUBLIC	Wastewater Sludge	20.00	260.00
11/20/25	02-528912	G44 ✓		MSW	31.00	155.00
11/20/25	02-528932	G45 ✓		MSW	32.00	160.00
11/20/25	02-528945	G59 ✓		Mixed Trash	30.00	150.00
11/20/25	02-528948	G48 ✓		Mixed Trash	26.00	130.00
11/20/25	02-528952	G47 ✓		Mixed Trash	30.00	150.00
11/20/25	02-528973	G44 ✓		MSW	31.00	155.00
11/20/25	02-528974	G45 ✓		MSW	32.00	160.00
11/21/25	02-529087		REPUBLIC	Wastewater Sludge	20.00	260.00
11/24/25	02-529287			Wastewater Sludge	20.00	260.00
11/24/25	02-529322	G45 ✓		MSW	32.00	160.00
11/24/25	02-529326	G47 ✓		Mixed Trash	30.00	150.00
11/24/25	02-529332	G48 ✓		Mixed Trash	26.00	130.00
11/24/25	02-529335	G44 ✓		MSW	31.00	155.00
11/24/25	02-529338	G59 ✓		Mixed Trash	30.00	150.00
11/24/25	02-529358	G45 ✓		MSW	32.00	160.00
11/24/25	02-529385	G44 ✓		MSW	31.00	155.00
11/25/25	02-529417			Wastewater Sludge	20.00	260.00
11/25/25	02-529442	G45 ✓		MSW	32.00	160.00
11/25/25	02-529448	G47 ✓		Mixed Trash	30.00	150.00
11/25/25	02-529451	G44 ✓		MSW	31.00	155.00
11/25/25	02-529463	G48 ✓		Mixed Trash	26.00	130.00

RECEIVED
JAN 15 2026
FINANCE

CITY OF PORT ARTHUR LANDFILL
 PO Box 1089
 Port Arthur, TX 77641
 (409) 736-7341

INVOICE

Printed 12/01/25

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3566	
AMOUNT DUE	AMOUNT PAID
25565.00	\$

City of Groves
 Gala Brown
 3947 Lincoln Ave.
 Groves TX 77619

ACCOUNT NO.
12

DETACH AND RETURN TOP PORTION WITH REMITTANCE

DATE	TICKET	VEHICLE	REFERENCE	DESCRIPTION	QUANTITY	AMOUNT
11/25/25	02-529464	G59 ✓		Mixed Trash	30.00	150.00
11/25/25	02-529479	G45 ✓		MSW	32.00	160.00
11/25/25	02-529508	G59 ✓		Mixed Trash	30.00	150.00
11/25/25	02-529513	G44 ✓		MSW	31.00	155.00
11/25/25	02-529518	G47 ✓		Mixed Trash	30.00	150.00
	Net weight	0.00				
				Invoice amount excluding tax/fees		25565.00
				Total tax/fees in invoice		0.00
				Invoice total		25565.00
<div style="text-align: right;"> <p>21 x \$260 = 5,460.-</p> <p>RECEIVED</p> <p>JAN 15 2026</p> <p>FINANCE</p> <p>4021 yds</p> </div>						
						20,105.00

P U R C H A S E O R D E R

City of Groves

PURCHASE ORDER # 09-41398

12/31/2025

ISSUED TO: VEND #: 01-3600
 CITY OF PORT ARTHUR
 PO BOX 1089
 PORT ARTHUR, TX 77640

SHIP TO:
 City of Groves Public Works
 4925 McKinley Street
 Groves, TX 77619
 Purchasing Department

UNITS	DESCRIPTION	G/L ACCOUNT	PRICE	AMOUNT
0.00	GARBAGE AND TRASH COLLECT TRASH DISPOSAL 11/26/25-12/22/25	05 -5-55-05-020	0.00	15,820.00

RECEIVED

JAN 15 2026

FINANCE

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JAN 12 2026

FINANCE

*** TOTAL *** 15,820.00

ORDERED BY: GLEN BOUDOIN

APPROVED BY: TROY W. FOXWORTH



CITY OF PORT ARTHUR
PO BOX 1089
PORT ARTHUR, TX 77641-1089

PO 09 41398
Packet 36821

Invoice

Customer Copy

Payment will be applied to the oldest unpaid invoice

CUSTOMER		INVOICE DATE	INVOICE NUMBER		AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CITY OF GROVES		12/23/2025	11611		\$0.00	01/22/2026	\$15,820.00
DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
LANDFILL MUN SER FOR THE MONTH OF - DECEMBER 2025	1.00	\$15820.000000	EACH	\$15,820.00	\$0.00	\$0.00	\$15,820.00
Invoice Total:					\$15,820.00		

If you would like to pay your bill online, visit portarthurtx.gov, and look for the "Pay A Bill" button or

Type <https://www.portarthurtx.gov/186/Pay-A-Bill> and click on General Billing.

RECEIVED
JAN 15 2026
FINANCE

CITY OF PORT ARTHUR LANDFILL
PO Box 1089
Port Arthur, TX 77641
(409) 736-7341

INVOICE

Printed 12/23/25

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AMOUNT DUE	AMOUNT PAID
20240.00	\$

City of Groves
Gala Brown
3947 Lincoln Ave.
Groves TX 77619

300077

ACCOUNT NO

12

Sludge 17 X 260 = 4,420. -

DETACH AND RETURN TOP PORTION WITH REMITTANCE

DATE	TICKET	VEHICLE	REFERENCE	DESCRIPTION	QUANTITY	AMOUNT
11/26/25	02-529539			Wastewater Sludge	20.00	260.00
11/26/25	02-529564	G45 ✓		MSW	32.00	160.00
11/26/25	02-529573	G42 ✓		MSW	28.00	140.00
11/26/25	02-529574	G44 ✓		MSW	31.00	155.00
11/26/25	02-529578	G47 ✓		Mixed Trash	30.00	150.00
11/26/25	02-529579	G59 ✓		Mixed Trash	30.00	150.00
11/26/25	02-529583	G48 ✓		Mixed Trash	26.00	130.00
11/26/25	02-529620	G45 ✓		MSW	32.00	160.00
11/26/25	02-529622	G42 ✓		MSW	28.00	140.00
11/26/25	02-529625	G44 ✓		MSW	31.00	155.00
11/26/25	02-529632	G59 ✓		Mixed Trash	30.00	150.00
11/26/25	02-529636	G48 ✓		Mixed Trash	26.00	130.00
11/26/25	02-529649	G47 ✓		Mixed Trash	30.00	150.00
12/01/25	02-529711			Wastewater Sludge	20.00	260.00
12/01/25	02-529733	G48 ✓		Mixed Trash	26.00	130.00
12/01/25	02-529734	G45 ✓		MSW	32.00	160.00
12/01/25	02-529736	G44 ✓		MSW	31.00	155.00
12/01/25	02-529754	G59 ✓		Mixed Trash	30.00	150.00
12/01/25	02-529763	G44 ✓		MSW	31.00	155.00
12/01/25	02-529764	G45 ✓		MSW	32.00	160.00
12/01/25	02-529774	G48 ✓		Mixed Trash	26.00	130.00
12/02/25	02-529787			Wastewater Sludge	20.00	260.00
12/02/25	02-529821	G45 ✓		MSW	32.00	160.00
12/02/25	02-529824	G44 ✓		MSW	31.00	155.00
12/02/25	02-529834	G48 ✓		Mixed Trash	26.00	130.00
12/02/25	02-529849	G59 ✓		Mixed Trash	30.00	150.00
12/02/25	02-529864	G44 ✓		MSW	31.00	155.00
12/02/25	02-529872	G48 ✓		Mixed Trash	26.00	130.00
12/02/25	02-529876	G45 ✓		MSW	32.00	160.00
12/03/25	02-529952			Wastewater Sludge	20.00	260.00

RECEIVED

JAN 15

FINANCE

CITY OF PORT ARTHUR LANDFILL
PO Box 1089
Port Arthur, TX 77641
(409) 736-7341

INVOICE

Printed 12/23/25	
DATE	PAGE
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AMOUNT DUE	AMOUNT PAID
20240.00	\$

City of Groves
Gala Brown
3947 Lincoln Ave.
Groves TX 77619

ACCOUNT NO.
12

DETACH AND RETURN TOP PORTION WITH REMITTANCE

DATE	TICKET	VEHICLE	REFERENCE	DESCRIPTION	QUANTITY	AMOUNT
12/03/25	02-529987	G44 ✓		MSW	31.00	155.00
12/03/25	02-529997	G48 ✓		Mixed Trash	26.00	130.00
12/03/25	02-530005	G45 ✓		MSW	32.00	160.00
12/03/25	02-530011	G59 ✓		Mixed Trash	30.00	150.00
12/03/25	02-530049	G45 ✓		MSW	32.00	160.00
12/03/25	02-530056	G48 ✓		Mixed Trash	26.00	130.00
12/03/25	02-530058	G44 ✓		MSW	31.00	155.00
12/03/25	02-530060	G59 ✓		Mixed Trash	30.00	150.00
12/04/25	02-530135		REPUBLIC	Wastewater Sludge	20.00	260.00
12/04/25	02-530160	G45 ✓		MSW	32.00	160.00
12/04/25	02-530165	G44 ✓		MSW	31.00	155.00
12/04/25	02-530174	G59 ✓		Mixed Trash	30.00	150.00
12/04/25	02-530179	G48 ✓		Mixed Trash	26.00	130.00
12/04/25	02-530184	G45 ✓		MSW	32.00	160.00
12/04/25	02-530193	G44 ✓		MSW	31.00	155.00
12/05/25	02-530263		REPUBLIC	Wastewater Sludge	20.00	260.00
12/08/25	02-530459			Wastewater Sludge	20.00	260.00
12/08/25	02-530578	G59 ✓		Mixed Trash	30.00	150.00
12/08/25	02-530579	G45 ✓		MSW	32.00	160.00
12/08/25	02-530588	G47 ✓		Mixed Trash	30.00	150.00
12/08/25	02-530591	G44 ✓		MSW	31.00	155.00
12/08/25	02-530633	G45 ✓		MSW	32.00	160.00
12/08/25	02-530634	G47 ✓		Mixed Trash	30.00	150.00
12/08/25	02-530648	G44 ✓		MSW	31.00	155.00
12/09/25	02-530684			Wastewater Sludge	20.00	260.00
12/09/25	02-530807	G44 ✓		MSW	31.00	155.00
12/09/25	02-530835	G59 ✓		Mixed Trash	30.00	150.00
12/09/25	02-530838	G47 ✓		Mixed Trash	30.00	150.00
12/09/25	02-530839	G45 ✓		MSW	32.00	160.00
12/09/25	02-530887	G44 ✓		MSW	31.00	155.00

RECEIVED

JAN 15 2026

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CITY OF PORT ARTHUR LANDFILL
PO Box 1089
Port Arthur, TX 77641
(409) 736-7341

INVOICE

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AMOUNT DUE	AMOUNT PAID
20240.00	\$

City of Groves
Gala Brown
3947 Lincoln Ave.
Groves TX 77619

ACCOUNT NO

12

DETACH AND RETURN TOP PORTION WITH REMITTANCE

DATE	TICKET	VEHICLE	REFERENCE	DESCRIPTION	QUANTITY	AMOUNT
12/09/25	02-530895	G47 ✓		Mixed Trash	30.00	150.00
12/09/25	02-530896	G59 ✓		Mixed Trash	30.00	150.00
12/10/25	02-530925			Wastewater Sludge	20.00	260.00
12/10/25	02-531048	G45 ✓		MSW	32.00	160.00
12/10/25	02-531057	G44 ✓		MSW	31.00	155.00
12/10/25	02-531063	G59 ✓		Mixed Trash	30.00	150.00
12/10/25	02-531077	G47 ✓		Mixed Trash	30.00	150.00
12/10/25	02-531116	G44 ✓		MSW	31.00	155.00
12/10/25	02-531121	G45 ✓		MSW	32.00	160.00
12/10/25	02-531130	G47 ✓		Mixed Trash	30.00	150.00
12/10/25	02-531134	G59 ✓		Mixed Trash	30.00	150.00
12/11/25	02-531174			Wastewater Sludge	20.00	260.00
12/11/25	02-531315	G44 ✓		MSW	31.00	155.00
12/11/25	02-531340	G59 ✓		Mixed Trash	30.00	150.00
12/11/25	02-531341	G45 ✓		MSW	32.00	160.00
12/11/25	02-531346	G48 ✓		Mixed Trash	26.00	130.00
12/11/25	02-531356	G47 ✓		Mixed Trash	30.00	150.00
12/11/25	02-531361	G44 ✓		MSW	31.00	155.00
12/11/25	02-531372	G45 ✓		MSW	32.00	160.00
12/12/25	02-531410		REPUBLIC	Wastewater Sludge	20.00	260.00
12/15/25	02-531645		REPUBLIC	Wastewater Sludge	20.00	260.00
12/15/25	02-531706	G44 ✓		MSW	31.00	155.00
12/15/25	02-531711	G45 ✓		MSW	32.00	160.00
12/15/25	02-531718	G59 ✓		Mixed Trash	30.00	150.00
12/15/25	02-531720	G48 ✓		Mixed Trash	26.00	130.00
12/15/25	02-531726	G47 ✓		Mixed Trash	30.00	150.00
12/15/25	02-531743	G45 ✓		MSW	32.00	160.00
12/15/25	02-531757	G44 ✓		MSW	31.00	155.00
12/16/25	02-531847		REPUBLIC	Wastewater Sludge	20.00	260.00
12/16/25	02-531942	G44 ✓		MSW	31.00	155.00

RECEIVED

JAN 15 2026

FINANCE

CITY OF PORT ARTHUR LANDFILL
PO Box 1089
Port Arthur, TX 77641
(409) 736-7341

INVOICE

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DATE	PAGE
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INVOICE NUMBER	
3566	
AMOUNT DUE	AMOUNT PAID
20240.00	\$

City of Groves
Gala Brown
3947 Lincoln Ave.
Groves TX 77619

ACCOUNT NO
12

DETACH AND RETURN TOP PORTION WITH REMITTANCE

DATE	TICKET	VEHICLE	REFERENCE	DESCRIPTION	QUANTITY	AMOUNT
12/16/25	02-531953	G45 ✓	REPUBLIC	MSW	32.00	160.00
12/16/25	02-531968	G46 ✓		Mixed Trash	24.00	120.00
12/16/25	02-531972	G47 ✓		Mixed Trash	30.00	150.00
12/16/25	02-531983	G59 ✓		Mixed Trash	30.00	150.00
12/16/25	02-532000	G44 ✓		MSW	31.00	155.00
12/16/25	02-532006	G45 ✓		MSW	32.00	160.00
12/17/25	02-532117			Wastewater Sludge	20.00	260.00
12/17/25	02-532150	G45 ✓		MSW	32.00	160.00
12/17/25	02-532154	G44 ✓		MSW	31.00	155.00
12/17/25	02-532192	G47 ✓		Mixed Trash	30.00	150.00
12/17/25	02-532194	G46 ✓		Mixed Trash	24.00	120.00
12/17/25	02-532196	G59 ✓		Mixed Trash	30.00	150.00
12/17/25	02-532201	G45 ✓		MSW	32.00	160.00
12/17/25	02-532209	G44 ✓		MSW	31.00	155.00
12/18/25	02-532258			Wastewater Sludge	20.00	260.00
12/18/25	02-532275	G44 ✓		MSW	31.00	155.00
12/18/25	02-532285	G47 ✓		Mixed Trash	30.00	150.00
12/18/25	02-532286	G59 ✓		Mixed Trash	30.00	150.00
12/18/25	02-532289	G48 ✓	REPUBLIC	Mixed Trash	26.00	130.00
12/18/25	02-532293	G45 ✓		MSW	32.00	160.00
12/18/25	02-532304	G44 ✓		MSW	31.00	155.00
12/18/25	02-532315	G45 ✓		MSW	32.00	160.00
12/19/25	02-532335			Wastewater Sludge	20.00	260.00
12/19/25	02-532343	G47 ✓		Mixed Trash	30.00	150.00
12/22/25	02-532663			Wastewater Sludge	20.00	260.00
12/22/25	02-532701	G44 ✓		MSW	31.00	155.00
12/22/25	02-532770	G47 ✓		Mixed Trash	30.00	150.00
12/22/25	02-532771	G45 ✓		MSW	32.00	160.00
12/22/25	02-532794	G59 ✓		Mixed Trash	30.00	150.00
12/22/25	02-532805	G48 ✓		Mixed Trash	26.00	130.00

RECEIVED

JAN 15 2026

FINANCE

CITY OF PORT ARTHUR LANDFILL
PO Box 1089
Port Arthur, TX 77641
(409) 736-7341

INVOICE

Printed 12/23/25

DATE	PAGE
12/22/25	5
INVOICE NUMBER	
3566	
AMOUNT DUE	AMOUNT PAID
20240.00	\$

City of Groves
Gala Brown
3947 Lincoln Ave.
Groves TX 77619

ACCOUNT NO
12

DETACH AND RETURN TOP PORTION WITH REMITTANCE

DATE	TICKET	VEHICLE	REFERENCE	DESCRIPTION	QUANTITY	AMOUNT
12/22/25	02-532824 ✓	G45		MSW	32.00	160.00
12/22/25	02-532832 ✓	G44		MSW	31.00	155.00
	Net weight	0.00				
				Invoice amount excluding tax/fees		20240.00
				Total tax/fees in invoice		0.00
				Invoice total		20240.00

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15,820. 00

RECEIVED
JAN 15 2026
FINANCE

P U R C H A S E O R D E R

City of Groves

PURCHASE ORDER # 09-41469

01/09/2026

ISSUED TO: VEND #: 01-23839
 ENTERPRISE FM TRUST
 P.O. BOX 800089
 KANSAS CITY, MO 64180-0089

SHIP TO:
 City of Groves City Hall
 3947 Lincoln Avenue
 Groves, TX 77619
 Purchasing Department

UNITS	DESCRIPTION	G/L ACCOUNT	PRICE	AMOUNT
0.00	MAINT MGMT 27PVQL	11 -5-67-06-050	0.00	10.15
0.00	LEASE & MAINT 2896L5	01 -5-42-06-050	0.00	803.02
0.00	LEASE & MAINT 2896KR	01 -5-42-06-050	0.00	939.20
0.00	MAINT MGMT 27PVP8	01 -5-32-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPF	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVP9	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPN	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPM	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPB	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPO	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPD	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPC	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPG	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPI	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPH	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPK	01 -5-31-06-050	0.00	10.15
	LEASE FOR CITY VEHICLES			

*** TOTAL *** 12,217.31

ORDERED BY: TROY W. FOXWORTH

APPROVED BY: TROY W. FOXWORTH

P U R C H A S E O R D E R

City of Groves

PURCHASE ORDER # 09-41469

01/09/2026

ISSUED TO: VEND #: 01-23839
 ENTERPRISE FM TRUST
 P.O. BOX 800089
 KANSAS CITY, MO 64180-0089

SHIP TO:
 City of Groves City Hall
 3947 Lincoln Avenue
 Groves, TX 77619
 Purchasing Department

UNITS	DESCRIPTION	G/L ACCOUNT	PRICE	AMOUNT
0.00	LEASE 2896PJ	01 -5-31-06-050	0.00	1,045.96
0.00	LEASE 2896PL	01 -5-31-06-050	0.00	975.20
0.00	MAINT MGMT 27PVQ4	11 -5-67-06-050	0.00	126.77
0.00	MAINT MGMT 27PVPS	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPL	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPP	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPV	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPR	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVPT	01 -5-31-06-050	0.00	10.15
0.00	MAINT MGMT 27PVP7	01 -5-31-06-050	0.00	10.15
0.00	LEASE & MAINT 2896MT	01 -5-32-06-050	0.00	856.01
0.00	LEASE & MAINT 2896MW	01 -5-32-06-050	0.00	855.51
0.00	MAINT MGMT 27PVQM	11 -5-63-09-840	0.00	10.15
0.00	MAINT MGMT 27PVQ2	01 -5-38-06-050	0.00	10.15
0.00	LEASE & MAINT 2896P2	01 -5-46-06-050	0.00	824.10
0.00	LEASE & MAINT 2896NT	01 -5-46-06-050	0.00	927.99
0.00	MAINT MGMT 27PVQ6	01 -5-44-06-050	0.00	10.15
0.00	MAINT MGMT 27PVQ7	01 -5-44-06-050	0.00	10.15
0.00	LEASE & MAINT 2896LN	01 -5-44-06-050	0.00	802.41
0.00	MAINT MGMT 27PVQ9	01 -5-44-06-050	0.00	10.15
0.00	MAINT MGMT 27PVNW	01 -5-44-06-050	0.00	10.15
0.00	LEASE & MAINT 2896KC	11 -5-67-06-050	0.00	939.32
0.00	MAINT MGMT 27PVQF	11 -5-67-06-050	0.00	10.15
0.00	LEASE & MAINT 2896LL	11 -5-67-06-050	0.00	799.04
0.00	MAINT MGMT 27PVQJ	11 -5-67-06-050	0.00	10.15
0.00	LEASE & MAINT 289KSB	11 -5-67-06-050	0.00	673.74
0.00	LEASE & MAINT 2896LR	11 -5-67-06-050	0.00	799.04
0.00	LEASE & MAINT 2896LP	11 -5-67-06-050	0.00	799.04
0.00	MAINT MGMT 27PVPZ	11 -5-67-06-050	0.00	10.15

** CONTINUED **

PAID

JAN 09 2026

FINANCE

Monthly Statement

Jan 6, 2026
 Statement Number: 535007A-010626
 Customer Number: 535007A

CITY OF GROVES, TEXAS
3947 Lincoln Ave
Groves, TX 77619-4604



FLEET MANAGEMENT

Billing Solutions Team

ARBilling@efileets.com

1-866-556-2864

Combined Summary

Account	Previous Balance	Payments	Adjustments	New Charges	New Balance	Amount Due
Monthly Invoice	\$24,565.83	(\$24,565.83)	-	\$12,217.04	\$12,217.04	\$12,217.04

Total amount due: **\$12,217.04**

PAID

Total amount due: \$12,217.04

Payment is due upon receipt, late if not paid by 2026-01-20

JAN 09 2026

For additional billing details or to enroll
 in autopay, visit Billing » Statements at:

<https://portal.efileets.com>

Late payment warning: Past due items are subject to a
 Finance Charge of 1.5% per month (annual rate of 18%)

FINANCE

Enterprise FM Trust, a Delaware statutory trust, is the owner of the vehicle covered by this Schedule. Enterprise FM Trust (not Enterprise Fleet Management) is and shall be deemed to be the Lessor of such vehicle under the Master Lease Agreement and shall have all rights and obligations of the Lessor under the Master Lease Agreement with respect to such vehicle. All rental and other payments owed by the Lessee with respect to such vehicle under the Master Lease Agreement shall be paid to Enterprise Fleet Management in its capacity as the servicer for Enterprise FM Trust. All references in Sections 11(a) (Insurance) and 12 (Indemnity) of the Master Lease Agreement to the "Lessor" shall include any servicer(s) and/or other agent(s) for or of Enterprise FM Trust.

The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by FM Trust, and are payable at the direction of FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Statement Number: 535007A-010626
Statement Date: 2026-01-06
Customer: CITY OF GROVES, TEXAS
Payments

Page 3 of 12

For additional billing details and past charges or to enroll in autopay,
visit [Billing & Statements at https://open.chevy.com](#)

Payments Received

Date	Cust Num	Type	Reference #	Total Payment	Paid To:	Monthly Invoices	Out of Cycle Invoices	Unapplied	Lease Prepayment
2026-01-05	535007A	Check	083783	(\$12,316.07)		(\$12,316.07)	-	-	-
2025-12-04	535007A	Check	083519	(\$12,249.76)		(\$12,249.76)	-	-	-
Payment Totals:				(\$24,565.83)		(\$24,565.83)	-	-	-

PAID
JAN 09 2026
FINANCE

Statement Number: 535007A-010620
 Statement Date: 2026-01-06
 Customer: CITY OF GROVES, TEXAS
 Invoice #: FBN5523723

Page: 01 of 17

For additional billing details and past charges or to enroll in autopay, visit Billing > Statements at <https://login.elects.com>

Monthly Invoices

Previous Balance	\$24,585.85
Payments (2)	(\$24,565.85)
New Finance Charges	\$181.99 +
Current Month Charges (FBN5523723)	\$12,035.05 +
New balance as of 2026-01-06	\$12,217.04

AutoPay is now available!

Simplify and automate your monthly invoice payment

Enroll today by visiting Billing > Statements at <https://login.elects.com>

Finance Charges

Date	Customer	Vehicle	Customer Vehicle ID	Driver	Item ID	Charge
2026-01-05	535007	27PVNW	PW 39	Client Deciding	27PVNW-1225-Y1	\$0.15
2026-01-05	535007	27PVP7	DOG	Client Deciding	27PVP7-1225-Y1	\$0.15
2026-01-05	535007	27PVP8	RESCUE 8	Client Deciding	27PVP8-1225-Y1	\$0.15
2026-01-05	535007	27PVP9	UNIT 1	Client Deciding	27PVP9-1225-Y1	\$0.15
2026-01-05	535007	27PVPB	UNIT 2	Client Deciding	27PVPB-1225-Y1	\$0.15
2026-01-05	535007	27PVPC	UNIT 4	Client Deciding	27PVPC-1225-Y1	\$0.15
2026-01-05	535007	27PVPD	UNIT 3	Client Deciding	27PVPD-1225-Y1	\$0.15
2026-01-05	535007	27PVPF	UNIT 5	Client Deciding	27PVPF-1225-Y1	\$0.15
2026-01-05	535007	27PVPG	UNIT 6	Client Deciding	27PVPG-1225-Y1	\$0.15
2026-01-05	535007	27PVPH	UNIT 8	Client Deciding	27PVPH-1225-Y1	\$0.15
2026-01-05	535007	27PVPJ	UNIT 7	Client Deciding	27PVPJ-1225-Y1	\$0.15
2026-01-05	535007	27PVPK	UNIT 9	Client Deciding	27PVPK-1225-Y1	\$0.15
2026-01-05	535007	27PVPL	CID 14	Tony Phillips	27PVPL-1225-Y1	\$0.15
2026-01-05	535007	27PVPM	UNIT 12	Client Deciding	27PVPM-1225-Y1	\$0.15
2026-01-05	535007	27PVPN	UNIT 11	Client Deciding	27PVPN-1225-Y1	\$0.15
2026-01-05	535007	27PVPP	CID 15	Client Deciding	27PVPP-1225-Y1	\$0.15
2026-01-05	535007	27PVPO	UNIT 29	Client Deciding	27PVPO-1225-Y1	\$0.15
2026-01-05	535007	27PVPR	CID 76	Client Deciding	27PVPR-1225-Y1	\$0.15
2026-01-05	535007	27PVPS	CID 103	Client Deciding	27PVPS-1225-Y1	\$0.15
2026-01-05	535007	27PVPT	CV 1	Client Deciding	27PVPT-1225-Y1	\$0.15
2026-01-05	535007	27PVPV	CID 4	Client Deciding	27PVPV-1225-Y1	\$0.15
2026-01-05	535007	27PVPZ	PW 77	Don Padraza	27PVPZ-1225-Y1	\$0.15
2026-01-05	535007	27PVQ2	PW 102	Client Deciding	27PVQ2-1225-Y1	\$0.15
2026-01-05	535007	27PVQ4	55 - Solid waste	Client Deciding	27PVQ4-1225-Y1	\$0.15

PAID

JAN 09 2026

FINANCE

Statement Number: 535007A-010526
Statement Date: 2026-01-05
Customer: CITY OF GROVES, TEXAS

PAGE 1 OF 1

For additional billing details and past charges or to enroll in autopay,
visit [Billing & Statements at City of Groves](#)

Finance Charges

Date	Customer	Vehicle	Customer Vehicle ID	Driver	Item ID	Charge
2026-01-05	535007	27PVQ6	PW 28	Client Deciding	27PVQ6-1225-Y1	\$0.15
2026-01-05	535007	27PVQ7	PW 34	Client Deciding	27PVQ7-1225-Y1	\$0.15
2026-01-05	535007	27PVQ9	PW 38	Client Deciding	27PVQ9-1225-Y1	\$0.15
2026-01-05	535007	27PVQF	PW 55	Client Deciding	27PVQF-1225-Y1	\$0.15
2026-01-05	535007	27PVQJ	PW 58	Client Deciding	27PVQJ-1225-Y1	\$0.15
2026-01-05	535007	27PVQL	PW 81	Client Deciding	27PVQL-1225-Y1	\$0.15
2026-01-05	535007	27PVQM	PW 100	Chris Cropper	27PVQM-1225-Y1	\$0.15
2026-01-05	535007	2896KC ¹	PW 51	Anthony Greer	2896KC-1225-X1	\$13.88
2026-01-05	535007	2896KR ¹	PW 93	Mark Bergeron	2896KR-1225-X1	\$13.88
2026-01-05	535007	2896LS ¹	PW 92	Eddie Cathay	2896LS-1225-X1	\$11.87
2026-01-05	535007	2896LL ¹	PW 57	Glen Boudion	2896LL-1225-X1	\$11.81
2026-01-05	535007	2896LN ¹	PW 36	Joey Breaux	2896LN-1225-X1	\$11.86
2026-01-05	535007	2896LP ¹	PW 72	Adam Mayea	2896LP-1225-X1	\$11.81
2026-01-05	535007	2896LR ¹	PW 70	Nick Potter	2896LR-1225-X1	\$11.81
2026-01-05	535007	2896MT ¹	FD 1	Lance Billeaud	2896MT-1225-X1	\$12.65
2026-01-05	535007	2896MW ¹	FD 2	Haden Grove	2896MW-1225-X1	\$12.64
2026-01-05	535007	2896NT ¹	PW 21	Michael Mobley	2896NT-1225-X1	\$13.13
2026-01-05	535007	2896P2 ¹	PW 17	Michael Mobley	2896P2-1225-X1	\$12.18
2026-01-05	535007	2896PJ ¹	UNIT 10	Client Deciding	2896PJ-1225-X1	\$15.30
2026-01-05	535007	2896PJ ¹	UNIT 10	Client Deciding	2896PJ-1225-Y1	\$0.15
2026-01-05	535007	2896PL ¹	UNIT 11	Client Deciding	2896PL-1225-X1	\$14.26
2026-01-05	535007	2896PL ¹	UNIT 11	Client Deciding	2896PL-1225-Y1	\$0.15
2026-01-05	535007	289K5B ¹	PW 63	Nick Tran	289K5B-1225-X1	\$9.96
Total Equated Charges						\$181.99

PAID
JAN 09 2026
FINANCE

Statement Number: 535007A-010626
Statement Date: 2026-01-06
Customer: CITY OF GROVES, TEXAS
Invoice #: FBNS523729

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For additional billing details and past charges or to enroll in autopay,
visit [Billing > Statements at City of Groves](#) or call 817-254-1100

Charge Summary

Customer: 535007		Customer Vehicle ID: 55 - Solid Waste	Vehicle: 27PVQ4	YMM: 2007 FORD F-75	Driver: Client Deciding	Miles in Service: 12	Total: -
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2025/12/29	39595028-OT	MAINTENANCE MGMT FEE (CREDIT FOR 13 MONTHS MAINTENANCE MGMT FEE)		(\$126.77)	(\$126.77)		(\$126.77)
Customer Vehicle ID Total:		(\$126.77)				Vehicle Total:	(\$126.77)

Customer: 535007		Customer Vehicle ID: Cld 103	Vehicle: 27PVPS	YMM: 2015 FORD UTIL	Driver: Client Deciding	Miles in Service: 13	Total: -
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	27PVPS-0126-MM	Maintenance Management (Full Month): Fee		\$10.00	\$10.00		\$10.00
Customer Vehicle ID Total:		\$10.00				Vehicle Total:	\$10.00

Customer: 535007		Customer Vehicle ID: Cld 14	Vehicle: 27PVPL	YMM: 2017 FORD UTIL	Driver: Tony Phillips	Miles in Service: 13	Total: -
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	27PVPL-0126-MM	Maintenance Management (Full Month): Fee		\$10.00	\$10.00		\$10.00
Customer Vehicle ID Total:		\$10.00				Vehicle Total:	\$10.00

Customer: 535007		Customer Vehicle ID: Cld 15	Vehicle: 27PVPP	YMM: 2008 FORD CROW	Driver: Client Deciding	Miles in Service: 13	Total: -
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	27PVPP-0126-MM	Maintenance Management (Full Month): Fee		\$10.00	\$10.00		\$10.00
Customer Vehicle ID Total:		\$10.00				Vehicle Total:	\$10.00

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JAN 09 2026

FINANCE

Statement Number: 535007A-010623
Statement Date: 2026-01-06
Customer: CITY OF GROVES, TEXAS
Invoice #: FBNR523723

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For additional billing details and past charges or to enroll in autopay,
visit [Billing - Statements at City of Groves Finance](#)

Charge Summary

Customer: 535007		Customer Vehicle ID: Cld 4	Vehicle: 27PVPV	YMM: 2001 CHEV TAHO	Driver: Client Deciding	Miles in Service: 13	Term: 6
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	27PVPV-0126-MM	Maintenance Management (Full Month): Fee		\$10.00	\$10.00	\$10.00	
Customer Vehicle ID Total: \$10.00						Vehicle Total:	\$10.00
Customer: 535007		Customer Vehicle ID: Cld 76	Vehicle: 27PVPR	YMM: 2017 FORD UTIL	Driver: Client Deciding	Miles in Service: 13	Term: 6
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	27PVPR-0126-MM	Maintenance Management (Full Month): Fee		\$10.00	\$10.00	\$10.00	
Customer Vehicle ID Total: \$10.00						Vehicle Total:	\$10.00
Customer: 535007		Customer Vehicle ID: Cv 1	Vehicle: 27PVPT	YMM: 2011 FORD CROW	Driver: Client Deciding	Miles in Service: 13	Term: 6
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	27PVPT-0126-MM	Maintenance Management (Full Month): Fee		\$10.00	\$10.00	\$10.00	
Customer Vehicle ID Total: \$10.00						Vehicle Total:	\$10.00
Customer: 535007		Customer Vehicle ID: Dog	Vehicle: 27PVP7	YMM: 2022 FORD F-15	Driver: Client Deciding	Miles in Service: 13	Term: 6
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	27PVP7-0126-MM	Maintenance Management (Full Month): Fee		\$10.00	\$10.00	\$10.00	
Customer Vehicle ID Total: \$10.00						Vehicle Total:	\$10.00

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JAN 09 2026
FINANCE

Statement Number: 535007A-010626
Statement Date: 2026-01-06
Customer: CITY OF GROVES, TEXAS
Invoice #: FBN5523723

Page 3 of 3

For additional billing details and past charges or to enroll in autopay,
visit [Billing & Statements at my.sagebrush.com](#)

Charge Summary

Customer: 535007 Customer Vehicle ID: Fd 1 Vehicle: 2896MT¹ YMM: 2025 RAM 1500 Driver: Lance Billeaud Mos in Service: 14 Term: 60

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/01/01-01/31	2896MT-0126-MR	Lease Charge (Full Month): Rent	\$797.05	\$843.36	\$843.36
		Lease Charge (Full Month): Full Maintenance	\$46.31		
Customer Vehicle ID Total:			\$843.36		\$843.36

Customer: 535007 Customer Vehicle ID: Fd 2 Vehicle: 2896MW¹ YMM: 2025 RAM 1500 Driver: Haden Grove Mos in Service: 13 Term: 60

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/01/01-01/31	2896MW-0126-MR	Lease Charge (Full Month): Rent	\$796.56	\$842.87	\$842.87
		Lease Charge (Full Month): Full Maintenance	\$46.31		
Customer Vehicle ID Total:			\$842.87		\$842.87

Customer: 535007 Customer Vehicle ID: Pw 100 Vehicle: 27PVQM YMM: 2015 FORD F-15 Driver: Chris Cropper Mos in Service: 13 Term: 60

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/01/01-01/31	27PVQM-0126-MM	Maintenance Management (Full Month): Fee	\$10.00	\$10.00	\$10.00
Customer Vehicle ID Total:			\$10.00		\$10.00

Customer: 535007 Customer Vehicle ID: Pw 102 Vehicle: 27PVQ2 YMM: 2013 FORD UTIL Driver: Client Deciding Mos in Service: 13 Term: 60

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/01/01-01/31	27PVQ2-0126-MM	Maintenance Management (Full Month): Fee	\$10.00	\$10.00	\$10.00
Customer Vehicle ID Total:			\$10.00		\$10.00

PAID
JAN 09 2026
FINANCE

Statement Number: 535007A-010626
 Statement Date: 2026-01-06
 Customer: CITY OF GROVES, TEXAS
 Invoice #: FBN523723

Page 9 of 12

For additional billing details and past charges or to enroll in autopay, visit [Billing & Statements at City of Groves](#)

Charge Summary

Customer: 535007 Customer Vehicle ID: Pw 17		Vehicle: 2896P21	YMM: 2025 RAM 1500	Driver: Michael Mobley		Mos in Service: 15	Term: 60
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	2896P2-0126-MR	Lease Charge (Full Month): Rent		\$765.61	\$811.92	\$811.92	
		Lease Charge (Full Month): Full Maintenance		\$46.31			
Customer Vehicle ID Total: \$811.92						Vehicle Total:	\$811.92
Customer: 535007 Customer Vehicle ID: Pw 21		Vehicle: 2896NT1	YMM: 2025 RAM 1500	Driver: Michael Mobley		Mos in Service: 13	Term: 60
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	2896NT-0126-MR	Lease Charge (Full Month): Rent		\$829.05	\$875.36	\$875.36	
		Lease Charge (Full Month): Full Maintenance		\$46.31			
2025/12/04	39269247-OT	RENEWAL-EFM FEE (1C6RREGGXSN012894/TX)		\$32.00	\$32.00	\$32.00	
2025/12/04	39269262-OT	RENEWAL-DMV FEE (1C6RREGGXSN012894/TX)		\$7.50	\$7.50	\$7.50	
Customer Vehicle ID Total: \$914.86						Vehicle Total:	\$914.86
Customer: 535007 Customer Vehicle ID: Pw 28		Vehicle: 27PVQ6	YMM: 2007 FORD F-55	Driver: Client Deciding		Mos in Service: 13	Term: +
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	27PVQ6-0126-MM	Maintenance Management (Full Month): Fee		\$10.00	\$10.00	\$10.00	
Customer Vehicle ID Total: \$10.00						Vehicle Total:	\$10.00
Customer: 535007 Customer Vehicle ID: Pw 34		Vehicle: 27PVQ7	YMM: 2002 FORD F-35	Driver: Client Deciding		Mos in Service: 13	Term: +
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	27PVQ7-0126-MM	Maintenance Management (Full Month): Fee		\$10.00	\$10.00	\$10.00	
Customer Vehicle ID Total: \$10.00						Vehicle Total:	\$10.00

PAID
 JAN 09 2026
 FINANCE

Statement Number: 535007A-010625
Statement Date: 2026-01-06
Customer: CITY OF GROVES, TEXAS
Invoice #: FBN5523725

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For additional billing details and past charges or to enroll in autopay,
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Charge Summary

Customer: 535007		Customer Vehicle ID: Pw 36		Vehicle: 2896LN1	YMM: 2024 FORD F-15	Driver: Joey Breaux	Mos in Service: 14	Term: 60
Date	Item ID	Charge Detail				Charge	Tax	Subtotal
2026/01/01-01/31	2896LN-0126-MR	Lease Charge (Full Month): Rent			\$744.24	\$790.55		\$790.55
		Lease Charge (Full Month): Full Maintenance			\$46.31			
Customer Vehicle ID Total:		\$790.55					Vehicle Total:	\$790.55
Customer: 535007		Customer Vehicle ID: Pw 38		Vehicle: 27PVQ9	YMM: 2020 FORD F-35	Driver: Client Deciding	Mos in Service: 13	Term: 60
Date	Item ID	Charge Detail				Charge	Tax	Subtotal
2026/01/01-01/31	27PVQ9-0126-MM	Maintenance Management (Full Month): Fee			\$10.00	\$10.00		\$10.00
Customer Vehicle ID Total:		\$10.00					Vehicle Total:	\$10.00
Customer: 535007		Customer Vehicle ID: Pw 39		Vehicle: 27PVNW	YMM: 2012 FORD F-35	Driver: Client Deciding	Mos in Service: 13	Term: 60
Date	Item ID	Charge Detail				Charge	Tax	Subtotal
2026/01/01-01/31	27PVNW-0126-MM	Maintenance Management (Full Month): Fee			\$10.00	\$10.00		\$10.00
Customer Vehicle ID Total:		\$10.00					Vehicle Total:	\$10.00
Customer: 535007		Customer Vehicle ID: Pw 51		Vehicle: 2896KC1	YMM: 2024 RAM 3500	Driver: Anthony Greer	Mos in Service: 15	Term: 60
Date	Item ID	Charge Detail				Charge	Tax	Subtotal
2026/01/01-01/31	2896KC-0126-MR	Lease Charge (Full Month): Rent			\$876.73	\$925.32		\$925.32
		Lease Charge (Full Month): Full Maintenance			\$48.59			
Customer Vehicle ID Total:		\$925.32					Vehicle Total:	\$925.32

PAID
JAN 09 2026
FINANCE

Statement Number: 535007A-010626
Statement Date: 2026-01-06
Customer: CITY OF GROVES, TEXAS
Invoice #: F0N5523723

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For additional billing details and past charges or to enroll in autopay,
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Charge Summary

Customer: 535007		Customer Vehicle ID: Pw 55	Vehicle: 27PVQF	YMM: 2020 FORD F-35	Driver: Client Deciding	Mos in Service: 13	Term: -
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	27PVQF-0126-MM	Maintenance Management (Full Month): Fee		\$10.00	\$10.00	\$10.00	
Customer Vehicle ID Total:						Vehicle Total:	\$10.00
Customer: 535007		Customer Vehicle ID: Pw 57	Vehicle: 2896LL	YMM: 2024 FORD F-15	Driver: Glen Boudlon	Mos in Service: 14	Term: 60
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	2896LL-0126-MR	Lease Charge (Full Month): Rent		\$740.92	\$787.23	\$787.23	
		Lease Charge (Full Month): Full Maintenance		\$46.31			
Customer Vehicle ID Total:						Vehicle Total:	\$787.23
Customer: 535007		Customer Vehicle ID: Pw 58	Vehicle: 27PVQJ	YMM: 2012 FORD F-35	Driver: Client Deciding	Mos in Service: 13	Term: -
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	27PVQJ-0126-MM	Maintenance Management (Full Month): Fee		\$10.00	\$10.00	\$10.00	
Customer Vehicle ID Total:						Vehicle Total:	\$10.00
Customer: 535007		Customer Vehicle ID: Pw 63	Vehicle: 289K5B	YMM: 2025 NISS FRON	Driver: Nick Tran	Mos in Service: 14	Term: 60
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2026/01/01-01/31	289K5B-0126-MR	Lease Charge (Full Month): Rent		\$617.47	\$663.78	\$663.78	
		Lease Charge (Full Month): Full Maintenance		\$46.31			
Customer Vehicle ID Total:						Vehicle Total:	\$663.78

PAID
JAN 09 2025
FINANCE

Statement Number: 535007A-010026
Statement Date: 2025-01-06
Customer: CITY OF GROVES, TEXAS
Invoice #: FDR6523729

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Charge Summary

Customer: 535007 Customer Vehicle ID: Pw 70 Vehicle: 2896LR¹ YMM: 2024 FORD F-15 Driver: Nick Potter Mos in Service: 14 Term: 60

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/01/01-01/31	2896LR-0126-MR	Lease Charge (Full Month): Rent	\$740.92	\$787.23	\$787.23
		Lease Charge (Full Month): Full Maintenance	\$46.31		

Customer Vehicle ID Total: \$787.23 Vehicle Total: \$787.23

Customer: 535007 Customer Vehicle ID: Pw 72 Vehicle: 2896LP¹ YMM: 2024 FORD F-15 Driver: Adam Mayea Mos in Service: 14 Term: 60

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/01/01-01/31	2896LP-0126-MR	Lease Charge (Full Month): Rent	\$740.92	\$787.23	\$787.23
		Lease Charge (Full Month): Full Maintenance	\$46.31		

Customer Vehicle ID Total: \$787.23 Vehicle Total: \$787.23

Customer: 535007 Customer Vehicle ID: Pw 77 Vehicle: 27PVPZ YMM: 2020 FORD F-15 Driver: Don Pedraza Mos in Service: 13 Term: 60

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/01/01-01/31	27PVPZ-0126-MM	Maintenance Management (Full Month): Fee	\$10.00	\$10.00	\$10.00

Customer Vehicle ID Total: \$10.00 Vehicle Total: \$10.00

Customer: 535007 Customer Vehicle ID: Pw 81 Vehicle: 27PVQL YMM: 2020 FORD F-15 Driver: Client Deciding Mos in Service: 13 Term: 60

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/01/01-01/31	27PVQL-0126-MM	Maintenance Management (Full Month): Fee	\$10.00	\$10.00	\$10.00

Customer Vehicle ID Total: \$10.00 Vehicle Total: \$10.00

PAID
JAN 09 2025
FINANCE

Statement Number: 535007A-010628
Statement Date: 2025-01-06
Customer: CITY OF GROVES, TEXAS
Invoice #: FBN5523723

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For additional billing details and past charges or to enroll in autopay,
visit [Billing & Statements at the City of Groves](#)

Charge Summary

Customer: **535007** Customer Vehicle ID: **Pw 92** Vehicle: **2896L51** YMM: **2024 FORD F-15** Driver: **Eddie Cathey** Mos in Service: **14** Term: **60**

Date	Item ID	Charge Detail		Charge	Tax	Subtotal
2026/01/01-01/31	2896L5-0126-MR	Lease Charge (Full Month): Rent	\$744.84	\$791.15		\$791.15
		Lease Charge (Full Month): Full Maintenance	\$46.31			
Customer Vehicle ID Total:					Vehicle Total	\$791.15

Customer: **535007** Customer Vehicle ID: **Pw 93** Vehicle: **2896KR1** YMM: **2024 RAM 3500** Driver: **Mark Bergeron** Mos in Service: **15** Term: **60**

Date	Item ID	Charge Detail		Charge	Tax	Subtotal
2026/01/01-01/31	2896KR-0126-MR	Lease Charge (Full Month): Rent	\$876.73	\$925.32		\$925.32
		Lease Charge (Full Month): Full Maintenance	\$48.59			
Customer Vehicle ID Total:					Vehicle Total	\$925.32

Customer: **535007** Customer Vehicle ID: **Rescue 8** Vehicle: **27PVP8** YMM: **2001 FORD F-55** Driver: **Client Deciding** Mos in Service: **13** Term: **-**

Date	Item ID	Charge Detail		Charge	Tax	Subtotal
2026/01/01-01/31	27PVP8-0126-MM	Maintenance Management (Full Month): Fee	\$10.00	\$10.00		\$10.00
Customer Vehicle ID Total:					Vehicle Total	\$10.00

Customer: **535007** Customer Vehicle ID: **Unit 5** Vehicle: **27PVPF** YMM: **2022 FORD POLI** Driver: **Client Deciding** Mos in Service: **13** Term: **-**

Date	Item ID	Charge Detail		Charge	Tax	Subtotal
2026/01/01-01/31	27PVPF-0126-MM	Maintenance Management (Full Month): Fee	\$10.00	\$10.00		\$10.00
Customer Vehicle ID Total:					Vehicle Total	\$10.00

PAID
JAN 09 2025
FINANCE

Statement Number: 535007A-010626
Statement Date: 2026-01-06
Customer: CITY OF GROVES, TEXAS
Invoice #: FBN6523723

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For additional billing details and past charges or to enroll in autopay,
visit [Billing & Statements at City of Groves](#)

Charge Summary

Customer: **535007** Customer Vehicle ID: **Unit 1** Vehicle: **27PVP9** YMM: **2020 FORD POLI** Driver: **Client Deciding** Miles in Service: **13** Term: **60**

Date	Item ID	Charge Detail		Charge	Tax	Subtotal
2026/01/01-01/31	27PVP9-0126-MM	Maintenance Management (Full Month): Fee	\$10.00	\$10.00		\$10.00
Customer Vehicle ID Total				\$10.00		\$10.00

Customer: **535007** Customer Vehicle ID: **Unit 10** Vehicle: **2896PJ** YMM: **2025 FORD POLI** Driver: **Client Deciding** Miles in Service: **13** Term: **60**

Date	Item ID	Charge Detail		Charge	Tax	Subtotal
2026/01/01-01/31	2896PJ-0126-MR	Lease Charge (Full Month): Rent	\$1,020.06	\$1,020.06		\$1,020.06
2026/01/01-01/31	2896PJ-0126-MM	Maintenance Management (Full Month): Fee	\$10.00	\$10.00		\$10.00
Customer Vehicle ID Total				\$1,030.06		\$1,030.06

Customer: **535007** Customer Vehicle ID: **Unit 11** Vehicle: **27PVPN** YMM: **2017 FORD UTIL** Driver: **Client Deciding** Miles in Service: **13** Term: **60**

Date	Item ID	Charge Detail		Charge	Tax	Subtotal
2026/01/01-01/31	27PVPN-0126-MM	Maintenance Management (Full Month): Fee	\$10.00	\$10.00		\$10.00
Vehicle Total				\$10.00		\$10.00

Customer: **535007** Customer Vehicle ID: **Unit 11** Vehicle: **2896PL** YMM: **2025 FORD POLI** Driver: **Client Deciding** Miles in Service: **13** Term: **60**

Date	Item ID	Charge Detail		Charge	Tax	Subtotal
2026/01/01-01/31	2896PL-0126-MR	Lease Charge (Full Month): Rent	\$950.94	\$950.94		\$950.94
2026/01/01-01/31	2896PL-0126-MM	Maintenance Management (Full Month): Fee	\$10.00	\$10.00		\$10.00
Customer Vehicle ID Total				\$970.94		\$970.94

PAID
JAN 09 2025
FINANCE

Statement Number: 535007A-010625
 Statement Date: 2025-01-08
 Customer: CITY OF GROVES, TEXAS
 Invoice #: FBN5523723

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For additional billing details and past charges or to enroll in autopay,
 visit Billing > Statements at <https://mycityofgroves.com>

Charge Summary

Customer: 535007		Customer Vehicle ID	Unit 12	Vehicle: 27PVPM	YMM: 2020 FORD POLI	Driver: Client Deciding	Mos in Service: 13	Total: *
Date	Item ID	Charge Detail				Charge	Tax	Subtotal
2026/01/01-01/31	27PVPM-0126-MM	Maintenance Management (Full Month): Fee				\$10.00	\$10.00	\$10.00
Customer Vehicle ID Total:		\$10.00					Vehicle Total:	\$10.00
Customer: 535007		Customer Vehicle ID	Unit 2	Vehicle: 27PVPB	YMM: 2019 FORD POLI	Driver: Client Deciding	Mos in Service: 13	Total: *
Date	Item ID	Charge Detail				Charge	Tax	Subtotal
2026/01/01-01/31	27PVPB-0126-MM	Maintenance Management (Full Month): Fee				\$10.00	\$10.00	\$10.00
Customer Vehicle ID Total:		\$10.00					Vehicle Total:	\$10.00
Customer: 535007		Customer Vehicle ID	Unit 29	Vehicle: 27PVPO	YMM: 2015 FORD UTIL	Driver: Client Deciding	Mos in Service: 13	Total: *
Date	Item ID	Charge Detail				Charge	Tax	Subtotal
2026/01/01-01/31	27PVPO-0126-MM	Maintenance Management (Full Month): Fee				\$10.00	\$10.00	\$10.00
Customer Vehicle ID Total:		\$10.00					Vehicle Total:	\$10.00
Customer: 535007		Customer Vehicle ID	Unit 3	Vehicle: 27PVPD	YMM: 2019 FORD POLI	Driver: Client Deciding	Mos in Service: 13	Total: *
Date	Item ID	Charge Detail				Charge	Tax	Subtotal
2026/01/01-01/31	27PVPD-0126-MM	Maintenance Management (Full Month): Fee				\$10.00	\$10.00	\$10.00
Customer Vehicle ID Total:		\$10.00					Vehicle Total:	\$10.00

PAID
 JAN 09 2025
 FINANCE

Statement Number: 535007A-010626
 Statement Date: 2026-01-06
 Customer: CITY OF GROVES, TEXAS
 Invoice #: FGN5523723

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For additional billing details and past charges or to enroll in autopay, visit Billing > Statements at [bill.comptel.com/gov](#)

Charge Summary

Customer: 535007 Customer Vehicle ID: Unit 4		Vehicle: 27PVPC	YMM: 2020 FORD POLI	Driver: Client Deciding				
Date	Item ID	Charge Detail				Charge	Mos in Service: 13	Term: -
2026/01/01-01/31	27PVPC-0126-MM	Maintenance Management (Full Month): Fee			\$10.00	\$10.00	Tax	Subtotal
Customer Vehicle ID Total						\$10.00		\$10.00
Vehicle Total								\$10.00
Customer: 535007 Customer Vehicle ID: Unit 5		Vehicle: 27PVPJ	YMM: 2022 FORD POLI	Driver: Client Deciding				
Date	Item ID	Charge Detail				Charge	Mos in Service: 13	Term: -
2026/01/01-01/31	27PVPJ-0126-MM	Maintenance Management (Full Month): Fee			\$10.00	\$10.00	Tax	Subtotal
Customer Vehicle ID Total						\$10.00		\$10.00
Vehicle Total								\$10.00
Customer: 535007 Customer Vehicle ID: Unit 7		Vehicle: 27PVPJ	YMM: 2020 FORD POLI	Driver: Client Deciding				
Date	Item ID	Charge Detail				Charge	Mos in Service: 13	Term: -
2026/01/01-01/31	27PVPJ-0126-MM	Maintenance Management (Full Month): Fee			\$10.00	\$10.00	Tax	Subtotal
Customer Vehicle ID Total						\$10.00		\$10.00
Vehicle Total								\$10.00
Customer: 535007 Customer Vehicle ID: Unit 8		Vehicle: 27PVPH	YMM: 2022 FORD POLI	Driver: Client Deciding				
Date	Item ID	Charge Detail				Charge	Mos in Service: 13	Term: -
2026/01/01-01/31	27PVPH-0126-MM	Maintenance Management (Full Month): Fee			\$10.00	\$10.00	Tax	Subtotal
Customer Vehicle ID Total						\$10.00		\$10.00
Vehicle Total								\$10.00

Statement Number: 535007A-010626
 Statement Date: 2026-01-06
 Customer: CITY OF GROVER, TEXAS
 Invoice #: FBN5533723

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For additional billing details and past charges or to enroll in autopay,
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Charge Summary

Customer: 535007 Customer Vehicle ID: Unit 9

Vehicle: 27PVPK YMM: 2020 FORD POLI

Device: Client Deciding

Max # of Servers: 13 Term: -

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/01/01-01/31	27PVPK-0126-MM	Maintenance Management (Full Month): Fee	\$10.00	\$10.00	\$10.00
Customer Vehicle ID Total					\$10.00

Vehicle Total \$10.00

(Summary) Current Charges for Customer 535007: \$12,035.05

(Total) Current Charges for Customer 535007A: \$12,035.05

Frakes Construction
3510 Pure Atlantic Hwy Ste. A
Groves, TX 77619 US
+14096261129
bfrakesconstruction@gmail.com



INVOICE

BILL TO

City of Groves TX
City of Groves TX

INVOICE # 858

DATE 12/22/2025

DUE DATE 12/22/2025

TERMS Due on receipt

ACTIVITY	AMOUNT
Residential Demolition 5024 Monroe	19,700.00
Residential Demolition 3139 Maple	10,250.00
Residential Demolition 6322 32nd	18,425.00
Residential Demolition 6109 Willis	18,799.00

undefined
We appreciate your business and look forward to
working with you again.

BALANCE DUE

\$67,174.00

Pay invoice

Please Remit Payments to:
Frakes Construction
3510 Pure Atlantic Hwy Ste A
Groves, Tx 77619

Cash, Check, Cashiers Check or Money Order Only



City of Groves Inspection Department

Date 01-05-26

409-960-5700 Ext 0

Address 5024 Monroe Blvd

This is to certify that an inspection on:

☐ Electrical ☐ Plumbing ☐ Mechanical ☒ Framing

Approved ☒

Finalled ☒

Remarks

Demo program completion

[Signature]
City Inspector



City of Groves Inspection Department

Date 01-05-26

409-960-5700 Ext 0

Address 3139 Maple Ave

This is to certify that an inspection on:

☐ Electrical ☐ Plumbing ☐ Mechanical ☒ Framing

Approved ☒

Finalled ☒

Remarks

Demo program completion

[Signature]
City Inspector



City of Groves Inspection Department

Date 01-06-26

409-960-5700 Ext 0

Address 6109 Willis

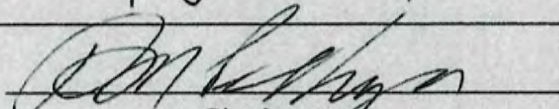
This is to certify that an inspection on:

☐ Electrical ☐ Plumbing ☐ Mechanical ☒ Framing

Approved ☒

Finalized ☒

Remarks Demo program completion


City Inspector



City of Groves Inspection Department

Date 01-05-26

409-960-5700 Ext 0

Address 6322 32 St,

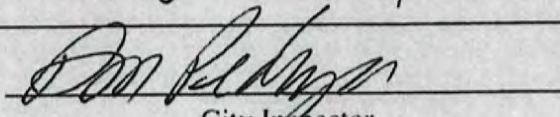
This is to certify that an inspection on:

☐ Electrical ☐ Plumbing ☐ Mechanical ☒ Framing

Approved ☒

Finalized ☒

Remarks Demo program completion


City Inspector

Grant

2201 Northland Drive, Austin, Texas 78756
Office: (512) 420-0303 | Fax: (512) 420-0302

1/09/2026

DRAW REQUEST TRANSMITTAL COVER LETTER

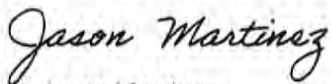
City Manager
Kevin Carruth
City of Groves
3947 Lincoln Avenue
Groves, TX 77619

Re: Project:	Demolition Project
Draw Request No.	001
Contract Amount	\$129,379.00
Grant Amount of this Draw	\$67,174.00
Remaining funds after Draw	\$62,205.00

The enclosed Payment recommendation No.1 has been reviewed. It is approved and ready to be processed for Frakes Construction.

Please do not hesitate to call me at (956) 619 - 3458 if you have any questions or if I may be of assistance.

Sincerely,



Jason Martinezz
American Rescue Plan Act Manager – jjason.martinez@grantworks.net - (956) 619 - 3458

P U R C H A S E O R D E R

City of Groves

PURCHASE ORDER # 09-41452

01/08/2026

ISSUED TO: VEND #: 01-11700
 LOWER NECHES VALLEY AUTHORITY
 PO BOX 5117

 BEAUMONT, TX 77726

SHIP TO:
City of Groves City Hall
3947 Lincoln Avenue
Groves, TX 77619
Purchasing Department

UNITS	DESCRIPTION	G/L ACCOUNT	PRICE	AMOUNT
1.00	RAW WATER RAW WATER PURCHASED FOR DECEMBER 2025	11 -5-63-02-110	WATER PURCHASED-LNVA 26,509.11	26,509.11

PAID
JAN 16 2026
FINANCE

RECEIVED
JAN 13 2026
FINANCE

*** TOTAL *** 26,509.11

ORDERED BY: CHRIS CROPPER
APPROVED BY: TROY W. FOXWORTH

CUSTOMER BILL

Customer # 029
Bill Date 12/31/2025

Bill # 14596
PO #



CITY OF GROVES
ACCOUNTS PAYABLE
3947 LINCOLN AVE
GROVES, TX 77619

7850 Eastex Freeway
Beaumont, Texas, 77708-2815
Phone: (409) 892-4011

P.O. 09-41452

Billing Summary

Account Balance		Bill Summary			
Previous Account Balance	\$0.00	December Billing Period	12/1/2025 To 12/31/2025		
New Charges/Penalties	\$26,509.11	Billed Usage	76,838.020 KGal	Contracted Gallons	75,000,000
Account Balance	\$26,509.11				
Due Date	1/31/2026				

Billing Details

Description	Billed Qty	Rate	Amount
Contract Rate	76,838.02 KGal	0.3450	\$26,509.11
Total	76,838.02 KGal		\$26,509.11

Meter Details

Location	Previous Read	Current Read	Actual Usage
City of Groves	368.0970	444.9350	76,838,000.0000 Gal
		Total	76,838,000.0000 Gal

PAID
JAN 16 2026
FINANCE